

City of Berlin, NH

Zoning Board of Adjustment

603-752-1630 603-752-2620 Fax

168 Main Street Berlin, NH 03750

Board of Adjustment, Berlin, NH

APPLICATION FOR A SPECIAL EXCEPTION

Applicant: _____

Case #: _____

Applicant's Mailing Address:

Telephone: _____

(For Municipal Use Only)

Received On: _____

Plans: _____ Fee: _____ Paid: _____

Public Hearing Date: _____

Decision: _____

Appeal: _____ Action: _____

Rehearing: _____

Decision: _____

Map#: _____ Lot#: _____

Zone: _____

Article: _____ Section: _____

Location of property: _____

Are you the owner of the property: _____

Other Concerned parties (such as property owner): _____

Address: _____ Phone: _____

Description of Property: _____

Existing Use: _____

Frontage: _____

Lot Dimensions: _____

Has a previous application been filed in connection with this property? _____

If yes, explain: _____

Undersigned hereby requests a Special Exception as provided in the Zoning Ordinance to permit the following:

Evidence that requirements for special exception have been met: _____

Signed: _____ Date: _____

(Applicant)

(Owner)

Note: Please attach two (2) sets of plans and an **application fee of \$50.00**, payable to the City of Berlin, to this application. Please also attach a list of the names and addresses of all persons owning property adjoining directly across the street or stream from the land which is the subject of this application. All forms must be completely filled out and signed by the applicant and his or her representative before they will be accepted. Completed forms must be returned to the Zoning Officer no later than thirteen (13) calendar days prior to the Board's scheduled meeting. The applicant or their representative is requested to attend the public hearing held on the above request. **If the applicant or his agent does not appear before the Board as scheduled, a second meeting will be arranged at the applicant's request and the application fee will again be charged.** If you have any questions, please contact the Zoning Officer at 603-752-1630.