

- Doesn't have the tools or materials required to do the job and the City fails to provide them.

**XII(a). Grounds for Denial, Termination, Reduction,
or Suspension of Assistance**

A person's application for assistance may be denied or a recipient's assistance may be terminated, reduced, or suspended for the following reasons:

- Failure to complete an application or to provide requested verification of information.
- Determination by the Department that resources are equal to or exceed need.
- An applicant or recipient obtains or attempts to obtain assistance by means of an intentionally false statement or intentional misrepresentation, or by impersonation or other willfully fraudulent act or device.
- An applicant or recipient fails to report all income or available assets at any time.
- An applicant or recipient fails to notify the Department of any change in needs and/or resources which may affect eligibility for continuation of assistance.
- An applicant or recipient fails to apply for another form of assistance within one week of having been advised to do so by the Department.
- An applicant or recipient refuses a job offer or referral to suitable employment without good cause or who voluntarily terminates employment without good cause. Factors to be considered in determining whether there is good cause for such refusal include the person's ability and physical and mental capacity,

transportation problems, lack of adequate child care, and unsafe working conditions.

- A recipient or any adult members of his or her household fail to register with the Department of Employment Security for the purpose of finding work or gaining skills that will enable them to find work within one week after being granted assistance. Exceptions to this registration requirement are: a person who is gainfully employed for thirty-five hours a week or more; a dependent 16 years of age or over who is regularly attending school, if not attending school or training program they will be required to complete job search; a person who is unable to work due to illness or disability; a person who is required to be home because of illness or disability of another member of the household; a single person who is responsible for the care of a child under age five (if no other adult is present in the household to care for the child or if free child care cannot be found.) (RSA 165:31)
- A recipient fails to make reasonable efforts to convert available assets into cash.
- A recipient fails to participate in a City work program or fails to comply with the Work Program rules given to and acknowledged by the recipient.
- A recipient, who is unable to work on the Work Program, fails to comply with his treatment plan for alcoholism and drug addiction as referred by his physician.
- An applicant or recipient refuses to allow the Department to seek or verify information, leaving the Department unable to substantiate eligibility or refuses to provide requested information/documentation.
- A recipient refuses to grant home visits without reasonable justification.

- A recipient refuses to pay certain expenses and/or show proof of said expenses as requested while the Welfare Department is assisting with certain other expenses.
- A recipient or any adult member of their household refuses to complete a work search.
- A recipient who is homeless fails to make a documented apartment search; fails to contact homeless outreach or emergency shelters.
- A recipient who does not report on a weekly basis or does not keep scheduled appointments.
- A recipient misuses a voucher. Such as, giving the voucher to someone else to use, exchanging the voucher for cash, changing the amount on the voucher, etc.
- A recipient who knowingly falsifies his or her application in order to receive assistance that he or she is not entitled to will be ineligible for assistance until the amount of the previously granted assistance is restituted according to terms arranged for by the Welfare Official. The Welfare Official also has the option to have the recipient prosecuted for a criminal offense through the Courts.

XII.(b). Procedure for Suspension for Noncompliance with Guidelines

Procedure according to RSA 165:1-b will be followed if a recipient fails to comply with Guidelines relating to: (1) disclosure of income, resources, or other material financial data; (2) participation in the work program; (3) reasonable work search; or (4) application with other public assistance agencies.

A written first notice shall be given at the time of the granting of assistance stating the requirements in order to be eligible for assistance for the following week.