

May 1, 2019

A work session of the Board of Water commissioners was called to order by Chairperson Michael Caron at 12:00 noon. Present for this session was new member Commissioner Sean Brungot. Absent from this meeting was Commissioner Paul Ingersoll, Commissioner Paul Poulin and ex-officio member Mayor Paul Grenier. Also in attendance were Superintendent Craig Carrigan, General Foreman Steven Lefebvre and Lynne C. Lessard.

The purpose of this meeting was to review the Proposed FY-20 Budget draft.

Superintendent Carrigan and the members reviewed the line items of the Budget Categories for the following:

1. Labor
2. Fringe Benefits
3. Utilities
4. Materials & Services
5. Insurance
6. Minor Purchases & Replacements
7. Loan Debt
8. Billed & Earned.

Superintendent Carrigan reviewed the following highlights that are built into the FY-20 Budget:

1. The forecasted FY-20 Budget amount is \$3,009,897. The budget decreased 0.90% from the FY19 Budget.
2. Overview of the "Force Account" and temporary crews.
3. Part time office position was maintained for the forecast.
4. Path forward to pay down debt and to establish a new Capital Improvement Fund.
5. Remaining funding for force account as of March, 2019 is approximately \$764,000.
6. We are using \$244,497 from the Force Account income to balance FY20.
7. No rate increase for 22 consecutive years.

As there was no quorum, this item will be placed on their May 15, 2019 Agenda.

As a reminder, the next regularly scheduled meeting for the Board of Water Commissioners is May 15th, 2019 at their 55 Willow Street location.

The office staff has scheduled the Public Hearing with the City to present the Draft FY-20 Budget to the Public. This will take place at City Hall – 168 Main Street on Wednesday, May 22, 2018 at 5:45 PM.

The meeting ended at 12:55 pm.

A True Record:

Attest:


Sean Brungot, Acting Clerk of the Board