

Cemetery Trustee Meeting

September 6, 2023

The Cemetery Trustees meeting opened at 10:30 am in the Clerk's Office at City Hall.

Present: Kristia Davis, Edward Bryant, Albert Morrisette, and Shelli Fortin (bookkeeper)

Absent: None

Public: None

1. Approval of Minutes

On a motion by Albert Morrisette, seconded by Kristia Davis, the Board voted unanimously to approve the minutes of May 17, 2023 as presented.

2. Update on Perpetual Care Agreement with St. Anne's Church

The Trustees were informed that the document has gone from the Cemetery Office at the Church to the Legal Department. Once it is approved by their legal department, we can move forward.

3. Beth Israel Cemetery Repair

Ed Bryant advised that both masons who looked at the stone pillars advised they were not worth the cost to save. Ed Bryant advised that he contacted a monument company for some ideas on what could be used to replace them. Granite blocks the same size would be \$12,509 each. Granite slabs, 24" x 12" x 69" would be \$7950 for both, and the plaque and gates could be remounted to these. Shelli Fortin will contact Ben Evans to see what he was planning on for cost.

4. Cemetery Signs

Shelli Fortin advised that a quote was received for signs for the cemetery from Barlo Signs in the amount of \$9,881.07. This was more than anticipated. Shelli Fortin will see if the Tillotson grant is still a possibility and will look into one granite post with a hanging sign for each cemetery.

5. Report of Trust and Capital Reserve Funds

Albert Morrisette provided the Trustees with a copy of the annual report. The interest income this year was \$13,201.81. The report was signed by the Trustees.

Albert Morrisette provided a check to the City for \$3838.90, for the yearly cemetery expenses for FY2023. The check was signed by the Trustees.

Mr. Morrisette advised that if the settlement agreement with the Catholic church is approved this year, the amount we owe would be \$44,017.25.

6. Other

Shelli Fortin advised that Diane Tupick called in reference to a note she received stating that she could not plant a bush at the cemetery. She had planted one on her husband's grave, as she did not have the money for a headstone. The Cemetery Rules do not allow for bushes. Ms. Tupick also has a cross and a

flower pot. Shelli Fortin will call Ms. Tupick and advised her that the cross and flowers can stay, but that the bush will need to be removed.

Ed Bryant mentioned that the mowing at the cemeteries was not done well again this year. Many spots were missed and the trimming was not done. The Beth Israel Cemetery was not done at all at the beginning of the season. This will need to be addressed in the spring when looking to hire for the position again.

8. Next Meeting

The next meeting will be scheduled when needed.

On a motion by Albert Morrisette, seconded by Kristia Davis, the meeting was adjourned at approximately 11:25 am.

Respectfully submitted,

Shelli Fortin, Bookkeeper