

PUBLIC HEARING – MONDAY, APRIL 2, 2018

Mayor Grenier opened the duly scheduled and advertised Public Hearing at approximately 7:44 p.m. to hear comments on the following subject matters:

Resolution 2018-05 Appropriating \$40,000 to FD Firetruck Repair

Resolution 2018-06 Authoring WWT Service Truck Purchase

Mayor Grenier asked for comments from the public. With no comments presented, Mayor Grenier closed the public hearing on the subject matters above at 7:45 p.m.

CITY COUNCIL MEETING – Monday, April 2, 2018

Mayor Grenier called the Regular City Council Meeting to order at approximately 7:45 p.m. in the Council Chambers. The pledge of allegiance to the flag preceded roll call. Present: Councilors Otis, Morgan Allain, Higbee, Gentili, Nelson, Remillard and Theberge. Councilor Rozek was absent. Also present: Jim Wheeler, Sue Tremblay, Jon Girard and Barbara Tetreault, Berlin Daily Sun

Minutes, Previous Meeting

Councilor Remillard moved with a second by Councilor Otis to accept the minutes of the March 19th Regular Meeting/Work Session, the March 26th Work Session and the Budget Meetings of March 7th, March 14th and March 21st. So moved, the motion carried.

Disbursements:

Disbursement Summary Draft #1811 start date 03/20/2018 end date 04/02/2018 for a total cash disbursement of \$1,132,537.59. Councilor Nelson moved with a second by Councilor Higbee to accept the disbursement summary and pay all bills as recommended by the Committee on Accounts/Claims. So moved, the motion carried.

PUBLIC COMMENTS – There were none.

UNFINISHED BUSINESS

1. Council Committee Reports – There were none.
2. Resolution 2018-05 Appropriating \$40,000 to FD Firetruck Repair (tabled 3/19/2018)

A RESOLUTION appropriating the sum of up to Forty-Seven Thousand Dollars (\$47,000.00) from Unappropriated Fund Balance (UFB) to Fire Department Capital Improvements to repair the 1999 Freightliner truck.

Resolved by the City Council of the City of Berlin as Follows:

Whereas, the Berlin Fire Department's 1999 Freightliner truck will not pass inspection in September due to a faulty frame; and

Whereas, repairing the truck may extend its life expectancy by about ten years; and

Whereas, cost of the repair shall not exceed \$47,000.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Berlin, NH, that up to Forty-Seven Thousand Dollars (\$47,000.00) shall be appropriated from Unappropriated Fund Balance (UFB) to Fire Department Capital Improvements for repair of the 1999 Freightliner firetruck.

This resolution shall be in full force and effect from and after passage.

Councilor Remillard moved with a second by Councilor Otis to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to amend the appropriation amount of the resolution from \$40,000 to \$47,000. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution as amended read a second time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution as amended read a third time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to pass the resolution as amended. Roll call result as follows: Remillard – Aye, Otis – Aye, Morgan Allain – Aye, Gentili – Aye, Higbee – Aye, Nelson – Aye, Theberge – Aye, Mayor Grenier – Aye, with all votes in the affirmative, the motion carried.

3. Resolution 2018-06 Authorizing WWT Service Truck Purchase (tabled 3/19/2018)

A RESOLUTION authorizing an expense from the Waste Water Replacement Cost Reserve Account for the purchase of a service truck for use by the Waste Water Treatment Facility

Resolved by the City Council of the City of Berlin as Follows:

Whereas, staff at the Waste Water Treatment Facility service the City's pump stations; and

Whereas, a service truck would give staff the ability to respond to pump stations with tools and equipment, ready for the job at hand; and

Whereas, State bid pricing for a 2018 Ford F350 pickup with a utility body is \$36,411.00; and

Whereas, the Waste Water budget has an asset reserve account for such equipment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Berlin, NH, that an expense from the Waste Water Cost Reserve Account in the amount of \$36,411.00 is hereby authorized for the purchase of a service truck for the Waste Water Treatment Facility.

This resolution shall be in full force and effect from and after passage.

Councilor Nelson moved with a second by Councilor Higbee to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to pass the resolution. So moved, the motion carried.

NEW BUSINESS

4. Ordinance 2018-01 Hawker and Peddler License Proposed Changes to Process & Fees (1st read)

Councilor Higbee moved, with a second from Councilor Nelson, to table the resolution and schedule a public hearing for April 16, 2018. So moved, the motion carried.

5. Resolution 2018-07 Accepting \$24,903 for Student Support and Academic Enrichment (1st read)

Councilor Nelson moved with a second from Councilor Higbee, to table the resolution and schedule a public hearing for April 16, 2018. So moved, the motion carried.

6. City Manager's Report

1. There were eight responses to requests for qualifications for the EMS Integrations Study, two for the City Hall Elevator. We did not receive any responses for the Snow Melt Feasibility Study. I have reached out to contacts in consulting engineering to gain an understanding of how we should adjust our proposal or process to obtain a consultant. We are currently waiting for the funders to give us guidance on next steps. All proposals will be vetted and interviews will be conducted as needed before selections are made.
2. The property transaction between the BAA and Mr. Bob Chapman is set to close this week.
3. A reminder that a workshop on "Effective Public Meetings and the Right to Know" will be held Thursday, April 5, 2018, Room 102 from 6:00 p.m. to 8:00 p.m. at the White Mountains Community College. All City Boards and Committees have been invited and we hope they will take advantage of having this training opportunity in Berlin.
4. Berlin dog licenses will be available at the RABIES CLINIC Saturday, April 7, 2018 at the Recreation & Parks Department from 1:00-4:00 p.m.
5. The repair of the City Hall Steps project was started today. The work is being done by Memolo General Contracting.
6. HB324 is scheduled for a hearing before the Senate Ways and Means Committee on Wednesday April 4th at 9:00 AM. This legislation will establish a study commission to evaluate utility valuation methods.
7. A hearing was held today in Superior Court regarding the City of Berlin v. Paul Croteau. The City was represented by Atty. Chris Hilson accompanied by Michel Salek, Zoning Officer, Jan Gagnon, Asst. Finance Director and myself. Mr. Croteau, who was accompanied by his son, represented himself. Judge Bornstein, who heard that case, will issue an order in the coming weeks.
8. The Berlin Police Department wants to remind the public that they can anonymously dispose of unused prescription drugs at the Berlin Police Department, 135 Green Street. There is a drop box in their lobby that is open 24/7. Please don't throw your unused prescriptions in the trash or flush them down the toilet as this is not good for the environment!
9. PD and FD Statistics are attached.

Councilor Higbee moved with a second from Councilor Morgan Allain to accept the City Manager's Report and place it on file. So moved, the motion carried.

7. Mayor's Report

a. Proclamation – Recognition for National Service

Recognition Day for National Service

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's counties/cities are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, RSVP participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

THEREFORE, BE IT RESOLVED that I, Paul Grenier, Mayor of the City of Berlin, NH, do hereby proclaim April 3, 2018, as National Service Recognition Day, and encourage residents to recognize the positive impact of RSVP volunteers in our community; to thank those who serve; and to find ways to give back to their communities.

To the RSVP volunteers who provide service to local agencies and to the community, a Heartfelt Thank You.

Mayor Grenier presented a nomination to reappoint Paul Ingersoll to the Berlin Water Commission for a 4 year term, which will expire on May 1, 2022. Councilor Theberge moved with a second from Councilor Morgan Allain, to accept the Mayor's nomination for Paul Ingersoll on the Berlin Water Commission for a 4 year term to expire on May 1, 2022. So moved, the motion carried.

Mayor Grenier presented a nomination for Aline Boucher as an alternate member of the Planning Board with a 3 year term to expire on April 30, 2021. Councilor Remillard moved with a second from Councilor Otis, to accept the Mayor's nomination for Aline Boucher as an alternate member on the Planning Board for a 3 year term to expire on April 30, 2021. So moved, the motion carried.

8. PUBLIC COMMENTS – There were none.

9. Council Comments – There were none.

10. Adjournment

There being no further business before the Mayor and Council, Councilor Theberge moved with a second by Councilor Nelson to adjourn the regular meeting. So moved, the motion carried and Mayor Grenier declared the regular meeting adjourned at approximately 8:13 P.M.

A True Record, Attest:

Elaine Riendeau
City Clerk

Note: Minutes are unofficial until they have been accepted by the Council by motion.