

## **PUBLIC HEARING – JUNE 6, 2016**

Mayor Grenier opened the duly scheduled and advertised Public Hearing at approximately 8:33 pm to hear comments on the following subject matter:

- Resolution 2016-11 Re-Appropriate \$15,000 from Airport Beacon Clearing to Airport Beacon Project

There being no one wishing to speak for or against the subject matter at this time, Mayor Grenier declared the Public Hearing portion of the meeting closed at approximately 8:34 p.m.

## **CITY COUNCIL MEETING – Monday, June 6, 2016**

Mayor Grenier called the Regular City Council Meeting to order at approximately 8:34 p.m. in the City Hall Council Chambers. The pledge of allegiance to the flag preceded roll call. Present: Councilors Remillard, Otis, Morgan Allain, Gentili, Higbee, Rozek and Nelson. Councilor Theberge was absent. Also present: City Manager Wheeler, Susan Tremblay, Corinne Cascadden, Bryan Lamirande, Elaine Riendeau BESS members and Barbara Tetreault.

### **Minutes, Previous Meeting**

Councilor Remillard moved with a second by Councilor Otis to accept the minutes of the May 16 Regular Meeting/Work Session; May 25 Proposed Budget Public Hearing. So moved, the motion carried.

**Disbursements:** Disbursement Summary Draft #1766 start date 5/17/2016 end date 6/6/2016 for a total cash disbursement of \$2,324,609.87. Councilor Nelson moved with a second by Councilor Higbee to accept the disbursement summary and pay all bills as recommended by the Committee on Accounts/Claims. So moved, the motion carried.

### **PUBLIC COMMENTS – No comments**

## **UNFINISHED BUSINESS**

1. Council Committee Reports – No reports
2. Resolution 2016-11 re-appropriating \$15,000.00 of Airport Capital Funds from 65-480-000-0010 Beacon Line Clearing to 01-480-000-0009 AIP Project “Jet A Fuel System Upgrade, Rotating Beacon, Replace Wind Cone Assembly”. (tabled 5/16/2016)

Resolved by the City Council of the City of Berlin as Follows:

Whereas, The Berlin Airport, through the City of Berlin will apply for Airport Improvement Program funds administered through the NH Department of Transportation/Bureau of Aeronautics to replace the Jet A Fuel System, Rotating Beacon and Wind Cone Assembly at the Berlin Regional Airport; and

Whereas, the Airport’s Engineer of Record, HEB, has done preliminary work in order to submit the grant application; and

Whereas, payments from the grant are made to the City on a reimbursement basis. Now therefore, be it resolved by the City Council of the City of Berlin, NH, that \$15,000.00 is hereby re-appropriated from Airport Capital Fund 65-480-000-0010 Beacon Line Clearing to 01-480-000-0009 Jet A Fuel System Upgrade, Rotating Beacon, Replace Wind Cone Assembly. This Resolution shall be in full force and effect from and after passage.

Councilor Remillard moved with a second by Councilor Otis to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to pass the resolution. Since this needs a 2/3 vote, Mayor Grenier called for a roll call. Roll call resulted in unanimous affirmative votes including Mayor Grenier who declared the resolution now passed.

## NEW BUSINESS

3. Resolution 2016-12 adopting a budget and appropriating money to defray the expenses of Berlin's City Government for the fiscal year 2017. (1<sup>st</sup> read)  
Councilor Nelson moved with a second by Councilor Higbee to table the resolution and schedule a public hearing on June 20, 2016. So moved, the motion carried.
4. Resolution 2016-13 accepting \$5,117.01 of donations to the Berlin Recreation Department and appropriating these funds for use in various programs as listed. (1<sup>st</sup> read)  
Councilor Remillard moved with a second by Councilor Otis to table the resolution and schedule a public hearing on June 20, 2016. So moved, the motion carried.
5. Resolution 2016-14 authorizing an application for a Northern Borders Regional Commission Grant in an amount up to Two Hundred Fifty Thousand Dollars (\$250,000.00). The purpose of the grant is construct Phase One of the Riverwalk Project along the Androscoggin River beginning at the Northern Forest Heritage Park and ending at the Berlin Mills Pedestrian Bridge. (1<sup>st</sup> read)  
Councilor Nelson moved with a second by Councilor Higbee to table the resolution and schedule a public hearing on June 20, 2016. So moved, the motion carried.
6. Resolution 2016-15 Authorizing the Issuance of Refunding Bonds. (1<sup>st</sup> read)  
Councilor Remillard moved with a second by Councilor Otis to table the resolution and schedule a public hearing on June 20, 2016. So moved, the motion carried.
- 6a. Resolution 2016-16 re-appropriating \$175,000.00 from the School Department's Fringe Benefits/Fixed Expenses Account in the FY16 Budget to the School's Capital Improvement Account for Fire Alarm Replacement at Hillside/Berlin Middle School in the FY16 Budget (1<sup>st</sup> read)  
Councilor Nelson moved with a second by Councilor Higbee to table the resolution and schedule a public hearing on June 20, 2016. So moved, the motion carried.

### 6b. Berlin Education Association (BEA) Negotiated Cost Items

	Increase	Wage	FICA	NHRS	Total
2016-17	1%	\$ 66,102	\$ 5,057	\$10,358	\$ 81,518
2017-18	2%	133,486	10,212	20,917	164,615
2018-19	2%	136,205	10,420	21,343	167,967
		\$335,793	\$25,688	\$52,619	\$414,100
Composite Fillings Added to the Dental Insurance (3 year cost)					<u>3,570</u>
Total 3 year cost to the General Fund for 109 BEA employees:					<u>\$417,670</u>

Councilor Remillard moved with a second by Councilor Gentili to approve the BEA cost items as presented. Roll call resulted in Councilors Remillard, Morgan Allain and Gentili voting in the affirmative and Councilors Otis, Higbee, Rozek, Nelson and Mayor Grenier voting in the negative. The motion failed.

### 6c. Berlin Education Support Staff (BESS) Union Negotiated Cost Items

#### General Fund Expense

	Increase	Wage	FICA	NHRS	Total
FY17	1%	\$ 14,057	\$ 1,075	\$ 278	\$ 15,411
FY18	1.5%	24,450	1,870	700	27,021
FY19	2%	36,753	2,812	1,271	40,835
		\$ 75,260	\$ 5,757	\$ 2,249	\$ 83,267

Longevity:    7-14 yrs \$600.00      15-24 yrs \$700.00      25+ yrs \$800.00

General Fund Expense	Longevity	FICA	NHRS	Total
2017 General Fund	\$ 2,800	\$ 214	\$ 313	\$ 3,327
2018 General Fund	20,600	1,576	2,301	24,477
2019 General Fund	23,600	1,805	2,636	28,042
	\$ 47,000	\$ 3,596	\$ 5,250	\$ 55,845
Total 3 Year Cost to the General Fund Budget 68 Employees				\$139,112

Grant Fund	Increase	Wage	FICA	NHRS	Total
FY17	1%	\$ 2,447	\$ 187		\$ 2,634
FY18	1.5%	3,707	284		3,991
FY19	2%	5,017	384		5,401
		\$ 11,171	\$ 855	\$ 0	\$12,026

Longevity Grant Funded: 7-14 yrs \$600.00 15-24 yrs \$700.00 25+ yrs \$800.00

Grant Funded	Longevity	FICA	NHRS	Total
2017	\$ 0	\$ 0	\$ 0	\$ 0
2018	4,900	375	547	5,822
2019	5,100	390	570	6,060
	\$ 10,000	\$ 765	\$ 1,117	\$ 11,882

Total 3 Year Cost that DOES NOT IMPACT TAXES 13 Employees \$ 23,908

Councilor Remillard moved with a second by Councilor Gentili to approve the BESS cost items as presented. Roll call resulted in affirmative votes from Councilors Remillard, Morgan Allain, Gentili, Higbee and Nelson. Voting in the negative were Councilors Otis, Rozek and Mayor Grenier. The motion passed and Mayor Grenier declared the BESS Contract Cost items as accepted.

## 7. Traffic Safety Communications

- a. **Jericho Road.** Rich and Ellen King are concerned about the ATV riding on Jericho Road. The 40 mph speed limit is not the right speed for the ATV's from just past Budweiser up to the parking lot by the old Bass Shoe. They request a flashing light along with a sign saying there are ATV's sharing the road.

Councilor Rozek moved with a second by Councilor Morgan Allain to forward the communication to the Police Chief and Public Works Director for a follow up to bring their recommendations to the Traffic and Safety Committee. So moved, the motion carried.

- b. **Wood Street Request for "Slow Children" sign.** Scott & Alaina Huot request a "slow children" sign and/or a speed limit sign combination on both sides of lower Wood Street and on Maynesboro Street as well due to safety concerns for area children.

Councilor Rozek moved with a second by Councilor Morgan Allain to forward the communication to the Police Chief and Public Works Director for a follow up to bring their recommendations to the Traffic and Safety Committee. So moved, the motion carried.

- c. **"No Parking" sign request at south side Industrial Park entrance.** Steve Kinney, Capone Iron Corp Structural Estimator requests a no parking sign on the south side entrance of the Industrial Park due to safety concerns.

Councilor Rozek moved with a second by Councilor Morgan Allain to forward the communication to the Police Chief and Public Works Director for a follow up to bring their recommendations to the Traffic and Safety Committee. So moved, the motion carried.

8. City Manager's Report

1. Water Works trained Public Works on using hydrants for filling the street sweeper and sewer jet several week ago.
2. Work on Hutchins St. is progressing on schedule. There have been some reports that the work was stopped by the discovery of highly unsuitable materials. For the record, these reports are not true. Also, it has been determined that there will be a higher quantity of ledge excavation than originally calculated on a section of the project. Public Works will track the impact of this on the total project cost as the job moves forward.
3. April Poirier was hired as the part time clerk at the Fire Department. Doris Fortier will be working as a nurse in the Health Department. Sue Whitehouse also started work for the summer as the Coordinator of the Inmate Work Program. We are getting an earlier start this year and there is a lot of work to do.
4. Bids are due Thursday June 9th for the demolition of 24 Birch Street and 339 Goebel Street.
5. There is also a bid out for construction of a fuel distribution system at the Public Works Garage.
6. In their Spring 2016 Newsletter, the Berlin & Coos County Historical Society has an article about the paving of Main Street. Berlin became the first community in NH to pave a city street by laying non-reinforced concrete in the downtown from Green Square to High Street in 1909. I've attached a copy of the article. 107 years later we will be removing section of this concrete in the reconstruction project.
7. The NH DOT sent us notice of the Final Inspection Meeting for the Route 110 Project. It will be held Thursday, June 9 at 10:00 a.m.
8. The following are news outlets CampRZR is being covered by:  
WMUR.com; WCAX.com; Washington Times; Foster's Daily Democrat; Bennington Banner; Star Herald (New Jersey); The Eagle (Texas); Argus-Press (Missouri); Clay Center Dispatch (Kansas); Opelika-Auburn News (Alabama); Valley News; Cache Valley Daily (Utah); Caledonian Record; 50weather.com; NewsLocker.com; NHPR; Newsbry.com; Newsbry.com
9. There will be a Ribbon Cutting and Business After-Hours at the Service Credit Union Heritage Park tomorrow, June 7 beginning at 4:00 p.m.
10. There will also be a Ribbon Cutting Ceremony at Jericho Mountain State Park for the new bathhouse. The Ceremony is Friday, June 17, 2016 from 2-4 p.m. at Jericho Park. A schedule is attached.
11. Roland Pinette sent a note saying that BHS conducted a tabletop exercise last week. As far as he knows, it is the first time a Berlin school has partnered with local first responders to provide this type of training experience to school personnel. Planning for the event started last November. He said that when they selected the topic for the tabletop, a bomb threat, no one could have guessed that a real bomb threat would be received at the Middle School, the day before the exercise! That certainly heightened the realism of the exercise. Chief Trull and Assistant Chief Soltys were valuable partners in the endeavor. Roland is grateful for their support and collaboration.
12. A Public Works Activity Report is attached for May.
13. The Police Department's Activity Report for April, as reported to the Berlin Police Commission, is attached.

The City Manager added that the first year tax bill will be mailed out later this week.

Councilor Rozek moved with a second by Councilor Higbee to accept the City Manager's Report and place it on file. So moved, the motion carried.

9. Mayor's Report - Appointments: Trustee of Trust Funds. The Trustees will be appointed to manage various city moneys to get the best return on funds. Mayor Grenier nominated Thomas McCue for a one-year term set to expire June 30 2017; David Martin for a two-year term set to expire June 30, 2018; John Morris for a three-year term set to expire June 30, 2019. .

Councilor Rozek moved with a second by Councilor Higbee to accept the Mayor's nomination of Thomas McCue, David Martin and John Morris to serve as Trustees of Trust Funds for the City of Berlin with staggered terms as set by Mayor Grenier. So moved, the motion carried.

10. Public Comments – Deb Dupuis, BESS President thanked the Mayor and Council for approval of their contract and they appreciate the support.
11. Council Comments - No comments
12. Adjournment:  
There being no further business before the Mayor and Council, Councilor Rozek moved with a second by Councilor Higbee to adjourn the regular meeting. So moved, the motion carried and Mayor Grenier declared the regular meeting adjourned at approximately 9:12 P.M.

A True Record, Attest:  
Debra A. Patrick, CMC  
City Clerk