

PUBLIC HEARING – APRIL 18, 2016

Mayor Grenier opened the duly scheduled and advertised Public Hearing at approximately 7:27 p.m. to hear comments on the following subject matters:

- Resolution 2016-06 Accept \$1,000 of Donations for Radio Repair – No comments.
- Resolution 2016-07 Re-Appropriating Funds to Hutchins Street – No comments.
- Resolution 2016-08 Route 16 Bond – No comments.

There being no one wishing to speak for or against the subject matters at this time, Mayor Grenier declared the Public Hearing portion of the meeting closed at approximately 7:28 p.m.

CITY COUNCIL MEETING – Monday, April 18, 2016

Mayor Grenier called the Regular City Council Meeting to order at approximately 7:28 p.m. in the City Hall Council Chambers. The pledge of allegiance to the flag preceded roll call. Present: Councilors Remillard, Otis, Gentili, Higbee, Rozek, Nelson and Theberge. Councilor Morgan Allain was absent. Also present: City Manager Wheeler, Susan Tremblay, Bryan Lamirande, Elaine Riendeau and Barbara Tetreault.

Minutes, Previous Meeting

Councilor Remillard moved with a second by Councilor Otis to accept the minutes of the April 4 Regular Meeting/Work Session; April 11 Work Session. So moved, the motion carried.

Disbursements: Disbursement Summary Draft #1763 start date 4/5/2016 end date 4/18/2016 for a total cash disbursement of \$897,664.73. Councilor Theberge moved with a second by Councilor Nelson to accept the disbursement summary and pay all bills as recommended by the Committee on Accounts/Claims. So moved, the motion carried.

PUBLIC COMMENTS – No comments

UNFINISHED BUSINESS

1. Council Committee Reports – No reports
2. Resolution 2016-06 accepting One Thousand Dollars \$1,000.00 of donations to provide FCC License and associated fees for one new input frequency for the Fire Department repeater along with re-programing all Fire Department Radios. (tabled 4/4/2016)

Resolved by the City Council of the City of Berlin as follows:

Whereas, the Fire Department is currently using the Emergency Management radio frequency for radio communications; and

Whereas, the Berlin SWAT Team needs an input frequency dedicated solely to the SWAT Team; and

Whereas, it is appropriate that the Emergency Management frequency be dedicated to the Swat Team; and

Whereas, the Marshall Insurance Agency and the Co-Operative Insurance Companies recognize the need for the communications equipment for both the Berlin Police Department and the Berlin Fire department; and

Whereas, the projected cost of adding an FCC license for a dedicated frequency, reprogramming the repeater and the fire department radios is \$2,500.00; and

Whereas, Marshal Insurance Agency and Co-operative Insurance Companies are donating \$500.00 each towards the cost of the new frequency; and

Whereas, the remaining balance of \$1,500.00 will be paid for by the Berlin Police Department and the Berlin Fire Department, \$750.00 each.

Now therefore, be it resolved, by the Mayor and City Council of the City of Berlin that donations of \$500 each from Marshall Insurance Agency and Co-operative Insurance Companies are accepted to provide FCC License and associated fees for one new input frequency for the Fire Department repeater along with re-programing all Fire Department Radios. Be it further resolved that the City Manager is authorized to do all things necessary to effectuate the donation. This Resolution shall be in full force and effect from and after passage.

Councilor Nelson moved with a second by Councilor Higbee to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to pass the resolution. So moved, the motion carried and Mayor Grenier declared the resolution now passed.

3. Resolution 2016-07 Re-Appropriating \$70,147.11 from the Salt/Sand Storage Shed Account to Hutchins Street Rehabilitation. (tabled 4/4/2016)

Resolved by the City Council of the City of Berlin as follows:

Whereas, the Hutchins Street Reconstruction Project was put out to bid and the low bid of \$731,695.12 was from AB Excavating; and

Whereas, there are two additional Bid Alternates totaling an additional cost of \$62,056.82, and

Whereas, other costs including engineering design and construction, rights-of-way and materials testing bring the project total to an estimated \$936,758.94, and

Whereas, the City has \$779,067.00 of funding from the Federal Highway Administration, leaving \$157,692.94 to be locally funded; and

Whereas, local funding is to come from the following Capital Improvement Accounts:

Account	Account #	Amount
PW Drain Line Replacement	01-480-962-0016	\$46,043.77
Street Rehabilitation	01-480-913-0004	\$52,811.30
Salt/Sand Storage Shed	01-495-995-2602	\$70,147.11
Total		\$169,002.18

Now therefore, be it resolved by the City Council of the City of Berlin, NH that local funding for the Hutchins Street Rehabilitation Project will come from PW Drain Line Replacement (01-480-962-0016) for \$46,043.77; Street Rehabilitation (01-480-913-0004) for \$52,811.30; and Salt/Sand Storage Shed (01-495-995-2602) for \$70,147.11 which is hereby re-appropriated to Hutchins Street Rehabilitation (52-490-914-0004) This Resolution shall be in full force and effect from and after passage.

Councilor Remillard moved with a second by Councilor Otis to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to pass the resolution. Roll call resulted in unanimous affirmative votes including Mayor Grenier who declared the resolution now passed.

4. Resolution 2016-08 authorizing the issuance of general obligation bonds in an amount of up to Two Million Dollars (\$2,000,000) for the purpose of financing street improvements; with such bonds to be issued through the New Hampshire Municipal Bond Bank, through a private placement with a financial institution or sold on the public market based on the most favorable terms and conditions as determined by the City. Such appropriation shall be added to the already appropriated \$3,500,000 authorized by Resolution 2015-31 for a total of Five Million Five Hundred Thousand Dollars (\$5,500,000) to finance street improvements. (tabled 4/4/2016)

Resolved by the City Council of the City of Berlin as follows:

Whereas, on July 18, 2013, the City issued its \$3,971,500 general obligation bonds through the New Hampshire Municipal Bond Bank and said issue included an allocation of \$1,000,000 for the purpose of financing street improvements; and

Whereas, on October 19, 2015, the Mayor and City Council of Berlin authorized by Resolution 2015-31 the repurposing of Four Hundred Seventy Seven Thousand, Eight Hundred and Seventy Nine Dollars and Ninety Seven Cents (\$477,879.97) of previously financed general obligation bonds to fund street improvements; and

Whereas, on October 19, 2015, the Mayor and City Council of Berlin passed Resolution 2015-31 authorizing the issuance of general obligation bonds in an amount up to Three Million Five Hundred Thousand Dollars (\$3,500,000) to fund street improvements; and

Whereas, said Three Million Five Hundred Thousand Dollars (\$3,500,000) in funds has not yet been applied for and acquired by the City, and

Whereas, the Mayor and City Council have determined through consultation with its engineers that the street improvements planned for Route 16 will require additional funding in excess of the previously authorized Three Million, Five Hundred Thousand Dollars (\$3,500,000) bringing the total required to Five Million, Five Hundred Thousand Dollars (\$5,500,000);

Now therefore, be it resolved that the Mayor and City Council hereby authorize and approve the issuance of new money general obligation bonds in the amount of up to Two Million Dollars (\$2,000,000) (which when added to the \$3,500,000 already appropriated in Resolution 2015-31 will equal a total appropriation of Five Million, Five Hundred Thousand Dollars (\$5,500,000)) for the purpose of street improvements with such bonds to be issued through the New Hampshire Municipal Bond Bank, through a private placement with a financial institution or sold on the public market based on the most favorable terms and conditions as determined by the City.

Be it further resolved that the bonds shall be sold to the selected purchaser at the par value thereof (plus any applicable premium) subject to and upon the terms and conditions set forth in a Loan Agreement (the "Loan Agreement") by and between the City and the purchaser including those terms pertaining to the interest rate, payment terms and maturing of the bonds;

Be it further resolved that the City Manager and Treasurer are hereby authorized to execute and deliver the Loan Agreement and any and all documents or to take any other actions necessary to effectuate this Resolution; Finally, be it further resolved that all proceeds previously authorized and itemized in this Resolution and the \$2,000,000 of new proceeds authorized in this Resolution are hereby appropriated for street improvements. This Resolution shall be in full force and effect from and after passage.

Councilor Nelson moved with a second by Councilor Higbee to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to pass the resolution. So moved, the motion carried and Mayor Grenier declared the resolution now passed.

NEW BUSINESS

5. Resolution 2016-09 amending the 2016 budget by revising Fund 10 School Department Federal Programs and appropriating \$239,267 of additional grant funds from Project AWARE to the School Department. (1st read)

Councilor Theberge moved with a second by Councilor Nelson to table the resolution and schedule a public hearing on May 2. So moved, the motion carried.

6. Resolution 2016-10 authorizing the Berlin School Department to apply for and accept One Hundred Thousand Dollars (\$100,000.00) of Dropout Prevention funds and appropriating said funds to the School Department for the purpose of the grant. (1st read)

Councilor Remillard moved with a second by Councilor Otis to table the resolution and schedule a public hearing on May 2. So moved, the motion carried.

7. City Manager's Report

1. On April 9, a Rabies Clinic was held at the Recreation Center. Debbie Patrick made herself available to register dogs and with the help of Elaine Riendeau, they registered 122 dogs in 3 hours.
2. We received a thank you letter from Jules Chaloux who has had work done to his home through the Neighborhood Revitalization Program. Mr. Chaloux is expressing his gratitude for the Program; the letter is attached.
3. HB 1219 will change the penalty amount assessed to tax deeded properties repurchased by the former owner from 15% of the assessed value to 10% of the assessed value. If the property is the former owner's principal residence, the penalty will not apply.
4. On April 6, 2016 the Governor and Council unanimously approved a grant award to the City in the amount of \$500,000 for the purpose of providing funds to the Coos Economic Development Corporation to assist Capone Iron Corporation North Woods Inc., with its machinery and equipment purchase project.
5. The Police Department Statistics for February of 2016 are attached.
6. The FAA has sent notice that they are approving the land release of seven acres of airport land along the river. This transaction started in 2011 when Bob Chapman put in a request to the Berlin Airport Authority. Luckily he is a very patient man and this sale is set to go forward.
7. Attached is an e-mail from Dany Bernard, a very appreciative trucker from Canada who was trying to make his way to Milan Lumber. He was caught up in the old section of Route 110. As it turns out, Paul Blais saw him pulled over on the side of the road and realized he was lost. Paul guided him onto the right road and the rest is documented in the e-mail thank you from Mr. Bernard.
8. A letter of thanks went out to the newspaper from Terry Letarte on behalf of the City and area youth thanking Anthony Horne and his band BuRne who held a concert at the Chalet on April 2nd to benefit the Berlin Recreation Hockey Program. The Recreation Department was also the recipient of a foosball table donated by Cindy Morin and members of St. Barnabas Church.
9. Patty Chase has informed me that she will execute final tax liens on unpaid 2015 property taxes and sewer bills beginning on Wednesday of this week. Impending Tax deed notices for unpaid 2013 taxes will go out on April 25, 2016 and tax deeding will occur on May 26, 2016.
10. The majority of the trees on the East Milan Road BIDPA property were cut as of last Friday. Hicks Logging will take approximately another week to process the logs and remove them from the site.

Councilor Rozek moved with a second by Councilor Higbee to accept the City Manager's Report and place it on file. So moved, the motion carried.

8. Mayor's Report – Appointments.

- Housing Authority: Mayor Grenier nominated Theresa Saucier for a term set to expire December 2019. Councilor Nelson moved with a second by Councilor Rozek to accept the Mayor's nomination of Theresa Saucier. So moved, the motion carried.

- Water Commission: Mayor Grenier nominated Paul Poulin for a term set to expire May 2020. Councilor Rozek moved with a second by Councilor Nelson to accept the Mayor's nomination of Paul Poulin. So moved, the motion carried.

9. Public Comments – No comments

10. Council Comments - No comments

11. Adjournment:

There being no further business before the Mayor and Council, Councilor Rozek moved with a second by Councilor Nelson to adjourn the regular meeting. So moved, the motion carried and Mayor Grenier declared the regular meeting adjourned at approximately 7:50 P.M.

A True Record, Attest:
Debra A. Patrick, CMC
City Clerk