

**September 1, 2020  
Planning Board  
VIA Zoom**

**Present were: Regular Members: Tom McCue, Lori Langlois, Christina Lefebvre, Naomi Levesque, Lane Strahan, Brian Valerino, Suzanne Wasileski; Ex-Officio members Lucie Remillard and Lise Barrette; Alternate Members: Richard Cassidy.**

**Excused were: Alternate Member Anthony Valliere.**

**Others Present: Pamela Laflamme, Community Development Director and Michel Salek, Code Enforcement Officer**

**Call to Order**

The meeting was called to order at 6:34 PM.

Mr. McCue read the following statement:

As Chair of the Planning Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

**Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means: We are utilizing Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 646-558-8656, meeting ID 816 8524 0832, Passcode #500354, or by clicking on the Planning Board agenda on the City's website, [www.berlinnh.gov](http://www.berlinnh.gov).**

Providing public notice of the necessary information for accessing the meeting: We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Board at [www.berlinnh.gov](http://www.berlinnh.gov).

Providing a mechanism for the public to alert the public body during the meeting if there are problems with access: If anybody has a problem, please call 752-8587 or email at [plaflamme@berlinnh.gov](mailto:plaflamme@berlinnh.gov).

Adjourning the meeting if the public is unable to access the meeting: In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

A Roll Call was taken:

Reg. Member Tom McCue – Present and alone  
Reg. Member Loris Langlois—Present and alone  
Reg. Member Christina Lefebvre – Present and alone  
Reg. Member Naomi Levesque – Present and alone  
Reg. Member Lane Strahan – Present and alone  
Reg. Member Brian Valerino – Present and alone  
Reg. Member Suzanne Wasileski – Present and alone  
Ex-Officio Member Lucie Remillard – Present and alone  
Ex-Officio Member Lise Barrette – Present with Steven Barrette in the room  
Alternate Member Richard Cassidy – Present and alone

### **Public Comments**

None

### **Approval of July 2020 minutes**

Mr. Valerino made a motion to approve the minutes of the August 2020 meeting. Ms. Strahan seconded the motion. So moved, the motion passed by roll call vote: McCue – aye, Langlois – aye, Lefebvre – aye, Levesque – aye, Strahan – aye, Valerino – aye, Wasileski – aye, Remillard – aye, Barrette – aye.

### **Site Plan Review – Timberland Adventures Inc., Tax Map 407 Lot 15 (continued from February 4, 2020 meeting)**

The Site Plan Review is not ready at this time and is being tabled. This is the official Public Notice for a continuance until the October 6, 2020 meeting at 6:30pm. No notice will be mailed or published, this is an official notice of record.

### **Lot Mergers**

- William and Yvonne Thomas, 557 Norway Street, Map 137, Lots 42 and 43  
Mr. and Mrs. Thomas would like to merge their two lots that are side by side. The house sits on lot 42. Ms. Remillard made a motion to accept the lot merger for Map 137, Lots 42 and 43.

Mr. Valerino seconded the motion. So moved, the motion passed by roll call vote: McCue – aye, Langlois – aye, Lefebvre – aye, Levesque – aye, Strahan – aye, Valerino – aye, Wasileski – aye, Remillard – aye, Barrette – aye.

- David and Kersten Briggs, 149 Pershing Street, Map 135 Lot 202, 174, 174.1, and 174.2

Mr. and Mrs. Briggs would like to merge their four lots with the house being on lot 202 and the three land lots 174, 174.1, 174.2 located behind their house.

Ms. Remillard made a motion to accept the lot merger for Map 135 Lots 202, 174, 174.1 and 174.2. Ms. Lefebvre seconded the motion. So moved, the motion passed by roll call vote: McCue – aye, Langlois – aye, Lefebvre – aye, Levesque – aye, Strahan – aye, Valerino – aye, Wasileski – aye, Remillard – aye, Barrette – aye.

- Arnold and Roger Drouin, 159 Jericho Road, Map 104 Lot 2, Map 105 Lots 1, 2, and 3.

Arnold and Roger Drouin would like to merge his one large lot of 104-2 with three other land lots 105-1, -2, and -3. This will complete his mergers so that he will only have one tax bill for the entire area along the south/west side of Jericho Road.

Ms. Langlois made a motion to accept the lots merger for Map 104 Lot 2, and Map 105 Lots 1, 2 and 3. Ms. Strahan seconded the motion. So moved, the motion passed by roll call vote: McCue – aye, Langlois – aye, Lefebvre – aye, Levesque – aye, Strahan – aye, Valerino – aye, Wasileski – aye, Remillard – aye, Barrette – aye.

### **Project Updates**

Ms. Laflamme will be bringing to the board, next month, a proposed amendment for the Zoning Ordinance. It is concerning special exceptions and renewable energy.

The Master Plan RFP will be advertised before the next Planning Board meeting.

The EPA has been cleared to start work and will soon begin their cleanup of 640 Hillside Ave, Mr. Lavoie's former property. This property was never tax deeded due to the liability it holds.

The Census will be ending a month earlier than planned. They are actively working to get as many registered as possible. Please continue to get the word out.

### **Other**

None

### **Public Comments**

None

### **Member Comments**

None

### **Planner Comments**

Ms. Laflamme is reminding everyone to please vote in the elections this coming Tuesday the 8th and for the general election on Tuesday November 3rd. Due to the elections being held on the first Tuesday in November, the Planning Board meeting that month will be held on Wednesday, November 4th.

**Adjournment**

There being no further business to come before the board, Ms. Remillard made a motion to adjourn, seconded by Ms. Levesque. So moved, the motion passed by roll call vote: McCue – aye, Langlois – aye, Lefebvre – aye, Levesque – aye, Strahan – aye, Valerino – aye, Wasileski – aye, Remillard – aye, Barrette – aye.

The meeting ended at 7:04 pm

The next Planning Board meeting will be held on Tuesday, October 6, 2020.

Respectfully submitted,

Lise Barrette

\* Note: These minutes are unofficial until they have been accepted by the Planning Board by motion.