**BERLIN POLICE COMMISSION**

**MONTHLY MEETING**

**PUBLIC SESSION**

**DATE: THURSDAY, JANUARY 3, 2018**

**TIME: 7:30 A.M.**

**PLACE: BERLIN POLICE DEPARTMENT CONFERENCE ROOM**

**I. Call to Order:** The meeting was called to order by Comm. Nault at 7:30 a.m.

**II. Roll Call:** Commissioners Jerry Nault, Marc Tremblay, and Pierre Morin were present.

 **Others Present:**  Chief Morency, Deputy Chief Buteau, and Jenn Cloutier

**Recorded by:** Lisa Arguin

**III. Acceptance of Minutes of December 7, 2017:** Minutes were unanimously accepted as printed, on a motion by Comm. Morin, seconded by Comm. Tremblay.

**IV**. **Monthly Financial Reports:** The report was unanimously accepted, on a motion by Comm. Tremblay, seconded by Comm. Morin.

**V. Old Business**

1. **Phone System & Bid:** Four bids were received and will be reviewed with the city manager.

1. **Drug Task Force Resolution:** City Council passed the resolution unanimously. The Coös County Delegation has also agreed to appropriate funds and has already submitted a quarterly payment.
2. **Opioid Training**: Chief Morency previously spoke with the governor and attorney general to express his concerns about the North Country’s opioid crisis. He also took the opportunity at the last NHPSTC graduation ceremony to express those same concerns to Commissioner Barthelmes and the State’s drug czar. Training needs, personnel, and resources were discussed. Subsequently, the chief received a call from Assistant Commissioner Robert Quinn who is working on coordinating a meeting with a large list of people who may be able to help. Previous funding was awarded based on population instead of need, and it is the hope that $45,000-$50,000 can be repurposed for the North Country.
3. **Department Meeting:** The meeting went well and was very productive. Training on mental health issues was provided by Frank Harris of the NH State Hospital, and lethality assessment training was provided by the assistant county attorney.
4. **Police Officer Training Process**: Of seven participants, five passed the physical test. Written tests have been submitted for scoring, and those who pass will continue with the next step: oral boards.
5. **Restorative Justice Position**: The School Department received a grant, and PD will work to oversee a diversion program which will offer alternative options for youths. Officer Adam Marsh will be working on juvenile cases with the Detective Division two days per week for the duration of this grant.
6. **Drug Court**: The county attorney approached the PD to ask for its participation in the program. The PD will participate; the chief’s only concern is that there could be a potential annual cost of $4,000-$5,000 associated with their monthly meetings.
7. **Ossipee Mountain Equipment Review**: Ossipee Mountain Electronics is expected to contact the PD any time now to schedule the review.
8. **Other:**  Exculpatory Evidence List: The chief and deputy reviewed personnel files, and no officers meet the criteria for the list. The list will be forwarded to the attorney general’s office without any names. Chief Morency noted that a clause was added to the last police contract which states that should an officer’s name be added to the list, s/he will no longer be employed by this Department.
	* ERT: At the time the tactical team was established, it requested non-profit status at the recommendation of the Attorney General’s Office, in order to be eligible for grants. Since that status has never been used, an application to dissolve the non-profit standing will be submitted.

**VI. New Business**

1. **Federal Audit:** Notification of an FBI security policies audit was received, and Jenn Cloutier submitted the pre-audit questionnaire. An audit date will follow.
2. **Mutual Link:** Communications are vital. Grafton County, as part of the North Country Interoperability Consortium, has applied for a grant on Coös County’s behalf, to assist with addressing interoperability needs in the North Country. This grant would provide funding to make improvements to internet camera, phone, and radio systems in order for them to have the ability to exchange information with other agencies’ systems.
3. **Cross Agency IMC:** Agencies using IMC’s dispatch program will now have access to every other New Hampshire IMC user’s data. This will be very helpful for contact information.
4. **Ballistic Vests:** New vests are in, and the grant will soon be closed-out.

1. **Changes to Juvenile Justice System:** Recent changes to the system (RSA 169-B:19**)** continue to impact juvenile accountability. Basically, juveniles cannot be detained until their fourth arrest after three previous convictions.
2. **Budget**: The draft budget was reviewed and currently remains subject to change. The budget presentation is tentatively scheduled for Wednesday, March 28 at 6:30 p.m.
3. **Statistics**: Statistics were reviewed.
4. **Correspondence**: The Department received numerous Christmas cards and well wishes. In appreciation for the officers, Hillside Elementary students also created bags which included their artwork, for each officer.
	* MOAB training with the Androscoggin Valley Chamber of Commerce will be conducted on January 11.
	* Police Unity Tour: One officer from Windham and one from Rochester will be bicycling to Washington DC this year for the Police Memorial. They will each bring with them a silver bracelet which will be placed on the memorial in remembrance of two of Berlin’s fallen officers, Wheelock and Devoid.
	* A letter of thanks was received from the Las Vegas Police Department in recognition of the Department’s support after the shooting.
	* Steve McMannn, AVH Director of Facilities, submitted a letter of thanks for the Department’s assistance. Mike Peterson, AVH President, also contacted Chief Morency to express his appreciation for the PD’s working relationship with the hospital.
5. **Other**: This year’s ATV Festival will take place on August 3-4.
	* Scott Beneke has been in contact with the PD regarding rates for outside details.
	* Intox recertification can now be done on-line.
	* Required annual reports have been submitted to the NHPSTC.
	* Jim Watson, former Berlin PPO, will be coming back to town and is interested in joining the PD as a part-time officer; he is already trained and would be a great addition.

1. **Public Comments**: None.
2. **Adjournment of Public Meeting:** At 9:35 a.m., Comm. Tremblay motioned, with a second from Comm. Morin, to move into non-public session per RSA 91-A:3, II.(a). The terms of HB561 and its impact on the chief’s contract were discussed; no decisions were made. Public session reconvened at 10:00 a.m. and adjourned unanimously, on a motion by Comm. Tremblay, seconded by Comm. Morin. The next regular meeting will be held Thursday February 1, 2018 at 7:30 a.m.