**BERLIN POLICE COMMISSION**

**MONTHLY MEETING**

**PUBLIC SESSION**

**DATE: FRIDAY, OCTOBER 6, 2017**

**TIME: 7:30 A.M.**

**PLACE: BERLIN POLICE DEPARTMENT CONFERENCE ROOM**

**I. Call to Order:** The meeting was called to order by Comm. Nault at 7:32 a.m.

**II. Roll Call:** Commissioners Jerry Nault, Marc Tremblay, and Pierre Morin were present.

 **Others Present:**  Chief Morency, Deputy Chief Buteau, and Councilor Mike Gentili

**Recorded by:** Lisa Arguin

**III. Acceptance of Minutes of September 7, 2017:** Minutes were unanimously accepted as printed, on a motion by Comm. Morin, seconded by Comm. Tremblay.

**IV**. **Monthly Financial Reports:**  The report was unanimously accepted as printed, on a motion by Comm. Morin, seconded by Comm. Tremblay.

**V. Old Business**

1. **Gorham Police & Dispatch Services:** Work continues on establishing a cost for providing services; services will not be provided at a cost to Berlin taxpayers.

1. **Memorial Golf Tournament:** This year’s fundraiser profited approximately $13,100. Refinishing of the memorial statue was postponed by the contractor until next spring. During the winter months, a meeting of committee members will be called to discuss scholarships/book awards.
2. **IEA Training – Hospital Staff**: Frank Harris from the State will conduct mental health training on November 17.
3. **RZR Festival:** The festival went very well. The traffic flow may have been somewhat slower, but there were more attendees this year and more activity in the city. Seventy-seven violations were issued, which is consistent to the previous year’s ATV Festival statistic of 84. Cooperation between all public safety agencies and police jurisdictions was excellent. Comm. Nault extended kudos to everyone involved for a job well done.
4. **Firing Range Mitigation**: Chapman Scrap has an arrangement with the PD to screen for lead. Other steps in the mitigation plan have already taken place.
5. **Other:** AEDs are in.
	* The radar cart is up and running and is back on the road.
	* The school intruder arrested last spring pled guilty to providing false statements and disorderly actions/trespassing.
	* The chief has signed-off on renewal of the AVRRDD contract, and the contract with Milan is now up for review.

**VI. New Business**

1. **Ballistic Vest Fitting & Order**: Everyone has been fitted, and 17 vests have been ordered. The cost is offset by a grant.
2. **Distracted Walking:** Representative Théberge intends to propose legislation for distracted walking and is seeking support. The chief directed him to the executive director of the NHACP.
3. **NHPSTC Planning Session:** The session was attended by the chief, deputy, and Coös County sheriff. A poll taken at the session may indicate that dispatchers will eventually require certification through the NHPSTC.
4. **WMCC Advisory Meeting:** The chief attended this week’s meeting expecting an update on the CJIS program, but an overview of all of the college’s programs was presented.

1. **Annual Report:** The report is being drafted, and a copy will be provided at next month’s meeting.
2. **Statistics**: Statistics were reviewed; the increase in sexual assault cases is disturbing. OHRV stats are down, which can be attributed to the adjusted age for youth operators.
3. **Correspondence:** Jenn Cloutier sent a thank you letter to all employees who assisted with the RZR event; Lt. Valliere received a thank you letter for assisting a stranded hiker; and the PD received thank you notes from Priscilla Gemmiti for assistance with a parking issue and Lynn Dube for assistance in Milan.
	* The Blanchard Street Open House went well, without incident.
	* Lt. Gendron is researching a letter from the AG’s Office regarding the ERT’s non-profit status.
	* Touch-A-Truck went well.
	* The PD will have representation at the upcoming Job Fair on October 23.
	* Ken Gordon of CCFHS has organized a road race and requested the PD waive their fees; the chief explained why that is not possible, and Mr. Gordon understood.
	* A debriefing on RZR will take place for PD employees and will include email input from other agencies.
	* A bill for the Department’s changeover to LED lighting has been forwarded to the Rec Department, as the Rec pays the building’s electrical bills, and the PD pays for fuel oil.
4. **Other**: The chief and deputy attended mandatory Opioid Grant training.
	* Two employees are scheduled to attend training at Roger Williams University.
	* Dirty Girls is a roving business in town that sells t-shirts, cups, and other items. They were shut down for not being licensed and referred to the city clerk for a hawker’s permit. She issued a permit with the provision they return with proof of insurance; they did not, so their permit has been rescinded.
5. **Public Comments**: Mike Gentili advised of an upcoming 10k race on October 21 at 10 a.m. to benefit S.U.A.V. (Stand Up Androscoggin Valley). The race will start in Berlin and end at the information booth in Gorham, and proceeds will go to youth organizations in the Berlin-Gorham communities.
6. **Adjournment of Public Meeting:** At 8:40 a.m., Comm. Tremblay motioned to go into non-public session per RSA 91-A:3, II. (b); the motion was seconded by Comm. Morin and carried unanimously by Comm. Nault. Public session reconvened at 8:58 a.m.; Comm. Morin motioned to support the chief’s request to hire an officer, assuming that financing is obtained in accordance with the chief’s estimates. The motion was seconded by Comm. Tremblay and carried unanimously by Comm. Nault. Comm. Tremblay motioned, with a second by Comm. Morin, to adjourn the public meeting and enter a non-meeting per RSA 91-A:2, I.(d); so moved. The next monthly meeting will be held Thursday, November 9, 2017 at 7:30 a.m.