

**BERLIN POLICE COMMISSION
MONTHLY MEETING
PUBLIC SESSION**

DATE: Thursday, April 7, 2022
TIME: 7:30 A.M.
PLACE: BERLIN POLICE DEPARTMENT CONFERENCE ROOM

I. Call to Order: The meeting was called to order by Comm. Nault at 7:30 a.m.

II. Roll Call: Commissioners Jerry Nault, Marc Tremblay, and Pierre Morin were present.

Others Present: Chief Buteau, Captain Lemoine, Captain Roy, Lt/Pros. Howry, and Jennifer Cloutier.

08:15 Lt Gendron joined the meeting.

Recorded by: Kimberly Bijeau

III. Acceptance of Minutes of March 10, 2022: Question on whether the COSSAP grant has been approved. Minutes were unanimously accepted on a motion by Comm. Morin, seconded by Comm. Tremblay.

V. Monthly Financial Report: The reports were reviewed: discussion ensued with reference to Group I retirement being 84% spent. Reports were unanimously accepted on a motion by Comm. Morin seconded by Comm. Tremblay. Voucher report question with reference to Atlantic Tactical and Boucher Specialty expenditures.

VI. Old Business

A. Berlin EMS Contract Update: official approved / signed. Additional fees were not included.

B. 2023 Budget Update: Met with Council on March 30th. Went very well. No line item reviews but there was discussion. Question with ref to the revenues portion of the budget and whether we are expecting a shift in revenue amounts. Mayor suggested the idea of the PD having a specific training officer. The Mayor's opening remarks were positive. Unknown whether the department will be getting some of the CIP monies back; not able to get a sense of same from the Council.

C. Renovation Project – Interview Rm: Should start in the next two weeks. Temporary lines have been established and Pope ran cables.

D. First Net Changeover: PD issued phones were swapped over a week and a half ago. Was not able to switch over the cruiser MDT's as they were not AT&T compatible; will go to First Net when MDT's are upgraded.

E. Other: Nothing

VII. New Business

- A. **91-A Change:** New need to keep track of the non-public meeting minutes; information to be made available upon request.
- B. **Evaluations:** Were just completed within the last month. Discussion on what actions are taken if employee has an unfavorable evaluation. Normally any “discipline” is dealt with throughout the year.
- C. **Promotion(s):** Nathan promoted to Captain on March 21st. Will be posting a lieutenant position. Requires a 10 day posting for the position.
- D. **Grant Resolutions:** Highway Safety, COSSAP, DTF Byrne Jag, F&G, ILO, Highway Safety Equipment grant, and Project Safe Neighborhood. PSN grant extends over 4.5 months with 2 patrols each week; 4 hour patrols focus on problem areas / highly visible areas within the City.
- E. **Radio Problem / Eversource:** Jenn: 3 weeks ago Eversource came to the PD to change a meter due to damage from ice. There was a problem when they cut the power to the PD which caused radio issues through the Cates Hill tower. The PD went a few hours with no radio communications. For future electrical shut downs there is a plan to start the generator prior to cutting the power.
- F. **Milan School Security Assessment:** Zach participated in Homeland Security walk through at the Milan Village School. Focusing on entry ways (doors / windows) and potential security issues. Brought attention to the fact that the PD currently doesn't have a key to the school.
- G. **Training:** New DRE; Noah Dumas to take Bill Daisey's place as the DRE. He will be going to locations with high entrance of subjects on drugs to practice evaluation process. We have two going to SIMMS training next week. Two for Gracie survival and instructor school in May; Jiu Jitsu training / joint manipulation. Will allow for in house training.
- H. **Hiring:** Capt. Roy advised on new hire, Christopher Bowman who is from New Windsor, NY. Will be starting Sunday. Chris is 24 years old and has fiancée and a baby. Currently resides across the border in Maine; has family in the Conway / Fryeburg area. Hoping to get into academy in June. He filled position created when Chief Morency retired. Will need two additional officers: O'Connell and COSSAP. Will also still need to fill the SRO position; a 54 year old subject from Whitefield is interested in the position. He has been retired for 8 years with 23 years of experience. Test lined up for next week.
- I. **Parking:** Add in paper and on Facebook with reference to the parking rules. SE details to focus on same.
- J. **Arrest: Other Agencies, Partners:** ICAC case out of Portsmouth. Sexual assault investigation in town involving a child. ICAC Task Force (Homeland Security) officer came out of Nashua. Det. Goulet is trained on how to get a case going. Resulted in the

arrest of Jacob Porter; Charged with trafficking, Child Porn, etc. State charges and not federal and Porter is still being held. Grafton and Nashua agencies participated with great team work

- K. Community Policing:** Skating event went well. Lt Dube has been advertising a hike which has generated a lot of conversation. Sgt. White has proposed a yard clean up event for those who aren't able to do so themselves. Partridge Plunge: Zach and Joe participated in Littleton near the Moore Dam, Partridge Lake. Benefits Special Olympics; raised a couple of thousand \$ themselves.
- L. Statistics:** Statistics were discussed: 37% increase in Milan calls believed to be based on increased patrols. Suspected OD's are up and are up state-wide. IAC study based on why they have been steadily increasing since October. Working with DTF and the Granite Shield grant with reference to same. Increase in indictments in December; County Attorney's office swamped with our cases. Accidents in intersections up: discussion with reference to same. No specific trend. Assist to EMS still increasing; EMS advises they just had their busiest month for service.
- M. Correspondence:** Chief Buteau highlighted several training opportunities and thank you letters:
- Vehicle list provided to Commission. List had been requested by the Mayor and has been forwarded to him (including requested mileage figures).
 - Comm. Tremblay reappointed for another 3 years.
 - Sgt. White ref Spring cleaning event.
 - Supreme Court; Thompson vs Clark case.
 - Girl Scouts thank you card; had also been posted on FB. Sperlonga (Eagle Scout) spoke with the scouts.
 - WMUR story reference bonuses for new officers
 - NESPIN New England State Police Info Network: Pawn Shops participate and items and subjects can be searched through the sight. Provide equipment and training. Larger scale to NH IAC. Strictly for Law Enforcement use.
 - Chamber ATV festival: similar to past years
 - Steve Dion thank you ref parking notices (email)
 - Letter ref extended OHRV hours
 - Annie Kuster; community project support / assistance
 - May 20th Law Enforcement Memorial at the Capital
- F. Other:** Officer injured during scuffle. Cuts to hands / subject bleeding.
- Assist to Groveton PD
 - Roland Pinette ref an improvement to the range. Lt Gendron presented model with ref to same. Range training / shoot house 40' x 28' surrounded by sand mounds.

VIII. Public Comments: None

IX. Adjournment of Public Meeting: At 08:50 a.m. the meeting was adjourned on a motion by Comm. Morin, seconded by Comm. Tremblay. There was no need for a non-public meeting.

The next monthly meeting will be held **Thursday, May 5, 2022.**

