

**BERLIN POLICE COMMISSION
MONTHLY MEETING
PUBLIC SESSION**

DATE: Thursday, June 9, 2022
TIME: 7:30 A.M.
PLACE: BERLIN POLICE DEPARTMENT CONFERENCE ROOM

- I. Call to Order:** The meeting was called to order by Comm. Nault at 7:30 a.m.
- II. Roll Call:** Commissioners Jerry Nault, Marc Tremblay, and Pierre Morin were present.
- Others Present:** Chief Buteau, Captain Roy, Lt/Pros. Howry, and Jennifer Cloutier.
- Recorded by:** Kimberly Bijeau
- III. Acceptance of Minutes of May 5, 2022:** Minutes were unanimously accepted as printed, on a motion by Comm. Morin, seconded by Comm. Tremblay.
- IV. Monthly Financial Report:** Currently more than 6% ahead. Still have some bills and evaluation pay to come out. Eval pay typically comes out of the ‘Overtime’ line. Gas still has another \$5k to come out. Utilities doing okay and may be due to new boiler. The ‘Physical exams’ line is where new hire testing comes out of and the department has been doing a lot of testing. Salary items: overall salaries are ahead by 2%. Will be replacing all 5 MDT’s and purchasing an additional set up. There will be grant monies to reimburse the purchases. Group I retirement tracking close to where we are at. Building Maintenance and Vests will be carryover CIP items. Jackets already SF and will be again. UPS (Uninterrupted Power Supply) work completed yesterday. The report was unanimously accepted on a motion by Comm. Morin, seconded by Comm. Tremblay.
- V. Old Business**
- A. 2023 Budget:** First meeting with the Council was on 06/06. Next one is in two weeks. Haven’t touched PD budget to this point. There were no issues at the public meeting.
- B. SRO Candidate:** The candidate fell through.
- C. “Call to Duty” plans:** Plan to discuss having work done to the Memorial including \$4,000 for landscaping and then another \$4000 for taking up the bricks.
- D. COSSAP Meeting:** We’re approved. Drug prevention Full-time position. Explored the option of having an existing employee do position part-time. Would be a fully funded 3 year term. Still have vacant DTF position also to fill.
- E. Other:** Nothing
- VII. New Business**
- A. Lancaster Call-Out:** They requested the Bearcat and the ERT responded.

- B. Critical Incident Debrief:** In line with officer wellness. Did debriefing on the homicide(s) in Gorham. Lt White has been appointed as the officer wellness coordinator.
- C. Hosted Coos Chief's Meeting:** Held at Heritage Park May 25th. The meeting went very well.
- D. Faith Community Meeting:** May 19th meeting went very well and was well attended. Another resource to utilize for officers and the community.
- E. Met with Community Members:** Chief Buteau and Captain Roy met a couple from the community after they expressed some concerns at City Hall. Provided the couple with some direction with reference additional ways they can assist in the community.
- F. Phone Issues;** a few weeks ago there was an issue with calls being dropped and outgoing calls. Arcomm provided great support. The issue was found to be with the carrier, Consolidated. Issue was rectified.
- G. Memorials:** National Law Enforcement week was in May. A couple officers attended the Law Enforcement Memorial in Concord.
- H. PSTC Academy:** Two started the academy on Monday; Harmon and Bowman. Dorms are closed and café is closed. PD will need to cover breakfast and dinner for the recruits. Issues with lodging at the academy were discussed. The academy has been cutting back on the training they are offering.
- I. School Incident:** Report of shots fired in the school area. Officers responded and searched the area. It was found that the shots were coming from across the river. The involved subjects were educated with reference to same. The department had a debriefing on the incident with the school. There was a second incident this week and the weapon involved ended up being an airsoft gun.
- J. Bicycles:** Recently scraped a number of bikes through Chapman and made \$84. The department is now working with Crooker to fix up a number of the remaining bikes to give back to the community.
- K. Promotion:** Joseph Priest was promoted to Sgt.
- L. Fish & Game Grant:** Double funding and included Milan to our area of coverage including paved roads and connector trails.
- M. Statistics:** Were reviewed and discussed. Calls for service in Milan are down 41% with an increase of 17% in patrols. OHRV complaints are up and there was discussion at City Hall with reference to changing the current curfew of 10pm to the same as surrounding communities: ½ hour after sunset.
- N. Correspondence:** Chief Buteau highlighted several training opportunities and thank you letters:
- Eversource vegetation plan
 - MADD thank you during National Police week.
 - 17 bikes to rehome; Crooker
 - Additional DTF funding

- CI Debrief offer for assistance in the future
- Thank you reference missing person incident

O. Other: Installed a new A/C unit in basement patrol office. New City Manager came to PD and was given a tour. Meeting yesterday via Web-ex reference Jamboree (Festival); will be similar to past years.

VIII. Public Comments: None

VII. Adjournment of Public Meeting; Discussion reference skipping the July meeting: it was decided that the next meeting will be Monday, August 1st at 1400 hrs. Comm. Tremblay motioned, with a second by Comm. Morin, to move into non-public session per RSA 91-A:3, II (c), (d) and (e). The Commission entered non-public session by roll call vote with all members voting in the affirmative. Public session reconvened at 9:02 a.m.; there were no decisions made in non-public session, and Comm. Tremblay motioned, with a second by Comm. Morin, to seal minutes of the non-public session, as their release could adversely affect the reputation of a person(s) other than a member of the Commission; so moved. The meeting then adjourned on a motion by Comm. Morin, seconded by Comm. Tremblay.

If necessary: Non-Public Session per RSA 91-A:3 II; (a) The dismissal, promotion or compensation of any public employee; (b) Hiring; (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person; (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community; (e) Consideration or negotiation of pending claims; (f) Consideration of legal advice provided by legal counsel. Non-Meeting per RSA 91-A:2, I.(c) Legal Consultation; or RSA 91-A: 2, I. (b) Collective Bargaining