

## ASSESSING

The Board of Assessors is comprised of three members. Each serves for a three year term and is appointed by the Mayor with City Council approval. This year Robert E Pelchat agreed to serve another three year term on the Board of Assessors. He has served on the Board since April 2001. He has attended many Assessing seminars in order to keep up with State laws. He was reappointed by the Mayor and approved by Council at their February 18, 2013 meeting. This term will expire on March 31, 2016.

As a rule, the Board of Assessors holds meetings every third Wednesday of the month. All meetings are posted and the public is welcome to attend the open sessions. Some of the Board of Assessors' duties include maintaining property records; assuring that all taxable property are being accurately reported and properly assessed; issue warrants for the collection of taxes and abatements for adjustment to value that the Board determines needs to be made; reviewing applications for current use, yield tax, elderly and blind exemptions and veteran tax credit; reviewing and approving the annual sales study. The Board makes every attempt to stay informed of changes to the RSA laws that govern this office. We, the Berlin Board of Assessors, will continue to maintain our open door policy for taxpayers with questions or problems regarding assessments and assessment procedures.

Avitar has been contracted by the City to perform the Assessing functions. Avitar continues to conduct the data verification process. They reviewed approximately 800 to 900 parcels this year. All corrections that Avitar employees noted on the cards are

done in-house. The 2012 equalized ratio is 114.6%.

Every five years municipalities undergo an assessment review by the State of New Hampshire, Department of Revenue Administration. The City of Berlin is scheduled for their next review in 2015.

All deeds received from the Registry of Deeds in Lancaster; any subdivisions and lot mergers approved by the Planning Board; as well as notice of demolitions and new construction; were sent to CGIS Mapping of Marion, MA, for updating of the City tax maps for changes that occurred prior to April 1, 2013. This is the fifth year CGIS has served the City in this capacity. Final maps have been printed and sent to us. These maps are used by this office, with copies given to various Departments. The maps are also available for public use and for all City Departments. These maps and assessment information can be found on the City web site at [www.berlinnh.gov](http://www.berlinnh.gov), (click on Online/GIS Mapping found on the home page) and are, at this time, updated on an annual basis.

The Board of Assessors is committed to quality and excellence in government and will continue to respond to requests for changes that occur due to budgetary constraints, public need, and new legislation.

Sincerely,

**BOARD OF ASSESSORS**

Robert Goddard, Chairperson

Kem Rozek, Member

Robert Pelchat, Member

**SUMMARY INVENTORY OF TAXABLE PROPERTY - APRIL 1, 2012 & APRIL 1, 2013**

	<b>APRIL 1, 2012</b>	<b>APRIL 1, 2013</b>
Land	50,809,493	50,196,459
Building	277,445,293	278,753,003
Public Utilities	* 110,452,300	125,373,000
<b>GROSS VALUATION</b>	<b>438,707,086</b>	<b>454,322,462</b>
Blind Exemptions	120,000	60,000
Elderly Exemptions	2,914,800	2,637,900
Imp. To Assist Persons w/Disabilities	43,470	43,470
Water/Air Poll. Cont. Exem.	3,458,600	5,584,700
<b>TOTAL EXEMPTIONS</b>	<b>6,536,870</b>	<b>8,326,070</b>
<b>NET VALUATION W/UTILITIES</b>	<b>432,170,216</b>	<b>445,996,392</b>

**EXEMPTIONS GRANTED**

	<b>APRIL 1, 2012</b>		<b>APRIL 1, 2013</b>	
<b>TYPE</b>	<b>#</b>	<b>Tax Amount</b>	<b>#</b>	<b>Tax Amount</b>
Elderly	92	94,177.	80	87,051.
Blind	8	3,877.	4	1,980.
Physically Handicap	4	1,405.	4	1,435.
Water/Air Poll. Cont.	1	111,747.	2	184,295.
Veterans	555	91,425.	538	89,975.

**OTHER ACTIVITIES**

<b>TYPE</b>	<b>4-1-2011 to 3-31-2012</b>		<b>4-1-2012 to 3-31-2013</b>	
Yield Tax	6	6,020.94	1	65.02
Excavation Tax	3	123.68	2	155.78
Property Transfers Processed	320		290	

\*The State Education Tax rate for tax year 2013 per thousand is \$ 2.26; the town rate is \$ 17.82; the school rate is \$ 9.43; and the county rate is \$ 3.49 for a total tax rate of \$ 33.00 per thousand. Utilities valuations are **not** taxed locally for the State Education portion.