

Memo

To: Berlin City Council
From: Jim Wheeler, City Manager
Date: 09-19-2016
Re: City Manager's Report

1. Estimated voter turn-out was 22%. The Attorney General's office visited and inspected the St. Anne's location during their North Country tour. The AG's representative made a few small requests related to the layout of aisles and tables which were implemented while he was present.
2. The "go live" date for the City's new web site is September 23, 2016. The new look will be cleaner and easier to navigate; however it is still a work in progress.
3. The Fire Department's Incident Report for August is attached. On Friday August 16th there was a forest land fire in the vicinity of the Burgess St. Reservoir. The fire was determined to be in Gorham, however, Berlin FD assisted in the operation. A total of 42 multi-agency personnel fought the fire. Fortunately, and to everyone's credit, there were no injuries. Berlin, Gorham, Milan, New Hampshire Forest and Lands, Berlin EMS, Gorham EMS and the Red Cross responded. The residents on Burgess St. were very understanding with the parking of equipment. The UTV and boat were both utilized. Due to the rough terrain it was easier and faster to shuttle equipment across the Burgess Reservoir to the fire.
4. Community Field has received a new placement of certified playground wood chips at the base of the play equipment.
5. Among the many Camp RZR preparations, Mark Belanger of the AVCOG is organizing a Welcome and Information Center to be set up on Glen Ave. adjacent to Veteran's Park. He is working with Public Works and the Police Dept. on the traffic pattern design. Anyone interested in volunteering some time at the welcome center on Friday or Saturday should contact me directly.
6. The New Hampshire Municipal Association issued a publication in August 2016 that gives a history of State aid and the effect it has had on local property taxes. Local revenue depends on property taxes and any reductions in State aid programs shifts costs to municipalities. The report can be found at <https://www.nhmunicipal.org/Resources/LegislativeBulletin/117> .

7. There will be a Fall Program Series called "Women Out of the Kitchen" Historical Women of New England at the White Mountains Community College Fortier Library on Wednesdays in October. The series is sponsored by the NH Humanities Council, the Berlin Public Library, the Gorham Public Library and White Mountains Community College. A flyer giving the dates and descriptions of each program is attached.

City of Berlin Fire Department

Incident Type Report

Alarm Date Between {08/01/2016} And {08/31/2016}

Incident	Alm Date	Time	Primary Action	Property Use
100 Fire, Other				
16-0000341-000	08/17/2016	18:27:00	10 Fire control or extinguishment	219 Single family dwelling
Incident Type Count:	1			Percent of All: 1.8%
111 Building fire				
16-0000326-000	08/11/2016	18:45:00	11 Extinguishment by fire service personnel	101 Single family dwelling
Incident Type Count:	1			Percent of All: 1.8%
140 Natural vegetation fire, Other				
16-0000312-000	08/03/2016	16:54:00	11 Extinguishment by fire service personnel	990 Outside property, Other
Incident Type Count:	1			Percent of All: 1.8%
141 Forest, woods or wildland fire				
16-0000314-000	08/04/2016	08:05:00	11 Extinguishment by fire service personnel	900 Outside property, Other
Incident Type Count:	1			Percent of All: 1.8%
311 Medical assist, assist EMS crew				
16-0000311-000	08/02/2016	22:30:00	70 Assistance, Other	331 Hospital - medical or psychiatric
16-0000322-000	08/10/2016	08:01:00	70 Assistance, Other	429 Multifamily dwelling
16-0000350-000	08/23/2016	07:03:00	73 Provide manpower	419 1 or 2 family dwelling
16-0000351-000	08/23/2016	09:41:00	73 Provide manpower	419 1 or 2 family dwelling
Incident Type Count:	4			Percent of All: 7.4%
322 Motor vehicle accident with injuries				
16-0000321-000	08/05/2016	20:56:00	34 Transport person	900 Outside or special property, Other
Incident Type Count:	1			Percent of All: 1.8%
341 Search for person on land				
16-0000348-000	08/19/2016	20:29:00	21 Search	931 Open land or field
Incident Type Count:	1			Percent of All: 1.8%
351 Extrication of victim(s) from building/structure				
16-0000309-000	08/02/2016	13:20:00	23 Extricate, disentangle	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 1.8%

City of Berlin Fire Department

Incident Type Report

Alarm Date Between {08/01/2016} And {08/31/2016}

Incident	Alm Date	Time	Primary Action	Property Use
352 Extrication of victim(s) from vehicle				
16-0000345-000	08/18/2016	13:35:00	22 Rescue, remove from hazard	Street, Other
Incident Type Count:	1			Percent of All: 1.8%
410 Combustible/flammable gas/liquid condition, other				
16-0000308-000	08/02/2016	10:15:00	42 HazMat detection, monitor	Office, mercantile, business, other
Incident Type Count:	1			Percent of All: 1.8%
412 Gas leak (natural gas or LPG)				
16-0000334-000	08/12/2016	22:06:00	41 Identify, analyze hazardous condition	Gas distribution, gas pipeline
Incident Type Count:	1			Percent of All: 1.8%
420 Toxic condition, Other				
16-0000342-000	08/18/2016	07:00:00	86 Investigate	599 Business office
Incident Type Count:	1			Percent of All: 1.8%
421 Chemical hazard (no spill or leak)				
16-0000340-000	08/17/2016	11:49:00	86 Investigate	593 Office: veterinary or research
Incident Type Count:	1			Percent of All: 1.8%
462 Aircraft standby				
16-0000310-000	08/02/2016	20:40:00	78 Control traffic	331 Hospital - medical or psychiatric
16-0000337-000	08/15/2016	19:44:00	92 Standby	331 Hospital - medical or psychiatric
16-1600344-000	08/18/2016	11:20:00	92 Standby	331 Hospital - medical or psychiatric
Incident Type Count:	3			Percent of All: 5.5%
463 Vehicle accident, general cleanup				
16-0000338-000	08/15/2016	22:18:00	40 Hazardous condition, other	982 Residential street, road or residential
16-0000359-000	08/31/2016	20:30:00	45 Remove hazard	963 Street or road in commercial area
Incident Type Count:	2			Percent of All: 3.7%
500 Service Call, other				
16-0000307-000	08/01/2016	13:50:00	76 Provide water	938 Graded and cared-for plots of land
16-0000317-000	08/04/2016	18:30:00	76 Provide water	938 Graded and cared-for plots of land
16-0000328-000	08/12/2016	11:00:00	85 Enforce codes	419 1 or 2 family dwelling

City of Berlin Fire Department

Incident Type Report

Alarm Date Between {08/01/2016} And {08/31/2016}

Incident	Alm Date	Time	Primary Action	Property Use
500 Service Call, other				
16-0000329-000	08/12/2016	11:45:00	85 Enforce codes	419 1 or 2 family dwelling
16-0000330-000	08/12/2016	15:00:00	85 Enforce codes	131 Church, mosque, synagogue, temple
16-0000331-000	08/12/2016	15:30:00	85 Enforce codes	419 1 or 2 family dwelling
16-0000332-000	08/12/2016	15:45:00	85 Enforce codes	419 1 or 2 family dwelling
16-0000343-000	08/18/2016	09:00:00	85 Enforce codes	419 1 or 2 family dwelling
16-0000349-000	08/20/2016	16:03:00	75 Provide equipment	429 Multifamily dwelling
16-0160352-000	08/23/2016	12:50:00	75 Provide equipment	571 Service station, gas station
Incident Type Count:	10			Percent of All: 18.5%
511 Lock-out				
16-0000354-000	08/25/2016	22:25:00	52 Forcible entry	429 Multifamily dwelling
16-0000355-000	08/26/2016	12:16:00	52 Forcible entry	419 1 or 2 family dwelling
Incident Type Count:	2			Percent of All: 3.7%
522 Water or steam leak				
16-0000358-000	08/30/2016	12:04:00	66 Remove water	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 1.8%
550 Public service assistance, Other				
16-0000327-000	08/12/2016	10:45:00	80 Information, investigation & enforcement	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 1.8%
551 Assist police or other governmental agency				
16-0000319-000	08/05/2016	11:41:00	75 Provide equipment	429 Multifamily dwelling
Incident Type Count:	1			Percent of All: 1.8%
552 Police matter				
16-0000323-000	08/10/2016	12:40:00	45 Remove hazard	960 Street, Other
Incident Type Count:	1			Percent of All: 1.8%
553 Public service				
16-0000315-000	08/04/2016	13:37:00	76 Provide water	938 Graded and cared-for plots of lar
Incident Type Count:	1			Percent of All: 1.8%

City of Berlin Fire Department

Incident Type Report

Alarm Date Between {08/01/2016} And {08/31/2016}

Incident	Alm Date	Time	Primary Action	Property Use
600 Good intent call, Other				
16-0000325-000	08/10/2016	21:27:00	70 Assistance, Other	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 1.8%
622 No Incident found on arrival at dispatch address				
16-0000339-000	08/17/2016	06:58:00	86 Investigate	429 Multifamily dwelling
Incident Type Count:	1			Percent of All: 1.8%
631 Authorized controlled burning				
16-0000347-000	08/19/2016	19:19:00	86 Investigate	400 Residential, Other
Incident Type Count:	1			Percent of All: 1.8%
652 Steam, vapor, fog or dust thought to be smoke				
16-0000357-000	08/27/2016	20:42:00	84 Refer to proper authority	Undetermined
Incident Type Count:	1			Percent of All: 1.8%
671 HazMat release investigation w/no HazMat				
16-0000318-000	08/04/2016	23:01:00	70 Assistance, Other	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 1.8%
700 False alarm or false call, Other				
16-0000316-000	08/04/2016	17:56:00	87 Investigate fire out on arrival	1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 1.8%
733 Smoke detector activation due to malfunction				
16-0000333-000	08/12/2016	21:03:00	86 Investigate	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 1.8%
736 CO detector activation due to malfunction				
16-0000346-000	08/19/2016	13:29:00	60 Systems and services, 300 Clinics, doctors offices, hemodia	
Incident Type Count:	1			Percent of All: 1.8%
743 Smoke detector activation, no fire - unintentional				
16-0000320-000	08/05/2016	12:05:00	86 Investigate	131 Church, mosque, synagogue, temple

City of Berlin Fire Department

Incident Type Report

Alarm Date Between {08/01/2016} And {08/31/2016}

Incident	Alm Date	Time	Primary Action	Property Use
743 Smoke detector activation, no fire - unintentional				
16-0000324-000	08/10/2016	16:18:00	86 Investigate	429 Multifamily dwelling
16-0000356-000	08/27/2016	07:21:00	61 Restore municipal services	215 High school/junior high school/mi
Incident Type Count:	3			Percent of All: 5.5%
744 Detector activation, no fire - unintentional				
16-0000306-000	08/01/2016	01:07:00	86 Investigate	592 Bank
16-0000336-000	08/14/2016	10:27:00	86 Investigate	419 1 or 2 family dwelling
16-0000353-000	08/24/2016	16:00:00	63 Restore fire alarm system	509 Business office
Incident Type Count:	3			Percent of All: 5.5%
745 Alarm system activation, no fire - unintentional				
16-0000335-000	08/13/2016	19:00:00	61 Restore municipal services	215 24-hour care Nursing homes, 4 or
Incident Type Count:	1			Percent of All: 1.8%
900 Special type of incident, Other				
16-0000313-000	08/03/2016	18:30:00	00 Action taken, Other	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 1.8%

Total Incident Count: 54



August 24, 2016

James Wheeler, City Manager
City of Berlin
168 Main Street
Berlin NH 03570

Dear Jim:

I am writing to formally invite you to NHMA's **Workshop for City and Town Councilors, Mayors, and Aldermen**. This **free** workshop will take place on **Saturday, September 17, 2016**, from 8:30 am to 2:00 pm, here at the New Hampshire Municipal Association, and includes a complimentary copy of the 2016 *Guidebook for City and Town Councilors, Mayors, and Aldermen* to each attendee. Breakfast and lunch will also be provided.

We have created this publication and workshop to reflect the unique responsibilities and interests of municipalities with combined governing and legislative bodies. The workshop will be a confluence of legal education and legislative and budget issues, specifically addressing the following:

- Legislative Update and Outlook, Judy Silva, *Executive Director*, and Cordell Johnston, *Government Affairs Counsel*
- Budget Update and Outlook, Barbara Reid, *Government Finance Advisor*
- Court Update and Outlook, Stephen Buckley, *Legal Services Counsel*, and Margaret Byrnes, *Staff Attorney*
- Primer on the Right-to-Know Law, Stephen Buckley, *Legal Services Counsel*, and Margaret Byrnes, *Staff Attorney*
- Ethics and Conflicts of Interest, Stephen Buckley, *Legal Services Counsel*, and Margaret Byrnes, *Staff Attorney*

Attorney Buckley and Attorney Byrnes will also discuss the remaining chapters in the *Guidebook*, which include municipal charter form of government, municipal liability, municipal employment, property taxation, budgeting and finance, and land use.

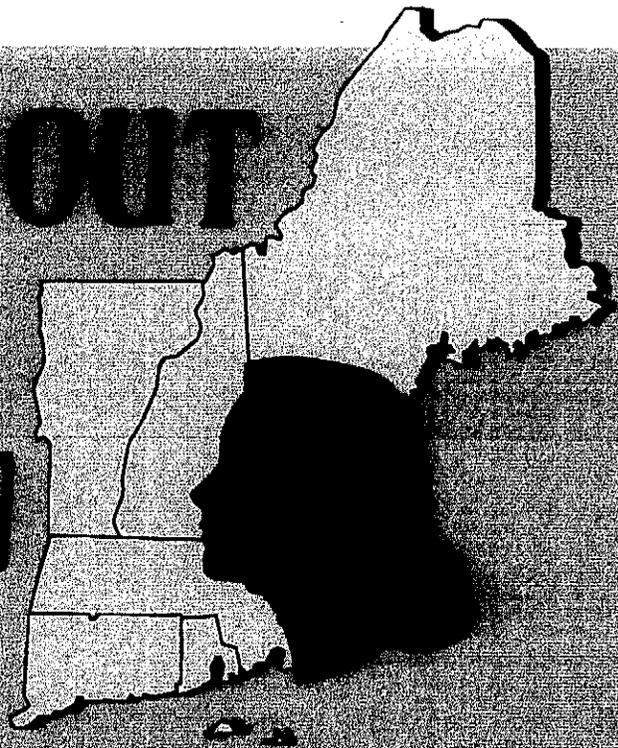
We hope that this will be an opportunity not only to learn, but also to network with other municipal officials and the NHMA staff. Please refer to the attached flyer for registration information.

We look forward to seeing you there. If you have any questions, please contact Judy Silva at jsilva@nhmunicipal.org or 226-1399.

Very truly yours,

Judy A. Silva
Executive Director

WOMEN OUT OF THE KITCHEN



Historical Women OF NEW ENGLAND

Fall 2016 Program Series
White Mountains Community College
Berlin Fortier Library (Room 127)

All Programs are on Wednesdays at 6PM
FREE ADMISSION

October 12: Sharon Wood: Sarah Josepha Hale,
A Living History Presentation

October 19: ~~Sharon Wood: Sarah Josepha Hale,~~
~~A Living History Presentation~~

October 26: Jo Radner: Stories of Strong Women In New England's History,
Performance

November 2: ~~World Craft Center of the White Mountains~~
~~and Friends~~

Sponsored By White Mountains Community College,
The Berlin Public Library And The Gorham Public Library
REFRESHMENTS WILL BE SERVED