

Memo

To: Berlin City Council
From: Jim Wheeler, City Manager
Date: 12/7/2015
Re: City Manager's Report

1. There were five bids for the 99 Pine Island Avenue bid opening held on Wednesday, November 18. The high bid was from Scott Litvin for \$45,870. A bid tabulation sheet is attached.
2. We received certificates of insurance for \$2,000,000 of liability coverage on State trails for allowing snowmobile and OHRV access on Airport and City property. This insurance is provided for those who permit their land to be used for participation in the NH Heritage Trails and OHRV Program.
3. We received notice from the State that work on the Route 110 project was suspended as of November 24th. Work will begin again in the Spring.
4. Attached are statistics of illegal activity as reported to the Berlin Police Commission. Total calls for service have gone up slightly.
5. Demolitions of 108 High Street, 79 Seventh Street, 32 Corbin Street and 466 Burgess are complete.
6. On December 1st, we had our first significant winter weather event which included freezing rain. Unfortunately a PWD salt truck roll onto its side while treating Cates Hill. Fortunately the driver was not injured. A wrecker service was not available so two PWD loaders were rigged to right the truck. There was some damage to the truck which has been reported to our insurance company.
7. Finally, after a CAMA system conversion, a full statistical update of property values, a significant change in assessing personnel and an importation of new data into our municipal tax billing system, all with its' share of computer glitches and other hurdles to overcome, tax bills were sent out last week.

I'd like to thank the City Clerk, the current and recently retired Assessing Supervisors, the Community Development Director (our IT specialist), the Finance Director and all the staff of the

Finance Office, the Board of Assessors and anyone else I might be forgetting for the dedicated, hard work in helping us reach this point. It has been a long road for all to get us to this point and it has only been accomplished through team work.

CITY OF BERLIN

Tax Deeded Property Sale

Thursday, November 18, 2015 – 2:00 pm

99 Pine Island Avenue

BIDDER	BID AMOUNT	DATE/TIME	OTHER
2. Arnold Davis	\$ 40,100	timely	10% enclosed
1. Scott Litvin	\$ 45,870	timely	10% enclosed
5. Roland Trahan	\$ 31,052	timely	10% enclosed
4 Chris Gramos	\$ 35,000	timely	10% enclosed
3. Paula Huot.	\$ 37,578	timely	10% enclosed

STATE OF NEW HAMPSHIRE
INTER-DEPARTMENT COMMUNICATION

FROM: Steven K. Glines, P.E.
District Construction Engineer

DATE: November 24, 2015
AT: Construction Bureau

SUBJECT: Berlin X-A000(052), 12958B
Reconstruction & Realignment of NH Route 110, Phase 2

TO: Construction Files
Via
Theodore Kitsis, P. E.
Administrator

MEMORANDUM

Be advised that work on the subject project was suspended by A.J. Coleman & Son, Inc. on Tuesday, November 24, 2015.

SKG/le via Contract Administrator

CC:

Bureau of Environment	District 1 Maintenance
Bureau of Highway Design	Transportation Management Center
Bureau of Highway Maintenance	Environmental Coordinator, R. Talon, R. Crickard
Bureau of Materials & Research	Federal Highway Administration
Bureau of Right-of-Way	Labor Compliance Section
Bureau of Traffic	The Town of Berlin
Contractor, A.J. Coleman	Project Lead Person, D. Lyford
Contract Administrator, Dan Caouette	Gino Infascelli, Wetlands Bureau, DES
Utility Section, Lennart Suther & Steve Swana	Wetlands Permit #201300545
Director of Project Development	

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Berlin Police Department
 December 2015 Commissioner's Meeting
 - October 2015 Activity Report -

	October 2015	Year To Date 2014	Year to Date 2015	Difference %
Total Calls for Service	1478	15399	15436	0.24%
Milan Calls for Service	52	519	602	15.99%
Total Arrests	45	630	580	-7.94%
Protective Custody Arrests	3	56	59	5.36%
Felonies	20	205	197	-3.90%
Misdemeanors	67	830	767	-7.59%
Thefts	36	273	277	1.47%
Burglaries	5	37	65	75.68%
Vandalism/Criminal Mischief	11	166	172	3.61%
Criminal Threatening	11	128	97	-24.22%
Sexual Assaults	2	33	39	18.18%
Assaults	12	100	114	14.00%
Domestic Violence Incidents	19	226	218	-3.54%
Verbal Arguments	6	52	55	5.77%
Restraining/Stalking Orders	4	109	67	-38.53%
Motor Vehicle Stops	177	2186	2389	9.29%
Motor Vehicle Violations	12	236	184	-22.03%
Motor Vehicle Warnings	143	1472	1685	14.47%
DWI Violations	1	34	25	-26.47%
Accidents	19	168	173	2.98%
Accidents Within an Intersection	3	48	54	12.50%
Parking Tickets	4	141	106	-24.82%
Dog Complaints	35	378	386	2.12%
Animal Complaints (other)	17	172	151	-12.21%
Assists to other Berlin Departments	31	475	456	-4.00%
Assist to Berlin Ambulance	88	786	804	2.29%
Assists to Gorham PD	6	68	69	1.47%
Assists from Gorham PD	5	36	33	-8.33%
Juvenile Incidents	13	143	178	24.48%
Juvenile Arrests	0	43	38	-11.63%
Officers issued 4 parking ticket for the following reasons:				
Other Violations	1			
Restricted Area	1			
Against Traffic	1			
Sidewalk	1			