

XIII. Right to Appeal Adverse Decision

All persons have a constitutional right to be free of unfair, arbitrary, or unreasonable action taken by government at any level. This includes applicants for and recipients of general assistance, whose aid has been denied, terminated, suspended, or reduced. Any applicant for or recipient of general assistance who receives a decision denying, reducing, suspending, or terminating such assistance will be informed of the action in writing within three working days of the time the decision is made. This notice will contain:

- A statement of the reasons for the decision.
- A statement advising the person of his or her right to appeal the decision by requesting, in writing, a fair hearing.
- A form on which the person may request a fair hearing.
- A statement advising the person of the time limits which must be met in order to receive a fair hearing.

The person will have five days from the mailing date of the notice of the decision to return the form requesting a hearing (RSA 165:1-b (III).)

XIV. Fair Hearing Committee

There shall be a fair hearing committee for the City of Berlin which shall hear and decide appeals of decisions rendered by the City Welfare Department. The fair hearing committee shall be made up of the City Manager, the Administrative Assistant and the Community Services Director.