

grave markers or cremation urns. The City is not responsible for both cremation and burial. Assistance may be given with either cremation or burial, not both.

Assistance will be based on whichever is most cost effective.

- P. Home Repairs- Assistance is granted only in cases where the repairs are essential to health and safety. Only the actual cost of the repair will be granted. Welfare is not responsible for bills for repairs before assistance was granted or for contracts signed prior to approval from the Welfare Department. The home in question must be the primary residence owned and resided in by the applicant.
- Q. Property Taxes- Only the actual amount owed would be considered for assistance and only for the recipient's home, and then only if necessary to prevent foreclosure or issuance of tax deed. In the case of foreclosure taxes would only be paid if the mortgage holder will not provide for the taxes themselves as generally taxes can be added to the loan agreement. The applicant's name must be on the deed. All other financial possibilities must have been sought out. If the property is held jointly each party is responsible for a pro rata share and only this amount will be considered. A welfare lien would be placed upon the property and interest would accrue after the first year at 6% per year as per RSA 165:28.

V. Disallowed Types of Assistance

There are certain types of assistance which the Department will not provide. Some common examples are:

- Automobile or other vehicle payments and/or expenses such as repairs. Public transportation is available in Berlin and Gorham for \$2.00 a day through the

trolley system, a \$3.00 per trip pick-up bus transportation system and through a fee for service taxi.

- Cable television charges, cell phone, internet or satellite dish payments.
- Payments for furniture and appliances, including weekly rental amounts for furniture and appliances.
- Life insurance premiums or auto insurance premiums
- Moving expenses, including storage unit rental fees, except the expenses of returning a person to his residence at his/her request pursuant to RSA 165:1-c.
- Security deposits on utilities and under most circumstances security deposit on rental units as other resources exist in the community which can be used for this purpose.
- Legal expenses except those specifically required by statute.
- College expenses such as tuition, books, etc.
- Daycare costs (Title XX is available for free and reduced day care cost for those who qualify through the State)
- Business expenses
- Gasoline for vehicles
- Credit Cards, loans, etc.

VI. TIMING OF DECISIONS

Unless an application is withdrawn, the Department will reach a decision on each application within five working days following the completion of the written application form. In the event of urgent need, a decision will be made as soon as possible.