

City of Berlin

Department of Public Works

APPLICATION FOR PERMIT TO ESTABLISH TOURIST ORIENTED DIRECTIONAL SIGN (Separate Application is necessary for each sign)

1. Applicant/Facility: _____
2. Contact Person: _____
3. Address: _____ Telephone: _____
E-Mail Address: _____ Alt. Tel. #: _____
4. Location of sign (street): _____ Facility Business Hours: _____
5. Are there restrictions on the facility which would limit its use by a member of the traveling public?
 No Yes, please list: _____
6. Text of the proposed sign: _____

Limited to two lines of text, plus directions

7. Please provide a sketch showing the proposed location of the sign indicating distances from easily found reference markers, such as intersecting highways or roads, highway mileage markers, or utility poles. Provide information from each marker, such as the road number, mile marker number, or utility pole identification numbers.

8. Does the applicant own, lease, or maintain an outdoor advertising device in the state, either under its own name, or under the name of any entity in which the applicant holds a controlling interest?

No Yes, please explain: _____

Signature of the applicant

Title and authority of the person signing if applying for a partnership, trust, corporation, or limited liability company;

Date of the signature

Note: a first time permit fee of \$75.00 is due at the time of application