

City of Berlin, NH

Board Of Assessors

Minutes of Meeting

January 16, 2019

Location: Assessor's Office, City Hall



Present: Robert Goddard, Chair of Board of Assessors
Kem Rozek, Member of Board of Assessors (via phone)
Bryan Chevarie, Assessing Coordinator
Barbara Tetreault, Editor Berlin Sun
Members of the Public

1) **1) CALL TO ORDER**

The meeting was called to order at 3:40 PM.

2) **ROLL CALL & PLEDGE OF ALLEGIANCE**

Chair Robert Goddard – In attendance

Member Kem Rozek – Joined via phone

Member Mark Eastman – Excused

Those in attendance recited the Pledge of Allegiance.

Robert Goddard referenced RSA 91-A:2.III:

“A public body may, but is not required to, allow one or more members of the body to participate in a meeting by electronic or other means of communication for the benefit of the public and the governing body, subject to the provisions of this paragraph.

(a) A member of the public body may participate in a meeting other than by attendance in person at the location of the meeting only when such attendance is not reasonably practical. Any reason that such attendance is not reasonably practical shall be stated in the minutes of the meeting.

(b) Except in an emergency, a quorum of the public body shall be physically present at the location specified in the meeting notice as the location of the meeting. For purposes of this subparagraph, an "emergency" means that immediate action is imperative and the physical presence of a quorum is not reasonably practical within the period of time requiring action. The determination that an emergency exists shall be made by the chairman or presiding officer of the public body, and the facts upon which that determination is based shall be included in the minutes of the meeting.”

Kem Rozek's presence was not reasonably practical since she was out of town the day of the meeting. Additionally, immediate action was imperative and the physical presence of a quorum was not reasonably practical within the period of time requiring action. It was deemed crucial that the Board of Assessors address the statistical update.

3) **REVIEW & APPROVE MINUTES DATED DECEMBER 27, 2018**

The minutes of the meeting of December 27, 2018 were sent to members of the Board prior to this meeting. Kem Rozek made a motion to accept and seal the minutes as typed. Robert Goddard seconded the motion. All in favor, the motion carried.

4) STATISTICAL UPDATE DISCUSSION

Robert Goddard stated that KRT Appraisal has furnished the Board with a revised statistical update. He still has some concerns with the model, but they are somewhat minor. In his opinion, it is accurate enough to move forward with.

Robert Goddard made a motion to approve of the statistical update completed in January, 2019 as presented. Kem Rozek seconded the motion. All in favor, the motion carried.

5) OTHER BUSINESS

Robert Goddard signed the MS-1 form. Additional Board signatures will be acquired by Bryan Chevarie in the following days.

6) MEMBER COMMENTS

There were no further member comments.

7) ADJOURNMENT

There being no further business before the Board, a motion to adjourn was made by Robert Goddard. Kem Rozek seconded the motion. All in favor, the motion carried.

The meeting ended at 3:55 PM

Respectfully submitted,
Bryan Chevarie, Assessing Coordinator

* Note: These minutes are unofficial until they have been accepted by the Board of Assessors by motion.