

**May 2, 2017**

**Berlin Airport Authority**

Present were: Chair Paul Grenier, Commissioners Michael Rozek, Michael Gentili, Russ Otis, Peter Higbee, and Bud Chapman

Others present: City Manager Jim Wheeler, and Airport Manager Eric Kaminsky

Chair Grenier opened the meeting at 6:00 p.m. and introduced Commissioner Chapman who will replace Commissioner Lamontagne on the BAA.

**Minutes**

Commissioner Rozek moved to accept the minutes of the September 27, 2016 Airport Authority meeting; Commissioner Higbee seconded and the motion carried.

**Financials**

The Financial Report was reviewed. Chair Grenier stated that maintaining current operations is unsustainable. Fuel sales and sand sales are down. There is hope that the Balsams project will stimulate business at the airport. Without that, the Authority will need to re-assess.

Commissioner Rozek moved to accept the financial report; Commissioner Otis seconded and the motion carried.

There was a discussion regarding pending and potential land sales.

**Notice of Award**

The notice of award to KOBO Utility Construction Corp, Sandwich, MA 02563 was approved to Replace Rotating Beacon and Wind Cone Assembly and Jet-A Fuel System Improvements NHDOT No. SBG-01-05-2016 as bid August 31, 2016 in the amount of \$191,475.00.

**Non-Public Session**

Commissioner Rozek moved to go into non-public session per RSA 91-A:3II(b) the hiring of any person as a public employee; Commissioner Higbee seconded and the motion carried unanimously by roll call.

Commissioner Rozek moved to come out of non-public session; Commissioner Gentili seconded and the motion carried.

Commissioner Rozek moved to seal the minutes until there is a signed agreement, as releasing them would render the action taken ineffective; Councilor Otis seconded and the motion carried.

**Other**

Commissioner Rozek moved with a second from Commissioner Higbee to approve up to 600 hours of accrued vacation time to be paid upon retirement for Mr. Kaminsky. So moved, the motion carried.

**Adjourn**

Commissioner Rozek moved to adjourn; Commissioner Higbee seconded and the motion carried.

Respectfully Submitted,  
James Wheeler  
City Manager