

Berlin Airport Authority
December 18, 2017

Present were: Chair Paul Grenier, Commissioners Mike Rozek, Bud Chapman, and Mike Gentili

Others present: Marcel Leveille, Jim Wheeler

Call to order at 5:30

Minutes

Commissioner Rozek moved to accept the minutes of the May 5 and May 15 BAA meetings;
Commissioner Gentili seconded and the motion carried.

Financials

Mr. Wheeler reviewed the financial report with Authority members. He noted that the expenses indicate that funding is 145% spent; however the biggest contributor is the capital money spent on the beacon project which will be reimbursed with grant money. Commissioner Rozek moved to accept the financials; Commissioner Chapman seconded and the motion carried.

Non Primary Entitlement

Mr. Wheeler explained that the airport was entitled, through the FAA, to receive \$476,000 of federal money and there was \$26,500 left which will not be spent. The entitlement program has an option to let the money go to another airport. Nashua contacted us to see if we would transfer the funds to them. Mr. Leveille noted that there was an effort made to spend the money on a needed fuel truck or mower but neither of those are eligible for the funding.

Commissioner Rozek moved with a second from Commissioner Gentili to authorize Chair Grenier and the City Attorney to execute the agreement for transfer of entitlements to the Nashua Airport for a sum of \$1312.50; so moved, the motion carried.

Chapman Land Sale

Mr. Wheeler noted that the City Attorney is working with Cargill to get this sale done as soon as possible. The proposed sale goes back to 2010. Chair Grenier said that he hopes to get it done before year end.

Capital Improvement Plan

Mr. Leveille explained that the next FAA funded CIP project will likely be the Runway Pavement Maintenance and marking which will be a 2019 project. There are cracks in the runway going across which will have to be cut out and reworked. The estimate for the work is \$440,000 including brush and tree cutting on the property. Mr. Wheeler clarified that the NHDOT Aeronautical Division and the Engineer of Record participated in the CIP planning process. Commissioner Gentili asked whether this would be an opportunity to use infrared and Mr. Leveille stated that it would be subject to DOT's approval. Mr. Leveille was asked when the 100 low lead fuel tank would be eligible for replacement and Mr. Leveille indicated that he would check and report back.

Other

Commissioner Rozek asked whether damages at the airport had been paid for. Mr. Leveille noted that one mishap which involved an airplane was paid for by the pilot's insurance and the other in which a sign was destroyed, was paid for by the pilot. Luckily there were no injuries in either incident.

Ms. Leveille asked who determines when we stop selling sand. Chair Rozek suggested getting the BWW to taper the pile on an ongoing basis.

With no further business to come before the Authority, Commissioner Rozek moved with a second from Commissioner Gentili to adjourn. The meeting ended at 6:00 p.m.

Respectfully Submitted,
Susan Tremblay
Administrative Assistant