

**December 13, 2023**  
**Berlin Economic Development Authority Meeting**  
**Berlin City Hall – Council Chambers**

**Present were:** Vice Chair Peter Higbee, Andre Duchesne, Dick Eastman, Amber Bachner, Paul Robitaille, Dick Huot, and Steve Halle

**Excused were:** Bobby Hill

**Others Present:** Pam Laflamme, Director of Strategic Initiatives

**Call to Order**

The regular meeting was called to order at City Hall at 5:35 PM.

**Approval of November 2023 meeting minutes**

**Mr. Duchesne made a motion to approve the minutes of the November 2023 meeting as presented. Mr. Robitaille seconded the motion. So moved, the motion passed with all in favor.**

**Financial Report**

Ms. Laflamme did a brief summary of the financials, the only expense was the monthly cost for the website. Mr. Huot voted to approve the November financial reports, seconded by Mr. Eastman and all members voted in favor of the motion, motion passed.

**Economic Development Strategy**

There was nothing new to share at this time.

**Other**

None

**Public Comments**

No public was present

**Nonpublic**

Mr. Huot made a motion to go in to Nonpublic Session per RSA 91-A:3, II (d) Land Matters, and seconded by Mr. Halle, roll call vote was taken, motion passed.

Mr. Robitaille made a motion to exit nonpublic session per RSA 91-A:3, II (d) Land Matters seconded by Ms. Bachner. A roll call vote was taken, the motion passed.

The potential purchase of land and a building was discussed but no votes were taken.

**Member Comments**

None.

**Adjourn**

**Mr. Halle made a motion to adjourn. Mr. Eastman seconded the motion. So moved, the motion passed unanimously.**