

# Memo

**To:** City Council  
**From:** Jim Wheeler  
**Date:** 6/21/2018  
**Re:** Status of Selection Process for Engineering Services for Downtown Snowmelt Infrastructure Feasibility Study

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We had a total of 5 consultants who submitted their qualifications for this project. They included:

- *Wilson Engineering Services, PC – NC & PA*
- *GMB Architecture & Engineering – Holland, MI*
- Mid South Engineering – Orono, ME
- RDA Engineering Services, Inc. – Marietta, GA
- LN Consulting - Winooski, VT

Of these consultants we interviewed WES and GMB. Both consultants exhibited excellent qualifications and interest in the project. We are asking for permission to negotiate and enter into a contract for services with WES in an amount not to exceed the CDFA and USDA allocations in the approximate amount of \$40,000 plus any other matching funds that may be provided by Cate St. Capital. Cate St. participated in the consultant selection process and is our partner in this effort.