

City of Berlin
Rules
for the Use of the
AVRRDD Transfer Station
Effective January 1, 2004

On December 15, 2003, the City Council adopted the following permitting rules for City use of the Androscoggin Valley Regional Refuse Disposal District Transfer Station.

1. Origin of Wastes

Permits will be issued only for waste originating from within the limits of the City of Berlin. Permittees may be asked to certify the origin of wastes to be disposed of at the Transfer Station.

2. Permits Required

No person shall be allowed to use the facility without first having purchased a permit from the City of Berlin. A current vehicle registration for the vehicle for which dumping privileges are being requested shall be required in order to purchase a permit. One or more of the following forms of identification may also be required if requested by City personnel:

- ▶ a valid driver's license, and/or
- ▶ a (paid) property tax receipt for the City of Berlin.

Resident Permits

A resident permit will be issued to any Berlin resident who requests a permit for a vehicle up to and including a 3/4 ton pick up¹ (see definition below). Resident Permits shall be issued in the standard AVRRDD quadruple form and shall entitle the holder to use the transfer facility in accordance with the terms listed on the permit. The waste shall be of non-commercial origin and shall have been generated at the person's property within the limits of the City of Berlin. Residential deliveries shall be in accordance with the latest version of the AVRRDD Transfer Station Operating Procedures. Residents shall be issued a maximum of one residential permit per 12 month period beginning on the date of purchase.

Non-Resident Permits

A permit will be issued to any non-resident property owner, excluding commercial property, who requests a permit for a vehicle up to and including a 3/4 ton pick up¹ (see definition below). Non-Resident Permits shall be issued in the standard AVRRDD quadruple form and shall entitle the holder to use the transfer facility in accordance with the terms listed on the permit. The waste shall be of non-commercial origin and shall have been generated at the person's property within the limits of the City of Berlin. Deliveries shall be in accordance with the latest version of the AVRRDD Transfer Station Operating Procedures. Non-residents shall be issued a maximum of one Non-Residential permit per 12 month period beginning on the date of purchase.

Commercial Permits

Commercial permits shall be acquired directly from the AVRRDD in accordance with the latest version of the AVRRDD Transfer Station Operating Procedures.

¹For the purposes of these permitting rules a 3/4 ton pickup shall mean any pickup truck with a box volume of 8'x4'x2' (64 cubic feet) or equivalently sized vehicle.

Special Circumstance Permits (SC# Permits)

The City of Berlin will issue Special Circumstance Permits in accordance with the following:

- ▶ **SC1 Permit** - Non-resident family members or estate representatives of a recently deceased resident will be allowed to obtain a permit for use on a non-resident vehicle to dispose of the deceased members belongings. Resident family members may also obtain a permit under these circumstances in addition to a resident permit. Permits issued under these circumstances will be issued for a limited time period.
- ▶ **SC2 Permit** - Non-resident family members of a resident who has or will move into a nursing home will be allowed to obtain a permit for use on a non-resident vehicle to dispose of the resident's belongings. Resident family members may also obtain a permit under these circumstances in addition to a resident permit. Permits issued under these circumstances will be issued for a limited time period.
- ▶ **SC3 Permit** - Any resident holding a valid demolition or building permit as issued by the City of Berlin Building Inspector shall be able to obtain a special circumstance permit provided it is for disposal of their personal property originating within the City of Berlin. This permit shall be available in addition to the standard Resident Permit.
- ▶ **SC4 Permit** - Non-profit organizations that conduct operations which promote recycling and reduce solid waste shall be able to obtain a special circumstance permit. Permits shall only be issued under these circumstances if approved by the City Council.
- ▶ **SC5 Permit** - Single trip permits shall be issued for single trip use by any resident who only has the need to dispose of a limited number of items. If requested, this shall be in lieu of a standard resident permit.
- ▶ **SC6 Permit** - Other special circumstances as determined valid by the Director of Public Works/City Engineer and the City Manager.

3. Penalties

Any person or business found violating the intent of these rules shall immediately be restricted from using the Transfer Station and will be subject to any penalties imposed by local ordinance or state law.

4. **Permit Fees**

Permit fees shall be as shown in Table 1.

Table 1 - Permit Fees

Type of Permit	Annual Fee
Resident	\$20.00
Non-Resident	\$50.00
SC1	\$20.00
SC2	\$20.00
SC3	\$20.00
SC4	\$20.00
SC5	\$10.00
SC6	case by case

5. **Tire Disposal Permits and Fees**

Berlin residents shall be allowed to dispose of up to four (4) tires per year per registered vehicle for free, without purchasing a Resident Permit, upon presentation of a valid tire disposal permit obtained from City Hall. These permits shall be issued from City Hall at the request of the resident. Disposal of additional tires shall require a valid permit and shall be subject to the disposal rates shown in Table 2.

Table 2: Disposal Fees

Tires:	\$ per each
ATV'S, mopeds, motorcycles, boat trailers	\$2.00
Automobiles up to and including 16"	\$3.00
17" to 24"	\$9.00
25" or larger	\$25.00

6. **Items Containing Refrigerants**

Separate permits will be issued for any Berlin Resident desiring to dispose of items containing refrigerants. The cost for the disposal of each item will be equal to cost charge to the City by the AVRRDD per item plus a \$2.00 per item administrative charge.