

August 20, 2018

Berlin City Hall  
Mrs. Sue Tremblay  
168 Main Street  
Berlin, NH 03570

Dear Mrs. Tremblay,

*Please confirm receipt of this e-mail.*

The Berlin High School Backers are writing to request permission to hold the annual BHS Homecoming Parade and Bonfire on Friday, September 28, 2018, beginning at 5:00 p.m. as part of the BHS Homecoming festivities.

We are requesting permission to utilize the same parade route as last year. The parade would begin at the 12th Street Bridge and proceed South down Main Street exiting Main Street at Iceland Street across from the Northern Forest Heritage Park. This is same route that we used the last 4 years and is an established route that all departments of the city are familiar with.

We would ask that the route be closed from 5:00 to 8:00 from the start of staging to the end of the parade. This would allow for parade participants to safely prepare for the parade and line up with the floats and proceed down Main Street. The actual parade would start to proceed south down Main Street at 7:00 p.m. The parade would end with a bonfire event at Northern Forest Heritage Park. As in past years we would ask that the corner of Norway to Iceland and the Southern end of Norway from Brown School to the corner of Iceland be no parking to accommodate the redirected traffic.

As part of the planning process we will request to meet with the city departments to coordinate this event. We continue to receive positive feedback about the BHS Parade and Homecoming event and hope to make 2018 even better by working together again this year.

Thank you for your time and consideration of our request. We appreciate your continued support of the BHS Backers and our school. Please let us know if you have and questions or concerns by calling me President, Kristy Labrecque at 603-723-5940 or by sending an e-mail to the Backers at [berlinbackers@gmail.com](mailto:berlinbackers@gmail.com).

Thank you,  
*Kristy Labrecque*