



54 Willow Street
Berlin, NH 03570-1800
Ph: 1-603-752-3669
Fax: 1-603-752-3027

133 Pleasant Street
Berlin, NH 03570-2006
Ph: 1-603-752-2040
Fax: 1-603-752-7797

2 Broadway Street
Gorham, NH 03581-1597
Ph: 1-603-466-2741
Fax: 1-603-466-2953

59 Page Hill Road
Berlin, NH 03570-3568
Ph: 1-603-752-2900
Fax: 1-603-752-3727

July 18, 2018

Mayor and City Council
City of Berlin
168 Main Street
Berlin, NH 03570

Dear Mayor Grenier and City Council Members:

Coos County Family Health Services (CCFHS) respectfully requests the City of Berlin's approval and support to conduct a 5K Race/Walk to be held in conjunction with this year's RiverFire celebration.

In this sixth year of the event, which benefits our RESPONSE to Sexual and Domestic Violence program, we anticipate between 300 to 400 people will participate. The event is intended to be fun, welcoming to both runners and walkers, family-friendly, and is part of our organization's larger effort to promote a culture of health and well-being in the Berlin-Gorham region.

As in past years, we anticipate holding the event during the afternoon of the day that the RiverFire celebration will occur (Saturday, October 13, 2018). Registration would begin at 1 pm, the race would start at 2 pm and, based upon past experience, the last participant would finish at about 3 pm. A map of the proposed race route is enclosed.

If approved, CCFHS will provide a certificate of insurance for the event. We are open to any suggestions that you may have about how to best offer the event, and are willing to entertain any questions that you may have.

Thank you for your consideration.

Sincerely,

Ken Gordon
Chief Executive Officer

Cc: Jim Wheeler, City Manager
Dr. Madeline Bedard-Ryan, DPM (Race Director)
Paula Kenney, AVCC/Riverfire
Peter Morency, Chief, Berlin Police Department
Debbie Patrick, City Clerk
John Lacasse, Chief, Berlin Fire Department
Jonathan Dubey, Berlin Emergency Management Services
Deborah Hayes-Kenney, RESPONSE Program Director