

## **PUBLIC HEARING – JUNE 20, 2016**

Mayor Grenier opened the duly scheduled and advertised Public Hearing at approximately 8:10 pm to hear comments on the following subject matters:

- Resolution 2016-12 Appropriate \$39,510,842 to 2017 Budget.

Rodney Bengston, 329 Hillside Avenue, still does not understand about the tax amount on the budget resolution because the total amount has gone up so that would raise taxes but that is not the case. He inquired if the pilot money from the windmills will be used for pavement fees.

Mayor Grenier replied that the budget consists of many things such as the pilot, property taxes, state funds, etc. Council took pilot payments from 2 utility projects specifically for capital funding. Revenues are included in the budget and expenditures are listed in the capital portion of the budget.

Understanding that Council said they are keeping the budget flat, Mr. Bengston inquired at what point in time does Council foresee getting the administration to decrease spending? Mr. Bengston does not believe Berlin has a population of 10,000 people and we have over 300 houses for sale and a decrease in businesses. Council needs to understand we have too many people who can't go to their employer to say they need a 2% or 3% increase to pay for their taxes.

There were no further comments regarding the Budget Resolution.

- Resolution 2016-13 Recreation Department Appropriations – No Comments
- Resolution 2016-14 Authorize Northern Borders Application up to \$250,000 for Riverwalk. No Comments
- Resolution 2016-15 Refinance Bond – No Comments
- Resolution 2016-16 Re-appropriate \$175,000 for School Fire Alarm Replacement  
No comments

There being no one wishing to speak for or against the subject matters at this time, Mayor Grenier declared the Public Hearing portion of the meeting closed at approximately 8:17 p.m.

## **CITY COUNCIL MEETING – Monday, June 20, 2016**

Mayor Grenier called the Regular City Council Meeting to order at approximately 8:18 p.m. in the City Hall Council Chambers. The pledge of allegiance to the flag preceded roll call. Present: Councilors Remillard, Otis, Morgan Allain, Gentili, Higbee, Rozek, Nelson and Theberge. Also present: City Manager Wheeler, Patty Chase, Susan Tremblay, Corinne Cascadden, Bryan Lamirande, Elaine Riendeau, citizens and Barbara Tetreault.

### **Minutes, Previous Meeting**

Councilor Remillard moved with a second by Councilor Otis to accept the minutes of the June 6 Regular Meeting/Work Session; June 13 Work Session. So moved, the motion carried.

### **Disbursements:**

Disbursement Summary Draft #1767 start date 6/7/2016 end date 6/20/2016 for a total cash disbursement of \$721,136.73. Councilor Theberge moved with a second by Councilor Nelson to accept the disbursement summary and pay all bills as recommended by the Committee on Accounts/Claims. So moved, the motion carried.

### **PUBLIC COMMENTS**

Donald Poirier, 43 Gilbert Street, would like something done about the parking situation on Gilbert Street. Cedar trees were dropped off in front of the Recreation building and left there for the last three weeks so it looks terrible since they are still waiting to be planted. Mr. Poirier spoke to Fire Chief Trull about unregistered vehicles not being taken care of and the Chief replied he will look into the matter.

Mayor Grenier asked the City Manager to review the parking situation on Gilbert Street as well. The City Manager agreed to do so and will report back to Council.

### **UNFINISHED BUSINESS**

1. Council Committee Reports – No reports
2. Resolution 2016-12 adopting a budget and appropriating money to defray the expenses of Berlin's City Government for the fiscal year 2017. (tabled 6/6/2016)

Resolved by the City Council of the City of Berlin as follows:

That the following budget be adopted and accordingly, the sum of Thirty-Nine Million, Six Hundred Twenty-Five Thousand, Eight Hundred Forty-Two Dollars **(\$39,625,842.00)** be appropriated to defray the expenses of Berlin's City Government for the period of July 1, 2016 through June 30, 2017, less expected revenues, with the balance to be raised by taxation on real estate of the municipality

|           |                                      | 2016             | 2017             |
|-----------|--------------------------------------|------------------|------------------|
|           |                                      | Budget           | Proposed         |
| Account # | Description                          |                  | Budget           |
| 01-401    | MAYOR AND CITY COUNCIL Total         | 64,748           | 59,820           |
| 01-402    | ADMINISTRATION Total                 | 1,135,556        | 1,138,570        |
| 01-403    | ELECTIONS Total                      | 16,912           | 16,712           |
| 01-404    | CITY HALL AND OTHER BUILDINGS Total  | 55,164           | 56,136           |
| 01-405    | SPECIAL FUNDS Total                  | 260              | 260              |
| 01-406    | PROPERTY AND LIABILITY INS Total     | 134,516          | 93,489           |
| 01-407    | COUNTY TAX Total                     | 1,553,959        | 1,553,959        |
| 01-408    | CENTRAL SERVICES Total               | 265,000          | 265,000          |
| 01-409    | DISCOUNTS/ ABATEMENTS/DEEDED P Total | 100,746          | -                |
| 01-410    | PERSONNEL BENEFITS Total             | 354,022          | 322,640          |
| 01-411    | CONTINGENCY Total                    | 9,600            | 9,600            |
| 01-412    | OUTSIDE AGENCIES Total               | 67,166           | 70,582           |
| 01-413    | CEMETERY Total                       | 12,711           | 12,961           |
| 01-416    | IT DEPARTMENT Total                  | 131,850          | 132,750          |
|           | <b>TOTAL GENERAL GOVERNMENT</b>      | <b>3,902,210</b> | <b>3,732,480</b> |
|           |                                      |                  |                  |
| 01-420    | POLICE DEPARTMENT Total              | 2,992,470        | 3,073,790        |
| 01-421    | FIRE DEPARTMENT Total                | 2,034,453        | 1,920,966        |
| 01-422    | STREET LIGHTING Total                | 145,200          | 145,200          |
| 01-423    | AMBULANCE SERVICE Total              | 323,000          | 329,000          |
| 01-424    | SPECIAL PUBLIC SAFETY Total          | 90,800           | 90,800           |
|           | <b>TOTAL PUBLIC SAFETY</b>           | <b>5,585,923</b> | <b>5,559,756</b> |
|           |                                      |                  |                  |
| 01-425    | HOUSING DIVISION/HR Total            | 93,697           | 43,100           |
|           | <b>TOTAL HOUSING DIVISION</b>        | <b>93,697</b>    | <b>43,100</b>    |
|           |                                      |                  |                  |
| 01-430    | PUBLIC WORKS Total                   | 1,875,726        | 1,904,305        |
| 01-431    | ENGINEERING Total                    | -                | -                |
| 01-436    | SOLID /PW Total                      | 838,186          | 814,985          |
|           | <b>TOTAL PUBLIC WORKS</b>            | <b>2,713,912</b> | <b>2,719,291</b> |
|           |                                      |                  |                  |

|            |   |                        |                        |
|------------|---|------------------------|------------------------|
| 01-440     | HEALTH DEPARTMENT Total                   | 533,442                | 571,756                |
| 01-441     | WELFARE Total                             | 116,463                | 112,207                |
| 01-449     | PARKS Total                               | 310,590                | 264,239                |
| 01-450     | RECREATION DEPARTMENT Total               | 128,058                | 136,970                |
| 01-451     | LIBRARY Total                             | 187,756                | 193,145                |
|            | <b>TOTAL COMMUNITY SERVICES</b>           | <b>1,276,310</b>       | <b>1,278,316</b>       |
| 01-470     | DEBT SERVICE Total                        | 783,085                | 557,891                |
| 01-480     | CAPITAL IMPROVEMENT PROJECTS Total        | 721,900                | 495,342                |
|            | <b>TOTAL DEBT AND CAPITAL</b>             | <b>1,504,985</b>       | <b>1,028,233</b>       |
|            | <b>TOTAL CITY GENERAL FUND</b>            | <b>15,077,036</b>      | <b>14,361,176</b>      |
| 01-460     | SCHOOL OPERATING BUDGET Total             | 17,823,718             | 17,984,343             |
| 01-461     | SCHOOL CAPITAL IMPROVMENTS Total          | 411,011                | 211,000                |
|            | <b>TOTAL SCHOOL GENERAL FUND</b>          | <b>18,234,729</b>      | <b>18,105,343</b>      |
| 01-407     | <b>COUNTY TAX</b>                         | <b>1,553,959</b>       | <b>1,553,959</b>       |
| 01-414     | <b>TRANSFER OUT</b>                       | <b>37,851</b>          | <b>14,369</b>          |
|            | <b>TOTAL CITY AND SCHOOL GENERAL FUND</b> | <b>33,349,616</b>      | <b>32,480,888</b>      |
|            | <b>OTHER CITY FUNDS</b>                   |                        |                        |
| 10         | SCHOOL EDUCATION GRANTS                   | 2,491,546              | 2,741,656              |
| 11         | SCHOOL FOOD SERVICES                      | 661,990                | 661,990                |
| 19         | RECREATION ACTIVITY FUND                  | 35,700                 | 35,700                 |
| 21         | BERLIN INDUSTRIAL DEVELOPMENT             | 181,184                | 181,184                |
| 30         | FUND 30 GRANT FUNDS                       | 1,844,929              | 82,500                 |
| 59         | CDBG                                      | 451,307                |                        |
| 60-432-478 | SCHOOL FUND w/ Capital and Debt           | \$25,000               |                        |
| 65-434-480 | BERLIN AIRPORT FUND w/ Capital            | 215,675                | 175,963                |
| 65-437     | EATES HILL LANDFILL                       | 7,180                  |                        |
|            | <b>TOTAL ALL OTHER FUNDS</b>              | <b>8,985,624.00</b>    | <b>7,029,954.00</b>    |
|            | <b>TOTAL CITY BUDGET - ALL FUNDS</b>      | <b>\$42,345,240.00</b> | <b>\$39,625,842.00</b> |

Councilor Remillard moved with a second by Councilor Otis to pass the resolution, as amended. Roll call resulted in unanimous affirmative votes of Council including Mayor Grenier who declared the resolution, as amended, now passed. For the record, Mayor Grenier stated that there will not be a tax increase due to using funds from Undesignated Fund Balance and surplus school revenues.

3. Resolution 2016-13 accepting \$5,117.01 of donations to the Berlin Recreation Department and appropriating these funds for use in various programs as listed. (tabled 6/6/2016)

Resolved by the City Council of the City of Berlin as follows:

Whereas, the businesses and individuals listed below have provided donations to the Berlin Recreation Department for use in various programs and events.

| <b>PROGRAM (account 30-368-601-0000)</b>             | <b>DONATION</b>                                | <b>AMOUNT</b> | <b>PROGRAM TOTAL</b> |
|--|--|---------------|----------------------|
| Easter "Eggstravaganza"                              | Badger Realty, LLC                             | \$ 75.00      |                      |
|  | Gill's Flowers & Country Primitives            | \$ 25.00      |                      |
|  | David Poulin, LLC dba Wireless Zone            | \$ 235.64     |                      |
|  | Reimb. Of Rite-Aid Purchase                    |               |                      |
|  | Misc. Donors - Day of Event                    | \$ 135.07     | <b>\$ 470.71</b>     |
| Gardens, City & LLViger Botanical                    | Margaret McClellan                             | \$ 25.00      |                      |
|  | Michael Najjar (Community Service Requirement) | \$ 100.00     |                      |
|  | Laurier & Maureen Ramsey                       | \$ 20.00      |                      |
|  | Will O'Brien - Garden Club Spaghetti Dinner    |               |                      |
|  | & Auction @ Philbrook Farm                     | \$ 300.00     |                      |
|  | Margaret McClellan                             | \$ 30.00      | <b>\$ 475.00</b>     |
| <b>PROGRAM (account 19-338-000-0000)</b>             |  |               |                      |
| Hockey Development                                   | BuRne Dance at Chalet/Anthony Horne            | \$ 162.00     |                      |
|  | Misc. donors during BuRne Dance                | \$ 25.00      | <b>\$ 187.00</b>     |
| Summer USDA Food Program                             | Dept. of Ed. Reimb./Purchase of food           |               |                      |
|  | from Tri-County CAP                            |               |                      |
|  | Senior Meals                                   | \$ 3,984.30   | <b>\$ 3,984.30</b>   |
| <b>TOTAL FY 2016 Donations to Berlin Recreation:</b> |  |               | <b>\$ 5,117.01</b>   |

Now therefore, be it resolved, by the Mayor and City Council that the City accepts donations of \$5,117.01 and appropriates these funds for use in several programs and events at the Berlin Recreation Department as listed above. This Resolution shall be in full force and effect from and after passage.

Councilor Nelson moved with a second by Councilor Morgan Allain to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Morgan Allain to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Morgan Allain to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Morgan Allain to pass the resolution. So moved the motion carried and Mayor Grenier declared the resolution now passed.

4. Resolution 2016-14 authorizing an application for a Northern Borders Regional Commission Grant in an amount up to Two Hundred Fifty Thousand Dollars (\$250,000.00). The purpose of the grant is construct Phase One of the Riverwalk Project along the Androscoggin River beginning at the Northern Forest Heritage Park and ending at the Berlin Mills Pedestrian Bridge. (tabled 6/6/2016)

Resolved by the City Council of the City of Berlin as follows:

Whereas, up to Two Hundred Fifty Thousand Dollars (\$250,000.00) is available to nonprofits and municipalities in the Northern Borders Region which includes Coos County; and  
Whereas, if awarded, Two Hundred Fifty Thousand Dollars (\$250,000.00) of the funds will be used for constructing Phase One of the Riverwalk project along the Androscoggin River beginning at the Northern Forest Heritage Park and ending at the Berlin Mills Pedestrian Bridge; and  
Whereas, the City will be undertaking a major road reconstruction project along Route 16 starting this summer; and  
Whereas, the City owns the property and is able to have control over its current and future growth; and

Whereas, there have been plans for a Riverwalk in this area for several years and with the increased focus on tourism and the purchase of the property, this grant offers an opportunity to begin the Riverwalk and offer better access to the river for residents and visitors; and  
Whereas, this project is part of the vision for the community as stated in the City's 2010 Master Plan. Now therefore, be it resolved by the City Council of the City of Berlin as Follows: That, the City Manager is authorized to apply for a Northern Borders Regional Commission grant in an amount up to Two Hundred Fifty Thousand Dollars (\$250,000.00). The purpose of the grant is to construct Phase One of the Riverwalk project along the Androscoggin River beginning at the Northern Forest Heritage Park and ending at the Berlin Mills Pedestrian Bridge and the City Manager is authorized to execute any documents which may be necessary to effectuate the Northern Borders Regional Commission grant and contract; Be it further resolved that the City Manager is authorized to receive said grant and the grant proceeds are hereby appropriated for the purpose of the grant; and all grant proceeds shall be deposited with the City Treasurer and any additional use of these funds beyond the scope of work as listed in the application shall require prior approval of the City Council. This Resolution shall be in full force and effect from and after passage.

Councilor Remillard moved with a second by Councilor Otis to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to pass the resolution. So moved the motion carried and Mayor Grenier declared the resolution now passed.

5. Resolution 2016-15 Authorizing the Issuance of Refunding Bonds. (tabled 6/6/2016)

Resolved by the City Council of the City of Berlin as follows:

Whereas, the City of Berlin, New Hampshire (the "Issuer") has issued certain \$5,000,000 General Obligation Bonds through the United States Department of Agriculture Rural Development ("USDA RD"), dated as of September 11, 2007, the outstanding principal amount of which is approximately \$3,846,025.00 (the "Refunded Bonds"); and

Whereas, although the Refunded Bonds are not subject to redemption prior to their respective maturity dates, USDA RD has consented to the redemption of the Refunding Bonds prior to such maturity dates; and

Whereas, it appears likely that bonds issued today would have a net interest cost less than the net interest cost on the Refunded Bonds; and

Whereas, the Issuer may be able to realize debt service savings by issuing certain refunding bonds (the "Refunding Bonds"), the proceeds of which would be utilized to current refund the Refunded Bonds and to pay certain other costs relating thereto;

Now therefore, be it resolved that the Issuer, acting by and through its City Council, hereby authorizes the issuance of Refunding Bonds pursuant to the provisions of RSA 33:3-d, the proceeds of which shall be utilized to current refund the Refunded Bonds, to pay any principal and interest coming due on the Refunded Bonds prior to the Redemption Date, and to pay the costs of issuance of the Refunding Bonds, including any costs of credit enhancement; and

It is further resolved that the City Treasurer, with the approval of the City Manager, is hereby authorized to finally approve the aforesaid refunding by entering into a Loan Agreement or Bond Purchase Agreement (the "Agreement") with the New Hampshire Municipal Bond Bank or such other bond purchaser or underwriter as they may deem appropriate in connection with the issuance of the Refunding Bonds to evidence the Issuer's approval of the terms and conditions of the Refunding Bonds; and

It is further resolved that the Agreement and such other documents, if any, as shall be required in connection with the issuance of the Refunding Bonds shall be signed on behalf of the Issuer by the aforementioned individuals, each acting singly, or such other individuals as may be required by state law or as may be specified by bond counsel; and

It is further resolved that the Issuer is authorized to enter into such other documents, to engage such other professionals (including a Financial Advisor, Escrow Agent, Verification Agent and Paying Agent), and to do such other things as are necessary to consummate the aforesaid refunding; and

It is further resolved that all actions heretofore taken by the Issuer consistent with the foregoing are hereby confirmed, ratified and approved.

This Resolution shall be in full force and effect from and after passage.

Councilor Nelson moved with a second by Councilor Higbee to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to pass the resolution. So moved the motion carried and Mayor Grenier declared the resolution now passed.

6. Resolution 2016-16 re-appropriating \$175,000 from the School Department's Fringe Benefits/Fixed Expenses Account in the FY16 Budget to the School's Capital Improvement Account for Fire Alarm Replacement at Hillside/Berlin Middle School in the FY16 Budget (tabled 6/6/2016)

Resolved by the City Council of the City of Berlin as follows:

Whereas, the Berlin School Board recognizes the need to replace the existing fire alarm system at the Hillside Elementary/Middle School to assure the safety of students and faculty; and

Whereas, the budgeted amount of \$50,000.00 does not cover the cost of the project; and

Whereas, the Fire Alarm project for Hillside Elementary/Middle School was put out to bid with the low bid being \$225,000.00; and

Whereas, by transferring \$175,000.00 from the School Department's School Department's Fringe Benefits/Fixed Expenses Account, the project will be fully funded. Now therefore, be it resolved by the City Council of the City of Berlin, NH that \$175,000.00 is hereby re-appropriated from the School Department's Fringe Benefits/Fixed Expenses Account (01-460-200-0000) to Capital Improvement Hillside/Berlin Middle School Fire Alarm (01-461-400-0007) This Resolution shall be in full force and effect from and after passage.

Councilor Remillard moved with a second by Councilor Otis to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to pass the resolution. So moved the motion carried and Mayor Grenier declared the resolution now passed.

7. Berlin Education Association (BEA) Negotiated Cost Items

|   | Increase | Wage      | FICA     | NHRS     | Total         |
|---|----------|-----------|----------|----------|---------------|
| 2016-17   | 1%       | \$ 64,618 | \$ 4,944 | \$10,126 | \$ 79,688     |
| 2017-18   | 1%       | 65,269    | 4,993    | 10,228   | 80,490        |
| 2018-19   | 2%       | 131,804   | 10,083   | 20,654   | 162,540       |
|   |          | \$261,691 | \$20,019 | \$41,008 | \$322,718     |
| Composite Fillings Added to the Dental Insurance (3 year cost)        |          |           |          |          | 3,570         |
| District Covers \$1,000 Deductible for Outpatient Surgery (FY 18only) |          |           |          |          | <u>15,000</u> |
| Total 3 year cost to the General Fund for 109 BEA employees:          |          |           |          |          | \$341,288     |

Councilor Remillard moved with a second by Councilor Higbee to approve the BEA cost items as presented. Roll call resulted in affirmative votes of Councilors Remillard, Morgan Allain, Gentili,

Higbee, Rozek, Nelson, Theberge and Mayor Grenier. Councilor Otis voted in the negative. Mayor Grenier declared the BEA cost items as accepted.

## NEW BUSINESS

8. Ordinance 2016-05 amending the Code of Ordinances of the City of Berlin, Chapter 9, License and Regulation of Occupations and Businesses by creating Article X. Special Event Camping and Parking (1<sup>st</sup> read)

Councilor Nelson moved with a second by Councilor Higbee to table the ordinance and schedule a public hearing on July 5. So moved, the motion carried.

9. Resolution 2016-17 Authorize and Application for \$500,000 to CDBG for Holiday Center (1<sup>st</sup> read)

Councilor Remillard moved with a second by Councilor Otis to table the resolution and schedule a public hearing on July 5. So moved, the motion carried.

10. AFSCME Local 1444 Custodian & Bus Driver Negotiated Contract Cost Items

|  | Increase | Wage         | FICA       | NHRS       | Total            |
|--|----------|--------------|------------|------------|------------------|
| 2016-17  | 0.75%    | \$ 3,775     | \$ 289     | \$ 272     | \$ 4,336         |
| 2017-18  | 1.25%    | 5,999        | 459        | 456        | 6,914            |
| 2018-19  | 1.75%    | <u>8,322</u> | <u>637</u> | <u>647</u> | <u>9,605</u>     |
|  |          | \$ 18,096    | \$ 1,384   | \$ 1,375   | \$ 20,855        |
| Composite Fillings Added to the Dental Insurance (3 year cost) |          |              |            |            | 262              |
| Payment for unused Sick Leave (3 Year Cost)                    |          |              |            |            |                  |
| 21 or more years of Service – 2 EE's                           |          | \$ 6,000     | 459        | 670        | <u>7,129</u>     |
| Total 3 year cost to the General Fund for 14 AFSCME Employees: |          |              |            |            | <u>\$ 28,247</u> |

Councilor Nelson moved with a second by Councilor Higbee to approve AFSCME Local 1444 Custodian & Bus Driver Cost items as presented. Roll call resulted in affirmative votes of Councilors Remillard, Morgan Allain, Gentili, Higbee, Rozek, Nelson, Theberge and Mayor Grenier. Councilor Otis voted in the negative. Mayor Grenier declared the AFSCME Local 1444 Custodian & Bus Driver cost items as accepted.

- 10a AFSME Local 1444 PWD Contract Proposal Cost Items

|      | % Increase | \$ Increase  | Current Salaries, NHRS & SS = \$1,778,473.09 |               |          |
|------|------------|--------------|--|---------------|----------|
|      |            |              | Health Ins.                                  | \$ Net Saving | % Saving |
|      |            |              | Premium Saving                               |               |          |
| 2017 | 3.00%      | \$ 53,354.19 | \$ 66,837.58                                 | \$ 13,483.39  | -0.76%   |
| 2018 | 3.00%      | 54,954.82    | 72,913.73                                    | 17,958.91     | -0.98%   |
| 2019 | 3.00%      | 56,603.46    | 72,913.73                                    | 16,310.26     | -0.86%   |

Councilor Remillard moved with a second by Councilor Otis to approve the AFSME Local 1444 contract cost items as presented. Roll call resulted in unanimous affirmative votes of Council including Mayor Grenier who declared the AFSME Local 1444 cost items as accepted.

11. City Manager's Report

- Bids were opened Thursday June 9th for the demolition of 24 Birch Street and 339 Goebel Street. Cross Excavating was the low bidder for both buildings. The work is expected to start sometime this week. Copies of the bid sheets are attached.
- There is a bid due June 30th for the construction of a fuel distribution system at the Public Works Garage.
- The City received bids and awarded the following contracts:  
Contract 2016-04 Electrical Service to Vaillancourt Electric  
Contract 2016-06 Local Delivery Propane to CN Brown for 1.159 per gal.  
Contract 2016-07 Boiler Services to Mechanical Services



4. KRT Appraisal reviewed all of the abatement applications and has submitted a recommendation to the Board of Assessors for each contested parcel. The Board has made a ruling on roughly half of the applications and will be meeting this coming Tuesday, June 21<sup>st</sup> to review the remaining submissions. The Board will have their decisions made ahead of the July 1<sup>st</sup> deadline and they appreciate the public's patience with the abatement process as they seek to ensure that all taxable properties are being accurately reported and properly assessed.
5. The Annual NH Municipal Manager's Meeting was held from June 8<sup>th</sup> – June 10<sup>th</sup> in Lincoln, NH. I was able to attend the meeting on June 10<sup>th</sup>. Cordell Johnston, NHMA attorney, gave a presentation on the 2016 Legislative Review. A copy of his presentation handout is attached.
6. The City's Joint Loss Prevention Committee (JLPC) has issued an updated version of the JLPC Manual. The Manual is required by the Department of Labor and it outlines safety practices. The Manuals will be distributed to employees in the coming weeks.

Councilor Rozek moved with a second by Councilor Higbee to accept the City Manager's Report and place it on file. So moved, the motion carried.

12. Mayor's Report

Mayor Grenier reported that work is continuing on Camp RZR preparations. The feedback he is getting from people is that they are excited about this new event. It will be a learning experience.

Councilor Rozek moved with a second by Councilor Higbee to accept the Mayor's Report and place it on file. So moved, the motion carried.

13. Public Comments – No Comments

Rodney Bengston, Hillside Avenue, thanked Council for doing a good job. Regarding the ATV event in September, will the increased Police patrols be paid for by the tax payers or will costs be contracted in.

Mayor Grenier replied there will not be any excess costs to taxpayers. The City will assume some work but Camp RZR will be picking up some expenses. There will be a charge to vendors that will go toward expenses. It is still a work in progress. The Chamber of Commerce is trying to make it successful. Councilor Nelson stated she would be happy to answer Mr. Bengston's questions.

14. Council Comments - No comments

15. Adjournment:

There being no further business before the Mayor and Council, Councilor Rozek moved with a second by Councilor Theberge to adjourn the regular meeting. So moved, the motion carried and Mayor Grenier declared the regular meeting adjourned at approximately 9:00 P.M.

A True Record, Attest:  
Debra A. Patrick, CMC  
City Clerk