

PUBLIC HEARING – JULY 5, 2017

Mayor Grenier opened the duly scheduled and advertised Public Hearing at approximately 7:42 p.m. to hear comments on the following subject matters:

Resolution 2017-10 amending the 2017 budget by revising Fund 10 School Department Federal Programs and appropriating \$248,069.00 of additional grant funds to the School Department to reflect the changes.

Mayor Grenier asked for comments from the public; with none presented, the public hearing on the subject matter above closed at 7:43 p.m.

CITY COUNCIL MEETING – Wednesday, July 5, 2017

Mayor Grenier called the Regular City Council Meeting to order at approximately 8:31 p.m. in the City Hall Council Chambers. The pledge of allegiance to the flag preceded roll call. Present: Councilors Gentili, Higbee, Rozek, Nelson, Theberge and Morgan Allain. Absent: Councilor Remillard and Councilor Otis. Also present: Jim Wheeler, Susan Tremblay, Corrine Cascadden, Pam Laflamme and Barbara Tetreault

Minutes, Previous Meeting

Councilor Higbee moved with a second by Councilor Rozek to accept the minutes of the June 19th Regular Meeting/Work Session and the June 26th Work Session. So moved, the motion carried.

Disbursements:

Disbursement Summary Draft #1792 start date 06/20/2017 end date 6/30/2017 for a total cash disbursement of \$936,746.28 and Disbursement Summary Draft #1793 start date 7/1/2017 end date 7/5/2017 for a total cash disbursement of \$811,063.49. Councilor Theberge moved with a second by Councilor Nelson to accept the disbursement summaries and pay all bills as recommended by the Committee on Accounts/Claims. So moved, the motion carried.

PUBLIC COMMENTS – There were none.

UNFINISHED BUSINESS

1. Council Committee Reports – There were none.
2. Resolution 2017-10 School Department Grants (Tabled 6/5/2017)

A RESOLUTION amending the 2017 budget by revising Fund 10 School Department Federal Programs and appropriating \$248,069.00 of additional grant funds to the School Department to reflect the changes.

Resolved by the City Council of the City of Berlin as Follows:

BERLIN PUBLIC SCHOOLS-GRANT FUNDS FY17 EXPENDITURE ACCOUNTS

Account Number	Account Description	Budget	Revised	Increase/ Decrease
10-405-239-0000	SCHOOL GRANTS/DONATIONS	30,000.00	35,466.00	5,466.00
10-405-240-0000	AV & VL ROY FOUNDATION	28,500.00	28,500.00	-
10-405-241-0000	SINI - SCHOOL IN NEED OF IMPROVEMENT	134,366.00	134,366.00	-
10-405-242-0000	ACHIEVEMENT FOR DROPOUT PREVENTION	50,000.00	50,000.00	-
10-415-650-0000	FP - PRE-ENGINEERING EBD JH BOOKS	62,000.00	-	(62,000.00)
10-459-100-0000	21ST CENTURY - SALARIES	199,693.00	203,789.00	4,096.00
10-462-100-0000	TITLE I - SALARIES	860,765.00	911,685.00	50,920.00
10-463-100-0000	VOCATIONAL - SALARIES	70,000.00	70,000.00	-
10-464-100-0000	TITLE VIRLIS 26242	27,000	27,000.00	-
10-467-600-0000	NFR - SUPPLIES & MATERIALS	20,000.00	20,000.00	-
10-468-100-0000	IDEA - SALARIES	351,792.00	385,658.00	33,866.00
10-469-100-0000	PRESCHOOL - SALARIES (IDEA)	12,000.00	12,000.00	-
10-475-100-0000	CLASS SIZE - SALARIES (Title IIA)	150,500.00	198,907.00	48,407.00
10-482-100-0000	NHCF SALARIES (Tillotson)	17,500.00	17,500.00	-
10-483-300-0000	NC HEALTH CONSORTIUM CONTRACTED SERVICES	33,750.00	39,346.00	5,596.00
10-409-650-0000	BERLIN CITY DEALERSHIP	15,500.00	18,711.00	3,211.00
10-492-100-0000	PROJECT AWARENESS - SALARIES	678,290.00	785,246.00	106,956.00
10-493-100-0000	SYSTEM OF CARE (FAST FORWARD 2020)	109,721.00	161,272.00	51,551.00
	TOTAL	2,851,377.00	3,099,446.00	248,069.00

This Resolution shall be in full force and effect from and after passage.

Councilor Nelson moved with a second by Councilor Higbee to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to pass the resolution. So moved, the motion carried.

3. East Milan Road Land Sale

Councilor Higbee moved with a second by Councilor Gentili that regarding the sale of 172.33 +/- acres of land located on East Milan Road known as Lot 3 on a "3-Lot Subdivision Plan of Tax Map 404, Lot 17 to North Country Growers, LLC, I move to authorize the City Manager to sign all necessary closing documents, including the Deed, subject to the finalization of the Purchase and Sales Agreement and the review and approval of all documents by the City Attorney. So moved, the motion carried.

NEW BUSINESS

4. Resolution 2017-11 Accepting & Appropriating \$75,000 from NH Charitable Foundation for Skate Park (1st read)

Councilor Nelson moved with a second from Councilor Higbee to table the resolution and schedule a public hearing on July 17, 2017. So moved, the motion carried.

5. City Manager's Report

1. On Tuesday, June 6 we opened bids for Local Delivery Propane and for the City's Boiler Service. There were three propane bidders and we secured a price of \$1.149 per gallon from CN Brown. This is slightly less than last year. Mechanical Services was the only bidder for boiler maintenance services. Their price is up by about 9% from last year. Bid tabulation sheets are attached.
2. On June 7, 2017 Pam Laflamme, Mike Perreault and myself attend the scoping meeting at NHDOT for the Riverwalk project which is receiving Transportation Alternative Program funding. During the meeting with NHDOT we discussed a schedule that will allow us to undertake and substantially complete construction next summer. Funds are expected to be available beginning July 1, 2018. The first step of the process is consultant selection using the NH Qualification Based Selection process.
3. The Androscoggin Valley Chamber of Commerce requested permission to serve alcohol on the premises of the Service Credit Union Heritage Park and Gill Park for the upcoming events:
 - August 4, 2017 Gill Park for Downtown ATV Event;
 - August 5, 2017 Service Credit Union Heritage Park, Concert in the Park ATV Event
 - September 9, 2017 Service Credit Union Heritage Park, Wingzilla
 - October 14, 2017 Service Credit Union Heritage Park, Riverfire

As we've done for the past several years, a letter of acknowledgment was sent granting the request.

4. The State Budget is now final. The budget does include \$30 million for supplemental highway projects which should amount to about \$237,000 for the City to use on transportation projects. There is also funding for bridge aid and SAG funding for wastewater projects in the upcoming State budget.
5. Today, Marcel Leveille, Airport Manager reported that there was an accident involving a plane at the Berlin Airport. Fortunately no one was hurt. A pilot from Island Pond Vermont had a rough landing, taking out some lights and doing damage to his aircraft. The FAA and NHDOT division of Aeronautics have begun an investigation. The pilot has been in touch with his insurance carrier who we will seek reparative funds from. The airport has not been open this afternoon due to the ongoing investigation.
6. Attached is the most recent Department of Motor Vehicle Audit conducted on May 12, 2017 in the Finance Dept. The audit found that we are in compliance.

Councilor Rozek asked about the status of the existing bump outs that need to be moved as well as the new ones that have yet to be installed. Mr. Wheeler stated that the Engineer and Contractor are aware of the City's request and will work that into the schedule.

Mayor Grenier asked if the airport would be back up and running by tomorrow. Mr. Wheeler stated that he was not sure when the repairs would be completed.

Councilor Rozek moved with a second from Councilor Higbee to accept the City's Managers Report. So moved, the motion carried.

6. Mayor's Report

6.a. Mayor Grenier nominated Naomi Levesque to fill the vacant regular Planning Board position, with a term to expire on April 30, 2019.

Councilor Rozek moved with a second from Councilor Higbee to accept the Mayor's nomination for Naomi Levesque to fill the regular Planning Board position with a term to expire on April 30, 2019. So moved, the motion carried.

7. PUBLIC COMMENTS - There were none.

8. Council Comments

Councilor Theberge stated that Hillside Avenue is in pretty rough condition from construction. He hopes that Public Works and the Water Department will work together on repairing and paving when the time comes.

Councilor Rozek stated that the next Traffic and Safety Committee meeting will take place on Monday, July 17, 2017.

9. Adjournment

There being no further business before the Mayor and Council, Councilor Rozek moved with a second by Councilor Nelson to adjourn the regular meeting. So moved, the motion carried and Mayor Grenier declared the regular meeting adjourned at approximately 8:00 P.M.

A True Record, Attest:

Elaine Riendeau
City Clerk