

PUBLIC HEARING – October 2, 2017

Mayor Grenier opened the duly scheduled and advertised Public Hearing at approximately 8:24 p.m. to hear comments on the following subject matters:

Ordinance 2017-06 Establishing the Irene Ouellet Markovich Scholarship Fund

Mayor Grenier asked for comments from the public; with none presented, the public hearing on the subject matter above closed at 8:24 p.m.

CITY COUNCIL MEETING – Monday, October 2, 2017

Mayor Grenier called the Regular City Council Meeting to order at approximately 8:25 p.m. in the City Hall Council Chambers. The pledge of allegiance to the flag preceded roll call. Present: Councilors Otis, Nelson, Higbee, Gentili, Remillard, Theberge and Morgan Allain. Absent: Councilor Rozek. Also present: Jim Wheeler, Susan Tremblay and Barbara Tetreault

Minutes, Previous Meeting

Councilor Remillard moved with a second by Councilor Otis to accept the minutes of the September 18th Regular Meeting/Work Session. So moved, the motion carried.

Disbursements:

Disbursement Summary Draft #1799 start date 09/19/2017 end date 10/02/2017 for a total cash disbursement of \$1,011,356.31. Councilor Theberge moved with a second by Councilor Nelson to accept the disbursement summary and pay all bills as recommended by the Committee on Accounts/Claims. So moved, the motion carried.

PUBLIC COMMENTS – There were none.

UNFINISHED BUSINESS

1. Council Committee Reports – There were none.
2. Ordinance 2017-06 Establishing the Irene Ouellet Markovich Scholarship Fund (Tabled 09/18/2017)

AN ORDINANCE amending the CODE OF ORDINANCES, Chapter 2, ADMINISTRATION, ARTICLE V. FINANCE by adding Division 2b Irene Ouellet Markovich Scholarship Fund

Be it ordained by the City Council of the City of Berlin, as follows:

The CODE OF ORDINANCES, Chapter 2, ADMINISTRATION, ARTICLE V. FINANCE is hereby amended to add Division 2b Irene Ouellet Markovich Scholarship Fund

DIVISION 2b. IRENE OUELLET MARKOVICH SCHOLARSHIP FUND

Sec. 2-183. Established; purpose; donations; trustees.

(a) The Irene Ouellet Markovich Scholarship Fund is hereby established.

(b) This expendable trust fund is established in accordance with RSA 31:19a and will be used for the purposes of promoting and supporting the granting of scholarships to seniors who have demonstrated and modeled a high level of civic and community engagement and have demonstrated the value of giving back to their community and who meet the award criteria.

(c) The City Council hereby accepts the full bequeath of the late Irene Ouellet Markovich to the Berlin Public Schools and authorizes the entire sum bequeathed, Seventy-Nine Thousand Fifty-Four Dollars and

Sixty-One Cents (\$79,054.61), be deposited in the Irene Ouellet Markovich Scholarship Trust Fund. This trust may also accept future donations.

(d) In accordance with state law, the following people shall be appointed as trustees to the Irene Ouellet Markovich Scholarship Trust Fund and shall serve until replaced by the nomination and approval of the Board of Education of the City Public School SAU except the member of council who shall serve for his/her regular term of office:

- (1) Superintendent of Schools.
- (2) High School guidance counselor.
- (3) City treasurer.
- (4) High school principal.
- (5) Senior class advisor.
- (6) One (1) member of the City Council as approved by the council.

(e) The trustees shall have the full authority to expend the funds of the trust

This Ordinance shall be in full force and effect from and after passage.

Councilor Nelson moved with a second by Councilor Higbee to remove the ordinance from the table at this time. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to have the ordinance read a second time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to have the ordinance read a third time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Higbee to pass the resolution. So moved, the motion carried.

NEW BUSINESS

3. Communication – City Clerk re: Polling Locations Municipal

TO: Mayor and City Council
FROM: City Clerk
DATE: September 29, 2017
RE: POLLING HOURS/POLLING PLACES

Council is asked for the record, by motion, to set the polling hours for the November 7, 2017, Municipal Election. The voters of Berlin previously voted to have the polls open at 8:00 a.m. and State Law mandates that all polling places remain open until 7:00 p.m.

For Council information, the Berlin voting locations are as follows:

PRECINCT 1 - Recreation Center, First Avenue entrance

PRECINCT 2/3 - St. Anne Hall, School Street

PRECINCT 4 - Community Bible Church (formerly Guardian Angel Church)

Respectfully submitted,
Elaine Riendeau
Berlin City Clerk

Councilor Higbee moved with a second by Councilor Gentili, to accept the City Clerk's correspondence setting the time and polling locations for the upcoming Municipal Election, changing the opening time from 8:00 am to 7:30 pm. Further discussion took place regarding this matter, and it was decided that the residents voted by referendum to open the polls at 8:00 am in the 90's. Therefore, the Councilor Higbee withdrew his motion.

Councilor Higbee moved with a second by Councilor Nelson, to accept the City Clerk's correspondence and setting the polling locations and times as submitted. So moved, the motion carried.

4. City Manager's Report

1. The US EPA, NH Department of Environmental Services and the City of Berlin held an informational meeting Tuesday, September 19, about the latest progress on site investigations at the Chlor-Alkali Superfund Site. EPA, NHDES and Georgia-Pacific have determined that the mercury contamination is far less extensive in quantity than originally thought. This should help reduce the clean-up effort and accelerate potential reuse of the property.
2. We received two responses to the Request for Proposals for the Riverwalk Project. We are in the process of reviewing the responses.
3. I attended the Assessing Standards Board meeting on Friday September 22nd at which HB324 was an agenda topic. At this meeting the ASB agreed that it needed to form an opinion on whether or not the ASB thinks there is a problem with the current valuation system such that it warrants a legislative change. The ASB has also been asked by the House Science, Energy and Technology Chair to quantify the impact of the proposed legislation on taxpayers.
4. Lightec has been changing lighting throughout city buildings over the past few weeks. They are installing energy-efficient systems that will pay for themselves through energy cost savings.
5. We have put out the skate park RFP for prospective design/build firms.. The proposals are due on Friday, October 13th.
6. A Trustees of Trust Funds meeting was held Tuesday, September 26th at which the Trustees interviewed and following the interview authorized the engagement of investment services by Eastern Bank who was one of several respondents to an RFP for services.
7. There will be a meeting regarding the Future of the Conway Bypass Project, Wednesday, October 11 at 7:00 p.m. at the Crosby Kennett Middle School, 176 Main Street, in Conway, NH. An open house will begin at 6:00 pm, with a formal presentation by the NHDOT set for 7:00 pm. The final component of the project is to construct an 11-mile bypass, starting in Madison and ending in North Conway. The first two components have been completed and the status of the third, building a bypass, is in question. The NHDOT will present information regarding the proposed project and solicit input in order to help decide how to proceed with the bypass portion of the project. Information about the project can be found on the NHDOT web site at <http://www.nh.gov/dot/projects/specifics.htm> . There is a letter and notice attached.
8. There are several properties out for bid to abutters. The results of those bids will be known Thursday, October 12th. A building and property at 635 Hillsboro Street is also out for bid. This is due back Tuesday October 17th.
9. The Berlin School Board will be meeting with Milan and Dummer at their regularly scheduled meeting on Thursday October 5th beginning at 6:00 p.m. A copy of the agenda is attached.
10. The City will once again host the Citizen's Academy. Citizens will be invited to a tour of the Waste Water Treatment Facility on October 18, 2017 from 4:30 to 6:30 p.m., and the Fire Department on October 25, 2017 from 5:30 to 7:30 p.m. The final night is a Candidates Night to be held Wednesday, November 1, 2017 from 6:30 to 8:30 at City Hall.
11. The application submitted by the City for the Drug-Free Communities Support Program was not funded. There were no grants awarded in New Hampshire.

12. The Public Works Work Order Report is attached. There are currently 160 work orders in the system.

Councilor Nelson moved with a second by Councilor Higbee to accept the City's Manager Report and place it on file. So moved, the motion carried.

5. Mayor's Report – There was none.

6. PUBLIC COMMENTS - There were none.

7. Council Comments –

Councilor Gentili stated that he attended the groundbreaking at the Friendship House. His daughter played a key part in this 5.4 million dollar project, and he is quite proud of her accomplishment.

Councilor Theberge said that he attended homecoming and presented the proclamation plaque to Mrs. Wheeler. It was a good ceremony and homecoming was well attended.

8. Adjournment

There being no further business before the Mayor and Council, Councilor Higbee moved with a second by Councilor Nelson to adjourn the regular meeting. So moved, the motion carried and Mayor Grenier declared the regular meeting adjourned at approximately 8:47 P.M.

A True Record, Attest:

Elaine Riendeau
City Clerk