

PUBLIC HEARING – MONDAY, JUNE 4, 2018

Mayor Grenier opened the duly scheduled and advertised Public Hearing at approximately 7:38 p.m. to hear comments on the following subject matters:

Resolution 2018-15 School Grants

Resolution 2018-16 Appropriating \$35,000 to EMS Integration Study

Mayor Grenier asked for comments from the public. With no comments presented, Mayor Grenier closed the public hearing on the subject matters above at 7:39 p.m.

CITY COUNCIL MEETING – Monday, JUNE 4, 2018

Mayor Grenier called the Regular City Council Meeting to order at approximately 7:39 p.m. in the Council Chambers. The pledge of allegiance to the flag preceded roll call. Present: Councilors Remillard, Otis, Morgan Allain, Gentili, Higbee, Rozek, Berthiaume (formerly Nelson) and Theberge. Also present: Jim Wheeler, Sue Tremblay, John Lacasse, Bryan Lamirande, Stuart Light, Barbara Tetreault, Berlin Daily Sun, and public

Minutes, Previous Meeting

Councilor Remillard moved with a second by Councilor Otis to accept the minutes of the May 21st Regular Meeting/Work Session and the Public Hearing of May 23rd. So moved, the motion carried.

Disbursements:

Disbursement Summary Draft #1815 start date 05/22/2018 end date 06/04/2018 for a total cash disbursement of \$706,876.69. Councilor Berthiaume moved with a second by Councilor Theberge to accept the disbursement summary and pay all bills as recommended by the Committee on Accounts/Claims. So moved, the motion carried.

PUBLIC COMMENTS – There were none.

UNFINISHED BUSINESS

1. Council Committee Reports – There were none.
2. Resolution 2018-15 R-1 School Grants (tabled 5/21/2018)

A RESOLUTION amending the 2018 budget by revising Fund 10 School Department Federal Programs and appropriating \$88,217.56 of additional grant funds to the School Department to reflect the changes.

Resolved by the City Council of the City of Berlin as Follows:

BERLIN PUBLIC SCHOOLS-GRANT FUNDS FY18 EXPENDITURE ACCOUNTS

Account Number	Account Description Current	Budget	Revised	Increase
10-405-239-0000	SCHOOL GRANTS/DONATIONS	34,040.82	34,040.82	-
10-405-240-0000	AV & VL ROY FOUNDATION	29,758.05	29,758.05	-
10-405-241-0000	SINI - SCHOOL IN NEED OF IMPROVEMENT	100,000.00	140,000.00	40,000.00
10-405-242-0000	ACHIEVEMENT FOR DROPOUT PREVENTION	50,000.00	60,000.00	10,000.00
10-415-650-0000	FP - PRE-ENGINEERING EBD JH BOOKS	0.00	0.00	-
10-437-400-0000	STATE OF NH INFRST SURVEILLANCE SECURITY	79,200.00	79,200.00	-
10-438-400-0000	STATE OF NH INFRST MAIN ENTRANCE SECURITY	268,000.00	268,000.00	-
10-459-100-0000	21ST CENTURY - SALARIES	203,000.00	203,000.00	-
10-462-100-0000	TITLE I - SALARIES	860,000.00	890,405.56	30,405.56
10-463-100-0000	VOCATIONAL - SALARIES	70,000.00	70,000.00	-
10-464-100-0000	TITLE VI RLIS 26242	27,000	27,000.00	-
10-467-600-0000	NFR - SUPPLIES & MATERIALS	12,188.00	20,000.00	7,812.00
10-468-100-0000	IDEA - SALARIES	375,000.00	375,000.00	-
10-469-100-0000	PRESCHOOL - SALARIES (IDEA)	12,000.00	12,000.00	-
10-475-100-0000	TITLE IIA - TEACHER & PRINCIPAL TRAINING	150,500.00	150,500.00	-
10-477-600-0000	COMPUTER SCIENCE GRANT - SUPPLIES	6,767.00	6,767.00	-
10-477-700-0000	COMPUTER SCIENCE GRANT - EQUIPMENT	18,136.00	18,136.00	-
10-482-100-0000	NHCF SALARIES (Tillotson)	18,461.36	18,461.36	-
10-483-300-0000	NC HEALTH CONSORTIUM CONTRACTED SERVICES	46,228.05	46,228.05	-
10-484-100-0000	NELLIE MAE FND TRANSFORMATIVE ED GOV	94,155.00	94,155.00	-
10-487-650-0000	BERLIN CITY DEALERSHIP	19,977.66	19,977.66	-
10-492-100-0000	PROJECT AWARENESS - SALARIES	785,000.00	785,000.00	-
10-493-100-0000	SYSTEM OF CARE (FAST FORWARD 2020)	175,000.00	175,000.00	-
10-494-100-0000	ROBOTICS GRANT	8,750.00	8,750.00	-
	TOTAL	3,443,161.94	3,531,379.50	88,217.56

This resolution shall be in full force and effect from and after passage.

Councilor Remillard moved with a second by Councilor Otis to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to amend line item 10-475-100-0000 to read Title IIA Teacher & Principal Training. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution as amended read a second time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution as amended read a third time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to pass the resolution as amended. Roll call vote resulted all in the affirmative, the motion carried

3. Resolution 2018-16 Appropriating \$35,000 to EMS Integration Study (tabled 5/21/2018)

A RESOLUTION appropriating the sum of up to Thirty-Five Thousand Dollars (\$35,000.00) from Unappropriated Fund Balance (UFB) to Fire Department Capital Improvements to fund the Fire Department/Emergency Medical Services Integration Study.

Resolved by the City Council of the City of Berlin as Follows:

Whereas, the City has long contracted private ambulance services for the emergency medical service needs of its citizens; and

Whereas, the City of Berlin and its Fire Department are seeking to understand the potential opportunities and challenges involved with integrating Emergency Medical Services with Fire Services; and

Whereas, an Integration Study will examine the costs, benefits and operational impacts of having the Berlin Fire Department provide EMS to the citizens of Berlin; and

Whereas, the results of the Study will provide the City Council with the necessary information to make an informed decision with regard to EMS in Berlin.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Berlin, NH, that up to Thirty-Five Thousand Dollars (\$35,000.00) shall be appropriated from Unappropriated Fund Balance (UFB) to Fire Department Capital Improvements for the Fire Department/Emergency Medical Services Integration Study.

This resolution shall be in full force and effect from and after passage.

Councilor Berthiaume moved with a second by Councilor Morgan Allain to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Berthiaume moved with a second by Councilor Morgan Allain to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Berthiaume moved with a second by Councilor Morgan Allain to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Berthiaume moved with a second by Councilor Morgan Allain to pass the resolution. Roll call vote resulted all in the affirmative, the motion carried.

NEW BUSINESS

4. Resolution 2018-17 Adopting the FY 2019 Budget (1st read)

Councilor Remillard moved, with a second from Councilor Morgan Allain, to table the resolution and schedule a public hearing for June 18, 2018. So moved, the motion carried.

4.a. 218 Blanchard Street

As a result of the non-public meeting regarding land matters, Councilor Rozek moved with a second by Councilor Higbee to add item 4.a. 218 Blanchard Street to the agenda. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to authorize the City Manager, indefinitely until rescinded, to offer for sale to abutters, at the earliest appropriate opportunity, the property at 218 Blanchard Street listed at a minimum bid of \$3,500 by sealed bid with conditions that the building is demolished meeting all applicable codes and the lot will be merged with existing property. Roll call vote resulted all votes in the affirmative, the motion carried.

5. City Manager's Report

1. Berlin City officials are kicking off the Route 16 Riverwalk project on June 5th at the Planning Board meeting scheduled for 6:30 to 8:00pm at City Hall. The Riverwalk discussion is expected to start at 7:00 PM. Berlin citizens and business owners are encouraged to come learn about the new multi-use Riverwalk Trail planned along the Androscoggin River on upper Main Street. This is the first of two meetings that will be held to collect citizen input and suggestions regarding trail placement and desired amenities.
2. The Androscoggin Valley Regional Refuse Disposal District will conduct its 27th annual Household Hazardous Waste Collection on Saturday, June 30, from 8 a.m. to 1 p.m. at the District Transfer Station, 100 West Milan Road, Route 110, Berlin
3. I've attached a list of the Recreation Department's Summer Activities with dates and age groups. There is something for everyone... British Soccer Camp, Dancing and Tumbling, Basketball, Baseball, and Field Hockey.

4. The Sign up for the summer reading program is from June 4th to June 29th at the Library Children's Department. The theme is "Libraries Rock" and the Kick Off party is on June 21, 1-3pm at the Recreation Center with Dave Duchesne providing entertainment.
5. The Berlin Supervisors of the Voter Checklists (all precincts) will hold a session in the main lobby of City Hall Tuesday, June 5, 2018 from 7:00 p.m. until 7:30 p.m. to allow voters to change their party affiliation, to register new voters and to make corrections to the voter checklists. This is the last day to change your party affiliation for the September 11, 2018 State Primary Election.
6. We have a bid out for local delivery propane due June 12, 2018
7. The Department of Treasury has formally designated 27 census tracts around the state for federal designation as Opportunity Zones. Berlin's Opportunity Zone is north of the Industrial Park on East Milan Road. Opportunity Zones encourage long-term investment in the areas in which they are located. Created by the Federal Tax Cuts and Jobs Act last December, the program provides tax incentives for investors who reinvest unrealized capital gains into qualified Opportunity Zones.
8. The Fire Department submitted a report of activities as well as their monthly incident report.
 - a. Of note is that Engine 4 repairs are going well and the truck is scheduled for return at the end of June.
 - b. Assistant Chief Soltys and Building Inspector Salek are working on the annual inspections of Berlin's multi-family dwellings.
 - c. Work has begun on updating the City's Emergency Operations Plan which needs to be updated every five years.
9. The Assessing Standards Board chose its representative (in addition to Betsey Patten, Chair Person) to sit on the HB324 Commission. The Board chose member Tom Thompson of Orford, NH. Mr. Thompson holds a "member of the public" seat on the ASB.
10. I am continuing to advertise and seek ways to further develop the pool of applicants for the Public Works Director position before convening the interview committee. To date, responses have not been overwhelming.
11. Myself along with Members of Berlin Water Works, Berlin Public Works and Pollution Control met with Anne Getchell of the Rural Development Administration on May 24th to discuss RDA grant and loan programs. We took the opportunity to tell RDA about our upcoming projects to gauge the potential for RDA funding.
12. Dammon Frecker of Burgess BioPower joined us on May 31st to interview potential firms for the snowmelt feasibility study. Both firms interviewed were impressive. The two firms were selected out of five who submitted qualifications. We expect to make a selection this week.

Councilor Remillard asked if AVRDD's Household Hazardous Waste Collection day is being advertised. Mr. Wheeler stated that it will be in the paper and flyers and posters have been put out.

Councilor Rozek moved with a second from Councilor Higbee to accept the City Manager's Report and place it on file. So moved, the motion carried.

6. Mayor's Report

Mayor Grenier stated that he had spoken with someone from the school's athletic department. It looks like the Route 110's dedication to Tony Urban will take place at this year's homecoming event.

7. PUBLIC COMMENTS – There were none.

8. Council Comments – Councilor Otis invited everyone to take a look at the two new scoreboards at Community Field. The Berlin/Gorham Cal Ripkin League were able to raise the money for them. Councilor Otis thanked Berlin Public Works and Vaillancourt Electric for the quick installation. It has been several years since the previous scoreboards worked.

9. Adjournment

At approximately 8:02 p.m. Councilor Rozek moved with a second by Councilor Higbee to adjourn the regular meeting. So moved, the motion carried.

A True Record, Attest:

Elaine Riendeau
City Clerk

Note: Minutes are unofficial until they have been accepted by the Council by motion.