

PUBLIC HEARING – MONDAY, JUNE 18, 2018

Mayor Grenier opened the duly scheduled and advertised Public Hearing at approximately 7:32 p.m. to hear comments on the following subject matters:

Resolution 2018-17 Adopting the FY 2019 Budget

Mayor Grenier asked for comments from the public. With no comments presented, Mayor Grenier closed the public hearing on the subject matters above at 7:33 p.m.

CITY COUNCIL MEETING – Monday, JUNE 18, 2018

Mayor Grenier called the Regular City Council Meeting to order at approximately 7:39 p.m. in the Council Chambers. The pledge of allegiance to the flag preceded roll call. Present: Councilors Remillard, Otis, Morgan Allain, Higbee, Rozek, Berthiaume (formerly Nelson) and Theberge. Councilor Gentili was absent. Also present: Jim Wheeler, Sue Tremblay, John Lacasse, Bryan Lamirande, Patty Chase, Derek Patry, Peter Donovan, Brandon Bisson, Barbara Tetreault, Berlin Daily Sun, and public

Minutes, Previous Meeting

Councilor Remillard moved with a second by Councilor Otis to accept the minutes of the June 4th Regular Meeting/Work Session and the Work Session of June 11th. So moved, the motion carried.

Disbursements:

Disbursement Summary Draft #1816 start date 06/05/2018 end date 06/18/2018 for a total cash disbursement of \$888,598.03. Councilor Berthiaume moved with a second by Councilor Morgan Allain to accept the disbursement summary and pay all bills as recommended by the Committee on Accounts/Claims. So moved, the motion carried.

PUBLIC COMMENTS – There were none.

UNFINISHED BUSINESS

1. Council Committee Reports – There were none.
2. Resolution 2018-17 R-1 Adopting the FY 2019 Budget (tabled 6/04/2018)

A RESOLUTION adopting a budget in the amount of Forty Million, Four Hundred Ninety-Six Thousand, Six Hundred Twenty-Five Dollars (\$40,496,625) and appropriating such to defray the expenses of Berlin's City Government for the fiscal year 2019

Resolved by the City Council of the City of Berlin as Follows:

That the following budget be adopted and accordingly, the sum of Forty Million, Four Hundred Ninety-Six Thousand, Six Hundred Twenty-Five Dollars (\$40,496,625) be appropriated to defray the expenses of Berlin's City Government for the period of July 1, 2018 through June 30, 2019, less expected revenues, with the balance to be raised by taxation on real estate of the municipality

Account Number	Description	FY 2018	FY 2019
		Budget	Council Budget
		as of 12/15/17	
01-401	MAYOR AND CITY COUNCIL Total	66,382	71,658
01-402	ADMINISTRATION Total	1,032,253	1,023,959
01-403	ELECTIONS Total	9,831	16,386
01-404	CITY HALL AND OTHER BUILDINGS Total	51,240	52,847
01-405	SPECIAL FUNDS Total	275	275
01-406	PROPERTY AND LIABILITY INS Total	90,157	79,605
01-408	CENTRAL SERVICES Total	25,000	25,000
01-409	DISCOUNTS/ ABATEMENTS/DEEDED P Total	0	-
01-410	PERSONNEL BENEFITS Total	353,205	349,262
01-411	CONTINGENCY Total	9,600	9,600
01-412	OUTSIDE AGENCIES Total	69,397	62,619
01-413	CEMETERY Total	17,961	17,961
01-416	IT DEPARTMENT Total	150,950	147,900
	TOTAL GENERAL GOVERNMENT	1,876,252	1,857,072
01-420	POLICE DEPARTMENT Total	3,203,000	3,229,510
01-421	FIRE DEPARTMENT Total	2,180,658	2,182,544
01-422	STREET LIGHTING Total	156,200	109,000
01-423	AMBULANCE SERVICE Total	335,000	341,000
01-424	SPECIAL PUBLIC SAFETY Total	163,600	164,700
	TOTAL PUBLIC SAFETY	6,038,457	6,026,754
01-425	HOUSING DIVISION Total	138,300	62,380
	TOTAL HOUSING DIVISION	138,300	62,380
01-426	CODE ENFORCEMENT Total	0	118,716
	TOTAL CODE DIVISION	0	118,716

01-430	PUBLIC WORKS Total	1,924,929	2,041,056
01-436	SOLID /PW Total	829,875	860,742
	TOTAL PUBLIC WORKS	2,754,804	2,901,798
01-440	HEALTH DEPARTMENT Total	1,901	-
01-441	WELFARE Total	152,474	115,990
01-449	PARKS Total	274,843	267,279
01-450	RECREATION DEPARTMENT Total	150,086	154,601
01-451	LIBRARY Total	198,020	200,293
	TOTAL COMMUNITY SERVICE	777,324	738,162
01-470	DEBT SERVICE Total	762,491	765,770
01-480	CAPITAL IMPROVEMENT PROJECTS Total	203,996	504,660
	TOTAL CITY DEBT AND CIP	966,487	1,270,430
	TOTAL CITY GENERAL FUND	12,551,624	12,975,311
01-460	SCHOOL OPERATING BUDGET Total	18,143,437	18,143,346
01-461	SCHOOL CAPITAL IMPROVEMENTS Total	47,000	47,000
	TOTAL SCHOOL GENERAL FUND	18,190,437	18,190,346
01-407	COUNTY TAX Total	1,556,553	1,625,000
01-414	TRANSFER OUT Total	0	23,362
	TOTAL CITY GENERAL FUND	32,298,615	32,814,019
	OTHER CITY FUNDS		
FUND 10	SCHOOL EDUCATION GRANTS Total	2,679,656	3,142,319
11-464	SCHOOL FOOD SERVICES Total	661,990	667,802
19-438	RECREATION ACTIVITY Total	35,700	40,000
21-402	BERLIN INDUSTRIAL DEVELOPMENT Total	181,184	241,184
FUND 30	GRANT FUND Total	1,923,648	85,700
FUND 59	CDBG GRANTS Total	0	-
60-432	SEWER FUND TOTAL W/Capital and Debt Service	3,255,954	3,343,081
63-437	CATES HILL LANDFILL Total	6,075	6,075
65-490	BERLIN AIRPORT TOTAL w/Capital	129,337	156,445
		41,172,158	40,496,625

This resolution shall be in full force and effect from and after passage.

Councilor Remillard moved with a second by Councilor Otis to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to amend the following line items: 01-421 Fire Department Total from \$2,272,544 to \$2,182,544, Total Public Safety from \$6,116,754 to \$6,026,754; 01-480 Capital Improvement Total from \$511,410 to \$504,660, Total City Debt and CIP from \$1,277,180 to \$1,270,430; Total City General Fund from \$13,072,061 to \$12,975,311; 01-460 School Operating Budget Total from \$18,143,437 to \$18,143,346; Total School General Fund from \$18,190,437 to \$18,190,346; 01-407 County Tax Total from \$1,760,000 to \$1,625,000; 01-414 Transfer Out Total from \$53,362 to \$23,362, Total City and School General Fund

from \$33,075,860 to \$32,814,019 for a total Budget from \$40,758,466 to \$40,496,625. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution as amended read a second time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution as amended read a third time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to pass the resolution as amended. Roll call vote resulted all in the affirmative, the motion carried

NEW BUSINESS

3. Ordinance 2018-01 Adopting 79-e (1st read)

Councilor Berthiaume moved, with a second from Councilor Morgan Allain, to table the resolution and schedule a public hearing for July 2, 2018. So moved, the motion carried.

4. Resolution 2018-18 CDBG Grant Berlin Housing Authority (1st read)

Councilor Remillard moved, with a second from Councilor Otis, to table the resolution and schedule a public hearing for July 2, 2018. So moved, the motion carried.

5. Correspondence – Rev. Haynes, Foursquare Church

Reverend Robert Haynes' correspondence on behalf of the Foursquare Church/Harvest Christian Fellowship, requested permission to close Cole Street on September 6th from 1:00 to 8:00 pm for a citywide meal.

Councilor Remillard moved with a second from Councilor Otis, to accept Reverend Haynes' correspondence as read into the record, place it on file and allow the closure of Cole Street from 1:00 pm to 8:00 pm on September 6th for the "citywide meal" event. So moved, the motion carried.

6. City Manager's Report

1. The Androscoggin Valley Regional Refuse Disposal District will conduct its 27th annual Household Hazardous Waste Collection on Saturday, June 30th, from 8 a.m. to 1 p.m. at the District Transfer Station, 100 West Milan Road, Route 110, Berlin
2. We received bids on local delivery propane on June 12, 2018 at \$1.519 per gallon from CN Brown. Last year's price was \$1.149. One other bid from Irving (\$1.509) was rejected on the grounds that they took exception to the published terms of the contract.
3. Bids for a Welcome Sign were opened on June 5th. The results are below. The project has been awarded and the contract agreement should be executed soon.

Ray's Electric & General Contractors 33 Jericho Road, Berlin, NH	\$38,480.00
S.D. Szetela, LLC Glen, NH 03838	\$49,664.54
Ryco Industries Inc. 67 Mayflower Drive Manchester, NH	\$62,725.00

4. Attached is an article that appeared in New Hampshire Business Review regarding State Education funding.
5. Last week I attended the New Hampshire Municipal Managers Association Annual Conference in Portsmouth. Conference topics included an interactive discussion with faculty and students from the UNH Carsey School of Public Policy as well as Human Resource related topics. It was also an excellent opportunity to network with several other city managers and town managers who attended the conference.
6. Statistics for the Police Department and Public Works are attached.

Mayor Grenier stated that he was pleased that Mr. Wheeler attended the conference. It is good to network with other city/town managers and to be able to find people to connect with for problem solving and advice.

Councilor Rozek moved with a second from Councilor Higbee to accept the City Manager's Report and place it on file. So moved, the motion carried.

7. Mayor's Report

Mayor Grenier took a moment to thank the department heads and all those who worked hard to complete the budget process. It is not an easy task. As time progresses the process will be tougher unless there are fundamental changes at the state level for education funding.

Councilor Rozek moved with a second from Councilor Morgan Allain to accept the Mayor's Report and place it on file. So moved, the motion carried.

8. PUBLIC COMMENTS

Bryan Lamirande, Business Administrator, SAU 3, thanked the Mayor and Council for their support during the budgeting process. Even though the budget was level funded, everyone's hard work and support was very much appreciated.

9. Council Comments

Councilor Berthiaume stated that she was formally giving her two-week notice for her position on the Committee on Accounts and Claims, but Councilor Theberge will take her place on that committee.

Councilor Higbee said that North Country Council will be meeting Wednesday afternoon. Both he and Mr. McCue plan to attend.

10. Adjournment

At approximately 7:56 p.m. Councilor Rozek moved with a second by Councilor Higbee to adjourn the regular meeting. So moved, the motion carried.

A True Record, Attest:

Elaine Riendeau
City Clerk

Note: Minutes are unofficial until they have been accepted by the Council by motion.