

## **CITY COUNCIL MEETING – Monday, December 3, 2018**

Mayor Grenier called the Regular City Council Meeting to order at approximately 7:54 p.m. in the Council Chambers.

### **Regular Meeting**

#### **a. Pledge of Allegiance**

#### **b. Roll Call**

Present: Mayor Grenier, Councilors Remillard, Otis, Morgan Allain, Berthiaume, Gentili, Higbee, Rozek, and Theberge.

Also present: Jim Wheeler, Susan Tremblay, Pamela Laflamme, Shelli Fortin, Claire Stiles, and Barbara Tetreault, Berlin Daily Sun

**c.** Councilor Remillard moved with a second by Councilor Otis to accept the minutes of the November 19, 2018 Work Session and Regular Meeting, and the November 26, 2018 Work Session. So moved, the motion carried.

### **Disbursements:**

Disbursement Summary Draft #1828 start date 11/20/2018 end date 12/03/2018 for a total cash disbursement of \$1,022,453.06. Councilor Theberge moved with a second by Councilor Berthiaume to accept the disbursement summary and pay all bills as recommended by the Committee on Accounts/Claims. So moved, the motion carried.

**PUBLIC COMMENTS** – There were none.

### **UNFINISHED BUSINESS**

1. Council Committee Reports – There were none.

### **NEW BUSINESS**

2. Resolution 2018-28 Coos County Family Health CDBG \$500,000

Councilor Berthiaume moved, with a second by Councilor Higbee to table the Resolution and schedule a public hearing for December 17, 2018. So moved, the motion carried.

3. Appointment to Zoning Board of Adjustment

Will be handled under Mayor's Report.

4. City Manager's Report

1. There is a bid out for the Napert Pump Station Control Panel Replacement that is due December 13<sup>th</sup>. This project is in the budget and will be funded by the Sewer Fund.
2. As indicated in my last report, a Request for Proposals for an update to the City's Emergency Operations Plan is advertised and is due December 20<sup>th</sup>. Upon review of the proposals and identification of the successful respondent, we will come to the Council with a resolution for grant funds to update the plan.
3. The United States Department of Agriculture, Wildlife Services- NH, is reaching out to towns in New Hampshire asking them to post data to encourage citizens to report any sightings of feral swine. REPORT all sightings and activity to the USDA, APHIS, Wildlife Services at: (603)223-6832. The poster supplied by USDA Wildlife Services is attached.
4. Registration is open until December 12<sup>th</sup> for the 3<sup>rd</sup> to 6<sup>th</sup> grade Ski and Snowboard Program. Lessons are at Wildcat Mountain and have a fee of \$100 for lessons; \$50.00 additional fee if renting equipment. Register at the Recreation Center.

5. Just a reminder that Dan Wilson of Wilson Engineering Services will be at next week's City Council Meeting to review the completed Snow-Melting System Feasibility Study. In recognition that such a project, if pursued, will likely require support from our Federal delegation, I have invited representatives from our delegation to attend the presentation. Also invited is the Main Street Program, BIDPA members, and the Chamber of Commerce.

6. The Police Department Statistics Report for October is attached.

Councilor Rozek moved with a second from Councilor Morgan Allain to accept the City Manager's Report and place it on file.

Mayor Grenier asked if there had been any sightings of feral swine and City Manager Wheeler advised not to his knowledge.

So moved, the motion carried.

**5. Mayor's Report**

- a. Mayor Grenier advised the Council that a letter of interest had been received from Tiffany Hale to serve on the Zoning Board of Adjustment.

Councilor Rozek moved with a second from Councilor Higbee to nominate Tiffany Hale of 214 Collins Street to serve as an alternate on the Zoning Board of Adjustment with a term to expire on April 30, 2021. So moved, the motion carried.

Mayor Grenier advised that Tiffany Hale is hoping to attend the meeting on December 10, as she lived near Holland, Michigan, and would like to share what the snow melt system did for the community there.

**6. PUBLIC COMMENTS – There were none.**

**7. Council Comments –** Councilor Berthiaume asked if there would be Council Meetings on December 24, 2018 or December 31, 2018. Mayor Grenier advised meetings will not be held either of those nights,

**8. Adjournment**

At approximately 8:09 p.m. Councilor Rozek moved with a second by Councilor Berthiaume to adjourn the regular meeting. So moved, the motion carried.

A True Record, Attest:

Shelli Fortin  
City Clerk

Note: Minutes are unofficial until they have been accepted by the Council by motion.