

# 2020-2025 Capital Improvement



# City of Berlin, NH

## City Manager's Office



Date: December 6, 2018

To: Mayor and Council

From: Jim Wheeler, City Manager

Subject: Six Year Capital Improvement Plan

Enclosed is the proposed Six Year Capital Improvement Plan (CIP) for FY 2020 through FY 2025 for the City of Berlin which was approved by the Planning Board at their December 4, 2018 meeting. The CIP is an important budget document for the City in that it should enable the City to look into the future with respect to its plans and finances and set a path for the future that works within the City's financial condition and allows the City to achieve its goals. If the CIP is properly developed over time, the actions and goals which stem from it will become much more far-reaching than the Annual Operating Budget (AOB). Our ideal is to let the Annual Operating Budget be an annual means of implementing the direction set by the Mayor and Council with the CIP. This CIP is submitted to you for your review, adjustment and approval.

CIP's should not be thought of as something separate from the regular budgeting process. The CIP review and update should simply precede the operating budget each year so that the next year's capital projects are the latest thinking possible. This process should follow the adoption of the operating budget each year. The first year of the updated CIP is then proposed for funding in the operating budget for the next year.

### Capital Project Definition

A line must be drawn between the larger capital items which get included in the CIP (and then subsequently in the capital portion of the annual operating budget) and the smaller capital items which don't meet this definition. These small items are normally included in accounts referred to as minor capital items in the operating section of the annual operating budget. For the purposes of this CIP, *generally, the definition of a capital project is any item or project which is expected to be \$10,000 or greater in cost and have a life expectancy of at least three years.* This may include certain large projects or funding set aside which is a not traditionally thought of as capital in nature but also are not typically thought of as annual operating expenditures either. An example of this type of project is a major city revaluation effort which do not occur every year.

### Capital Inventory

It is our goal to capture all the major public projects that are contemplated in the community in this CIP. Theoretically it is one place where one can go to see everything that is contemplated or proposed for the future. You can also see how it is proposed to be funded. The amounts listed for each project may not be hard estimates, but hopefully are generally in the correct order of magnitude. Estimates are firmed up over time. Occasionally unanticipated funding opportunities or unique circumstances may support a case for a project that is not anticipated in the CIP, however, this should be in a minority of circumstances.

### City Funds

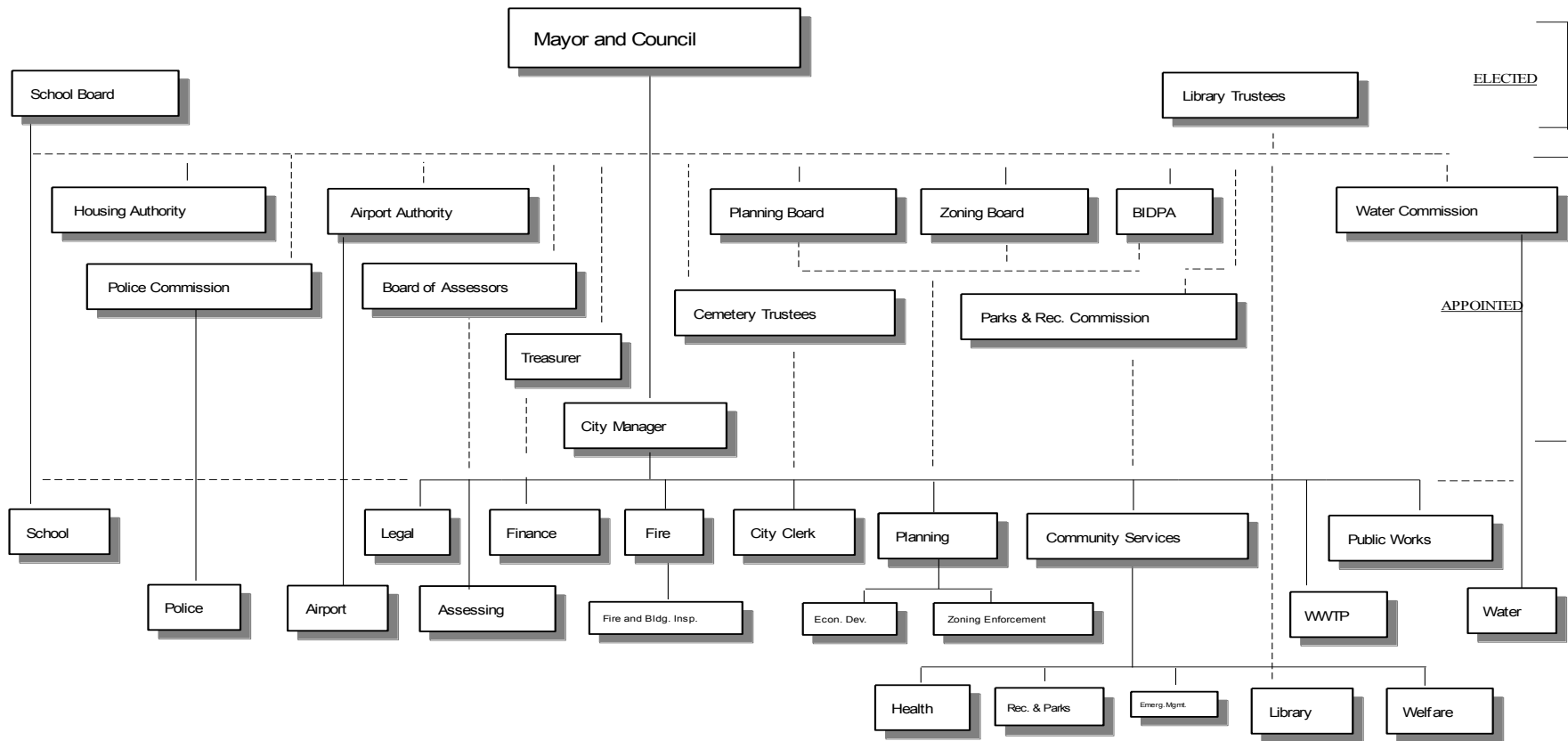
It is important to note that the City government is broken down financially into a number of separate funds. This CIP, therefore, is broken down into separate City Funds as well. The first and by far the largest of these funds is the General Fund. This Fund includes most of the operating Departments of the City including the School Department. The largest source of revenue to support this fund is the property tax along with education aid from the State which recognizes that Berlin is one of the most property poor municipalities in the state. Not surprisingly this Fund tends to receive the most attention at budget time.

The Sewer Fund, the Berlin Regional Airport, the Berlin Industrial Development and Park Authority (BIDPA), are all examples of separate funds which may have projects in the Six Year CIP and which are treated financially as if they are separate businesses from the General Fund. These other Funds normally have their own sources of revenue and are not generally supported by the property tax. If they run short of funds for some reason however, then it is likely that any deficit in these funds would have to be supported by the General Fund.

### Organization and What City Departments Do

It is important for people both within and outside of the City government to understand how it is organized. It is also important for the City Council and citizenry to have an understanding of what services City Departments provide. The chart on the next page is an organization of the City government followed by listings of most of the services provided by the various Departments of the City.

# City of Berlin Organization Chart



— LINE OF AUTHORITY  
 - - - - - INDIRECT AUTHORITY, APPOINTED, COMMUNICATION AND/OR STAFF SUPPORT

### **Schools**

- Educate children -- K-12
- Vocational education
- Special education
- High School has a high school component and vocational function.
- Operate transportation system w/ 8 buses
- Business management services
- Education, serves Berlin, Milan and small amount from Errol. About 140 from Milan in grades 7-12.
- Internal services with nursing services.
- Fields are maintained by Parks & Rec primarily used by the schools.
- Ice time from the arena, separate.
- Open the buildings for health related functions.
- Operate school sport functions
- Building Management for 6 buildings

### **Police Department**

- Safety and security for the community
- Seek arrest and prosecution of offenders
- Juvenile efforts criminal and non-criminal efforts
- Crime prevention programs
  - Officer Friendly
  - bicycle safety
  - DARE, drugs
  - community policing
  - Neighborhood watch
  - Workplace violence
  - protection of the elderly
  - Business checks and home checks.
- Traffic & traffic control, accident investigation.
- Work with health department with issues.
- Work with snow removal efforts.
- Patrol officers keep streets safe.
- Do all animal control.
- Transporting for mental health.
- Investigate Fires with Fire Dept.
- Dispatch all emergency services, police, fire, ambulance, PWD, BWV, emergency management
- Make referrals on the weekend for welfare, for Berlin and Milan.
- Crossing guards and school safety and School Resource Officer (SRO).

### **Fire Department**

- Provide fire suppression

- Fire prevention;
  - Code enforcement;
  - Building inspector
  - Life safety inspections
  - Plans review.
  - Meet with building owners, developers.
- Response services; mutual aid.
- Minimal Hazmat.
- Individuals trained in the department.
- Water rescue; oil spill in the river.
- High angle rescue with Mt. Forist in the boundaries.
- Fire investigations with PD and State Fire Marshall.
- Work with PWD.
- Incident data collections - need to report each incident.
- Training
- Rescue animals.
- Forestry permits
- Permits for alarm systems, sprinklers.
- Business management
- Emergency Management
  - Planning
  - Fund administration
  - Plan development
  - Publicity
  - Equipment
  - Assessment
  - Community resources
  - Training
  - Grants
  - Risk management
  - Committee development
  - Committee management
  - Emergency response
  - Networking
  - Publicity and education

### **Public Works Department**

- Street maintenance
- Cleaning
- Traffic sign maintenance & installation
- Vehicle maintenance
- Street striping

- Storm sewer maintenance
- Sanitary sewer maintenance
- Snow removal
- Bridge maintenance
- Solid waste collection
- Closed landfill maintenance
- Building maintenance
- Fuel oil gasoline distribution
- Cemetery maintenance
- Election set up and break down
- Airport maintenance
- Special project construction
- Parks maintenance
- Maintenance, courthouse, library, city hall
- Assist with community events
- Business management
- Provide services for other departments
- Engineering & misc.
  - Construction inspection
  - Administer street opening contract
  - Administer various construction contract ( road restoration, landfill closure, WWTP upgrades, sewer system upgrades)
  - Special project planning, administration constructions
  - Tendency to get involved with anything & everything
  - Record drawing depository
  - Subdivision site plan review
  - Minor construction surveying
  - Landfills post closure monitoring
  - Street addressing
  - Sewer abatement

### **Wastewater Treatment Plant**

- Treatment plant and pump station operation and management
- EPA state permit
- Process control
- Sludge disposal
- Septage receiving and billing -
- Business management
- WWTP capital improvement plan

### **Cemeteries**

- Trustees hire individual to do maintenance.
- City Clerk sells the lots on 4 cemeteries.

### **Airport**

- Provides access to air service for this region
- Rental cars.
- Dispense fuel for air services
- Negotiate leases and provide information to flying public, pilots and tenants
- Airport is there for any emergency as well as search and rescue in the White Mountains.
- Business, recreation, tourism.
- Marketing
- Building and grounds maintenance
- Snow plowing in the winter.
- Interact and work with the State and FAA.

### **Library**

- Provide books for children & adults; audio cassettes; videos; magazines; research material, CD's; newspapers,
- Services
- Internet access.
- Micro film readers, magnifying reader, reference,
- NHSL data bases,
- inter library loan,
- NHSL articles express, large spring books,
- NH state law books
- Reading corner, children's story hour and summer reading program.

### **Recreation**

- Special event programming
- 4-season adult & youth programs
- Gym rental
- Special Olympics
- Transportation
- Interdepartmental programs
- Election location
- Emergency shelter
- Volunteer recognition
- Private facility
- Support outside athletic league
- Community support
- Business management



## **Community Services Group**

### **Welfare Department:**

- Administer public assistance;
- Make home visits as necessary.
- Assist people in applying for other assistance; work with other towns; awareness of laws;
- Workfare Program
- Recoup money where feasible;
- Maintain statistics; budget; payroll.
- External, work with other departments; work with health the most.
- Claimer of unclaimed bodies.
- Administer accounts receivable

### **Health Officer**

- Animal Complaints
- Housing Complaints

### **Housing**

- Disposition of tax deeded properties

## **City Clerk**

- Vital records
- Dog licenses;
- Issue marriage licenses
- Secretary to Mayor and Council
- Regular meeting agenda
- Minutes
- Research, maintain code updates
- Issue licenses for junk yards - \$25
- Taxi cab operator licenses - \$25
- Issue video licenses, \$10 per machine
- Vendor peddler license
- Hunting/fishing licenses
- Permits for road tolls, raffles; no money involved
- Parades, sidewalk sale gets permission.
- Record and file documents: articles of agreement kept on file for \$5
- New poles (PSNH, telephone) license fee set at \$10
- File contracts
- Wetland permits \$5
- File deeds, leases and agreements
- File UCC's.
- File tax liens and hospital lien, \$15.

- Administer oaths to new board members.
- Fish and game licenses
- Board or commission list if there is a vacancy.
- Oversee building maintenance for City Hall
- Coordinate elections.
- Maintain city cemeteries in coordination with Cemetery Trustees
- Register Voters
- Maintain Voter Checklists
- Supervise Election Staff (44)
- Genealogy Research
- Issue Birth Certificates
- Issue Death Certificates
- Monthly Reports to Division of Vital Records
- Monthly Fish & Game Report
- File/Vault Records for other City Departments
- Notarize Documents
- Weekly Account Reconciliation
- Sell Cemetery Lots
- Maintain Cemetery Records
- Secretary/bookkeeper to Cemetery Trustees
- Post and Record Minutes of Cemetery Trustee Meetings

### **Planning**

- Land use planning
- Master plan
- Zoning ordinance
- Site plan/subdivision
- Planning board support
- Occasional ZBA support
- Community development planning
- Main Street Program, AVER, BIDPA (new) support
- Housing authority is another political subdivision and work closely together
- Work with neighborhood reinvestment committee.
- Zoning -- provide support as necessary; handle day to day zoning issues; contracted zoning officer 2 to 3 hours per week
- Grants, board training
- CIP

### **Finance**

- Motor vehicle registrations
- Property tax billing and collection
- Sewer billing and collection
- Tax liens and tax deed takings

- Daily cash receipts; daily cash reconciliation and deposit.
- Monthly reconciliation of accounts;
- Daily monthly and annual reports for state agencies, DRA, DMV.
- Requests for individual property tax information.
- Fuel accounts; process transactions; monthly billing
- Central Services Internal Billing: telephone, photocopies, office supplies, postage
- Reconcile Financial statement to bank statement
- Process incoming and outgoing mail
- Bank daily deposits
- Enroll new employees
- Process and record payroll
- Federal and state reporting of payroll info
- Payroll/benefits
- Accounts payable
- HR record keeping and employee information
- Monthly financial reporting to council and department heads
- Acquire and manage the annual financial audit
- Prepare annual reporting to the DRA
- Prepare for tax rate setting
- Budgetary functions: monitor the budget, analyze accounts, identify problem area
- Long range revenue and expenditure forecasting
- Cash flow projections
- Manage capital assets in accordance with GASB34.
- Risk Management – acquire and manage city insurance
- Manage city investments
- Set and maintain financial standard and practices for all departments

### **Assessing**

- Assess all City properties in accordance with State law
- Carry out regular field measuring, listing and update work
- Maintain assessing records
- Answer questions of the public
- Handle and process abatement requests
- Handle and process exemptions
- Support the Board of Assessors
- Assist Finance Dept. with tax rate setting
- Provide property information to other Depts.
- Interact with and make reports to the State
- Carry out revaluations and updates as necessary
- Coordinate contracted services

CITY OF BERLIN								
2020-2025 Capital Improvement Program								
FY 2020 Projects								
DEPT	PROJECT #	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL FUNDING
GENERAL FUND								
ASSESSING	GF-1	Assessing Contract & Utility Valuation	20000					20000
CITY CLERK	GF-2	City Hall Elevator	100000		900000			1000000
FIRE	GF-3	Engine One Replacement	126,841					126,841
FIRE	GF-4	Lease Purchase Ladder One	206,000					206,000
FIRE	GF-5	Repair Repoint Masonry	32,200					32,200
FIRE	GF-6	Replacement Windows	11,600					11,600
FIRE	GF-7	Replacement Roof on Main Station	23,455					23,455
FIRE	GF-8	FD Addition	463,500					463,500
FIRE	GF-9	Replacemnt SCBAs	7,395		140,505.00			147,900
FIRE	GF-10	FF Protective Clothing		80,000.00				80,000
FIRE	GF-11	Demo & Repair Spare Apparatus Bldg	55,000					55,000
FIRE	GF-12	Replacement of Hurst Tool	1,760		33,440.00			35,200
FIRE	GF-13	Apparatus Floor Repair	309,000					309,000
FIRE	GF-14	Handheld Radio Replacement	74,231					74,231
HOUSING	GF-18	Housing Initiative				500,000		500,000
LIBRARY	GF-19	Library Building Maintenance	18,000					18,000
PLANNING	GF-20	Downtown Initiative	25,000					25,000
PLANNING	GF-21	IT	35,000					35,000
POLICE	GF-22	Police Cruisers	78,000					78,000
POLICE	GF-23	Leather Gear	4,500					4,500
POLICE	GF-24	Body-Worn Cameras	22,000					22,000
POLICE	GF-25	Radios	19,050					19,050
POLICE	GF-26	Dispatch Desks	20,000					20,000
POLICE	GF-27	Replacment Windows	10,800					10,800
POLICE	GF-28	Third Floor Renovations	15,843					15,843
POLICE	GF-29	Paved Parking Area	42,000					42,000
POLICE	GF-30	PD/REC Building Boiler	25,900					25,900
POLICE	GF-31	Building Maintenance	5,000					5,000
POLICE	GF-32	Interview Room	15,000					15,000
POLICE	GF-33	Ramp Expansion	20,338					20,338
POLICE	GF-34	Ballistic Vests	12,500					12,500
POLICE	GF-35	Radar Units	11,000					11,000
PWD	GF-38	PW Equipment Replacement	160,000					160,000
PWD	GF-39	Retaining Wall Replacement	110,000					110,000
PWD	GF-40	Street & Sidewalk Replacement	200,000					200,000
PWD	GF-41	Public Works Garage Upgrade	120,000					120,000
PWD	GF-42	Drain Line Replacement	160,000					160,000
PWD	GF-43	Loader Lease Purchase				50,000.00		50,000
PWD	GF-44	Downtown Snow Melt System	419,483		1,677,934			2,097,417
PWD	GF-45	Loader Refurbish	350,000					350,000
PWD	GF-46	Salt Sand Storage Shed	104,000					104,000
PWD	GF-47	Hutchins Street Lighting	16,000					16,000
PWD	GF-48	Heritage Park Roof	25,000					25,000
PWD	GF-48.1	New City Cemetery	100,000					100,000
RECREATION	GF-52	Building Repairs	50,000					50,000
RECREATION	GF-53	Equipment	40,000					40,000
RECREATION	GF-54	Tennis Courts	137,500					137,500
RECREATION	GF-55	Skate Park	5,000					5,000
RECREATION	GF-56	Passenger Van	18,888					18,888
SCHOOL	GF-57	Fire Alarm System - Brown School	150,000					150,000
SCHOOL	GF-58	Hillside Entrance & Secure Bldg	900,000					900,000
SCHOOL	GF-59	BHS Fire Alarm Upgrade	225,000					225,000
SCHOOL	GF-60	BMS Restrooms	35,000					35,000
		Total General Fund	5,136,784	80,000	2,751,879	550,000		8,518,663
SEWER FUND								
WWTP	SF-1	Phase 2 I & I Reduction	60000					60000
WWTP	SF-2	Utility Mapping	10,000					10,000
WWTP	SF-3	Sanitary Line Replacement	120,000					120,000
WWTP	SF-4	Security Fence Replacement	100,000					100,000
WWTP	SF-5	Upgrade Sewer Election Station	100,000					100,000
WWTP	SF-6	Upgrade Control Panels Armory & DB	130,000					130,000
		Total Sewer Fund	520,000					520,000
AIRPORT FUND								
		Runway 18-36 Pavement Maintenance	30000	30000	600000			660000
			30,000	30,000	600,000			660,000
		Grand Total for FY 2019	5,686,784	110,000	3,351,879	550,000	0	9,698,663

CITY OF BERLIN									
2020-2025 Capital Improvement Program									
FY 2021 Projects									
	DEPT	PROJECT #	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL FUNDING
GENERAL FUND									
	ASSESSING	GF-1	Assessing Contract & Utility Valuation	130000					130000
	FIRE	GF-3	Engine One Replacement	126,841					126,841
	FIRE	GF-4	Lease Purchase Ladder One	206,000					206,000
	FIRE	GF-5	Repair Repoint Masonry	32,200					32,200
	FIRE	GF-6	Replacement Windows	11,600					11,600
	FIRE	GF-7	Replacement of Roof on Main St	23,455					23,455
	FIRE	GF-15	Replacement of Roof on Next Door Bldg	17,845					17,845
	FIRE	GF-16	Replacement of Pagers	13,200					13,200
	HOUSING	GF-18	Housing Initiative	100,000					100,000
	LIBRARY	GF-19	Library Building Maintenance				500,000		500,000
	PLANNING	GF-20	Downtown Initiative	25,000					25,000
	PLANNING	GF-21	IT	35,000					35,000
	POLICE	GF-22	Police Cruisers	81,100					81,100
	POLICE	GF-23	Leather Gear	4,500					4,500
	POLICE	GF-24	Body-Worn Cameras	22,000					22,000
	POLICE	GF-36	Cruiser Laptop Computers	15,000					15,000
	PWD	GF-38	PW Equipment Replacement	70,000					70,000
	PWD	GF-39	Retaining Wall Replacement	110,000					110,000
	PWD	GF-40	Street & Sidewalk Replacement	200,000					200,000
	PWD	GF-41	Public Works Garage Upgrade	120,000					120,000
	PWD	GF-42	Drain Line Replacement	180,000					180,000
	PWD	GF-43	Loader Lease Purchase				50,000.00		50,000
	PWD	GF-44	Downtown Snow Melt System	419,483		1,677,934			2,097,417
	PWD	GF-46	Salt Sand Storage Shed	104,000					104,000
	PWD	GF-47	Hutchins Street Lighting	16,000					16,000
	RECREATION	GF-52	Building Repairs	35,000					35,000
	RECREATION	GF-53	Equipment	50,000					50,000
	RECREATION	GF-54	Tennis Courts	137,500					137,500
	SCHOOL	GF-61	BHS Classromm Floors& Abatement					85,000	85,000
	SCHOOL	GF-62	Bus Replacement	90,000					90,000
	SCHOOL	GF-63	BHS Replacement Windows	20,000					20,000
			Total General Fund	2,395,724		1,677,934	550,000	85,000	4,708,658
SEWER FUND									
			Grand Total for FY 2021						
				CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL
	WWTP	SF-1	Phase 2 I & I Reduction	60000					60000
	WWTP	SF-2	Utility Mapping	5,000					5,000
	WWTP	SF-3	Sanitary Line Replacement	120,000					120,000
	WWTP	SF-7	Modernize Alarm System Pump Stations	20,000					20,000
	WWTP	SF-8	Install Ininterruptible Power Supply	39,000					39,000
			Total Sewer Fund	244,000					244,000
	AIRPORT		Hazard Beacon Line Clearing	15,000	15,000	270,000			300,000
			Ramp Expansion & Hangar Alley	27,778	27,778	400,000			455,556
			AV Fuel Storage Tank	16,667	16,667	300,000			333,334
			Terminal Building Replacement	19,500	19,500	350,000			389,000
			Total Airport Fund	78,945	78,945	1,320,000			1,477,890
			Grand Total for FY 2021	2,718,669	78,945	2,997,934	550,000	85,000	6,430,548

CITY OF BERLIN									
2020-2025 Capital Improvement Program									
FY 2022 Projects									
	DEPT	PROJECT #	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL
FUNDING									
GENERAL FUND									
	FIRE	GF-3	Engine One Replacement	126,841					126,841
	FIRE	GF-4	Lease Purchase Ladder One	206,000					206,000
	FIRE	GF-5	Repair Repoint Masonry	32,200					32,200
	FIRE	GF-6	Replacement Windows	11,600					11,600
	FIRE	GF-8	Fire Dept Addition	4,811,593					4,811,593
	FIRE	GF-15	Replacement of Roof Next Door	17,845					17,845
	FIRE	GF-17	Fire Chief's Vehicle	9,297					9,297
	HOUSING	GF-18	Housing Initiative	100,000					100,000
	LIBRARY	GF-19	Library Building Maintenance	70,000					70,000
	PLANNING	GF-21	IT	35,000					35,000
	POLICE	GF-22	Police Cruisers	84,300					84,300
	POLICE	GF-25	Radios	24,050					24,050
	POLICE	GF-36	Cruiser Laptop Computers	10,000					10,000
	PWD	GF-38	PW Equipment Replacement	120,000					120,000
	PWD	GF-39	Retaining Wall Replacement	110,000					110,000
	PWD	GF-40	Street & Sidewalk Replacement	200,000					200,000
	PWD	GF-41	Public Works Garage Upgrade	120,000					120,000
	PWD	GF-42	Drain Line Replacement	180,000					180,000
	PWD	GF-43	Loader Lease Purchase				50,000		50,000
	PWD	GF-44	Downtown Snow Melt System	419,483		1,677,934			2,097,417
	PWD	GF-46	Salt Sand Storage Shed	104,000					104,000
	RECREATION	GF-52	Building Repairs	25,000					25,000
	RECREATION	GF-53	Equipment	35,000					35,000
	SCHOOL	GF-61	BHS Classroom Floors & Abatement					85,000	85,000
	SCHOOL	GF-63	BHS Replacement Windows	20,000					20,000
	SCHOOL	GF-64	Mini-Vans & Utility Truck	70,000					70,000
	SCHOOL	GF-65	Brown School Restrooms	50,000					50,000
	SCHOOL	GF-66	Hillside/BMS Marston Fencing	45,000					45,000
	SCHOOL	GF-67	Brown Resurfacing	45,000					45,000
	SCHOOL	GF-68	BHS Chimney	50,000					50,000
			Total General Fund	7,132,209		1,677,934	50,000	85,000	8,945,143
SEWER FUND									
			Grand Total for FY 2022						
				CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL
	WWTP	SF-1	Phase 2 I & I Reductions	60000					60000
	WWTP	SF-2	Utility Mapping	5,000					5,000
	WWTP	SF-3	Sanitary Line Replacement	120,000					120,000
	WWTP	SF-9	Fill Drainage Ditch	34,500					34,500
	WWTP	SF-10	Replace Boiler Admin Bulding	90,000					90,000
			Total Sewer Fund	309,500					309,500
AIRPORT FUND									
			Master Plan & Wildlife Assessment	8,333	8,333	150,000			166,666
				8,333	8,333	150,000			166,666
			Grand Total FY22	7,450,042	8,333	1,827,934	50,000	85,000	9,421,309

CITY OF BERLIN									
2020-2025 Capital Improvement Program									
FY 2023 Projects									
	DEPT	PROJECT #	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL FUNDING
GENERAL FUND									
	FIRE	GF-3	Engine One Replacement	126,841					126,841
	FIRE	GF-4	Lease Purchase Ladder One	206,000					206,000
	FIRE	GF-5	Repair Repoint Masonry	32,200					32,200
	FIRE	GF-17	Fire Chief's Vehicle	9296.5					9296.5
	HOUSING	GF-18	Housing Initiative	100,000					100,000
	LIBRARY	GF-19	Library Building Maintenance	70,000					70,000
	PLANNING	GF-21	IT	10,000					10,000
	POLICE	GF-22	Police Cruisers	87,700					87,700
	PWD	GF-38	PW Equipment Replacement	300,000					300,000
	PWD	GF-39	Retaining Wall Replacement	110,000					110,000
	PWD	GF-40	Street & Sidewalk Replacement	200,000					200,000
	PWD	GF-41	Public Works Garage Upgrade	120,000					120,000
	PWD	GF-42	Drain Line Replacement	180,000					180,000
	PWD	GF-43	Loader Lease Purchase				50,000		50,000
	PWD	GF-44	Downtown Snow Melt System	419,483		1,677,934			2,097,417
	RECREATION	GF-52	Building Repairs	30,000					30,000
	RECREATION	GF-53	Equipment	35,000					35,000
	SCHOOL	GF-62	Bus Replacement	90,000					90,000
	SCHOOL	GF-69	BHS Science Classroom	250,000					250,000
	SCHOOL	GF-70	BHS Lecture Hall	85,000					85,000
			Total General Fund	2,461,521		1,677,934	50,000		4,189,455
SEWER FUND									
				CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL
	WWTP	SF-1	Phase 2 I & I Reductions	60,000					60,000
	WWTP	SF-2	Utility Mapping	5,000					5,000
	WWTP	SF-3	Sanitary Line Replacement	120,000					120,000
	WWTP	SF-11	Modernize Devens St Pump Station	520,000					520,000
			Total Sewer Fund	705,000					705,000
			Grand Total for FY 2023	3,166,521	0	1,677,934	50,000		4,894,455

CITY OF BERLIN									
2020-2025 Capital Improvement Program									
FY 2024 Projects									
	DEPT	PROJECT #	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL FUNDING
GENERAL FUND									
	FIRE	GF-3	Engine One Replacement	126,841					126,841
	FIRE	GF-4	Lease Purchase Ladder One	206,000					206,000
	FIRE	GF-5	Repair Repoint Masonry	32,200					32,200
	FIRE	GF-17	Fire Chief's Vehicle	9,297					9,297
	HOUSING	GF-18	Housing Initiative	100,000					100,000
	PLANNING	GF-21	IT	15,000					15,000
	POLICE	GF-22	Police Cruisers	91,200					91,200
	PWD	GF-38	PW Equipment Replacement	85,000					85,000
	PWD	GF-39	Retaining Wall Replacement	110,000					110,000
	PWD	GF-40	Street & Sidewalk Replacement	200,000					200,000
	PWD	GF-41	Public Works Garage Upgrade	120,000					120,000
	PWD	GF-42	Drain Line Replacement	180,000					180,000
	PWD	GF-43	Loader Lease Purchase				50,000		50,000
	PWD	GF-44	Downtown Snow Melt System	419,483		1,677,934			2,097,417
	PWD	GF-49	Dead River Channel/Moxie Alley		195,000			705,000	900,000
	PWD	GF-50	Snowmobile Trails	15,000					15,000
	RECREATION	GF-52	Building Repairs	25,000					25,000
	SCHOOL	GF-61	BHS Classroom Floors & Abatement					95,000	95,000
	SCHOOL	GF-71	Marston School Doors	15,000					15,000
SEWER FUND									
			Total General Fund	1,750,021	195,000	1,677,934	50,000	800,000	4,472,955
	WWTP	SF-2	Utility Mapping	5,000					5,000
	WWTP	SF-3	Sanitary Line Replacement	120,000					120,000
	WWTP	SF-12	Replace Gravity Thickener Covers	111,000					111,000
			Total Sewer Fund	236,000					236,000
			Grand Total for FY 2024	1,986,021	195,000	1,677,934	50,000	800,000	4,708,955



CITY OF BERLIN									
2020-2025 Capital Improvement Program									
FY 2025 Projects									
	DEPT	PROJECT #	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL
									FUNDING
GENERAL FUND									
	FIRE	GF-3	Engine One Replacement	126,841					126,841
	FIRE	GF-17	Fire Chief Vehicle	9,297					9,297
	HOUSING	GF-18	Housing Initiative	100,000					100,000
	PLANNING	GF-21	IT	10,000					10,000
	POLICE	GF-22	Police Cruisers	94,800					94,800
	POLICE	GF-37	New Police Dept Facility	400,000			3,600,000		4,000,000
	PWD	GF-38	PW Equipment Replacement	70,000					70,000
	PWD	GF-39	Retaining Wall Replacement	110,000					110,000
	PWD	GF-40	Street & Sidewalk Replacement	200,000					200,000
	PWD	GF-41	Public Works Garage Upgrade	120,000					120,000
	PWD	GF-42	Drain Line Replacement	180,000					180,000
	PWD	GF-43	Loader Lease Purchase				50,000		50,000
	PWD	GF-44	Downtown Snow Melt System	419,483		1,677,934			2,097,417
	PWD	GF-49	Dead River Channel/Moxie Alley					3,000,000	3,000,000
	PWD	GF-50	Snowmobile Trails			300,000			300,000
	PWD	GF-51	Route 110 Sewer Extension	2,700,000					2,700,000
	RECREATION	GF-52	Building Repairs	27,500					27,500
	SCHOOL	GF-62	Bus Replacement	95,000					95,000
	SCHOOL	GF-64	Mini Vans & Utility Truck	55,000					55,000
	SCHOOL	GF-72	BMS Boiler	160,000					160,000
	SCHOOL	GF-73	BHS Road Construction	350,000					350,000
			Total General Fund	5,227,921		1,977,934	3,650,000	3,000,000	13,855,855
SEWER FUND									
	WWTP	SF-2	Utility Mapping	5,000					5,000
	WWTP	SF-3	Sanitary Line Replacement	120,000					120,000
	WWTP	SF-13	Modernize Dead River Pump Station	700,000					700,000
			Total Sewer Fund	825,000					825,000
			Grand Total for FY 2025						
			Grand Total for FY 2025	6,052,921	0	1,977,934	3,650,000	3,000,000	14,680,855

# CITY OF BERLIN, NH

## 2020 - 2025 CIP Project Description

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Assessing Contract &amp; Utility Valuation</u>  Department: Location:	<b>MASTER PLAN INFORMATION:</b> Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
		Mandate							
		Council Goal							
		Dept. Goal							

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Keeping Assessing up to date in accordance with State Constitution

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☒

**MEDIUM**    ☐

**LOW**    ☐

**RATIONALE:**

The City is experiencing a rise in property values for the first time in many years. We performed a partial statistical update in FY19. If the trend continues, we may want to do more work in FY20. The City is due to perform a full update in FY21.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.		\$20,000	\$130,000					\$150,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$20,000	\$130,000					\$150,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



## CITY OF BERLIN, NH

### 2020 - 2025 CIP Project Description

<div>GENERAL PROJECT DATA:</div> <div>Project Name: <u>CITY HALL ELEVATOR/ROOF/HVAC</u></div> <div>Department:</div> <div>Location: CITY HALL</div>	<div>MASTER PLAN INFORMATION:</div> <div>Project listed in MP? NO</div>	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
		Mandate																													
		Council Goal																													
		Dept. Goal																													

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION: City Hall Upgrades/Repairs/ Maintenance**

Office Paint	\$ 22,000.00	Roof	\$ 75,000.00	Engineering & Design	\$ 55,000.00
Office Carpet	\$ 20,000.00	HVAC	\$ 150,000.00	Clock Tower Maint	\$ 20,000.00
Elevator	\$ 300,000.00	Windows	\$ 125,000.00	Misc-Stairs/Coping Etc	\$233,000.00

**PRIORITY IN RELATION TO OTHER PROJECTS**

 HIGH ☒

 MEDIUM ☐

 LOW ☐

**RATIONALE:** THE CURRENT CHAIRLIFT HAS A LIFE OF APPROXIMATELY 20 YEARS, IT HAS BEEN IN THE BUILDING FOR APPROXIMATELY 25 YEARS. ROOF IS AT THE END OF ITS LIFE CYCLE. HVAC - THE ENTIRE BUILDING'S HEATING SYSTEM IS RUN OFF OF ONE ZONE. SUMMER MONTHS BUILDING IS COOLED WITH NON-ENERGY EFFICIENT ANTIQUATED WINDOW UNITS. STAIRWELLS ARE IN NEED OF REPAIR AND CAULKING. BACK STAIRWELL IS SINKING AND CURRENTLY A SAFETY HAZARD. PAINT AND CARPET OFFICE SPACE INCLUDING FINANCE, CITY CLERK, PUBLIC WORKS, PLANNING AND CITY MANAGER.

**OPERATING BUDGET IMPACT:** Approx. \$1,000,000

### FINANCIAL PLAN

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design		\$20,000						\$20,000
Design		35,000						35,000
Purch/Const.		945,000						945,000
<b>TOTAL</b>		\$1,000,000						\$1,000,000
<b>FUNDING:</b>								
Current Rev.		\$100,000						\$100,000
Seg. Funds								
Borrow								
Federal		\$900,000						900,000
State								
Other								
<b>TOTAL</b>		\$1,000,000						\$1,000,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT	PROJECT	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<b><u>Engine One Replacement</u></b>		NEED	SCHEDULE	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
<b>Department:</b>	Fire Department		Mandate																									
<b>Division</b>	Public Safety		Council Goal																									
<b>Location:</b>	263 Main Street		Dept. Goal						x		x		x		x		x		x		x				x			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

<b>DESCRIPTION:</b>	This project seeks to continue the CIP rolling stock replacement program for large apparatus. This allocation will purchase a new custom pumper with a four person cab with a 750 gallon water tank, 1,500 GPM pump, 10 gallon foam tank, foam system, inboard generator and funds to include set- up including radio, lettering, striping and equipment.	<b>PRIORITY IN RELATION TO OTHER PROJECTS</b>	
<b>RATIONALE:</b>	In 2026 Engine One will be twenty years old and any year after twenty years Engine One will be beyond the pumper's front line expected service life.	<b>HIGH</b>	<input type="checkbox"/>
		<b>MEDIUM</b>	<input checked="" type="checkbox"/>
		<b>LOW</b>	<input type="checkbox"/>

**OPERATING BUDGET IMPACT:** Twenty year replacement plan.

In 2026 Engine one will be at its useful life of 20 years as a frontline response apparatus and will need to be replaced at a cost of approximately 732,378.00.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/ Lease		126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	
Land/Acquisition								
<b>TOTAL</b>		126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	761,046.00
<b>FUNDING:</b>								
Current Rev.		126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	
Seg. Funds								
Borrow								
Federal								
State								
Other/User Fee								
<b>TOTAL</b>		126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	761,046.00
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel		-	-					
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name:	<u>Lease to Purchase Ladder One</u>				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Fire Department		Mandate							
Division	Public Safety		Council Goal							
Location:	263 Main Street		Dept. Goal			x				

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** This includes the purchase of a new aerial apparatus and related firefighting equipment designed to meet NFPA Apparatus Standards.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:** The City of Berlin fire department currently operates a 1995 LTI Simon Duplex 100' Aerial Truck, which the City took delivery of in February of 1996. In addition to responding to structure and chimney fires, the ladder truck also contains most of our rescue gear and extrication tools (i.e. Jaws of Life). At almost 23 years old, the Ladder's motor, mechanical parts and the ladder itself are still in good shape and passes its certification every year. The manufacturer went out of business years ago and parts are very scarce. The frame and the body are in rough shape and getting worse. The work to repair it will have to be done by an outside contractor, and it probably won't be worth the expense to make the structural repairs. I estimate that we could have three (3) years left, with five (5) years being optimistic.

**OPERATING BUDGET IMPACT:** The Ladder Truck needs a considerable amount of body work in order to maintain a safe working condition.

A lease to purchase would probably be the best option.  
 If at all possible the Fire Department will seek trade in credit.

Wheel wells on both sides Heavily corroded.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/ Lease		206,000.00	206,000.00	206,000.00	206,000.00	206,000.00		1,030,000.00
Land/Acquisition								
TOTAL		206,000.00	206,000.00	206,000.00	206,000.00	206,000.00		1,030,000.00
<b>FUNDING:</b>								
Current Rev.		206,000.00	206,000.00	206,000.00	206,000.00	206,000.00		1,030,000.00
Seg. Funds								
Borrow								
Federal								
State								
Other/User Fee								
TOTAL		206,000.00	206,000.00	206,000.00	206,000.00	206,000.00		1,030,000.00
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: <b>Repairing and Repointing Masonry</b>	MASTER PLAN INFORMATION: Project listed in MP?    No	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal																									
Department: Fire Department Location: 263 Main Street		Dept. Goal	X				X		X			X		X													

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Repoint all masonry joints on bricks outside and inside the fire station. Repair/replace cracked, broken, or damaged concrete in building.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☒

**MEDIUM**    ☐

**LOW**    ☐

**RATIONALE:** As the masonry deteriorates in the building, it starts to lead to structural issues that will only get worse over time. This could potentially lead to dangerous conditions to the public and employees and potentially hamper the overall operations of the department in fulfilling their mission.

**OPERATING BUDGET IMPACT:** There are several issues that need to be addressed shortly that will affect the building maintenance budget adversely.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		32,200	32,200	32,200	32,200	32,200		161,000
<b>TOTAL</b>								\$161,000
<b>FUNDING:</b>								
Current Rev.		\$32,200	\$32,200	\$32,200	\$32,200	\$32,200		\$161,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$32,200	\$32,200	\$32,200	\$32,200	\$32,200		\$161,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Replacement of Windows	MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
Department: Fire Department		Council Goal																									
Location: 263 Main Street		Dept. Goal	X					X		X		X															

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement of all the windows in the station with energy efficient models that return the look of the station to its original look. **PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☒

**LOW** ☐

**RATIONALE:** The current windows are older and not up to current energy efficiency standards. Parts for the operation of the casements are hard to come by and are often non-functional leaving gaps where cold or hot air can enter the building. New windows would offer higher energy efficiency which, of course, will lead to lower energy costs for the building.

**OPERATING BUDGET IMPACT:** Lower efficiency and broken windows increase energy costs.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		11,600	11,600	11,600				34,800
TOTAL		\$11,600	\$11,600	\$11,600				\$34,800
<b>FUNDING:</b>								
Current Rev.		\$11,600	\$11,600	\$11,600				\$34,800
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$11,600	\$11,600	\$11,600				\$34,800
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Replacement of Roof on Main Station	MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Fire Department Location: 263 Main Street		Mandate																									
		Council Goal																									
		Dept. Goal	X					X		X																	

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement of Main Roof on Station

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** The current roof is over thirty (30) years old and is starting to show signs of deterioration, especially near the tower. A leaking roof would, of course, be devastating to the building considering its age.

**OPERATING BUDGET IMPACT:** There have been roof leaks from the tower which have caused some damage inside the building. The main roof, as it deteriorates, will require spot repairs that will hopefully keep ahead of any leaks to the inside of the main structure.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		23,455	23,455					46,910
TOTAL		\$23,455	\$23,455					\$46,910
<b>FUNDING:</b>								
Current Rev.		\$23,455	\$23,455					\$46,910
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$23,455	\$23,455					\$46,910
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b> <u>Fire Department Addition</u>							1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4					
Department:    Fire Department			Mandate																													
Division        Public Safety			Council Goal																													
Location:       263 Main Street			Dept. Goal				x								x																	

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Project provides for the design, and construction, of an addition to the current Fire Station. This addition will house four pieces of emergency equipment, training room, and administrative offices including room for future expansion as needed.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

**RATIONALE:** The Berlin Fire Station is an integral part of the fabric of the community we serve. The building we currently serve the public from was built in 1905 and has become too cramped to house the modern apparatus, equipment, and tools needed to properly serve the citizens of Berlin.

MEDIUM ☐

The addition will be enhanced enough to support all administrative needs and will also be large enough to house the Emergency Management and Code Enforcement Departments.

LOW ☒

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design		463,500.00						463,500.00
Purch/Const.				4,811,593.00				4,811,593.00
Land/Acquisition	60,000.00							60,000.00
<b>TOTAL</b>	<b>60,000.00</b>	<b>463,500.00</b>		<b>4,811,593.00</b>				<b>5,335,093.00</b>
<b>FUNDING:</b>								
Current Rev.		463,500.00		4,811,593.00				5,275,093.00
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		<b>463,500.00</b>		<b>4,811,593.00</b>				<b>5,275,093.00</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Replacement of SCBAs  Department: Fire Department Location: 263 Main Street	MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT NEED		PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
		Mandate																										
		Council Goal																										
		Dept. Goal				X				X				X														

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Replacement of twenty (20) Self Contained Breathing Apparatus (SCBA) units with updated, currently compliant SCBAs.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☒

**RATIONALE:** Our 'newest' SCBAs are almost ten (10) years old and are starting to show their age and wear and tear. Our current back up SCBA's are ten (10) to fifteen (15)

plus years old. These are absolutely critical pieces of equipment that allow firefighters to work in the hostile environment during interior rescue and firefighting operations during a structure fire. They also allow us to mitigate hazardous materials events and confined space rescues.

**LOW** ☐

**OPERATING BUDGET IMPACT:** As the equipment ages, more repairs are necessary to keep the equipment performing at peak level.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		147,900						147,900
TOTAL		\$147,900						\$147,900
<b>FUNDING:</b>								
Current Rev.		\$7,295						\$7,295
Seg. Funds								
Borrow								
Federal		\$140,505						140,505
State								
Other								
TOTAL		\$147,900						\$147,900
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: <b>Project Name:</b> <u>Firefighter Protective Clothing</u> Department: Fire Department Division: Public Safety Location: 263 Main Street	MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
		Mandate																									
		Council Goal																									
		Dept. Goal																									
				x																							

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** This includes the purchase of fire fighter protective clothing that meets the current NFPA requirements .

**PRIORITY IN RELATION TO OTHER PROJECTS**

**RATIONALE:** These funds have been requested to replace the protective clothing firefighters wear to protect themselves while conducting their emergency duties. The replacement process is necessary since the outside (shell) material, while resistant to heat, disintegrates over time due to exposure to the ultraviolet rays of the sun. This disintegration, combined with normal wear and tear of the garments, weakens the fabric's ability to provide reliable protection for our firefighters. National Fire Protection requires the retirement of such protective clothing ten years from the manufactured date and our current protective clothing was manufactured in 2009.

**HIGH** ☒


**MEDIUM** ☐

**LOW** ☐

**OPERATING BUDGET IMI** The gear is almost ten years old and its age and use are starting to show in the repairs that are needed to keep it in service. Repairs have totaled \$650.00 for the first two months of FY 2019.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/ Lease		80,000.00						80,000.00
Land/Acquisition								
<b>TOTAL</b>		80,000.00						80,000.00
<b>FUNDING:</b>								
Current Rev.								
Seg. Funds								
Borrow								
Federal								
State		80,000.00						80,000.00
Other/User Fee								
<b>TOTAL</b>		80,000.00						80,000.00
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



CITY OF BERLIN, NH																					
2020 - 2025 CIP Project Description																					
GENERAL PROJECT DATA: Project Name: <u>Demo and Repair of Spare Apparatus Building</u> Department: Fire Department Division: Public Safety Location: 263 Main Street				MASTER PLAN INFORMATION: Project listed in MP?		PROJECT NEED		PROJECT SCHEDULE		FY20		FY21		FY22		FY23		FY24		FY25	
										1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4	
						Mandate															
						Council Goal															
						Dept. Goal				x		x									
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																					
<p><b>DESCRIPTION:</b> In 2004 the City purchased 255 Main Street in hopes to build an updated emergency service facility. 255 Main Street is located to the left of the main fire station and is currently utilized for storing pumpers and spare equipment necessary to fire department operations. This request is to create a temporary solution and should only be utilized until a new facility can be built. Raise and remove the right side of the building, leaving the brick garage area, and install additional bay door and re-roof the remaining garage area.</p> <p><b>RATIONALE:</b> There is a hole in the roof approximatley 3' by 3' towards the rear of the building. Second floor is collapsing as can be seen in the photo below. By definition the building located at 255 Main Street is a Hazardous Dilapidated Building.</p>														<p><b>PRIORITY IN RELATION TO OTHER PROJECTS</b></p> <p>HIGH <input checked="" type="checkbox"/></p> <p>MEDIUM <input type="checkbox"/></p> <p>LOW <input type="checkbox"/></p>							
OPERATING BUDGET IMPACT:																					
FINANCIAL PLAN																					
		PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL												
EXPENDITURES:																					
Pre-Design																					
Design																					
Purch/Const.			55,000.00																		
Land/Acquisition																					
TOTAL			55,000.00						55,000.00												
FUNDING:																					
Current Rev.			55,000.00																		
Seg. Funds																					
Borrow																					
Federal																					
State																					
Other/User Fee																					
TOTAL			55,000.00						55,000.00												
OPERATING BUDGET IMPACT:																					
Personnel																					
Non-Personnel																					
Capital																					
TOTAL																					
																					

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Replacement of Hurst Tool (Jaws of Life)  Department: Fire Department Location: 263 Main Street	MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT NEED		PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
		Mandate																										
		Council Goal																										
		Dept. Goal				X				X				X														

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Replacement of current 22 year old Hurst Extrication Tool (Jaws of Life).

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:** Our current Hurst Extrication tool is over 22 years old and reliability is a serious concern. This tool is an important piece of the puzzle in regards to patient mortality at a severe vehicle accident. The proper equipment and its reliability is important in the removal of a victim from a car in order expedite their transporation to a hospital to receive treatment.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		35,200						35,200
TOTAL		\$35,200						\$35,200

**FUNDING:**

Current Rev.		\$1,760						\$1,760
Seg. Funds								
Borrow								
Federal		\$33,440						33,440
State								
Other								
TOTAL		\$35,200						\$35,200

**OPERATING BUDGET IMPACT:**

Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b>  <b>Project Name:</b> <u>Apparatus Floor Repairs</u>  Department:   Fire Department Division   Public Safety Location:   263 Main Street		<b>MASTER PLAN INFORMATION:</b>  Project listed in MP?		<b>PROJECT</b>	<b>PROJECT</b>	<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
				<b>NEED</b>	<b>SCHEDULE</b>	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
				Mandate																									
				Council Goal																									
				Dept. Goal		x				x				x															

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replace concrete slabs, steel floor beams, and concrete foundation along the front of the building, reinforce the entire floor with additional beams and columns to support current equipment loads.

**PRIORITY IN RELATION TO OTHER PROJECTS**

Install a new header for the window in the radio room.

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** The work listed above is recommended by HEB Engineers ( Structural Assessment Report Project#2015-059).

**OPERATING BUDGET IMPACT:**

<b>FINANCIAL PLAN</b>								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		309,000.00						309,000.00
Land/Acquisition								
<b>TOTAL</b>		<b>309,000.00</b>						<b>309,000.00</b>
<b>FUNDING:</b>								
Current Rev.		309,000.00						309,000.00
Seg. Funds								
Borrow								
Federal								
State								
Other/User Fee								
<b>TOTAL</b>		<b>309,000.00</b>						<b>309,000.00</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<b><u>Handheld Radio Replacement</u></b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Fire Department			Mandate																								
Division:	Public Safety			Council Goal																								
Location:	263 Main Street			Dept. Goal					x																			

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** This includes the purchase of thirty radios and programming along with microphones and chargers.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**RATIONALE:** The current hand held radios in use by the fire department were purchased in 2004. We have recently learned that these radios will be discontinued with a two year serviceable life after being discontinued. Communication is a critical component for both firefighter safety, and emergency services.

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/ Lease		74,230.50						74,230.50
Land/Acquisition								
TOTAL		74,230.50						74,230.50
<b>FUNDING:</b>								
Current Rev.		74,230.50						74,230.50
Seg. Funds								
Borrow								
Federal								
State								
Other/User Fee								
TOTAL		74,230.50						74,230.50
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Replacement of Roof on 'Good' Section of Next Door Building Department: Fire Department Location: 255 Main Street	MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT	PROJECT	FY20				FY21				FY22				FY23				FY24				FY25			
		NEED	SCHEDULE	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
		Mandate																									
		Council Goal																									
		Dept. Goal	X						X			X															

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement of the roof on the structurally sound portion of the building next door.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☒

**LOW** ☐

**RATIONALE:** The 'Good' section of the building will be kept for storage for the time being while the 'Bad' section will be demolished. The roof on this section is in need of repair and has undergone several repairs over the last couple of years. It has previously leaked onto apparatus and equipment stored in this portion of the building. Since it is structurally viable, it makes sense to keep it and place a roof on it and utilize it for storage.

**OPERATING BUDGET IMPACT:** This section of roof has to be checked and repaired each year to keep ahead of any possible issues with leaking.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.			17,845	17,845				35,690
<b>TOTAL</b>			\$17,845	\$17,845				\$35,690
<b>FUNDING:</b>								
Current Rev.			\$17,845	\$17,845				\$35,690
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>			\$17,845	\$17,845				\$35,690
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Replacement of Pagers	MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Fire Department Location: 263 Main Street		Mandate																									
		Council Goal																									
		Dept. Goal																									

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Replacement of fire department pagers.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☒

LOW ☐


**RATIONALE:** Our pagers were purchased in 2004 and have never worked consistently. Up to date, quality equipment will allow for that needed consistency in communications. Even in the 'smart phone' era, pagers are critical to the notification of off duty fire personnel during a large scale incident in the City.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.			13,200					13,200
TOTAL			\$13,200					\$13,200
<b>FUNDING:</b>								
Current Rev.			\$13,200					\$13,200
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL			\$13,200					\$13,200
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



<b>CITY OF BERLIN, NH</b> <b>2020 - 2025 CIP Project Description</b>																	
<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Fire Chiefs Vehicle Car One</u> <b>Department:</b> Fire Department <b>Division:</b> Public Safety <b>Location:</b> 263 Main Street				<b>MASTER PLAN INFORMATION:</b> Project listed in MP?		<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	<b>FY20</b> 1 2 3 4	<b>FY21</b> 1 2 3 4	<b>FY22</b> 1 2 3 4	<b>FY23</b> Y1 2 3 4	<b>FY24</b> 1 2 3 4	<b>FY25</b> 1 2 3 4				
						Mandate											
						Council Goal											
						Dept. Goal		x									
<b>PROJECT DESCRIPTION, RATIONALE &amp; OPERATING BUDGET IMPACT</b>																	
<b>DESCRIPTION:</b> This project seeks to continue the CIP rolling stock replacement program for staff command vehicles. This request will replace the 2006 Chevy Tahoe command vehicle. Car one is scheduled to be replaced in 2022.										<b>PRIORITY IN RELATION TO OTHER PROJECTS</b>  <div style="text-align: right;"> <b>HIGH</b> <input type="checkbox"/>   <b>MEDIUM</b> <input type="checkbox"/>   <b>LOW</b> <input checked="" type="checkbox"/> </div>							
<b>RATIONALE:</b> The main use of this vehicle is responding to large scale incidents and inspections during all types of weather conditions and adverse terrain. Car One will have served its frontline life span at the time of replacement. As in the past, the replacement vehicle will be a four-wheel drive sport utility vehicle. Cost includes emergency warning devices, radios, command console, lettering and related installation charges.																	
<b>OPERATING BUDGET IMPACT:</b> Car 1 is currently 12 years old and has relatively low mileage. It is reliabel thus far and maintenance costs are, at this time, reasonable.																	
<b>FINANCIAL PLAN</b>																	
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL									
<b>EXPENDITURES:</b>																	
Pre-Design																	
Design																	
Purch/Const.				9,296.50	9,296.50	9,296.50	9,296.50	37,186.00									
Land/Acquisition																	
TOTAL				9,296.50	9,296.50	9,296.50	9,296.50	37,186.00									
<b>FUNDING:</b>																	
Current Rev.				9,296.50	9,296.50	9,296.50	9,296.50	37,186.00									
Seg. Funds																	
Borrow																	
Federal																	
State																	
Other/User Fee																	
TOTAL				9,296.50	9,296.50	9,296.50	9,296.50	37,186.00									
<b>OPERATING BUDGET IMPACT:</b>																	
Personnel																	
Contingency																	
Capital																	
TOTAL																	



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: <b>Project Name: Housing Initiative</b>  Department:       Housing Location:	MASTER PLAN INFORMATION: Project listed in MP?    Yes	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal						X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
		Dept. Goal																									

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

Berlin continues its' targeted neighborhood approach to de-densification, addressing the demolition of blighted, tax-deeded properties for the improvement and rehabilitation of neighborhoods

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**       ☒

**LOW**       ☐

**RATIONALE:**

(Cost/Benefit, Need and/or Service Standard)

The City continues to retain and acquire tax deeded properties which should come out of the housing stock by demolition. We currently have approximately \$500,000 to \$600,000 worth of demolition work to complete.

On the positive side, Berlin's housing market has turned a corner and property values have risen in the last year. This trend will help to reduce the occurrence of tax deeded properties and foster private investment in properties.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.			#####	#####	#####	#####	#####	\$500,000.00
Seg. Funds								
Borrow		#####						\$500,000.00
Federal								
State								
Other								
TOTAL		#####	#####	#####	#####	#####	#####	\$1,000,000.00
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<b><u>LIBRARY BUILDING MAINTENANCE</u></b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Library		Mandate																									
Location:	270 Main Street		Council Goal																									
			Dept. Goal																									

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

Building envelope, interior and systems are in need of renovation.  
City is conducting a building assessment in FY19

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

**RATIONALE:**

With building assessment, we will apply to relevent grant sources.

Windows are old,some glass blocks are cracked, sills are deteriorating, ineffecient as heat escapes.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.	\$32,000	\$18,000		\$70,000	\$70,000			\$190,000
Seg. Funds								
Borrow								
Federal								
State								
Other			500,000					500,000
TOTAL	\$32,000	\$18,000	\$500,000	\$70,000	\$70,000			\$690,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    yes	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	<b>Moving Downtown Forward</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Planning/Berlin Main Street Program		Mandate																									
Location:	Downtown Berlin		Council Goal	X																								
			Dept. Goal	X																								

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

One of the most critical implementation items from the City's Master Plan was the need for improvement to the City's Downtown. In 2011 the City hired HEB to look at both the economics of downtown & the design of our downtown. Along with partners, PSNH & the Berlin Main Street Program the project will yield a series of improvements for downtown complete with cost estimates, time frames, and responsible parties.

**RATIONALE:**

(Cost/Benefit, Need and/or Service Standard)

There is a great need to focus on the City's core - downtown as a gathering place for the community with attention from both the public and private sectors. In order to secure federal and private foundation funds, leverage will be needed.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**OPERATING BUDGET IMPACT:**

First few years will be projects that are relatively low cost and quick to implement while seeking large funding sources for big projects.

Time is also spent seeking private investors to do projects downtown which has been successful in the early stages with the renovation of 97 Main Street and the potential for a hotel in upper Downtown.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		25,000	25,000					50,000
TOTAL		25,000						\$50,000
<b>FUNDING:</b>								
Current Rev.		\$25,000	\$25,000					\$50,000
Seg. Funds	55,000							55,000
Borrow								
Federal								
State								
Other								
TOTAL	\$55,000	\$25,000	\$25,000					\$105,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital	55,000	25,000	25,000					105,000
TOTAL	\$55,000	\$25,000	\$25,000					\$105,000

GF-20



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>IT Initiative</u>						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Planning				Mandate																									
Location:				Council Goal																									
				Dept. Goal		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

This initiative will also continue work started in FY 2015 to standardize systems establish inter-office operability and data sharing capabilities.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:**

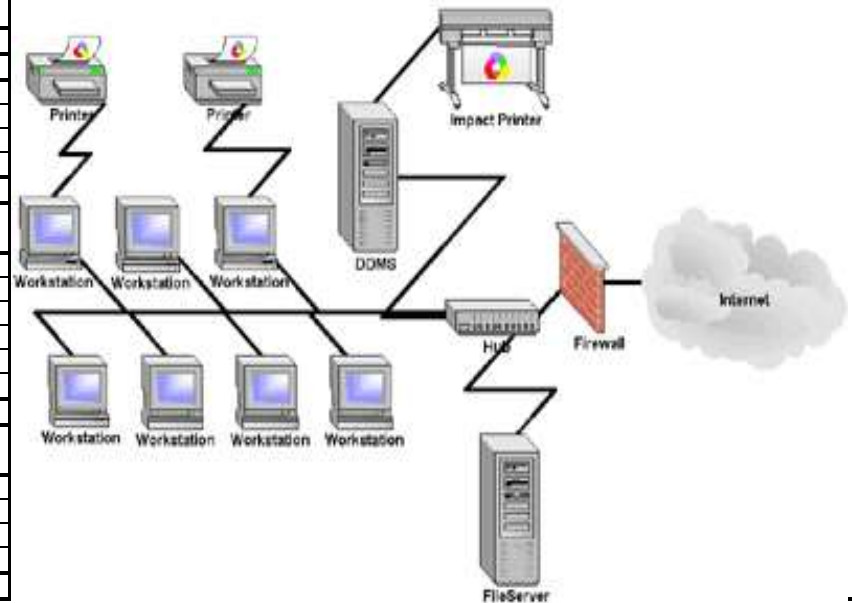
(Cost/Benefit, Need and/or Service Standard)

This will reduce duplicity of efforts and establish greater communication between departments including the Police Department.

**OPERATING BUDGET IMPACT:**

The maintenance costs are reflected in the operating budget. These are the capital lease costs associated with the project.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design		\$35,000	\$35,000	\$35,000	\$10,000	\$15,000	\$10,000	\$140,000
Design								
Purch/Const.								
TOTAL		\$35,000	\$35,000	\$35,000	\$10,000	\$15,000	\$10,000	\$140,000
<b>FUNDING:</b>								
Current Rev.		\$35,000	\$35,000	\$35,000	\$10,000	\$15,000	\$10,000	\$140,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$35,000	\$35,000	\$35,000	\$10,000	\$15,000	\$10,000	\$140,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name: Police Cruisers</b> Department: Police  Location:	<b>MASTER PLAN INFORMATION:</b> Project listed in MP?    No.	<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal																									
		Dept. Goal	X				X		X			X			X		X			X			X			X	

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Two police cruisers per year. Police vehicles are a very important aspect of police service, in being able to provide timely assistance to citizens. The Police Department has an established replacement plan which allows for maximum vehicle use and reduced down time, increasing Department efficiency, as well as rendering cost savings for other City departments.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**      ☒

**MEDIUM**      ☐

**LOW**      ☐

**RATIONALE:** The Police Department follows a fleet rotation schedule, to obtain maximum life for each cruiser. Cars 2 and 6 are **always the main fleet vehicles and receive the most mileage. Newly purchased cruisers are designated as unmarked travel cars**, replacing cars 1 & 4, which are lettered to replace cars 5 & 7, which replace cars 2 & 6 (the main fleet vehicles), which replace cars 3 & 8, which are then turned over to other City departments. By using this rotation schedule, the vehicles operate on a scale of low to high-mileage use, then back to low-mileage use. Vehicles are removed from operation as emergency vehicles at the end of the cycle, for obvious liability concerns. This schedule guarantees that some serviceability remains for the cruisers to be turned over **to other City departments, for additional use.**

**OPERATING BUDGET IMPACT:**

None. Without new cruisers, however, the vehicle maintenance line item would be substantially impacted.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.	\$75,000	\$78,000	\$81,100	\$84,300	\$87,700	\$91,200	\$94,800	\$517,100
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL	\$75,000	\$78,000	\$81,100	\$84,300	\$87,700	\$91,200	\$94,800	\$517,100
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    No.		PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Leather Gear</u>						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:        Police				Mandate																									
				Council Goal																									
Location:				Dept. Goal	X	X				X																			

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Acquisition of leather gear.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:**

The leather utility belts worn by the officers are deteriorating and will have met their life expectancy. These belts house weapons, cuffs, pepper spray, and other necessary equipment; extensive deterioration will present a safety hazard.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>TOTAL</b>								
<b>FUNDING:</b>								
Current Rev.		\$4,500	\$4,500					\$9,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$4,500	\$4,500					\$9,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Body-Worn Cameras</u> <b>Department:</b> Police <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP? No.	<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
		Mandate							
		Council Goal							
		Dept. Goal	X		X				

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Body-Worn Cameras

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** The PD implemented the use of head-mounted body cams in 2014. The cameras record situations in real time, rendering the ability to view what officers have observed, which has greatly assisted in resolving investigations, arrests, complaints, as well as prosecution. This plan will replace the cameras over the course of two years.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.		\$22,000	\$22,000					\$44,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$22,000	\$22,000					\$44,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <b>Radios</b> <b>Department:</b> Police  <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP?    No.	<b>PROJECT</b> <b>NEED</b>	<b>PROJECT</b> <b>SCHEDULE</b>	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal																									
		Dept. Goal	X				X						X														

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Portable radios at \$3,700 each.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH    ☒

MEDIUM    ☐

LOW    ☐

**RATIONALE:**    The life expectancy of portable radios is seven years. One half of our radios will have met their life expectancy, and will be in need of replacement.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>TOTAL</b>								
<b>FUNDING:</b>								
Current Rev.		\$19,050		\$24,050				\$43,100
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$19,050		\$24,050				\$43,100
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: <b>Project Name:</b> <u>Dispatch Desks</u>  Department:         Police	MASTER PLAN INFORMATION: Project listed in MP?     No.	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal																									
		Dept. Goal	X				X																				

Location:

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**     Remaining replacement desk for the dispatch center. (One purchased last year.)

**PRIORITY IN RELATION TO OTHER PROJECTS**

**RATIONALE:**        Responsiveness is critical to the effectiveness of a communications center. The current dispatch desks were installed in 2003 and have reached the end of their useful life. These are not typical "desks," they are specific to communications' 24-hour use. They are ergonomically designed to counter the demands of shift work, providing fast and easy adjustments to vertical and horizontal positions of workstations and monitors. Work surfaces and monitors are adjustable to accommodate each individual user's focal distance, in order to achieve maximum visual acuity. Configurations provide ready-access to all technology and storage, and large cable infeeds and connection ports are easy to manage and provide maximum accessibility for IT personnel.

**HIGH**     ☒

**MEDIUM**     ☐

**LOW**     ☐

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>Total</b>								
<b>FUNDING:</b>								
Current Rev.	\$20,000	\$20,000						\$20,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>	<b>\$20,000</b>	<b>\$20,000</b>						<b>\$20,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    No.	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	<u>Replacement Windows</u>					1	2	3	4		1	2	3	4		1	2	3	4		1	2	3	4		1	2	3	4			
Department:	Police		Mandate																													
			Council Goal																													
Location:			Dept. Goal	X			X																									

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement Windows

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☒

LOW ☐

**RATIONALE:** The current windows are drafty and inefficient. Twelve windows have been replaced; however, due to the odd sizing of some of the remaining nine windows, the estimated cost for replacements had to be increased due to custom sizing.

**OPERATING BUDGET IMPACT:**

<b>FINANCIAL PLAN</b>								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>TOTAL</b>								
<b>FUNDING:</b>								
Current Rev.	\$8,400	\$10,800						\$19,200
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>	\$8,400	\$10,800						\$19,200
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP? No.	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	<b>THIRD FLOOR RENOVATIONS</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Police		Mandate																									
Location:			Council Goal																									
			Dept. Goal	X				X																				

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Third Floor Renovations

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☒

LOW ☐

**RATIONALE:** Replace third floor soiled, rippled carpeting and ceiling tiles, paint walls in offices, conference room, and storage room.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.	\$5,000	\$15,843						\$20,843
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL	\$5,000	\$15,843						\$20,843
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Paved Parking Area</u> <b>Department:</b> Police <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP? No.	<b>PROJECT NEED</b>		<b>PROJECT SCHEDULE</b>				<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
								1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
		Mandate																													
		Council Goal																													
		Dept. Goal		X				X																							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Paved parking area.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:** The area abutting the Gilbert Street Park is designated for police, employee, and Recreation Department vehicles. The pavement continues to erode into the park and is in need of being raised to street level; this will aid the snow removal process and prevent further erosion and run-off into the park. This item was previously considered as a CIP from 2005 through 2011 but was removed in anticipation of the area being dug-up and repaved by the BWB; this never occurred.

**OPERATING BUDGET IMPACT:**

<b>FINANCIAL PLAN</b>								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.		\$42,000						\$42,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$42,000						\$42,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    No.	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<b>PD/Rec Building Boiler</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
<b>Department:</b>	Police																											
<b>Location:</b>																												

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement boiler.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**      ☒

**MEDIUM**      ☐

**LOW**      ☐

**RATIONALE:** Two boilers installed in the early 1970's presently provide heat for the Police/Recreation Dept. building. As opposed to purchasing new, one boiler's burner was replaced in 1994, and the other boiler was rewired. UNH's efficiency study recommends one unit to service the entire building. Of the \$10,000 appropriated last year, \$4,600 was spent to replace the oil tanks and lines.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.	\$10,000	\$25,900						\$35,900
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL	\$10,000	\$25,900						\$35,900
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



CITY OF BERLIN, NH																																																																																																																																																																																																																
2020 - 2025 CIP Project Description																																																																																																																																																																																																																
GENERAL PROJECT DATA: Project Name: <u>Building Maintenance</u> Department: Police Location:					MASTER PLAN INFORMATION: Project listed in MP? No.					PROJECT NEED		PROJECT SCHEDULE		FY20		FY21		FY22		FY23		FY24		FY25																																																																																																																																																																																								
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<div>PROJECT DESCRIPTION, RATIONALE &amp; OPERATING BUDGET IMPACT</div> <div><div>DESCRIPTION: Phase IV of Building Maintenance Project</div><div>PRIORITY IN RELATION TO OTHER PROJECTS</div><div>HIGH <input checked="" type="checkbox"/></div><div>MEDIUM <input type="checkbox"/></div><div>LOW <input type="checkbox"/></div></div> <div>RATIONALE: Balance needed for completion of overhaul to the garage area project, to include flooring, fixtures, and electrical work for the revamped squad, evidence, and patrol/interview room areas.</div> <div>OPERATING BUDGET IMPACT:</div>																																																																																																																																																																																																																
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	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL																																																																																																																																																																																																								
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**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Interview Room</u> <b>Department:</b> Police <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP? No.	<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal																									
		Dept. Goal	X				X																				

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Soundproof Interview Room.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** The Department's space is limited. While general interaction with the public is conducted in the lobby or patrol room, the bulk of investigatory interviews and those of a sensitive nature, e.g. assaults, must be conducted in a private, quiet, and soundproof room. Interviews are currently conducted in the training/conference room or by temporarily bumping personnel from the patrol room. In both instances, only a modicum of privacy is available, which negatively impacts investigations as well as those being interviewed.

**OPERATING BUDGET IMPACT:**

<b>FINANCIAL PLAN</b>								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>TOTAL</b>								
<b>FUNDING:</b>								
Current Rev.		\$15,000						\$15,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$15,000						\$15,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



CITY OF BERLIN, NH																									
2020 - 2025 CIP Project Description																									
GENERAL PROJECT DATA: <b>Project Name:</b> <u>Ramp Extension</u> Department:        Police  Location:					MASTER PLAN INFORMATION: Project listed in MP?    No.					PROJECT NEED		PROJECT SCHEDULE		FY20		FY21		FY22		FY23		FY24		FY25	
														1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4	
										Mandate															
										Council Goal															
				Dept. Goal		X				X															
<div>PROJECT DESCRIPTION, RATIONALE &amp; OPERATING BUDGET IMPACT</div> <div><div>DESCRIPTION: <b>Ramp Extension:</b> Widen the current law enforcement cruiser ramp to the building. This project will include development of a retaining wall and paving.</div><div><div>RATIONALE:</div><div>To the Department's dismay, landscaping/roadway changes in the front of the building eliminated handicapped and public parking spots and created limited public access to the building. Visitors now choose not to park in the designated lot across the street but instead park in the closest available space: the ramp which is intended for cruisers and law enforcement secure access to/from the facility. This has created a bottleneck for cruisers transporting subjects for processing, resulting in unsafe passage for both the public and law enforcement. Widening the ramp will provide ample space for proper signage, designated parking, and safe passage.</div></div><div><div>OPERATING BUDGET IMPACT:</div><div></div></div><div>PRIORITY IN RELATION TO OTHER PROJECTS<div><div>HIGH</div><div><input checked="" type="checkbox"/></div></div><div><div>MEDIUM</div><div><input type="checkbox"/></div></div><div><div>LOW</div><div><input type="checkbox"/></div></div></div></div>																									
FINANCIAL PLAN																									
		PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL																
EXPENDITURES:																									
Pre-Design																									
Design																									
Purch/Const.																									
TOTAL																									
FUNDING:																									
Current Rev.			\$20,338						\$20,338																
Seg. Funds																									
Borrow																									
Federal																									
State																									
Other																									
TOTAL			\$20,338						\$20,338																
OPERATING BUDGET IMPACT:																									
Personnel																									
Non-Personnel																									
Capital																									
TOTAL																									

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Ballistic Vests</u> <b>Department:</b> Police <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP? No.	<b>PROJECT NEED</b>		<b>PROJECT SCHEDULE</b>				<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
								1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																													
		Council Goal																													
		Dept. Goal		X				X																							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Ballistic Vests

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:** Ballistic vests are required, due to the risks associated with police work. The life expectancy of a ballistic vest is five years. This plan establishes a schedule to gradually replace all vests. Six patrol vests @ \$750 each and 4 heavy duty tactical vests @ \$2,000 each. This is one-half the cost; we seek grant funding for the remaining cost.

**OPERATING BUDGET IMPACT:**

<b>FINANCIAL PLAN</b>								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.		\$12,500						\$12,500
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$12,500						\$12,500
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Radar Units</u> <b>Department:</b> Police <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP? No.	<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal																									
		Dept. Goal	X				X																				

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** 2 Radar Units

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:** The PD's current radar units are reaching the end of their life expectancy.  
Funding for the full cost is requested; however, the Department will seek grant funds to cover half the cost.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.		\$11,000						\$11,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$11,000						\$11,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020- 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    No.	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<u>Cruiser Laptop Computers</u>		Mandate			1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4			
<b>Department:</b>	Police		Council Goal																									
<b>Location:</b>			Dept. Goal	X						X				X														

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Cruiser Laptop Computers

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:** Laptops will have met their life expectancy and will need to be replaced.  
This plan will establish a schedule for replacement @ \$5,000 each, which includes installation and licensing. Additional costs may be incurred in FY'21 when transitioning from Windows 7, which will no longer be supported, to Windows 10.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>TOTAL</b>								
<b>FUNDING:</b>								
Current Rev.	\$10,000		\$15,000	\$10,000				\$35,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>	\$10,000		\$15,000	\$10,000				\$35,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>New Police Dept. Facility</u> <b>Department:</b> Police <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP? No.	<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
		Mandate							
		Council Goal							
		Dept. Goal	X						X

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** New Police Department facility.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** The Department has outgrown the current facility. The building has also deteriorated to a point where repair and renovations may not be cost effective. The foundation is crumbling; electrical wiring needs to be brought up to Code; water pipes are in need of replacement; and the building is not fully handicapped accessible.

**OPERATING BUDGET IMPACT:**

<b>FINANCIAL PLAN</b>								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design							400,000	400,000
Purch/Const.							3,600,000	3,600,000
TOTAL							\$4,000,000	\$4,000,000
<b>FUNDING:</b>								
Current Rev.							\$400,000	\$400,000
Seg. Funds								
Borrow							3,600,000	3,600,000
Federal								
State								
Other								
TOTAL							\$4,000,000	\$4,000,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel							20,000	20,000
Capital								
TOTAL							\$20,000	\$20,000

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

Project Name: PW Equipment Replacement		Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
			Mandate	x																												
Department: Public Works			Council Goal																													
Location: 110 Wight Street			Dept. Goal		x					x					x					x					x							

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION: Upgrade & purchase of equipment:**

Excavator	300,000	FY23	5 Ton Roller-used	70,000	FY25
Skidsteer	85,000	FY24	Sidewalk Tractor	120,000	FY22
1 Ton Pick Up	40,000	FY20	10 Wheel Dump/Spreaders Truck	160,000	FY21
1/2 Ton Pick Up	30,000	FY20			

	455,000		350,000	
<b>RATIONALE:</b>	Operational improvements			
	Health & Safety	Total	805,000	
	Environmental Protections			

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		160,000	70,000	120,000	300,000	85,000	70,000	805,000
<b>TOTAL</b>		\$160,000	\$70,000	\$120,000	\$300,000	\$85,000	\$70,000	\$805,000
<b>FUNDING:</b>								
Current Rev.		\$160,000	\$70,000	\$120,000	\$300,000	\$85,000	\$70,000	\$805,000
Seg. Funds								
Borrow								
Federal								
State								
Other		160,000	70,000	120,000	300,000	85,000	70,000	805,000
<b>TOTAL</b>								
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Retaining Wall Replacements</u>							1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4					
Department:        PWD			Mandate																													
Location:			Council Goal																													
			Dept. Goal																													

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** The City owns numerous retaining walls that could benefit from upgrades/replacement. **PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:**

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design		10,000	10,000	10,000	10,000	10,000	10,000	60,000
Purch/Const.		100,000	100,000	100,000	100,000	100,000	100,000	600,000
								0
<b>TOTAL</b>		\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$660,000
<b>FUNDING:</b>								
Current Rev.		\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$660,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$660,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								

(MAP OR PLAN OF PROJECT OR BOTH)



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT	PROJECT	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Street and Sidewalk Replacements</u>				NEED	SCHEDULE	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: PWD				Mandate																									
Location:				Council Goal																									
				Dept. Goal																									

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

<b>DESCRIPTION:</b>	Many streets and sidewalks are beyond their useful life and need replacement Bemis Street 200,000 FY20	<b>PRIORITY IN RELATION TO OTHER PROJECTS</b>
		HIGH <input type="checkbox"/>
		MEDIUM <input type="checkbox"/>
<b>RATIONALE:</b>		LOW <input type="checkbox"/>
<b>OPERATING BUDGET IMPACT:</b>		

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		200,000	200,000	200,000	200,000	200,000	200,000	1,200,000
<b>TOTAL</b>		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,200,000
<b>FUNDING:</b>								
Current Rev.		200,000	200,000	200,000	200,000	200,000	200,000	1,200,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,200,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								

(MAP OR PLAN OF PROJECT OR BOTH)

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: Public Works Garage Upgrade II					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department: Public Works			Mandate																													
Location: 110 Wight St			Council Goal																													
			Dept. Goal	X	X				X				X				X															

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

DESCRIPTION:				PRIORITY IN RELATION TO OTHER PROJECTS			
		Install Air Locks	\$ 115,000				
		Fencing	\$ 55,000				
Chimney repair	\$ 25,000	Office Improvements	\$ 40,000			HIGH	<input checked="" type="checkbox"/>
Fire Supression	\$ 40,000	Paving	\$ 60,000				
Window Replacement	\$ 150,000	HVAC	\$ 100,000			MEDIUM	<input type="checkbox"/>
	<b>\$ 215,000</b>	Roof Replacement	\$ 140,000				
<b>RATIONALE:</b>	Operational improvements	<b>\$ 510,000</b>	total \$ 725,000			LOW	<input type="checkbox"/>
	Feasibility Study completed in 1989						
	Health & Safety						
	Environmental Protection						
	Reduction in energy consumption.						
<b>OPERATING BUDGET IMPACT:</b>							

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design	5,000							5,000
Purch/Const.		120,000	120,000	120,000	120,000	120,000	120,000	720,000
<b>TOTAL</b>	<b>\$5,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$725,000</b>
<b>FUNDING:</b>								
Current Rev.	\$5,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$725,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>	<b>\$5,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$725,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Drain Line Replacement		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Mandate																																
Council Goal																																
Dept. Goal	x																															
Department: Public Works																																
Location: Various																																

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Repair or replace old and/or damaged drain lines  
The problem exists throughout the City.

**PRIORITY IN RELATION TO OTHER PROJECTS**

IGA	130,000	Hillside Ave	200,000
Hillsborro St.	40,000	Mannering	200,000
High Street	250,000	Watson St.	200,000
Kent Street	40,000	Turcotte St.	60,000
Glen Avenue	90,000	Howland St	200,000

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

\$1,410,000

**RATIONALE:** Replace lines beyond useful life; clean lines; increase capacities

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design		30,000	30,000	30,000	30,000	30,000	30,000	180,000
Purch/Const.		150,000	150,000	150,000	150,000	150,000	150,000	900,000
<b>TOTAL</b>		<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$1,080,000</b>
<b>FUNDING:</b>								
Current Rev.	\$20,000	\$160,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$1,080,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>	<b>\$20,000</b>	<b>\$160,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$1,080,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	<u>Loader Lease/Purchase</u>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Public Works		Mandate																									
Location:	10 Jericho Road		Council Goal																									
			Dept. Goal	x					x		x		x		x		x		x		x		x					

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Lease/Purchase of loaders

**PRIORITY IN RELATION TO OTHER PROJECTS**

2 loaders Out Right Price                      \$447,750

HIGH      ☒

Municipal 10 year lease Annual Payment                      **\$50,000**

MEDIUM      ☐

**RATIONALE:**

LOW      ☐

(Cost/Benefit, Need and/or Service Standard)

Current Loaders are reaching cycle requiring more repairs and component replacement and additional manhours is increasing operational cost.

**OPERATING BUDGET IMPACT:**

Maintenance Cost of equipment will be reduce which decreased labor and materials to keep equipment on-line.

Equipment reliability will improve and should decrease operating disruptions.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	300,000
TOTAL		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
<b>FUNDING:</b>								
Current Rev.								
Seg. Funds								
Borrow		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	300,000
Federal								
State								
Other								
TOTAL		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name: <u>Downtown Snow Melt System</u>					1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:    Public Works			Mandate							
Location:        Main Street			Council Goal							
			Dept. Goal	x	x					

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**                    Install radiant snow melt system Main Street Downtown area.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**            ☐

**MEDIUM**      ☒

**LOW**             ☐

**RATIONALE:**    Reduce Downtown Winter Maintenance. Increase business opportunities for City by attracting more people to the Downtown.  
 Improve City Pride.

**OPERATING BUDGET IMPACT:**        Would decrease cost of winter maintenance by approximately 106,000/yr

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design	\$12,000							\$0
Design		102,283	102,283	102,283	102,283	102,283	102,283	613,698
Purch/Const.		1,995,134	1,995,134	1,995,134	1,995,134	1,995,134	1,995,134	11,970,804
<b>TOTAL</b>		<b>\$2,097,417</b>	<b>\$2,097,417</b>	<b>\$2,097,417</b>	<b>\$2,097,417</b>	<b>\$2,097,417</b>	<b>\$2,097,417</b>	<b>\$12,584,502</b>
<b>FUNDING:</b>								
Current Rev.								
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>								
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<b>Loader Refurbish</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Public Works		Mandate																									
Location:	10 Jericho Road		Council Goal																									
			Dept. Goal	x					x		x		x		x		x		x		x		x		x		x	

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Refurbish current fleet of loaders

Refurbish 7 loaders                      \$350,000

**RATIONALE:**

(Cost/Benefit, Need and/or Service Standard)

Current Loaders are reaching cycle requiring more repairs and component replacement and additional manhours is increasing operational cost.

**OPERATING BUDGET IMPACT:**

Maintenance Cost of equipment will be reduce which decreased labor and materials to keep equipment on-line.

Equipment reliability will improve and should decrease operating disruptions.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH      ☒

MEDIUM      ☐

LOW      ☐

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		\$350,000						350,000
<b>TOTAL</b>		\$350,000						\$350,000
<b>FUNDING:</b>								
Current Rev.		\$350,000						\$350,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$350,000						\$350,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b>		<b>MASTER PLAN INFORMATION:</b> Project listed in MP?	<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
<b>Project Name:</b>	<b>Salt Sand Storage Shed</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
<b>Department:</b>	Public Works		<b>Mandate</b>																									
<b>Location:</b>	10 Jericho Road		<b>Council Goal</b>																									
			<b>Dept. Goal</b>		x				x																			

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Construct Salt and Sand Storage Building

**PRIORITY IN RELATION TO OTHER PROJECTS**

**RATIONALE:**  
 New facility will increase current storage capacity and provide for sand/salt to be prepared during non-storm hours at regular time vs. overtime rates. Improves Operational efficiencies with decreasing personnel resorces to move and mix materials. Reduces energy use

**HIGH** ☒

**MEDIUM** ☐

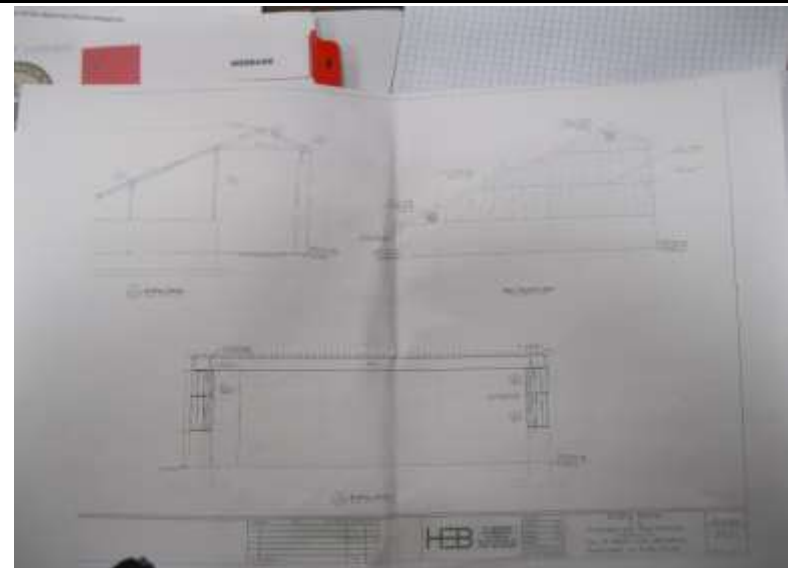
**LOW** ☐

Listes as action item in 2016 Hazard Mitigation Plan

**OPERATING BUDGET IMPACT:**

Manhour reductions, reduction in heating fuel usage.

<b>FINANCIAL PLAN</b>								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design	5,000							5,000
Purch/Const.		104,000	104,000	104,000				312,000
<b>TOTAL</b>	<b>\$5,000</b>	<b>\$104,000</b>	<b>\$104,000</b>	<b>\$104,000</b>				<b>\$317,000</b>
<b>FUNDING:</b>								
Current Rev.	\$5,000	\$104,000	\$104,000	\$104,000				\$317,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>	<b>\$5,000</b>	<b>\$104,000</b>	<b>\$104,000</b>	<b>\$104,000</b>				<b>\$317,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<b><u>Hutchins Street Lighting</u></b>		Mandate		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Public Works		Council Goal																									
	Turcotte St to Napert Village, Unity Street		Dept. Goal																									
Location:	12th Street to White Mtn Lumber																											

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**                    A petition was presented to the City Council by citizens of the neighborhood asking for lighting on Hutchins Street from 12th Street to White Mtn Lumber

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**                    ☐

**MEDIUM**            ☒

**LOW**                    ☐

   A new pavement project on Hutchins Street prompted a request for lighting along the new sidewalk on Hutchins Street Turcotte to Napert Streets

**RATIONALE:**            Improve safety for pedestrians.

**OPERATING BUDGET IMPACT:**            Increased electrical and maintenance costs.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		16,000	16,000					32,000
<b>TOTAL</b>		\$16,000	\$16,000					\$32,000
<b>FUNDING:</b>								
Current Rev.		16,000	16,000					\$32,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$16,000	\$16,000					\$32,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> Heritage Park Roof  <b>Department:</b> Public Works <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP?	<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
		Mandate							
		Council Goal						x	x
		Dept. Goal							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Heritage Park main building roof shingles are beginning to rot and hold water. Part of the roof is leaking into the shed.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☒

**LOW** ☐

**RATIONALE:** Building maintenance  
Economic Development

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		25,000						\$25,000
<b>TOTAL</b>		<b>\$25,000</b>						<b>\$25,000</b>
<b>FUNDING:</b>								
Current Rev.		\$25,000						\$25,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		<b>\$25,000</b>						<b>\$25,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								

(MAP OR PLAN OF PROJECT OR BOTH)

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION:	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name: <b>Repairs &amp; Landscaping @ New City Cemetery</b>		Project listed in MP? no			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department: Public Works			Mandate							
Location: East Milan Road			Council Goal							
			Dept. Goal	x	x x x x					

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**

Repairs and landscaping to New City Cemetery

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

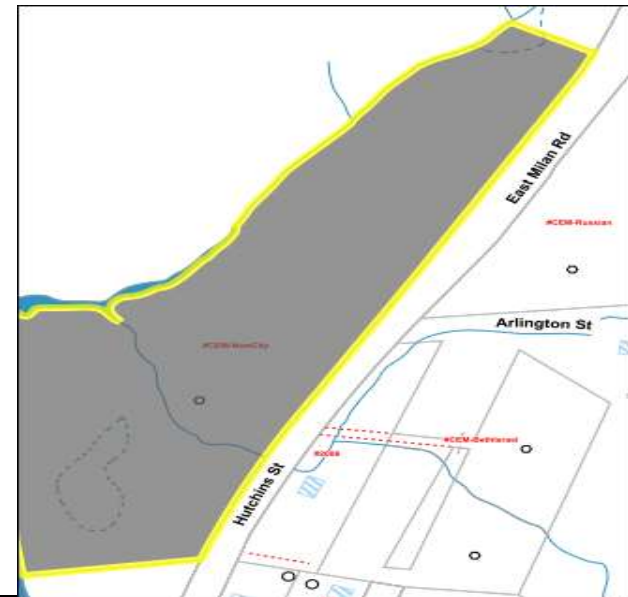
LOW ☐

**RATIONALE:**

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.		\$100,000						\$100,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$100,000						\$100,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	Dead River Channel/Moxie Alley				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:	Public Works		Mandate		x				x																			
Location:			Council Goal																									
			Dept. Goal																									

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Channel behind downtown buildings in Moxie Alley is in serious disrepair. This project envisions pulling all parties together to deal with a serious downtown infrastructure issue. Would be ideal to pursue while City is owner of adjacent lots on Pleasant Street. Possible re-route of channel away from buildings.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☒

LOW ☐

**RATIONALE:**

Listed as action item in 2016 Hazard Mitigation Plan

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design						\$300,000		\$300,000
Design						600,000		600,000
Purch/Const.							3,000,000	3,000,000
TOTAL						\$900,000	\$3,000,000	\$3,900,000
<b>FUNDING:</b>								
Current Rev.								
Seg. Funds								
Borrow								
Federal								
State						195,000		195,000
Other						705,000	3,000,000	3,705,000
TOTAL						\$900,000	\$3,000,000	\$3,900,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<div>GENERAL PROJECT DATA:</div> <div><div>Project Name:</div><div>Snowmobile Trails</div></div> <div><div>Department:</div><div>Public Works</div></div> <div><div>Location:</div><div></div></div>	<div>MASTER PLAN INFORMATION:</div> <div>Project listed in MP?</div>	PROJECT NEED		PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25				
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	
		Mandate																											
		Council Goal																				x				x			
		Dept. Goal																											

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Increase trail network through the City, through downtown Berlin.  
Includes bridge over Androscoggin connecting Unity Street Park to PSNH Park

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** Economic Development

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.						\$15,000	\$300,000	\$315,000
<b>TOTAL</b>						\$15,000	\$300,000	\$315,000
<b>FUNDING:</b>								
Current Rev.						\$15,000		\$15,000
Seg. Funds								
Borrow								
Federal							300,000	300,000
State								
Other								
<b>TOTAL</b>						\$15,000	\$300,000	\$315,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Rte. 110 Sewer Extension</u>						1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4							
Department:     Public Works				Mandate																													
Location:				Council Goal																													
				Dept. Goal		x				x																							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**    Extend Sewer Service over 2 miles

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**        ☐

**RATIONALE:**    Enable system to meet the development requirements of this area.  
                          Enhance business opportunities for this area.

**MEDIUM**    ☒

**LOW**         ☐

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design							200,000	200,000
Purch/Const.							2,500,000	2,500,000
TOTAL							\$2,700,000	\$2,700,000
<b>FUNDING:</b>								
Current Rev.							\$2,700,000	\$2,700,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL							\$2,700,000	\$2,700,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital							\$2,700,000	2,700,000
TOTAL							\$2,700,000	\$2,700,000



CITY OF BERLIN, NH 2020 - 2025 CIP Project Description	
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GENERAL PROJECT DATA: Project Name: <u>Building Repairs</u>  Department: Rec.&Parks Location: Rec. Parks Building		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
									1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4							
			Mandate																													
			Council Goal						X				X																			
			Dept. Goal	X	x				x																							

<u>PROJECT DESCRIPTION, RATIONALE &amp; OPERATING BUDGET IMPACT</u>	
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DESCRIPTION:	PRIORITY IN RELATION TO OTHER PROJECTS
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[illegible]

**RATIONALE:**

Replace/Repair/Extend Life cycle of the facility	Safety
Handicap Accessibility	Meet additional programming demands
Emergency Mangement Site	Improve Energy Efficiency

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		\$41,189	\$41,189	\$25,000	\$30,000	25,000	27,500	189,878
TOTAL		\$41,189	\$41,189	\$25,000	\$30,000	\$25,000	\$27,500	\$189,878
<b>FUNDING:</b>								
Current Rev.		\$50,000	\$35,000	\$25,000	\$25,000	\$25,000	\$27,500	\$187,500
Seg. Funds	2,378							\$2,378
Borrow								
Federal								
State								
Other								
TOTAL	\$2,378	\$50,000	\$35,000	\$25,000	\$25,000	\$25,000	\$27,500	\$189,878
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	<b>Equipment</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Rec.&Parks		Mandate																									
Location:	Rec. Parks Building		Council Goal						X																			
			Dept. Goal	X					x																			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

<b>DESCRIPTION:</b>										<b>PRIORITY IN RELATION TO OTHER PROJECTS</b>									
Kubato Attachments	35,000	Purchase (1 ton) Pick-up Truck w/plow	40,000																
-Side arm mower		Purchase travel van-programming	35,000																
-brush hog & chipper																			
Commercials Fine Mower(2)	50,000																		
	<b>85,000</b>																		
			<b>75,000</b>	Total					<b>160,000</b>										
<b>RATIONALE:</b>																			
Improve Efficiency on green space maintenance																			
<b>OPERATING BUDGET IMPACT:</b>																			

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		\$40,000	\$50,000	35,000	\$ 35,000			\$160,000
TOTAL		\$40,000	\$50,000	\$35,000	\$35,000			\$160,000
<b>FUNDING:</b>								
Current Rev.		\$40,000	\$50,000	\$35,000	\$35,000			\$160,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$40,000	\$50,000	\$35,000	\$35,000			\$160,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Tennis Courts Re-construction</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:    Recreation & Parks			Mandate																									
Location:        Horne Field & Glen Avenue Tennis Courts			Council Goal																									
			Dept. Goal	X																								

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**    Re-Constructing four tennis courts.  
Add one tennis court

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**            ☐

**MEDIUM**      ☒

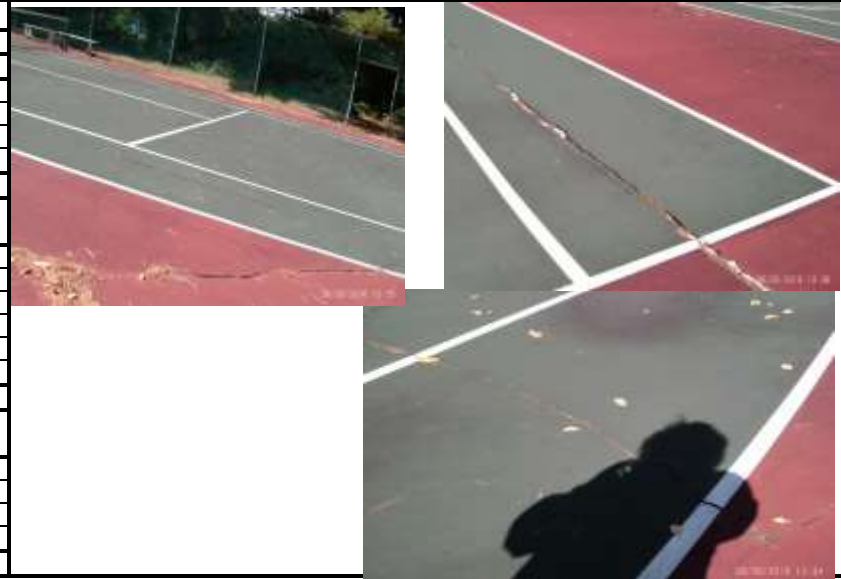
**LOW**            ☐

**RATIONALE:**     Tennis Courts are in very poor condition.    Playing hazard and liability potential.  
Was informed Berlin School Department had to schedule all games in Gorham last season.

**OPERATING BUDGET IMPACT:**            Unclear.    Would need professional estimate.    In gathering information, price could be 200K-220K  
This is not taking in consideration the lack of regular maintenance causing additional costs (see attached)

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		137,500	137,500					275,000
<b>TOTAL</b>		<b>\$137,500</b>	<b>\$137,500</b>					<b>\$275,000</b>
<b>FUNDING:</b>								
Current Rev.		\$137,500	\$137,500					\$275,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		<b>\$137,500</b>	<b>\$137,500</b>					<b>\$275,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: <u>Skate Park</u>  Department: Park & Rec. Maint Location: Central Park		MASTER PLAN INFORMATION: Project listed in MP? no		PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
						1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4							
				Mandate																													
				Council Goal	x					x																							
				Dept. Goal	x					x																							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**   Construct New Skate Park

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**            ☐

**MEDIUM**    ☒

**LOW**            ☐

**RATIONALE:**    New skate to replace the existing skate park which was removed for safety reasons and Substation Upgrade.

**OPERATING BUDGET IMPACT:**

The new concrete skate wil require annual and regular maintenance activities

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		5,000						5,000
<b>TOTAL</b>		<b>\$5,000</b>						<b>\$5,000</b>
<b>FUNDING:</b>								
Current Rev.								
Seg. Funds		5,000						5,000
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		<b>\$5,000</b>						<b>\$5,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Passenger Van</u>						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Rec.&Parks				Mandate																									
Location: Rec. Parks Building				Council Goal					X																				
				Dept. Goal	X				x																				

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**

Passenger van for personnel use year round. Size needed for USDA Summer Meal deliveries

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:**

Currently dependent on generosity of School Department to let us borrow vehicle for summer.  
Meal delivery consists of enough coolers to deliver lunches and snacks to seven sights.  
If Recreation had own vehicle, we also could enhance and/or offer other programs that require transportation.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.		\$18,888						\$18,888
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$18,888						\$18,888
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Fire Alarm System Replacement</u>						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:    Schools				Mandate		X																							
Location:    Brown School				Council Goal																									
				Dept. Goal																									

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Replacement fire alarm panel and alarm system, originally installed 11/26/96

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☒

**MEDIUM**    ☐

**LOW**    ☐

**RATIONALE:**    Brown School fire alarm system is inspected annually. Because of its age, replacement parts are no longer available.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		150,000						150,000
<b>TOTAL</b>		<b>\$150,000</b>						<b>\$150,000</b>
<b>FUNDING:</b>								
Current Rev.		\$150,000						\$150,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		<b>\$150,000</b>						<b>\$150,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25											
Project Name: <u>Hillside, BMS, Main Entrance and Secure Bldg.</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4								
Department:	Schools				Mandate				Council Goal				Dept. Goal				X																			
Location:	Hillside/Central Office/BMS/BHS																																			

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Renovate and redesign a safer public entrance to the main Hillside building and BMS complex  
Includes district office

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:** School safety and security

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		900,000						900,000
TOTAL		\$900,000						\$900,000
<b>FUNDING:</b>								
Current Rev.		\$900,000						\$900,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$900,000						\$900,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25				
Project Name: <u>Fire Alarm System Upgrades</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	
Department:    Schools				Mandate		X																							
Location:    Berlin High School				Council Goal																									
				Dept. Goal																									

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement fire alarm panel and alarm system, originally installed 20-25 years ago

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☒

**MEDIUM**    ☐

**LOW**    ☐

**RATIONALE:**    Berlin High School fire alarm system is inspected annually. Because of its age, replacement parts are no longer available.  
Location of the initiation devices, i.e. pull stations, and the overall coverage is piece meal and not within 6 ft of every exit doorway.  
Smoke detection devices are vastly spread out and vacant in several rooms.  
Detection and annunciation devices are antiquated and fail to meet today's standards.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		225,000						225,000
<b>TOTAL</b>		<b>\$225,000</b>						<b>\$225,000</b>
<b>FUNDING:</b>								
Current Rev.		\$225,000						\$225,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		<b>\$225,000</b>						<b>\$225,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <b><u>BMS restrooms</u></b>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:    Schools			Mandate																									
Location:    Berlin Middle School			Council Goal																									
			Dept. Goal	X																								

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

Renovation of BMS restrooms (2 boys and 2 girls, behind auditorium and in BMS basement)

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH    ☐

MEDIUM    ☒

LOW    ☐

**RATIONALE:**

Plumbing and tile upgrades, vandal-proof stalls

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		35,000						35,000
TOTAL		\$35,000						\$35,000
<b>FUNDING:</b>								
Current Rev.		\$35,000						\$35,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$35,000						\$35,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								

GF-60



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <b><u>BHS Classroom Floors &amp; Abatement</u></b>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:    Schools			Mandate																									
Location:    Berlin High Schools			Council Goal																									
			Dept. Goal	X					X				X								X							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** BHS Classroom Floor replacement, 28 classrooms and asbestos abatement from the mastic

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☒

LOW ☐

**RATIONALE:** Current tile floors are cracking and becoming a hazard. Floors have been replaced as they become unsafe or trip hazzards.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design			\$85,000	\$85,000		\$95,000		\$265,000
Design								
Purch/Const.								
TOTAL			\$85,000	\$85,000		\$95,000		\$265,000
<b>FUNDING:</b>								
Current Rev.								
Seg. Funds								
Borrow								
Federal								
State								
Other			85,000	85,000		95,000		265,000
TOTAL			\$85,000	\$85,000		\$95,000		\$265,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Bus Replacement</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:    Schools			Mandate																													
Location:    Transportation Garage - Hutchins St.			Council Goal																													
			Dept. Goal	X					X								X								X							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**    Bus Replacement for Bus 09,    94,284 miles (9/27/18) (1 of 2 left at 66 passengers, aiming for all 72 passengers)  
 Bus Replacement for Bus 10,    102,654 miles (9/27/18) (1 of 2 left at 66 passengers, aiming for all 72 passengers)  
 Bus Replacement for Bus 11,    117,444 miles ( as of 9/27/18) (1 of 2 left at 66 passengers, aiming for all 72 passengers)

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☒  
**MEDIUM**    ☐  
**LOW**    ☐

**RATIONALE:**    N.H. Dept. of Safety, pupil transportation recommends school buses operate no more than 10 years or not more than 100,000 miles.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.			90,000		90,000		95,000	275,000
TOTAL			\$90,000		\$90,000		\$95,000	\$275,000
<b>FUNDING:</b>								
Current Rev.			\$90,000		\$90,000		\$95,000	\$275,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL			\$90,000		\$90,000		\$95,000	\$275,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?    no		PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>BHS Replacement Windows</u>							1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:    Schools					Mandate																													
Location:        Berlin High School					Council Goal																													
					Dept. Goal	X					X				X																			

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**    BHS replacement windows, original construction 1972

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**        ☐

**MEDIUM**   ☒

**LOW**         ☐

**RATIONALE:**    Original windows are drafty and not energy efficient, crank opening mechanisms are not functional  
                          Some don't lock, thus panels are screwed closed

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.			20,000	20,000				40,000
TOTAL			\$20,000	\$20,000				\$40,000
<b>FUNDING:</b>								
Current Rev.			\$20,000	\$20,000				\$40,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL			\$20,000	\$20,000				\$40,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								

GF-63



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?    no		PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Mini-Vans &amp; Utility truck</u>							1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:    Schools					Mandate										X												X							
Location:    Schools					Council Goal																													
					Dept. Goal	X																												

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement Minivan #2, 2014 Kia Sedonna, 79,042 miles as of 9/27/18  
Replacement pick-up truck, 2005 Ford F350 Superduty,(60,681 miles, 9/27/18) Trade for a superduty dumpbody truck  
Replacement pick-up truck, 2008 Ford F250 Superduty Pickup,(32,440 miles, 9/27/18)

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☒  
**MEDIUM**    ☐  
**LOW**    ☐

**RATIONALE:**    Safety and efficiency

**OPERATING BUDGET IMPACT:**  
Minivan and Dump truck 2021 \$70,000  
Pickup truck 2024 \$55,000

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.				70,000			55,000	125,000
<b>TOTAL</b>				\$70,000			\$55,000	\$125,000
<b>FUNDING:</b>								
Current Rev.				\$70,000			\$55,000	\$125,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>				\$70,000			\$55,000	\$125,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name: <u>Brown School Restrooms</u>					1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Schools		Mandate							
Location:	Brown School		Council Goal							
			Dept. Goal	X			X			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**    Brown School restroom (2) renovations in basement

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH    ☐

MEDIUM    ☒

LOW    ☐

**RATIONALE:**    Fixtures, tiles, stall partitions not very cleanable

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.				50,000				50,000
TOTAL				\$50,000				\$50,000
<b>FUNDING:</b>								
Current Rev.				\$50,000				\$50,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL				\$50,000				\$50,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Hillside/BMS/Marston Fencing</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:    Schools			Mandate																													
Location:    Hillside/BMS/Marston Schools			Council Goal																													
			Dept. Goal	X									X																			

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement of chain link fencing along an alleyway on the side of Hillside School, Willard St. side  
Hillside/Marston playground chain link fence replacement

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH    ☒

MEDIUM    ☐

LOW    ☐

**RATIONALE:**    Safety

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.				45,000				45,000
<b>TOTAL</b>				\$45,000				\$45,000
<b>FUNDING:</b>								
Current Rev.				\$45,000				\$45,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>				\$45,000				\$45,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?    no		PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Brown Resurfacing</u>							1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:    Schools					Mandate																													
Location:        Brown School					Council Goal																													
					Dept. Goal	X									X																			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**   Repaving/resurface the Brown School playground area

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**            ☒

**MEDIUM**       ☐

**LOW**             ☐

**RATIONALE:**    Safety

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.				45,000				45,000
<b>TOTAL</b>				\$45,000				\$45,000
<b>FUNDING:</b>								
Current Rev.				\$45,000				\$45,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>				\$45,000				\$45,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name: <u>BMS Chimney</u>					1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Schools		Mandate				X			
Location:	Berlin Middle School		Council Goal							
			Dept. Goal							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**    BMS Chimney Lining

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☒

**MEDIUM**    ☐

**LOW**    ☐

**RATIONALE:**    Some chipped areas, had some repairs in about 2002

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.				50,000				50,000
TOTAL				\$50,000				\$50,000
<b>FUNDING:</b>								
Current Rev.				\$50,000				\$50,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL				\$50,000				\$50,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION:		PROJECT NEED		PROJECT SCHEDULE		FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b> <u>BHS Science Classrooms</u>			Project listed in MP?    no						1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
Department:    Schools					Mandate																											
Location:        Berlin High School					Council Goal																X											
					Dept. Goal		X																									

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**    Renovation 4 science classrooms with upgraded technology, safety units, work stations

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH            ☒

MEDIUM       ☐

LOW             ☐

**RATIONALE:**    Current science classes have not had replacemnt furniture or equipment since the original construction (1972).  
There is inadequate power stations or lab work stations.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.					250,000			250,000
TOTAL					\$250,000			\$250,000
<b>FUNDING:</b>								
Current Rev.					\$250,000			\$250,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL					\$250,000			\$250,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <b>BHS Lecture Hall</b>  Department:        Schools Location:            BHS Lecture Hall		<b>MASTER PLAN INFORMATION:</b> Project listed in MP?    no		<b>PROJECT</b>		<b>PROJECT</b>				<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
				<b>NEED</b>		<b>SCHEDULE</b>				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4							
				Mandate																													
				Council Goal																													
				Dept. Goal																X													

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**    Renovate Lecture Hall to a modern accoustical presentation and meeting facility

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**            ☒

**MEDIUM**       ☐

**LOW**             ☐

**RATIONALE:**     Lecture Hall has not had upgraded technology or accoustical ceilings or walls, furniture has been damaged and removed on a gradual basis.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.					85,000			85,000
TOTAL					\$85,000			\$85,000
<b>FUNDING:</b>								
Current Rev.					\$85,000			\$85,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL					\$85,000			\$85,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Marston School Doors</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:    Schools			Mandate																		X							
Location:    Marston building			Council Goal																									
			Dept. Goal	X																								

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replace 2 entrance doors to Marston Building

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH    ☒

MEDIUM    ☐

LOW    ☐

**RATIONALE:** Not energy efficient and drafty - Pine St./Courtyard entrance

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.						15,000		15,000
TOTAL						\$15,000		\$15,000
<b>FUNDING:</b>								
Current Rev.						\$15,000		\$15,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL						\$15,000		\$15,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



GF-71

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25				
Project Name: <b>BMS Boiler</b>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	
Department:    Schools			Mandate																										
Location:        BMS			Council Goal																										
			Dept. Goal																							X			

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Remove and replace the HB Smith boiler, burner, breaching and bring the system up to code including engineered drawings.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH    ☐

MEDIUM    ☒

LOW        ☐

**RATIONALE:**    Current HB Smith boiler is 36 years old and has life cycle deterioration

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.							160,000	160,000
TOTAL							\$160,000	\$160,000
<b>FUNDING:</b>								
Current Rev.							\$160,000	\$160,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL							\$160,000	\$160,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



GF-72

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?    no		PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>BHS Road Construction</u>							1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:    Schools					Mandate																													
Location:        Berlin High School					Council Goal																													
					Dept. Goal																									X				

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**    Construction of access road behind Berlin High School

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH        ☒

MEDIUM    ☐

LOW          ☐

**RATIONALE:**    An access road construction behind Berlin High School for fire and safety access  
                          Creation of a separate entrance to Mini-Mounties pre-school program with an outdoor play area.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.							350,000	350,000
TOTAL							\$350,000	\$350,000
<b>FUNDING:</b>								
Current Rev.							\$350,000	\$350,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL							\$350,000	\$350,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								

GF-73



# CITY OF BERLIN, NH

## 2020 - 2025 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Phase 2 I &amp; I Reductions</u>			Mandate		Council Goal		Dept. Goal		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:    Waste Water Treatment																																
Location:    10 Shelby Street							x		x				x				x															

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

#### DESCRIPTION

Reduce I&I to Treatment Plant

#### PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☒

MEDIUM ☐

LOW ☐

#### RATIONALE

#### OPERATING BUDGET IMPACT

#### FINANCIAL PLAN

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
EXPENDITURES								
Design								
Management								
Equipment								
Construction								
TOTAL		\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000			\$ 240,000
FUNDING								
Current Rev.		\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000			\$ 240,000
Seg. Funds	\$ 240,000							\$ 240,000
Borrow								
Federal								
State								
Other	\$ 240,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000			\$ 480,000
TOTAL	\$ 240,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000			\$ 480,000
OPERATING BUDGET IMPACT								
Personnel								
Non-Personnel								
Capital								
TOTAL								

(MAP OR PLAN OF PROJECT OR BOTH)

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED		FY20				FY21				FY22				FY23				FY24				FY25			
			SCHEDULE		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Project Name: <u>Utility Mapping</u>			Mandate																									
Department: Waste Water Treatment			Council Goal																									
Location: Various			Dept. Goal		x				x				x				x				x							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

Map General Fund utilities and other assets by gps for importation in gis  
(storm drain lines, signage, retaining walls, etc...)

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

**RATIONALE:**

Update mapping in comprehensive GIS

MEDIUM ☐

LOW ☐

**OPERATING BUDGET IMPACT**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	Total
<b>EXPENDITURES:</b>								
Design								
Management								
Equipment								
Construction								
TOTAL		\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 35,000
<b>FUNDING:</b>								
Current Rev.		\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 35,000
Seg. Funds	\$ 7,320							\$ (7,320)
Borrow								
Federal								
State								
Other								
TOTAL	\$ 7,320	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 27,680
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



CITY OF BERLIN, NH 2020 - 2025 CIP Project Description	
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GENERAL PROJECT DATA:		MASTER PLAN INFORMATION:		PROJECT NEED	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Sanitary Line Replacement</u>		Project listed in MP?		SCHEDULE	1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
Department: Waste Water Treatment		NO		Mandate																								
Location: Various				Council Goal																								
				Dept. Goal	x				x				x				x				x				x			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

<b>DESCRIPTION:</b> Remove and replace old sewer lines throughout the city Sanitary Sewer lines that were not replaced in the Sewer Separation Project of 1979/1980 (Some date back to the 1930's and 1940's)	<b>PRIORITY IN RELATION TO OTHER PROJECTS</b>  <div> <div>HIGH</div> <div>X</div> </div>
---	--

Upper Hillsboro St	\$120,000	11th St	\$50,000		
Main Street structures	\$150,000	Willard St	\$70,000		
Goebel Street	\$120,000	Pleasant St structures	\$140,000	MEDIUM	<input type="checkbox"/>
Viking Street	\$70,000	Norway St	\$60,000	LOW	<input type="checkbox"/>
Sweden Street	\$60,000				
	<b>\$520,000</b>		<b>\$320,000</b>		<b>\$840,000</b>

DESCRIPTION	PRIORITY IN RELATION TO OTHER PROJECTS
Remove and replace old sewer lines throughout the city	

Sanitary Sewer lines that were not replaced in the Sewer Separation Project of 1979/1980  
(Some date back to the 1930's and 1940's)

Upper Hillsboro St	\$120,000	11th St	\$50,000	
Main Street structures	\$150,000	Willard St	\$70,000	<b>MEDIUM</b>

Goebel Street	\$120,000	Pleasant St structures	\$140,000	
Viking Street	\$70,000	Norway St	\$60,000	LOW

**RATIONALE:**

## OPERATING BUDGET IMPACT

## FINANCIAL PLAN

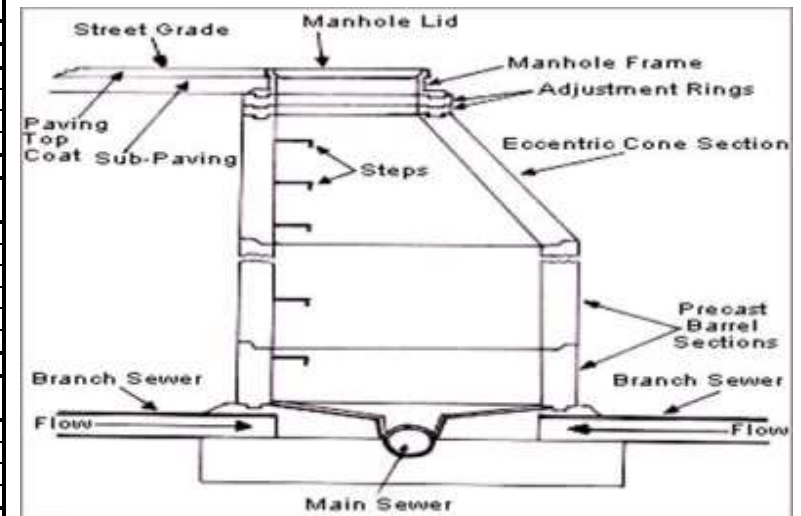
[illegible]

**FUNDING:**

[illegible]

**OPERATING BUDGET IMPACT:**

Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		FY20				FY21				FY22				FY23				FY24				FY25			
				SCHEDULE	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Project Name:	<u>Security Fence Replacement</u>	No	Mandate	x																								
Department:	Pollution Control Facility		Council Goal																									
Location:	BPCF Grounds		Dept. Goal	x																								

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replace existing and missing Perimeter Security Fencing

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** Current Fencing is almost 40 years old and is fully depreciated. More than half of the fence has been damaged over the years from snow removal practices, and wear and tear. Over 200 feet of fencing has been removed for snow storage that should be replaced.

**OPERATING BUDGET IMPACT:**

Reduced liability to the threat of vandalism, theft, but more importantly to the safety of our community.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	Total
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		\$ 100,000						\$ 100,000
<b>TOTAL</b>		<b>\$ 100,000</b>						<b>\$ 100,000</b>
<b>FUNDING:</b>								
Current Rev.		\$ 100,000						\$ 100,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		<b>\$ 100,000</b>						<b>\$ 100,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital		\$ 100,000						\$ 100,000
<b>TOTAL</b>		<b>\$ 100,000</b>						<b>\$ 100,000</b>



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25				
Project Name:	<u>Upgrade WWTF Sewer Ejection Station</u>		Mandate			1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
	<u>Admin. Building</u>		Council Goal																										
Department:	Waste Water Treatment		Dept. Goal		x	x	x	x	x																				
Location:	Admin. Building Pump Room																												

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION**

Comprehensive upgrade of existing pump station including two new submersible pumps.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**RATIONALE**

Current Ejector pumps are about to fail and can't be replaced due to Phase II upgrade pipeing obstructions. Pumps will need to be disassembled in wet well and removed piece by piece. Replacing with like pumps piece by piece in wet well is illadvised.

**MEDIUM** ☐

**LOW** ☐

**OPERATING BUDGET IMPACT**

Replacing pumps with a servicable pump configuation before failure could save hundreds of thousands of dollars.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
EXPENDITURES								
Design		\$ 5,000						\$ 5,000
Management		\$ 15,000						\$ 15,000
Equipment		\$ 50,000						\$ 50,000
Construction		\$ 30,000						\$ 30,000
TOTAL		\$ 100,000						\$ 100,000
FUNDING								
Current Revenue		\$ 100,000						\$ 100,000
Segregated Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$ 100,000						\$ 100,000
OPERATING BUDGET IMPACT								
Personnel								
Non-Personnel								
Capital		\$ 100,000						\$ 100,000
TOTAL		\$ 100,000						\$ 100,000





## CITY OF BERLIN, NH

### 2020 - 2025 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name:	<u>Upgrade Control Panels &amp; VFD at Armory &amp; Dairy Bar Pump Stations</u>				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Waste Water Treatment		Mandate							
Location:	Pump Station Control Panels		Council Goal							
			Dept. Goal		x	x x x x				

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

#### DESCRIPTION

Work with System Integrator to design replacement Control Panels to control 2 Pumps in Wetwell based on flow, 2 new Variable Frequency Drives, Radio and support equipment for Telemetry to our Main Plant for Alarms and remote control capabilities at 2 Pump Stations.

#### PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☒

LOW ☐

#### RATIONALE

Current US Filter Control Panels were put in service in 2000 when these Pump Stations were completely rebuilt. They are reaching the end of their dependable service life and need modern equipments installed. Radio Telemetry will increase our ability to monitor and control these stations from remote locations through our SCADA system at the Main Plant. The Variable Frequency Drives are of the same vintage and should be replaced with new Allen-Bradley's for commonality of equipments. familiarity and ease of Maintenance.

#### OPERATING BUDGET IMPACT

Modernizing this equipment gives us all the advantages of technology: familiarity, ease of finding replacements, and new capabilities such as Remote Telemetry, Energy Efficiency, more Operating information and easier-to-obtain information when troubleshooting.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
EXPENDITURES								
Design	\$ 3,000							\$ 3,000
Management		\$ 15,000						\$ 15,000
Equipment		\$ 85,000						\$ 85,000
Construction		\$ 30,000						\$ 30,000
TOTAL	\$ 3,000	\$ 130,000						\$ 133,000
FUNDING								
Current Revenue		\$ 130,000						\$ 130,000
Segregated Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$ 130,000						\$ 130,000
OPERATING BUDGET IMPACT								
Personnel								
Non-Personnel								
Capital		\$ 130,000						\$ 130,000
TOTAL		\$ 130,000						\$ 130,000



# CITY OF BERLIN, NH

## 2020 - 2025 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name:	Modernize Alarm system at Pump Stations				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Waste Water Treatment		Mandate							
Location:	Pump Station Control Panels		Council Goal							
			Dept. Goal		x	x x				

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

#### DESCRIPTION

Work with System Integrator to replace existing Telephone alarm circuits with new Radio Telemetry equipment that could hit existing Radio Repeater on Cates Hill and send more detailed Alarm indications from Devens Street Pump Station.

#### RATIONALE

Current Telephone system of BANA circuits is obsolete: parts are no longer available and no one knows how to work on this system. Modern Radio Telemetry will transmit to an existing Repeater on Cates Hill and to an existing receiver at the Main Plant to relay Alarms. Further, more specific Alarms can be sent out and received so that response and troubleshooting of problem(s) can be expedited.

#### OPERATING BUDGET IMPACT

Relieve confusion about who to call for service help. Allow for remote troubleshooting or in planning response to Alarm. Capture real-time remote data into our SCADA system for recording and analysis

#### PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☒

LOW ☐

#### FINANCIAL PLAN

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
EXPENDITURES								
Design			\$ 3,000					\$ 3,000
Management								
Equipment			\$ 12,000					\$ 12,000
Construction			\$ 5,000					\$ 5,000
TOTAL			\$ 20,000					\$ 20,000
FUNDING								
Current Revenue			\$ 20,000					\$ 20,000
Segregated Funds								
Borrow								
Federal								
State								
Other								
TOTAL			\$ 20,000					\$ 20,000
OPERATING BUDGET IMPACT								
Personnel								
Non-Personnel								
Capital			\$ 20,000					\$ 20,000
TOTAL			\$ 20,000					\$ 20,000



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP? NO	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name:	<u>Install (UPS) Uninterruptible Power Supply for RAS Box</u>				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Waste Water Treatment		Mandate							
Location:	Treatment Plant		Council Goal							
			Dept. Goal	x	x	x	x			

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION**

Install Uninterruptible Power Supply (back up Power) for automatic RAS control Valves in control box outside. Need to provide backup power for 3 Valves, so they can be closed remotely when Power is lost.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☒

**LOW** ☐

**RATIONALE**

These Valves drain settled sludge, each from one of our 3 Secondary Clarifiers. In the event of a Power failure these Valves would hold the last position they were in and allow hundreds of gallons of Sludge into the RAS tank, without Power for the Pumps to withdraw it. Sludge would quickly overflow the Tank. With Power available a command could be sent from a PLC (that has UPS backup) that would call these Valves to close quickly and prevent a spillage.

**OPERATING BUDGET IMPACT**

Clean-up costs from a spillage would be eliminated. Operators could concentrate on finding and fixing the problem and re-establishing power back to the Plant.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES</b>								
Design			\$ 2,500					\$ 2,500
Management			\$ 1,500					\$ 1,500
Equipment			\$ 30,000					\$ 30,000
Construction			\$ 5,000					\$ 5,000
TOTAL			\$ 39,000					\$ 39,000
<b>FUNDING</b>								
Current Rev.			\$ 39,000					\$ 39,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL								\$ 39,000
<b>OPERATING BUDGET IMPACT</b>								
Personnel								
Non-Personnel								
Capital			\$ 39,000					\$ 39,000
TOTAL			\$ 39,000					\$ 39,000



(TH)

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Project Name: <u>Fill Drainage Ditch</u>			Mandate	x																									
Department: Pollution Control Facility			Council Goal																										
Location: BPCF Yard			Dept. Goal	x											x														

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Install Man Hole at each end of Ditch and run Pipe between Man holes. Back fill to level grade.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☒

LOW ☐

**RATIONALE:** Current Landscape with swale creates a safety hazard,(one employee drove a zero turn mower into swale by accident and nearly cut off his leg). Another Incident involved a city truck sliding on the ice and nearly falling in the swale.

**OPERATING BUDGET IMPACT:**  
 Reduced Safety Liability increased Snow Storage Capacity.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	Total
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.				\$ 34,500				\$ 34,500
TOTAL				\$ 34,500				\$ 34,500
<b>FUNDING:</b>								
Current Rev.				\$ 34,500				\$ 34,500
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL				\$ 34,500				\$ 34,500
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital				\$ 34,500				\$ 34,500
TOTAL				\$ 34,500				\$ 34,500



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Replace Boiler Administration Building</u>			SCHEDULE		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department: Pollution Control Facility			Mandate		x																							
Location: Boiler Room			Council Goal																									
			Dept. Goal		x								x		x		x											

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Estimate and Resize Boiler for existing Heat Loadings; Replace

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☐

LOW ☒

**RATIONALE:** Current Boiler is almost 20 years old when it will be fully depreciated; modifications were made to Building and heating and ventilation system during Phase II Upgrade in the interest of Energy Efficiency and replacing Boiler will complement and complete these improvements .

**OPERATING BUDGET IMPACT:**  
 Reduced Fuel Usage and Energy Efficiency.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	Total
<b>EXPENDITURES:</b>								
Pre-Design								
Design	\$ 3,000							\$ 3,000
Purch/Const.				\$ 90,000				\$ 90,000
TOTAL	\$ 3,000			\$ 90,000				\$ 90,000
<b>FUNDING:</b>								
Current Rev.				\$ 90,000				\$ 90,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL				\$ 90,000				\$ 90,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital				\$ 90,000				\$ 90,000
TOTAL				\$ 90,000				\$ 90,000



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Modernize Devens Street Pump Station</u>							1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4					
Department: Waste Water Treatment			Mandate																													
Location: 52 Shelby Street			Council Goal																													
			Dept. Goal				x												x x x x													



# CITY OF BERLIN, NH

## 2020 - 2025 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name:	<u>Replace Gravity Thickener Covers with 2 new Aluminum Domes</u>				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Waste Water Treatment		Mandate							
Location:	Gravity Thickeners		Council Goal							
			Dept. Goal	x					x x x	

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

#### DESCRIPTION

Replace original Fiberglass cover structures with new Aluminum domes, similar in appearance to other 5 domes installed in our upgrade project.

#### PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☐

LOW ☒

#### RATIONALE

Original covers are made of fiberglass and are fraying and cracking; their appearance is poor and do not resemble our new domes. They are fully depreciated. Also they do not meet current roof loading requirements. Overhead clearance inside existing covers limits working ability for daily routines. Domes protect the equipment and employees working there against extreme cold weather.

#### OPERATING BUDGET IMPACT

Overhead clearance issue will be corrected; good protection from severe weather will be provided. Their appearance will correspond with new Domes. Excluded from our upgrade project by Value Engineering recommendations, these now have to be purchased out of Capital Budget.

FINANCIAL PLAN								
	Prior	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
EXPENDITURES								
Design	\$ 2,500							
Management						\$ 1,000		\$ 1,000
Equipment						\$ 100,000		\$ 100,000
Construction						\$ 10,000		\$ 10,000
TOTAL	\$ 2,500					\$ 111,000		\$ 111,000
FUNDING								
Current Rev.						\$ 111,000		\$ 111,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL						\$ 111,000		\$ 111,000
OPERATING BUDGET IMPACT								
Personnel								
Non-Personnel								
Capital						\$ 111,000		\$ 111,000
TOTAL						\$ 111,000		\$ 111,000



# CITY OF BERLIN, NH

## 2020 - 2025 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP? NO	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	<b>Modernize Dead River (Bass Shoe) Pump Station</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Waste Water Treatment		Mandate																									
Location:	200 Jericho Road		Council Goal																									
			Dept. Goal						x																			

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

Comprehensive upgrade of the existing Pump Station, including extending sewer NW along Jericho Road

#### DESCRIPTION

Upgrade Connecting Sewer and Pump Station to Wright-Pierce Technical Memorandum recommendations of 8/8/2017.

This would be a comprehensive upgrade of the existing Pump Station.

#### RATIONALE:

Upgrade 40 year old Infrastructure to modern standards and put Pump Station in condition for likely growth from proposed Campground and tourism developments along Jericho Road.

#### PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☐

LOW ☒

#### OPERATING BUDGET IMPACT

Medium Impact unless Cash Flow is a problem.

#### FINANCIAL PLAN

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES</b>								
Design	\$ 15,000						\$ 10,000	\$ 10,000
Management							\$ 180,000	\$ 180,000
Equipment							\$ 230,000	\$ 230,000
Construction							\$ 280,000	\$ 280,000
TOTAL	\$ 15,000						\$ 700,000	\$ 700,000

#### FUNDING

Current Rev.							\$ 700,000	\$ 700,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL							\$700,000	\$ 700,000

#### OPERATING BUDGET IMPACT

Personnel								
Non-Personnel								
Capital							\$ 700,000	\$ 700,000
TOTAL							\$700,000	\$700,000





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE		FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Runway 18 36 Pavement Maintenance &amp; Marking</u>								1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Berlin Regional Airport				Mandate		X		X																							
Location:				Council Goal																											
				Dept. Goal																											

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Runway 18 36 Pavement Maintenance and Marking  
Tree and Brush Removal, Replace two marking Signs.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** Existing pavement experincing areas of gaps and separation.  
Existing pavement markings are fade and need to be repainted  
Two faded runway sings need replacing.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.		\$30,000						\$30,000
Seg. Funds								
Borrow								
Federal		\$600,000						600,000
State		30,000						30,000
Other								
TOTAL		\$660,000						\$660,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Hazard Beacon Line Clearing</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Berlin Regional Airport			Mandate		X	X		X	X																			
Location: 800 East Side River Road, Milan			Council Goal																									
			Dept. Goal	X																								

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Remove brush and trees from the beacon line right-of-way lines to ensure access and proper operation of the hazard beacons. This project has a projected start up in 2019. To clear all 6 hazard beacon lines will require a multi year project. The 2 worse lines will be done first.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** The Hazard beacon lines have become overgrown and must be cleared to properly maintain the operation of the beacons.

**OPERATING BUDGET IMPACT:** The hazard clearing part of the project should be 5% of the project cost

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
EXPENDITURES:								
Pre-Design								
Design			50,000					50,000
Purch/Const.			250,000					250,000
TOTAL			\$300,000					\$300,000
FUNDING:								
Current Rev.			\$15,000					\$15,000
Seg. Funds								
Borrow								
Federal			\$270,000					270,000
State			15,000					15,000
Other								
TOTAL			\$300,000					\$300,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								

(MAP OR PLAN OF PROJECT OR BOTH)

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Ramp Expansion &amp; Hangar Alley Rehab.</u>						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Berlin Regional Airport				Mandate																									
Location:				Council Goal																		x x				x x			
				Dept. Goal	X																								

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

Expand the ramp area at the Berlin Airport and reconstruct the pavement on Hangar Alley.

This project would include the area east of Hangar Alley

The new area would be for additional hangars, tie-downs and an area to park aircraft

This is a 2 year project.

**RATIONALE:**

(Cost/Benefit, Need and/or Service Standard)

As the Airport becomes busier the need for new hangars and increased ramp area will be necessary.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☐

LOW ☒

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.			\$27,778	\$50,000				\$77,778
Seg. Funds								
Borrow								
Federal			400,000	1,000,000				1,400,000
State			27,778	50,000				77,778
Other								
TOTAL			\$455,556	\$1,100,000				\$1,555,556
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>A V Fuel Storage Tank</u>						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Berlin Regional Airport				Mandate		X X				X X																			
Location: 800 East Side River Road Milan				Council Goal																									
				Dept. Goal	X																								

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Replace existing fuel storag tankwith new 10,000 gallon tank

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☒

**LOW** ☐

**RATIONALE:**

100LL tank will need to be replaced due to being more then 20 years old.  
Existing 100LL tank was installed in 1996

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.			\$16,667					\$16,667
Seg. Funds								
Borrow								
Federal			\$300,000					300,000
State			16,667					16,667
Other								
TOTAL			\$333,334					\$333,334
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Terminal Building Replacement</u>				Mandate	X																												
Department: Berlin Regional Airport				Council Goal																													
Location:				Dept. Goal																													

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement of existing Terminal Building. This building is atleast 74 years old and needs many upgrades.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:**

Just replacing the HVAC in the existing terminal building will be about the same cost as replacing the whole building with a new one.  
The FAA/State will only reimburse 50% on a HVAC replacement , compared to 95% on a brand new building.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.			\$19,500					\$19,500
Seg. Funds								
Borrow								
Federal			\$350,000					350,000
State			19,500					19,500
Other								
TOTAL			\$389,000					\$389,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:							1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4					
Department:			Mandate												x																	
Location:			Council Goal																													
			Dept. Goal																x													
Master Plan Update and Wildlife Hazard Assessment																																
Airport																																
800 East Side River Road, Milan																																

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Update our 2005 Master Plan and reconstruct the pavement on Hanagar Alley  
Conduct a Wildlife Hazard Assessment.

**OPERATING BUDGET IMPACT:**  
5% of total project cost

**OPERATING BUDGET IMPACT:**  
5% of total project cost

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐  
**MEDIUM** ☐  
**LOW** ☒

**RATIONALE:**  
(Cost/Benefit, Need and/or Service Standard)  
As the Airport becomes busier the need for new hangars and increased ramp area will be necessary.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.				\$8,333				\$8,333
Seg. Funds								
Borrow								
Federal				150,000				150,000
State				8,333				8,333
Other								
TOTAL				\$166,666				\$166,666
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



# City of Berlin, NH

## City Manager's Office



Date: December 6, 2018

To: Mayor and Council

From: Jim Wheeler, City Manager

Subject: Six Year Capital Improvement Plan

Enclosed is the proposed Six Year Capital Improvement Plan (CIP) for FY 2020 through FY 2025 for the City of Berlin which was approved by the Planning Board at their December 4, 2018 meeting. The CIP is an important budget document for the City in that it should enable the City to look into the future with respect to its plans and finances and set a path for the future that works within the City's financial condition and allows the City to achieve its goals. If the CIP is properly developed over time, the actions and goals which stem from it will become much more far-reaching than the Annual Operating Budget (AOB). Our ideal is to let the Annual Operating Budget be an annual means of implementing the direction set by the Mayor and Council with the CIP. This CIP is submitted to you for your review, adjustment and approval.

CIP's should not be thought of as something separate from the regular budgeting process. The CIP review and update should simply precede the operating budget each year so that the next year's capital projects are the latest thinking possible. This process should follow the adoption of the operating budget each year. The first year of the updated CIP is then proposed for funding in the operating budget for the next year.

### Capital Project Definition

A line must be drawn between the larger capital items which get included in the CIP (and then subsequently in the capital portion of the annual operating budget) and the smaller capital items which don't meet this definition. These small items are normally included in accounts referred to as minor capital items in the operating section of the annual operating budget. For the purposes of this CIP, *generally, the definition of a capital project is any item or project which is expected to be \$10,000 or greater in cost and have a life expectancy of at least three years.* This may include certain large projects or funding set aside which is not traditionally thought of as capital in nature but also are not typically thought of as annual operating expenditures either. An example of this type of project is a major city revaluation effort which do not occur every year.

### Capital Inventory

It is our goal to capture all the major public projects that are contemplated in the community in this CIP. Theoretically it is one place where one can go to see everything that is contemplated or proposed for the future. You can also see how it is proposed to be funded. The amounts listed for each project may not be hard estimates, but hopefully are generally in the correct order of magnitude. Estimates are firmed up over time. Occasionally unanticipated funding opportunities or unique circumstances may support a case for a project that is not anticipated in the CIP, however, this should be in a minority of circumstances.

### City Funds

It is important to note that the City government is broken down financially into a number of separate funds. This CIP, therefore, is broken down into separate City Funds as well. The first and by far the largest of these funds is the General Fund. This Fund includes most of the operating Departments of the City including the School Department. The largest source of revenue to support this fund is the property tax along with education aid from the State which recognizes that Berlin is one of the most property poor municipalities in the state. Not surprisingly this Fund tends to receive the most attention at budget time.

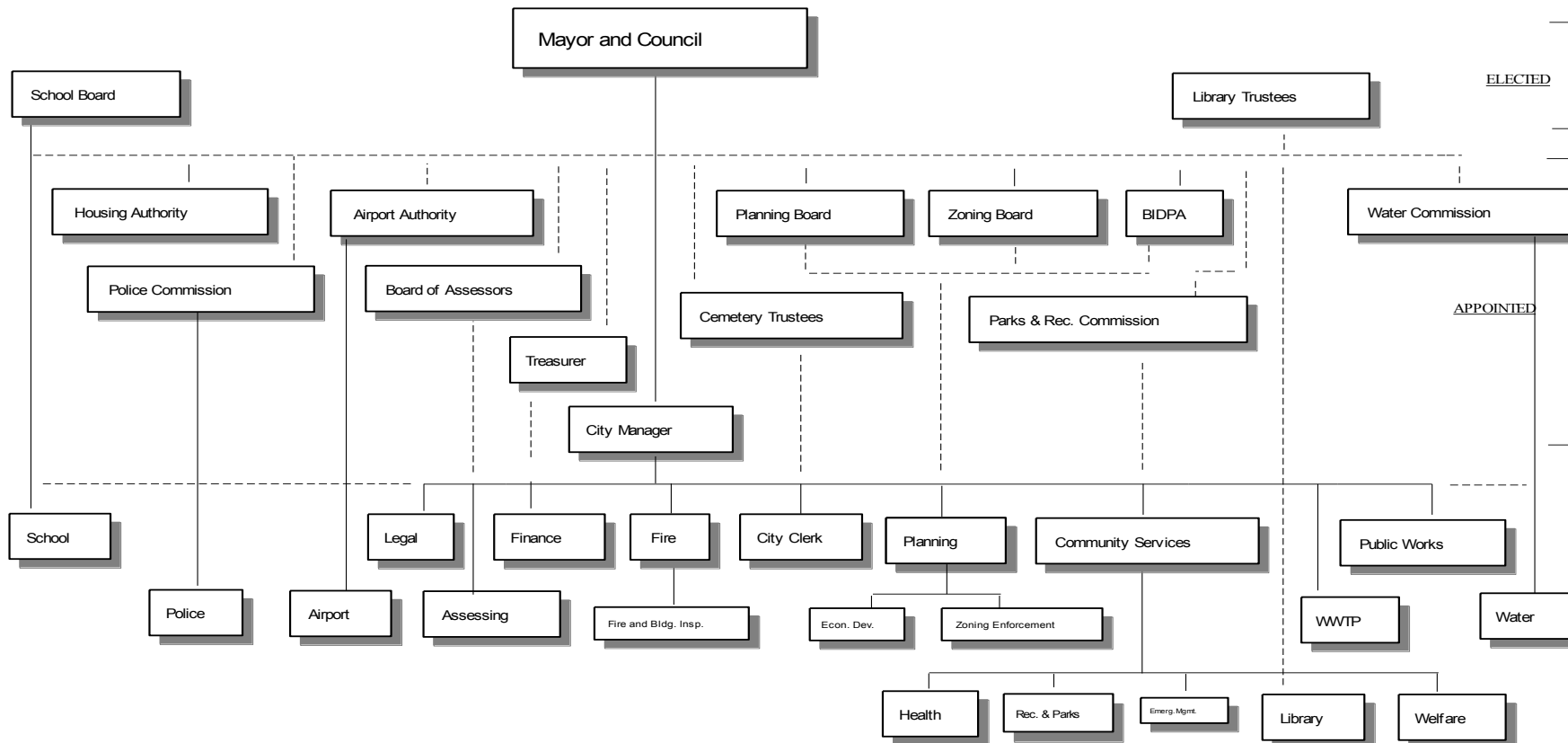
The Sewer Fund, the Berlin Regional Airport, the Berlin Industrial Development and Park Authority (BIDPA), are all examples of separate funds which may have projects in the Six Year CIP and which are treated financially as if they are separate businesses from the General Fund. These other Funds normally have their own sources of revenue and are not generally supported by the property tax. If they run short of funds for some reason however, then it is likely that any deficit in these funds would have to be supported by the General Fund.

### Organization and What City Departments Do

It is important for people both within and outside of the City government to understand how it is organized. It is also important for the City Council and citizenry to have an understanding of what services City Departments provide. The chart on the next page is an organization of the City government followed by listings of most of the services provided by the various Departments of the City.



# City of Berlin Organization Chart



### **Schools**

- Educate children -- K-12
- Vocational education
- Special education
- High School has a high school component and vocational function.
- Operate transportation system w/ 8 buses
- Business management services
- Education, serves Berlin, Milan and small amount from Errol. About 140 from Milan in grades 7-12.
- Internal services with nursing services.
- Fields are maintained by Parks & Rec primarily used by the schools.
- Ice time from the arena, separate.
- Open the buildings for health related functions.
- Operate school sport functions
- Building Management for 6 buildings

### **Police Department**

- Safety and security for the community
- Seek arrest and prosecution of offenders
- Juvenile efforts criminal and non-criminal efforts
- Crime prevention programs
  - Officer Friendly
  - bicycle safety
  - DARE, drugs
  - community policing
  - Neighborhood watch
  - Workplace violence
  - protection of the elderly
  - Business checks and home checks.
- Traffic & traffic control, accident investigation.
- Work with health department with issues.
- Work with snow removal efforts.
- Patrol officers keep streets safe.
- Do all animal control.
- Transporting for mental health.
- Investigate Fires with Fire Dept.
- Dispatch all emergency services, police, fire, ambulance, PWD, BWV, emergency management
- Make referrals on the weekend for welfare, for Berlin and Milan.
- Crossing guards and school safety and School Resource Officer (SRO).

### **Fire Department**

- Provide fire suppression

- Fire prevention;
  - Code enforcement;
  - Building inspector
  - Life safety inspections
  - Plans review.
  - Meet with building owners, developers.
- Response services; mutual aid.
- Minimal Hazmat.
- Individuals trained in the department.
- Water rescue; oil spill in the river.
- High angle rescue with Mt. Forist in the boundaries.
- Fire investigations with PD and State Fire Marshall.
- Work with PWD.
- Incident data collections - need to report each incident.
- Training
- Rescue animals.
- Forestry permits
- Permits for alarm systems, sprinklers.
- Business management
- Emergency Management
  - Planning
  - Fund administration
  - Plan development
  - Publicity
  - Equipment
  - Assessment
  - Community resources
  - Training
  - Grants
  - Risk management
  - Committee development
  - Committee management
  - Emergency response
  - Networking
  - Publicity and education

### **Public Works Department**

- Street maintenance
- Cleaning
- Traffic sign maintenance & installation
- Vehicle maintenance
- Street striping

- Storm sewer maintenance
- Sanitary sewer maintenance
- Snow removal
- Bridge maintenance
- Solid waste collection
- Closed landfill maintenance
- Building maintenance
- Fuel oil gasoline distribution
- Cemetery maintenance
- Election set up and break down
- Airport maintenance
- Special project construction
- Parks maintenance
- Maintenance, courthouse, library, city hall
- Assist with community events
- Business management
- Provide services for other departments
- Engineering & misc.
  - Construction inspection
  - Administer street opening contract
  - Administer various construction contract ( road restoration, landfill closure, WWTP upgrades, sewer system upgrades)
  - Special project planning, administration constructions
  - Tendency to get involved with anything & everything
  - Record drawing depository
  - Subdivision site plan review
  - Minor construction surveying
  - Landfills post closure monitoring
  - Street addressing
  - Sewer abatement

### **Wastewater Treatment Plant**

- Treatment plant and pump station operation and management
- EPA state permit
- Process control
- Sludge disposal
- Septage receiving and billing -
- Business management
- WWTP capital improvement plan

### **Cemeteries**

- Trustees hire individual to do maintenance.
- City Clerk sells the lots on 4 cemeteries.

### **Airport**

- Provides access to air service for this region
- Rental cars.
- Dispense fuel for air services
- Negotiate leases and provide information to flying public, pilots and tenants
- Airport is there for any emergency as well as search and rescue in the White Mountains.
- Business, recreation, tourism.
- Marketing
- Building and grounds maintenance
- Snow plowing in the winter.
- Interact and work with the State and FAA.

### **Library**

- Provide books for children & adults; audio cassettes; videos; magazines; research material, CD's; newspapers,
- Services
- Internet access.
- Micro film readers, magnifying reader, reference,
- NHSL data bases,
- inter library loan,
- NHSL articles express, large spring books,
- NH state law books
- Reading corner, children's story hour and summer reading program.

### **Recreation**

- Special event programming
- 4-season adult & youth programs
- Gym rental
- Special Olympics
- Transportation
- Interdepartmental programs
- Election location
- Emergency shelter
- Volunteer recognition
- Private facility
- Support outside athletic league
- Community support
- Business management

## **Community Services Group**

### **Welfare Department:**

- Administer public assistance;
- Make home visits as necessary.
- Assist people in applying for other assistance; work with other towns; awareness of laws;
- Workfare Program
- Recoup money where feasible;
- Maintain statistics; budget; payroll.
- External, work with other departments; work with health the most.
- Claimer of unclaimed bodies.
- Administer accounts receivable

### **Health Officer**

- Animal Complaints
- Housing Complaints

### **Housing**

- Disposition of tax deeded properties

## **City Clerk**

- Vital records
- Dog licenses;
- Issue marriage licenses
- Secretary to Mayor and Council
- Regular meeting agenda
- Minutes
- Research, maintain code updates
- Issue licenses for junk yards - \$25
- Taxi cab operator licenses - \$25
- Issue video licenses, \$10 per machine
- Vendor peddler license
- Hunting/fishing licenses
- Permits for road tolls, raffles; no money involved
- Parades, sidewalk sale gets permission.
- Record and file documents: articles of agreement kept on file for \$5
- New poles (PSNH, telephone) license fee set at \$10
- File contracts
- Wetland permits \$5
- File deeds, leases and agreements
- File UCC's.
- File tax liens and hospital lien, \$15.

- Administer oaths to new board members.
- Fish and game licenses
- Board or commission list if there is a vacancy.
- Oversee building maintenance for City Hall
- Coordinate elections.
- Maintain city cemeteries in coordination with Cemetery Trustees
- Register Voters
- Maintain Voter Checklists
- Supervise Election Staff (44)
- Genealogy Research
- Issue Birth Certificates
- Issue Death Certificates
- Monthly Reports to Division of Vital Records
- Monthly Fish & Game Report
- File/Vault Records for other City Departments
- Notarize Documents
- Weekly Account Reconciliation
- Sell Cemetery Lots
- Maintain Cemetery Records
- Secretary/bookkeeper to Cemetery Trustees
- Post and Record Minutes of Cemetery Trustee Meetings

### **Planning**

- Land use planning
- Master plan
- Zoning ordinance
- Site plan/subdivision
- Planning board support
- Occasional ZBA support
- Community development planning
- Main Street Program, AVER, BIDPA (new) support
- Housing authority is another political subdivision and work closely together
- Work with neighborhood reinvestment committee.
- Zoning -- provide support as necessary; handle day to day zoning issues; contracted zoning officer 2 to 3 hours per week
- Grants, board training
- CIP

### **Finance**

- Motor vehicle registrations
- Property tax billing and collection
- Sewer billing and collection
- Tax liens and tax deed takings

- Daily cash receipts; daily cash reconciliation and deposit.
- Monthly reconciliation of accounts;
- Daily monthly and annual reports for state agencies, DRA, DMV.
- Requests for individual property tax information.
- Fuel accounts; process transactions; monthly billing
- Central Services Internal Billing: telephone, photocopies, office supplies, postage
- Reconcile Financial statement to bank statement
- Process incoming and outgoing mail
- Bank daily deposits
- Enroll new employees
- Process and record payroll
- Federal and state reporting of payroll info
- Payroll/benefits
- Accounts payable
- HR record keeping and employee information
- Monthly financial reporting to council and department heads
- Acquire and manage the annual financial audit
- Prepare annual reporting to the DRA
- Prepare for tax rate setting
- Budgetary functions: monitor the budget, analyze accounts, identify problem area
- Long range revenue and expenditure forecasting
- Cash flow projections
- Manage capital assets in accordance with GASB34.
- Risk Management – acquire and manage city insurance
- Manage city investments
- Set and maintain financial standard and practices for all departments

### **Assessing**

- Assess all City properties in accordance with State law
- Carry out regular field measuring, listing and update work
- Maintain assessing records
- Answer questions of the public
- Handle and process abatement requests
- Handle and process exemptions
- Support the Board of Assessors
- Assist Finance Dept. with tax rate setting
- Provide property information to other Depts.
- Interact with and make reports to the State
- Carry out revaluations and updates as necessary
- Coordinate contracted services



CITY OF BERLIN								
2020-2025 Capital Improvement Program								
FY 2020 Projects								
DEPT	PROJECT #	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL FUNDING
GENERAL FUND								
ASSESSING	GF-1	Assessing Contract & Utility Valuation	20000					20000
CITY CLERK	GF-2	City Hall Elevator	100000		900000			1000000
FIRE	GF-3	Engine One Replacement	126,841					126,841
FIRE	GF-4	Lease Purchase Ladder One	206,000					206,000
FIRE	GF-5	Repair Repoint Masonry	32,200					32,200
FIRE	GF-6	Replacement Windows	11,600					11,600
FIRE	GF-7	Replacement Roof on Main Station	23,455					23,455
FIRE	GF-8	FD Addition	463,500					463,500
FIRE	GF-9	Replacemnt SCBAs	7,395		140,505.00			147,900
FIRE	GF-10	FF Protective Clothing		80,000.00				80,000
FIRE	GF-11	Demo & Repair Spare Apparatus Bldg	55,000					55,000
FIRE	GF-12	Replacement of Hurst Tool	1,760		33,440.00			35,200
FIRE	GF-13	Apparatus Floor Repair	309,000					309,000
FIRE	GF-14	Handheld Radio Replacement	74,231					74,231
HOUSING	GF-18	Housing Initiative				500,000		500,000
LIBRARY	GF-19	Library Building Maintenance	18,000					18,000
PLANNING	GF-20	Downtown Initiative	25,000					25,000
PLANNING	GF-21	IT	35,000					35,000
POLICE	GF-22	Police Cruisers	78,000					78,000
POLICE	GF-23	Leather Gear	4,500					4,500
POLICE	GF-24	Body-Worn Cameras	22,000					22,000
POLICE	GF-25	Radios	19,050					19,050
POLICE	GF-26	Dispatch Desks	20,000					20,000
POLICE	GF-27	Replacment Windows	10,800					10,800
POLICE	GF-28	Third Floor Renovations	15,843					15,843
POLICE	GF-29	Paved Parking Area	42,000					42,000
POLICE	GF-30	PD/REC Building Boiler	25,900					25,900
POLICE	GF-31	Building Maintenance	5,000					5,000
POLICE	GF-32	Interview Room	15,000					15,000
POLICE	GF-33	Ramp Expansion	20,338					20,338
POLICE	GF-34	Ballistic Vests	12,500					12,500
POLICE	GF-35	Radar Units	11,000					11,000
PWD	GF-38	PW Equipment Replacement	160,000					160,000
PWD	GF-39	Retaining Wall Replacement	110,000					110,000
PWD	GF-40	Street & Sidewalk Replacement	200,000					200,000
PWD	GF-41	Public Works Garage Upgrade	120,000					120,000
PWD	GF-42	Drain Line Replacement	160,000					160,000
PWD	GF-43	Loader Lease Purchase				50,000.00		50,000
PWD	GF-44	Downtown Snow Melt System	419,483		1,677,934			2,097,417
PWD	GF-45	Loader Refurbish	350,000					350,000
PWD	GF-46	Salt Sand Storage Shed	104,000					104,000
PWD	GF-47	Hutchins Street Lighting	16,000					16,000
PWD	GF-48	Heritage Park Roof	25,000					25,000
PWD	GF-48.1	New City Cemetery	100,000					100,000
RECREATION	GF-52	Building Repairs	50,000					50,000
RECREATION	GF-53	Equipment	40,000					40,000
RECREATION	GF-54	Tennis Courts	137,500					137,500
RECREATION	GF-55	Skate Park	5,000					5,000
RECREATION	GF-56	Passenger Van	18,888					18,888
SCHOOL	GF-57	Fire Alarm System - Brown School	150,000					150,000
SCHOOL	GF-58	Hillside Entrance & Secure Bldg	900,000					900,000
SCHOOL	GF-59	BHS Fire Alarm Upgrade	225,000					225,000
SCHOOL	GF-60	BMS Restrooms	35,000					35,000
		Total General Fund	5,136,784	80,000	2,751,879	550,000		8,518,663
SEWER FUND								
WWTP	SF-1	Phase 2 I & I Reduction	60000					60000
WWTP	SF-2	Utility Mapping	10,000					10,000
WWTP	SF-3	Sanitary Line Replacement	120,000					120,000
WWTP	SF-4	Security Fence Replacement	100,000					100,000
WWTP	SF-5	Upgrade Sewer Election Station	100,000					100,000
WWTP	SF-6	Upgrade Control Panels Armory & DB	130,000					130,000
		Total Sewer Fund	520,000					520,000
AIRPORT FUND								
		Runway 18-36 Pavement Maintenance	30000	30000	600000			660000
			30,000	30,000	600,000			660,000
		Grand Total for FY 2019	5,686,784	110,000	3,351,879	550,000	0	9,698,663

CITY OF BERLIN									
2020-2025 Capital Improvement Program									
FY 2021 Projects									
	DEPT	PROJECT #	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL FUNDING
GENERAL FUND									
	ASSESSING	GF-1	Assessing Contract & Utility Valuation	130,000					130,000
	FIRE	GF-3	Engine One Replacement	126,841					126,841
	FIRE	GF-4	Lease Purchase Ladder One	206,000					206,000
	FIRE	GF-5	Repair Repoint Masonry	32,200					32,200
	FIRE	GF-6	Replacement Windows	11,600					11,600
	FIRE	GF-7	Replacement of Roof on Main St	23,455					23,455
	FIRE	GF-15	Replacement of Roof on Next Door Bldg	17,845					17,845
	FIRE	GF-16	Replacement of Pagers	13,200					13,200
	HOUSING	GF-18	Housing Initiative	100,000					100,000
	LIBRARY	GF-19	Library Building Maintenance				500,000		500,000
	PLANNING	GF-20	Downtown Initiative	25,000					25,000
	PLANNING	GF-21	IT	35,000					35,000
	POLICE	GF-22	Police Cruisers	81,100					81,100
	POLICE	GF-23	Leather Gear	4,500					4,500
	POLICE	GF-24	Body-Worn Cameras	22,000					22,000
	POLICE	GF-36	Cruiser Laptop Computers	15,000					15,000
	PWD	GF-38	PW Equipment Replacement	70,000					70,000
	PWD	GF-39	Retaining Wall Replacement	110,000					110,000
	PWD	GF-40	Street & Sidewalk Replacement	200,000					200,000
	PWD	GF-41	Public Works Garage Upgrade	120,000					120,000
	PWD	GF-42	Drain Line Replacement	180,000					180,000
	PWD	GF-43	Loader Lease Purchase				50,000.00		50,000
	PWD	GF-44	Downtown Snow Melt System	419,483		1,677,934			2,097,417
	PWD	GF-46	Salt Sand Storage Shed	104,000					104,000
	PWD	GF-47	Hutchins Street Lighting	16,000					16,000
	RECREATION	GF-52	Building Repairs	35,000					35,000
	RECREATION	GF-53	Equipment	50,000					50,000
	RECREATION	GF-54	Tennis Courts	137,500					137,500
	SCHOOL	GF-61	BHS Classromm Floors& Abatement					85,000	85,000
	SCHOOL	GF-62	Bus Replacement	90,000					90,000
	SCHOOL	GF-63	BHS Replacement Windows	20,000					20,000
			Total General Fund	2,395,724		1,677,934	550,000	85,000	4,708,658
SEWER FUND									
			Grand Total for FY 2021						
				CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL
	WWTP	SF-1	Phase 2 I & I Reduction	60,000					60,000
	WWTP	SF-2	Utility Mapping	5,000					5,000
	WWTP	SF-3	Sanitary Line Replacement	120,000					120,000
	WWTP	SF-7	Modernize Alarm System Pump Stations	20,000					20,000
	WWTP	SF-8	Install Ininterruptible Power Supply	39,000					39,000
			Total Sewer Fund	244,000					244,000
	AIRPORT		Hazard Beacon Line Clearing	15,000	15,000	270,000			300,000
			Ramp Expansion & Hangar Alley	27,778	27,778	400,000			455,556
			AV Fuel Storage Tank	16,667	16,667	300,000			333,334
			Terminal Building Replacement	19,500	19,500	350,000			389,000
			Total Airport Fund	78,945	78,945	1,320,000			1,477,890
			Grand Total for FY 2021	2,718,669	78,945	2,997,934	550,000	85,000	6,430,548

CITY OF BERLIN									
2020-2025 Capital Improvement Program									
FY 2022 Projects									
	DEPT	PROJECT #	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL
FUNDING									
GENERAL FUND									
	FIRE	GF-3	Engine One Replacement	126,841					126,841
	FIRE	GF-4	Lease Purchase Ladder One	206,000					206,000
	FIRE	GF-5	Repair Repoint Masonry	32,200					32,200
	FIRE	GF-6	Replacement Windows	11,600					11,600
	FIRE	GF-8	Fire Dept Addition	4,811,593					4,811,593
	FIRE	GF-15	Replacement of Roof Next Door	17,845					17,845
	FIRE	GF-17	Fire Chief's Vehicle	9,297					9,297
	HOUSING	GF-18	Housing Initiative	100,000					100,000
	LIBRARY	GF-19	Library Building Maintenance	70,000					70,000
	PLANNING	GF-21	IT	35,000					35,000
	POLICE	GF-22	Police Cruisers	84,300					84,300
	POLICE	GF-25	Radios	24,050					24,050
	POLICE	GF-36	Cruiser Laptop Computers	10,000					10,000
	PWD	GF-38	PW Equipment Replacement	120,000					120,000
	PWD	GF-39	Retaining Wall Replacement	110,000					110,000
	PWD	GF-40	Street & Sidewalk Replacement	200,000					200,000
	PWD	GF-41	Public Works Garage Upgrade	120,000					120,000
	PWD	GF-42	Drain Line Replacement	180,000					180,000
	PWD	GF-43	Loader Lease Purchase				50,000		50,000
	PWD	GF-44	Downtown Snow Melt System	419,483		1,677,934			2,097,417
	PWD	GF-46	Salt Sand Storage Shed	104,000					104,000
	RECREATION	GF-52	Building Repairs	25,000					25,000
	RECREATION	GF-53	Equipment	35,000					35,000
	SCHOOL	GF-61	BHS Classroom Floors & Abatement					85,000	85,000
	SCHOOL	GF-63	BHS Replacement Windows	20,000					20,000
	SCHOOL	GF-64	Mini-Vans & Utility Truck	70,000					70,000
	SCHOOL	GF-65	Brown School Restrooms	50,000					50,000
	SCHOOL	GF-66	Hillside/BMS Marston Fencing	45,000					45,000
	SCHOOL	GF-67	Brown Resurfacing	45,000					45,000
	SCHOOL	GF-68	BHS Chimney	50,000					50,000
			Total General Fund	7,132,209		1,677,934	50,000	85,000	8,945,143
SEWER FUND									
			Grand Total for FY 2022						
				CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL
	WWTP	SF-1	Phase 2 I & I Reductions	60000					60000
	WWTP	SF-2	Utility Mapping	5,000					5,000
	WWTP	SF-3	Sanitary Line Replacement	120,000					120,000
	WWTP	SF-9	Fill Drainage Ditch	34,500					34,500
	WWTP	SF-10	Replace Boiler Admin Bulding	90,000					90,000
			Total Sewer Fund	309,500					309,500
AIRPORT FUND									
			Master Plan & Wildlife Assessment	8,333	8,333	150,000			166,666
				8,333	8,333	150,000			166,666
			Grand Total FY22	7,450,042	8,333	1,827,934	50,000	85,000	9,421,309

CITY OF BERLIN									
2020-2025 Capital Improvement Program									
FY 2023 Projects									
	DEPT	PROJECT #	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL FUNDING
GENERAL FUND									
	FIRE	GF-3	Engine One Replacement	126,841					126,841
	FIRE	GF-4	Lease Purchase Ladder One	206,000					206,000
	FIRE	GF-5	Repair Repoint Masonry	32,200					32,200
	FIRE	GF-17	Fire Chief's Vehicle	9296.5					9296.5
	HOUSING	GF-18	Housing Initiative	100,000					100,000
	LIBRARY	GF-19	Library Building Maintenance	70,000					70,000
	PLANNING	GF-21	IT	10,000					10,000
	POLICE	GF-22	Police Cruisers	87,700					87,700
	PWD	GF-38	PW Equipment Replacement	300,000					300,000
	PWD	GF-39	Retaining Wall Replacement	110,000					110,000
	PWD	GF-40	Street & Sidewalk Replacement	200,000					200,000
	PWD	GF-41	Public Works Garage Upgrade	120,000					120,000
	PWD	GF-42	Drain Line Replacement	180,000					180,000
	PWD	GF-43	Loader Lease Purchase				50,000		50,000
	PWD	GF-44	Downtown Snow Melt System	419,483		1,677,934			2,097,417
	RECREATION	GF-52	Building Repairs	30,000					30,000
	RECREATION	GF-53	Equipment	35,000					35,000
	SCHOOL	GF-62	Bus Replacement	90,000					90,000
	SCHOOL	GF-69	BHS Science Classroom	250,000					250,000
	SCHOOL	GF-70	BHS Lecture Hall	85,000					85,000
			Total General Fund	2,461,521		1,677,934	50,000		4,189,455
SEWER FUND									
				CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL
	WWTP	SF-1	Phase 2 I & I Reductions	60,000					60,000
	WWTP	SF-2	Utility Mapping	5,000					5,000
	WWTP	SF-3	Sanitary Line Replacement	120,000					120,000
	WWTP	SF-11	Modernize Devens St Pump Station	520,000					520,000
			Total Sewer Fund	705,000					705,000
			Grand Total for FY 2023	3,166,521	0	1,677,934	50,000		4,894,455

CITY OF BERLIN									
2020-2025 Capital Improvement Program									
FY 2024 Projects									
	DEPT	PROJECT #	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL FUNDING
GENERAL FUND									
	FIRE	GF-3	Engine One Replacement	126,841					126,841
	FIRE	GF-4	Lease Purchase Ladder One	206,000					206,000
	FIRE	GF-5	Repair Repoint Masonry	32,200					32,200
	FIRE	GF-17	Fire Chief's Vehicle	9,297					9,297
	HOUSING	GF-18	Housing Initiative	100,000					100,000
	PLANNING	GF-21	IT	15,000					15,000
	POLICE	GF-22	Police Cruisers	91,200					91,200
	PWD	GF-38	PW Equipment Replacement	85,000					85,000
	PWD	GF-39	Retaining Wall Replacement	110,000					110,000
	PWD	GF-40	Street & Sidewalk Replacement	200,000					200,000
	PWD	GF-41	Public Works Garage Upgrade	120,000					120,000
	PWD	GF-42	Drain Line Replacement	180,000					180,000
	PWD	GF-43	Loader Lease Purchase				50,000		50,000
	PWD	GF-44	Downtown Snow Melt System	419,483		1,677,934			2,097,417
	PWD	GF-49	Dead River Channel/Moxie Alley		195,000			705,000	900,000
	PWD	GF-50	Snowmobile Trails	15,000					15,000
	RECREATION	GF-52	Building Repairs	25,000					25,000
	SCHOOL	GF-61	BHS Classroom Floors & Abatement					95,000	95,000
	SCHOOL	GF-71	Marston School Doors	15,000					15,000
SEWER FUND									
			Total General Fund	1,750,021	195,000	1,677,934	50,000	800,000	4,472,955
	WWTP	SF-2	Utility Mapping	5,000					5,000
	WWTP	SF-3	Sanitary Line Replacement	120,000					120,000
	WWTP	SF-12	Replace Gravity Thickener Covers	111,000					111,000
			Total Sewer Fund	236,000					236,000
			Grand Total for FY 2024	1,986,021	195,000	1,677,934	50,000	800,000	4,708,955

CITY OF BERLIN									
2020-2025 Capital Improvement Program									
FY 2025 Projects									
	DEPT	PROJECT #	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL
									FUNDING
GENERAL FUND									
	FIRE	GF-3	Engine One Replacement	126,841					126,841
	FIRE	GF-17	Fire Chief Vehicle	9,297					9,297
	HOUSING	GF-18	Housing Initiative	100,000					100,000
	PLANNING	GF-21	IT	10,000					10,000
	POLICE	GF-22	Police Cruisers	94,800					94,800
	POLICE	GF-37	New Police Dept Facility	400,000			3,600,000		4,000,000
	PWD	GF-38	PW Equipment Replacement	70,000					70,000
	PWD	GF-39	Retaining Wall Replacement	110,000					110,000
	PWD	GF-40	Street & Sidewalk Replacement	200,000					200,000
	PWD	GF-41	Public Works Garage Upgrade	120,000					120,000
	PWD	GF-42	Drain Line Replacement	180,000					180,000
	PWD	GF-43	Loader Lease Purchase				50,000		50,000
	PWD	GF-44	Downtown Snow Melt System	419,483		1,677,934			2,097,417
	PWD	GF-49	Dead River Channel/Moxie Alley					3,000,000	3,000,000
	PWD	GF-50	Snowmobile Trails			300,000			300,000
	PWD	GF-51	Route 110 Sewer Extension	2,700,000					2,700,000
	RECREATION	GF-52	Building Repairs	27,500					27,500
	SCHOOL	GF-62	Bus Replacement	95,000					95,000
	SCHOOL	GF-64	Mini Vans & Utility Truck	55,000					55,000
	SCHOOL	GF-72	BMS Boiler	160,000					160,000
	SCHOOL	GF-73	BHS Road Construction	350,000					350,000
			Total General Fund	5,227,921		1,977,934	3,650,000	3,000,000	13,855,855
SEWER FUND									
	WWTP	SF-2	Utility Mapping	5,000					5,000
	WWTP	SF-3	Sanitary Line Replacement	120,000					120,000
	WWTP	SF-13	Modernize Dead River Pump Station	700,000					700,000
			Total Sewer Fund	825,000					825,000
			Grand Total for FY 2025						
			Grand Total for FY 2025	6,052,921	0	1,977,934	3,650,000	3,000,000	14,680,855

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Assessing Contract &amp; Utility Valuation</u>  Department: Location:	<b>MASTER PLAN INFORMATION:</b> Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
		Mandate							
		Council Goal							
		Dept. Goal							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Keeping Assessing up to date in accordance with State Constitution

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☒

**MEDIUM**    ☐

**LOW**    ☐

**RATIONALE:**

The City is experiencing a rise in property values for the first time in many years. We performed a partial statistical update in FY19. If the trend continues, we may want to do more work in FY20. The City is due to perform a full update in FY21.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.		\$20,000	\$130,000					\$150,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$20,000	\$130,000					\$150,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



## CITY OF BERLIN, NH

### 2020 - 2025 CIP Project Description

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>CITY HALL ELEVATOR/ROOF/HVAC</u>  Department: Location: CITY HALL		<b>MASTER PLAN INFORMATION:</b> Project listed in MP? NO	PROJECT	PROJECT	FY20	FY21	FY22	FY23	FY24	FY25
			NEED	SCHEDULE	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
			Mandate							
			Council Goal							
			Dept. Goal							

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION: City Hall Upgrades/Repairs/ Maintenance**

Office Paint	\$ 22,000.00	Roof	\$ 75,000.00	Engineering & Design	\$ 55,000.00
Office Carpet	\$ 20,000.00	HVAC	\$ 150,000.00	Clock Tower Maint	\$ 20,000.00
Elevator	\$ 300,000.00	Windows	\$ 125,000.00	Misc-Stairs/Coping Etc	\$233,000.00

**PRIORITY IN RELATION TO OTHER PROJECTS**

 HIGH ☒

 MEDIUM ☐

 LOW ☐

**RATIONALE:** THE CURRENT CHAIRLIFT HAS A LIFE OF APPROXIMATELY 20 YEARS, IT HAS BEEN IN THE BUILDING FOR APPROXIMATELY 25 YEARS. ROOF IS AT THE END OF ITS LIFE CYCLE. HVAC - THE ENTIRE BUILDING'S HEATING SYSTEM IS RUN OFF OF ONE ZONE. SUMMER MONTHS BUILDING IS COOLED WITH NON-ENERGY EFFICIENT ANTIQUATED WINDOW UNITS. STAIRWELLS ARE IN NEED OF REPAIR AND CAULKING. BACK STAIRWELL IS SINKING AND CURRENTLY A SAFETY HAZARD. PAINT AND CARPET OFFICE SPACE INCLUDING FINANCE, CITY CLERK, PUBLIC WORKS, PLANNING AND CITY MANAGER.

**OPERATING BUDGET IMPACT:** Approx. \$1,000,000

### FINANCIAL PLAN

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design		\$20,000						\$20,000
Design		35,000						35,000
Purch/Const.		945,000						945,000
<b>TOTAL</b>		\$1,000,000						\$1,000,000
<b>FUNDING:</b>								
Current Rev.		\$100,000						\$100,000
Seg. Funds								
Borrow								
Federal		\$900,000						900,000
State								
Other								
<b>TOTAL</b>		\$1,000,000						\$1,000,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT	PROJECT	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<b><u>Engine One Replacement</u></b>		NEED	SCHEDULE	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
<b>Department:</b>	Fire Department		Mandate																									
<b>Division:</b>	Public Safety		Council Goal																									
<b>Location:</b>	263 Main Street		Dept. Goal						x		x		x		x		x		x		x				x			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

<b>DESCRIPTION:</b>	This project seeks to continue the CIP rolling stock replacement program for large apparatus. This allocation will purchase a new custom pumper with a four person cab with a 750 gallon water tank, 1,500 GPM pump, 10 gallon foam tank, foam system, inboard generator and funds to include set- up including radio, lettering, striping and equipment.	<b>PRIORITY IN RELATION TO OTHER PROJECTS</b>	
<b>RATIONALE:</b>	In 2026 Engine One will be twenty years old and any year after twenty years Engine One will be beyond the pumper's front line expected service life.	<b>HIGH</b>	<input type="checkbox"/>
		<b>MEDIUM</b>	<input checked="" type="checkbox"/>
		<b>LOW</b>	<input type="checkbox"/>

**OPERATING BUDGET IMPACT:** Twenty year replacement plan.

In 2026 Engine one will be at its useful life of 20 years as a frontline response apparatus and will need to be replaced at a cost of approximately 732,378.00.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/ Lease		126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	
Land/Acquisition								
<b>TOTAL</b>		126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	761,046.00
<b>FUNDING:</b>								
Current Rev.		126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	
Seg. Funds								
Borrow								
Federal								
State								
Other/User Fee								
<b>TOTAL</b>		126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	126,841.00	761,046.00
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel		-	-					
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name:	<u>Lease to Purchase Ladder One</u>				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Fire Department		Mandate							
Division	Public Safety		Council Goal							
Location:	263 Main Street		Dept. Goal			x				

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** This includes the purchase of a new aerial apparatus and related firefighting equipment designed to meet NFPA Apparatus Standards.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:** The City of Berlin fire department currently operates a 1995 LTI Simon Duplex 100' Aerial Truck, which the City took delivery of in February of 1996. In addition to responding to structure and chimney fires, the ladder truck also contains most of our rescue gear and extrication tools (i.e. Jaws of Life). At almost 23 years old, the Ladder's motor, mechanical parts and the ladder itself are still in good shape and passes its certification every year. The manufacturer went out of business years ago and parts are very scarce. The frame and the body are in rough shape and getting worse. The work to repair it will have to be done by an outside contractor, and it probably won't be worth the expense to make the structural repairs. I estimate that we could have three (3) years left, with five (5) years being optimistic.

**OPERATING BUDGET IMPACT:** The Ladder Truck needs a considerable amount of body work in order to maintain a safe working condition.

A lease to purchase would probably be the best option.  
 If at all possible the Fire Department will seek trade in credit.

Wheel wells on both sides Heavily corroded.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/ Lease		206,000.00	206,000.00	206,000.00	206,000.00	206,000.00		1,030,000.00
Land/Acquisition								
TOTAL		206,000.00	206,000.00	206,000.00	206,000.00	206,000.00		1,030,000.00
<b>FUNDING:</b>								
Current Rev.		206,000.00	206,000.00	206,000.00	206,000.00	206,000.00		1,030,000.00
Seg. Funds								
Borrow								
Federal								
State								
Other/User Fee								
TOTAL		206,000.00	206,000.00	206,000.00	206,000.00	206,000.00		1,030,000.00
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Repairing and Repointing Masonry  Department: Fire Department Location: 263 Main Street	MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT NEED		PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
		Mandate																										
		Council Goal																										
		Dept. Goal	X			X				X				X				X										

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Repoint all masonry joints on bricks outside and inside the fire station. Repair/replace cracked, broken, or damaged concrete in building.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** As the masonry deteriorates in the building, it starts to lead to structural issues that will only get worse over time. This could potentially lead to dangerous conditions to the public and employees and potentially hamper the overall operations of the department in fulfilling their mission.

**OPERATING BUDGET IMPACT:** There are several issues that need to be addressed shortly that will affect the building maintenance budget adversely.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		32,200	32,200	32,200	32,200	32,200		161,000
TOTAL								\$161,000
<b>FUNDING:</b>								
Current Rev.		\$32,200	\$32,200	\$32,200	\$32,200	\$32,200		\$161,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$32,200	\$32,200	\$32,200	\$32,200	\$32,200		\$161,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Replacement of Windows  Department: Fire Department Location: 263 Main Street	MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT NEED		PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
		Mandate																										
		Council Goal																										
		Dept. Goal		X	X				X				X															

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement of all the windows in the station with energy efficient models that return the look of the station to its original look. **PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☒

**LOW** ☐

**RATIONALE:** The current windows are older and not up to current energy efficiency standards. Parts for the operation of the casements are hard to come by and are often non-functional leaving gaps where cold or hot air can enter the building. New windows would offer higher energy efficiency which, of course, will lead to lower energy costs for the building.

**OPERATING BUDGET IMPACT:** Lower efficiency and broken windows increase energy costs.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		11,600	11,600	11,600				34,800
TOTAL		\$11,600	\$11,600	\$11,600				\$34,800
<b>FUNDING:</b>								
Current Rev.		\$11,600	\$11,600	\$11,600				\$34,800
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$11,600	\$11,600	\$11,600				\$34,800
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Replacement of Roof on Main Station	MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Fire Department Location: 263 Main Street		Mandate																									
		Council Goal																									
		Dept. Goal	X					X		X																	

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement of Main Roof on Station

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** The current roof is over thirty (30) years old and is starting to show signs of deterioration, especially near the tower. A leaking roof would, of course, be devastating to the building considering its age.

**OPERATING BUDGET IMPACT:** There have been roof leaks from the tower which have caused some damage inside the building. The main roof, as it deteriorates, will require spot repairs that will hopefully keep ahead of any leaks to the inside of the main structure.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		23,455	23,455					46,910
TOTAL		\$23,455	\$23,455					\$46,910
<b>FUNDING:</b>								
Current Rev.		\$23,455	\$23,455					\$46,910
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$23,455	\$23,455					\$46,910
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<b><u>Fire Department Addition</u></b>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4			
Department:	Fire Department		Mandate																													
Division	Public Safety		Council Goal																													
Location:	263 Main Street		Dept. Goal			x									x																	

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Project provides for the design, and construction, of an addition to the current Fire Station. This addition will house four pieces of emergency equipment, training room, and administrative offices including room for future expansion as needed.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☐

LOW ☒

**RATIONALE:** The Berlin Fire Station is an integral part of the fabric of the community we serve. The building we currently serve the public from was built in 1905 and has become too cramped to house the modern apparatus, equipment, and tools needed to properly serve the citizens of Berlin.

The addition will be enhanced enough to support all administrative needs and will also be large enough to house the Emergency Management and Code Enforcement Departments.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design		463,500.00						463,500.00
Purch/Const.				4,811,593.00				4,811,593.00
Land/Acquisition	60,000.00							60,000.00
<b>TOTAL</b>	<b>60,000.00</b>	<b>463,500.00</b>		<b>4,811,593.00</b>				<b>5,335,093.00</b>
<b>FUNDING:</b>								
Current Rev.		463,500.00		4,811,593.00				5,275,093.00
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		<b>463,500.00</b>		<b>4,811,593.00</b>				<b>5,275,093.00</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<div>GENERAL PROJECT DATA:</div> <div>Project Name: Replacement of SCBAs</div> <div>Department: Fire Department</div> <div>Location: 263 Main Street</div>	<div>MASTER PLAN INFORMATION:</div> <div>Project listed in MP? No</div>	PROJECT NEED		PROJECT SCHEDULE		FY20				FY21				FY22				FY23				FY24				FY25			
						1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
		Mandate																											
		Council Goal																											
		Dept. Goal				X				X				X															

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement of twenty (20) Self Contained Breathing Apparatus (SCBA) units with updated, currently compliant SCBAs.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☒

**RATIONALE:** Our 'newest' SCBAs are almost ten (10) years old and are starting to show their age and wear and tear. Our current back up SCBA's are ten (10) to fifteen (15)

plus years old. These are absolutely critical pieces of equipment that allow firefighters to work in the hostile environment during interior rescue and firefighting operations during a structure fire. They also allow us to mitigate hazardous materials events and confined space rescues.

**LOW** ☐

**OPERATING BUDGET IMPACT:** As the equipment ages, more repairs are necessary to keep the equipment performing at peak level.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		147,900						147,900
<b>TOTAL</b>		<b>\$147,900</b>						<b>\$147,900</b>
<b>FUNDING:</b>								
Current Rev.		\$7,295						\$7,295
Seg. Funds								
Borrow								
Federal		\$140,505						140,505
State								
Other								
<b>TOTAL</b>		<b>\$147,900</b>						<b>\$147,900</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Firefighter Protective Clothing</u>									1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
Department: Fire Department			Mandate																													
Division: Public Safety			Council Goal																													
Location: 263 Main Street			Dept. Goal		x																											

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** This includes the purchase of fire fighter protective clothing that meets the current NFPA requirements .

**PRIORITY IN RELATION TO OTHER PROJECTS**

**RATIONALE:** These funds have been requested to replace the protective clothing firefighters wear to protect themselves while conducting their emergency duties. The replacement process is necessary since the outside (shell) material, while resistant to heat, disintegrates over time due to exposure to the ultraviolet rays of the sun. This disintegration, combined with normal wear and tear of the garments, weakens the fabric's ability to provide reliable protection for our firefighters. National Fire Protection requires the retirement of such protective clothing ten years from the manufactured date and our current protective clothing was manufactured in 2009.

**HIGH** ☒

**MEDIUM** ☐


**LOW** ☐

**OPERATING BUDGET IMI** The gear is almost ten years old and its age and use are starting to show in the repairs that are needed to keep it in service. Repairs have totaled \$650.00 for the first two months of FY 2019.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/ Lease		80,000.00						80,000.00
Land/Acquisition								
<b>TOTAL</b>		80,000.00						80,000.00
<b>FUNDING:</b>								
Current Rev.								
Seg. Funds								
Borrow								
Federal								
State		80,000.00						80,000.00
Other/User Fee								
<b>TOTAL</b>		80,000.00						80,000.00
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								





CITY OF BERLIN, NH																									
2020 - 2025 CIP Project Description																									
GENERAL PROJECT DATA:		MASTER PLAN INFORMATION:		PROJECT	PROJECT	FY20			FY21			FY22			FY23			FY24			FY25				
Project Name: <u>Demo and Repair of Spare Apparatus Building</u>		Project listed in MP?		NEED	SCHEDULE	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Fire Department				Mandate																					
Division: Public Safety				Council Goal																					
Location: 263 Main Street				Dept. Goal		x			x																
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																									
DESCRIPTION: In 2004 the City purchased 255 Main Street in hopes to build an updated emergency service facility. 255 Main Street is located to the left of the main fire station and is currently utilized for storing pumpers and spare equipment necessary to fire department operations. This request is to create a temporary solution and should only be utilized until a new facility can be built. Raise and remove the right side of the building, leaving the brick garage area, and install additional bay door and re-roof the remaining garage area.																									
RATIONALE: There is a hole in the roof approximatley 3' by 3' towards the rear of the building. Second floor is collapsing as can be seen in the photo below. By definition the building located at 255 Main Street is a Hazardous Dilapidated Building.																									
OPERATING BUDGET IMPACT:																									
FINANCIAL PLAN																									
PRIOR		FY20		FY21		FY22		FY23		FY24		FY25		TOTAL											
EXPENDITURES:																									
Pre-Design																									
Design																									
Purch/Const.		55,000.00																							
Land/Acquisition																									
TOTAL		55,000.00												55,000.00											
FUNDING:																									
Current Rev.		55,000.00																							
Seg. Funds																									
Borrow																									
Federal																									
State																									
Other/User Fee																									
TOTAL		55,000.00												55,000.00											
OPERATING BUDGET IMPACT:																									
Personnel																									
Non-Personnel																									
Capital																									
TOTAL																									
																									

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Replacement of Hurst Tool (Jaws of Life)  Department: Fire Department Location: 263 Main Street	MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT NEED		PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
		Mandate																										
		Council Goal																										
		Dept. Goal				X				X				X														

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Replacement of current 22 year old Hurst Extrication Tool (Jaws of Life).

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:** Our current Hurst Extrication tool is over 22 years old and reliability is a serious concern. This tool is an important piece of the puzzle in regards to patient mortality at a severe vehicle accident. The proper equipment and its reliability is important in the removal of a victim from a car in order expedite their transporation to a hospital to receive treatment.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		35,200						35,200
TOTAL		\$35,200						\$35,200

**FUNDING:**

Current Rev.		\$1,760						\$1,760
Seg. Funds								
Borrow								
Federal		\$33,440						33,440
State								
Other								
TOTAL		\$35,200						\$35,200

**OPERATING BUDGET IMPACT:**

Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b>  <b>Project Name:</b> <u>Apparatus Floor Repairs</u>  Department: Fire Department Division: Public Safety Location: 263 Main Street		<b>MASTER PLAN INFORMATION:</b>  Project listed in MP?		<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
				Mandate																									
				Council Goal																									
				Dept. Goal		x		x		x																			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Replace concrete slabs, steel floor beams, and concrete foundation along the front of the building, reinforce the entire floor with additional beams and columns to support current equipment loads.

**PRIORITY IN RELATION TO OTHER PROJECTS**

Install a new header for the window in the radio room.

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** The work listed above is recommended by HEB Engineers ( Structural Assessment Report Project#2015-059).

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		309,000.00						309,000.00
Land/Acquisition								
<b>TOTAL</b>		<b>309,000.00</b>						<b>309,000.00</b>
<b>FUNDING:</b>								
Current Rev.		309,000.00						309,000.00
Seg. Funds								
Borrow								
Federal								
State								
Other/User Fee								
<b>TOTAL</b>		<b>309,000.00</b>						<b>309,000.00</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<b><u>Handheld Radio Replacement</u></b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Fire Department			Mandate																								
Division	Public Safety			Council Goal																								
Location:	263 Main Street			Dept. Goal				x																				

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** This includes the purchase of thirty radios and programming along with microphones and chargers.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**RATIONALE:** The current hand held radios in use by the fire department were purchased in 2004. We have recently learned that these radios will be discontinued with a two year serviceable life after being discontinued. Communication is a critical component for both firefighter safety, and emergency services.

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/ Lease		74,230.50						74,230.50
Land/Acquisition								
TOTAL		74,230.50						74,230.50
<b>FUNDING:</b>								
Current Rev.		74,230.50						74,230.50
Seg. Funds								
Borrow								
Federal								
State								
Other/User Fee								
TOTAL		74,230.50						74,230.50
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: <b>Project Name: Replacement of Roof on 'Good' Section of Next Door Building</b> Department: Fire Department Location: 255 Main Street	MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal																									
		Dept. Goal	X							X			X														

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement of the roof on the structurally sound portion of the building next door.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☒

**LOW** ☐

**RATIONALE:** The 'Good' section of the building will be kept for storage for the time being while the 'Bad' section will be demolished. The roof on this section is in need of repair and has undergone several repairs over the last couple of years. It has previously leaked onto apparatus and equipment stored in this portion of the building. Since it is structurally viable, it makes sense to keep it and place a roof on it and utilize it for storage.

**OPERATING BUDGET IMPACT:** This section of roof has to be checked and repaired each year to keep ahead of any possible issues with leaking.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.			17,845	17,845				35,690
TOTAL			\$17,845	\$17,845				\$35,690
<b>FUNDING:</b>								
Current Rev.			\$17,845	\$17,845				\$35,690
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL			\$17,845	\$17,845				\$35,690
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Replacement of Pagers	MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Fire Department Location: 263 Main Street		Mandate																									
		Council Goal																									
		Dept. Goal																									

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Replacement of fire department pagers.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☒

LOW ☐

**RATIONALE:** Our pagers were purchased in 2004 and have never worked consistently. Up to date, quality equipment will allow for that needed consistency in communications. Even in the 'smart phone' era, pagers are critical to the notification of off duty fire personnel during a large scale incident in the City.


**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.			13,200					13,200
TOTAL			\$13,200					\$13,200
<b>FUNDING:</b>								
Current Rev.			\$13,200					\$13,200
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL			\$13,200					\$13,200
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





<b>CITY OF BERLIN, NH</b> <b>2020 - 2025 CIP Project Description</b>																	
<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Fire Chiefs Vehicle Car One</u> <b>Department:</b> Fire Department <b>Division:</b> Public Safety <b>Location:</b> 263 Main Street				<b>MASTER PLAN INFORMATION:</b> Project listed in MP?		<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	<b>FY20</b> 1 2 3 4	<b>FY21</b> 1 2 3 4	<b>FY22</b> 1 2 3 4	<b>FY23</b> Y1 2 3 4	<b>FY24</b> 1 2 3 4	<b>FY25</b> 1 2 3 4				
						Mandate											
						Council Goal											
						Dept. Goal		x									
<b>PROJECT DESCRIPTION, RATIONALE &amp; OPERATING BUDGET IMPACT</b>																	
<b>DESCRIPTION:</b> This project seeks to continue the CIP rolling stock replacement program for staff command vehicles. This request will replace the 2006 Chevy Tahoe command vehicle. Car one is scheduled to be replaced in 2022.												<b>PRIORITY IN RELATION TO OTHER PROJECTS</b>  <div style="text-align: right;"> <b>HIGH</b> <input type="checkbox"/>   <b>MEDIUM</b> <input type="checkbox"/>   <b>LOW</b> <input checked="" type="checkbox"/> </div>					
<b>RATIONALE:</b> The main use of this vehicle is responding to large scale incidents and inspections during all types of weather conditions and adverse terrain. Car One will have served its frontline life span at the time of replacement. As in the past, the replacement vehicle will be a four-wheel drive sport utility vehicle. Cost includes emergency warning devices, radios, command console, lettering and related installation charges.																	
<b>OPERATING BUDGET IMPACT:</b> Car 1 is currently 12 years old and has relatively low mileage. It is reliabel thus far and maintenance costs are, at this time, reasonable.																	
<b>FINANCIAL PLAN</b>																	
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL									
<b>EXPENDITURES:</b>																	
Pre-Design																	
Design																	
Purch/Const.				9,296.50	9,296.50	9,296.50	9,296.50	37,186.00									
Land/Acquisition																	
<b>TOTAL</b>				9,296.50	9,296.50	9,296.50	9,296.50	37,186.00									
<b>FUNDING:</b>																	
Current Rev.				9,296.50	9,296.50	9,296.50	9,296.50	37,186.00									
Seg. Funds																	
Borrow																	
Federal																	
State																	
Other/User Fee																	
<b>TOTAL</b>				9,296.50	9,296.50	9,296.50	9,296.50	37,186.00									
<b>OPERATING BUDGET IMPACT:</b>																	
Personnel																	
Contingency																	
Capital																	
<b>TOTAL</b>																	



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Housing Initiative  Department:       Housing Location:	MASTER PLAN INFORMATION: Project listed in MP?       Yes	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
		Mandate																									
		Council Goal			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X			
		Dept. Goal																									

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

Berlin continues its' targeted neighborhood approach to de-densification, addressing the demolition of blighted, tax-deeded properties for the improvement and rehabilitation of neighborhoods

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**       ☒

**LOW**       ☐

**RATIONALE:**

(Cost/Benefit, Need and/or Service Standard)

The City continues to retain and acquire tax deeded properties which should come out of the housing stock by demolition. We currently have approximately \$500,000 to \$600,000 worth of demolition work to complete.

On the positive side, Berlin's housing market has turned a corner and property values have risen in the last year. This trend will help to reduce the occurrence of tax deeded properties and foster private investment in properties.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.			#####	#####	#####	#####	#####	\$500,000.00
Seg. Funds								
Borrow		#####						\$500,000.00
Federal								
State								
Other								
TOTAL		#####	#####	#####	#####	#####	#####	\$1,000,000.00
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<b>LIBRARY BUILDING MAINTENANCE</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Library		Mandate																									
Location:	270 Main Street		Council Goal																									
			Dept. Goal																									

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

Building envelope, interior and systems are in need of renovation.  
City is conducting a building assessment in FY19

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

**RATIONALE:**

With building assessment, we will apply to relevant grant sources.

Windows are old, some glass blocks are cracked, sills are deteriorating, inefficient as heat escapes.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.	\$32,000	\$18,000		\$70,000	\$70,000			\$190,000
Seg. Funds								
Borrow								
Federal								
State								
Other			500,000					500,000
TOTAL	\$32,000	\$18,000	\$500,000	\$70,000	\$70,000			\$690,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    yes	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	<b>Moving Downtown Forward</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Planning/Berlin Main Street Program		Mandate																									
Location:	Downtown Berlin		Council Goal	X																								
			Dept. Goal	X																								

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

One of the most critical implementation items from the City's Master Plan was the need for improvement to the City's Downtown. In 2011 the City hired HEB to look at both the economics of downtown & the design of our downtown. Along with partners, PSNH & the Berlin Main Street Program the project will yield a series of improvements for downtown complete with cost estimates, time frames, and responsible parties.

**RATIONALE:**

(Cost/Benefit, Need and/or Service Standard)

There is a great need to focus on the City's core - downtown as a gathering place for the community with attention from both the public and private sectors. In order to secure federal and private foundation funds, leverage will be needed.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**OPERATING BUDGET IMPACT:**

First few years will be projects that are relatively low cost and quick to implement while seeking large funding sources for big projects.

Time is also spent seeking private investors to do projects downtown which has been successful in the early stages with the renovation of 97 Main Street and the potential for a hotel in upper Downtown.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		25,000	25,000					50,000
TOTAL		25,000						\$50,000
<b>FUNDING:</b>								
Current Rev.		\$25,000	\$25,000					\$50,000
Seg. Funds	55,000							55,000
Borrow								
Federal								
State								
Other								
TOTAL	\$55,000	\$25,000	\$25,000					\$105,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital	55,000	25,000	25,000					105,000
TOTAL	\$55,000	\$25,000	\$25,000					\$105,000

GF-20



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>IT Initiative</u>						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Planning				Mandate																									
Location:				Council Goal																									
				Dept. Goal		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

This initiative will also continue work started in FY 2015 to standardize systems establish inter-office operability and data sharing capabilities.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:**

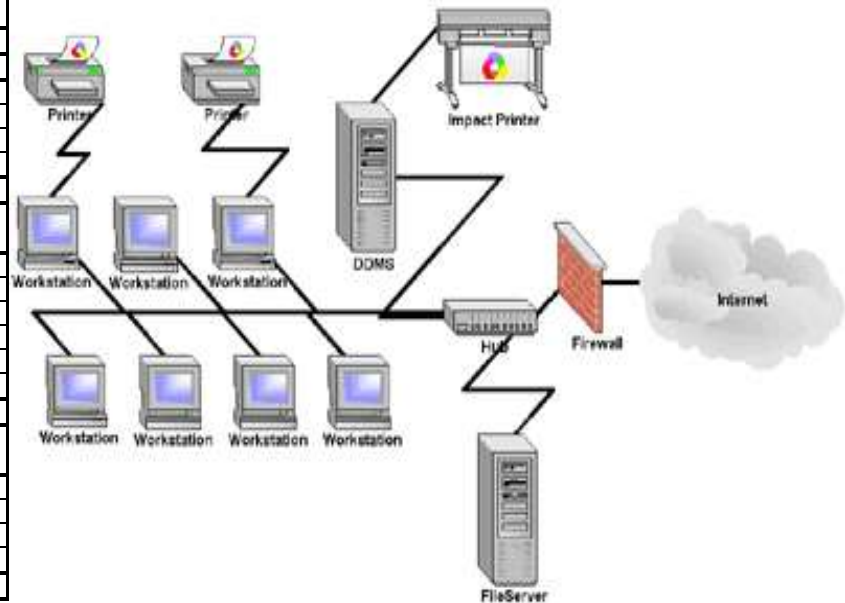
(Cost/Benefit, Need and/or Service Standard)

This will reduce duplicity of efforts and establish greater communication between departments including the Police Department.

**OPERATING BUDGET IMPACT:**

The maintenance costs are reflected in the operating budget. These are the capital lease costs associated with the project.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design		\$35,000	\$35,000	\$35,000	\$10,000	\$15,000	\$10,000	\$140,000
Design								
Purch/Const.								
TOTAL		\$35,000	\$35,000	\$35,000	\$10,000	\$15,000	\$10,000	\$140,000
<b>FUNDING:</b>								
Current Rev.		\$35,000	\$35,000	\$35,000	\$10,000	\$15,000	\$10,000	\$140,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$35,000	\$35,000	\$35,000	\$10,000	\$15,000	\$10,000	\$140,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



# CITY OF BERLIN, NH

## 2020 - 2025 CIP Project Description

<b>GENERAL PROJECT DATA:</b> <b>Project Name: Police Cruisers</b> Department: Police  Location:	<b>MASTER PLAN INFORMATION:</b> Project listed in MP? No.	<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal																									
		Dept. Goal	X				X			X			X			X			X			X			X		

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Two police cruisers per year. Police vehicles are a very important aspect of police service, in being able to provide timely assistance to citizens. The Police Department has an established replacement plan which allows for maximum vehicle use and reduced down time, increasing Department efficiency, as well as rendering cost savings for other City departments.

#### PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:** The Police Department follows a fleet rotation schedule, to obtain maximum life for each cruiser. Cars 2 and 6 are **always the main fleet vehicles and receive the most mileage. Newly purchased cruisers are designated as unmarked travel cars**, replacing cars 1 & 4, which are lettered to replace cars 5 & 7, which replace cars 2 & 6 (the main fleet vehicles), which replace cars 3 & 8, which are then turned over to other City departments. By using this rotation schedule, the vehicles operate on a scale of low to high-mileage use, then back to low-mileage use. Vehicles are removed from operation as emergency vehicles at the end of the cycle, for obvious liability concerns. This schedule guarantees that some serviceability remains for the cruisers to be turned over **to other City departments, for additional use.**

#### OPERATING BUDGET IMPACT:

None. Without new cruisers, however, the vehicle maintenance line item would be substantially impacted.

#### FINANCIAL PLAN

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.	\$75,000	\$78,000	\$81,100	\$84,300	\$87,700	\$91,200	\$94,800	\$517,100
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL	\$75,000	\$78,000	\$81,100	\$84,300	\$87,700	\$91,200	\$94,800	\$517,100
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Leather Gear</u> <b>Department:</b> Police <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP? No.	<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal																									
		Dept. Goal	X				X		X																		

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Acquisition of leather gear.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:**

The leather utility belts worn by the officers are deteriorating and will have met their life expectancy. These belts house weapons, cuffs, pepper spray, and other necessary equipment; extensive deterioration will present a safety hazard.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>TOTAL</b>								
<b>FUNDING:</b>								
Current Rev.		\$4,500	\$4,500					\$9,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$4,500	\$4,500					\$9,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Body-Worn Cameras</u> <b>Department:</b> Police <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP? No.	<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
		Mandate							
		Council Goal							
		Dept. Goal	X		X				

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Body-Worn Cameras

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** The PD implemented the use of head-mounted body cams in 2014. The cameras record situations in real time, rendering the ability to view what officers have observed, which has greatly assisted in resolving investigations, arrests, complaints, as well as prosecution. This plan will replace the cameras over the course of two years.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.		\$22,000	\$22,000					\$44,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$22,000	\$22,000					\$44,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<div>GENERAL PROJECT DATA:</div> <div>Project Name: <u>Radios</u></div> <div>Department: Police</div> <div>Location:</div>	<div>MASTER PLAN INFORMATION:</div> <div>Project listed in MP? No.</div>	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
		Mandate																													
		Council Goal																													
		Dept. Goal	X			X							X																		

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Portable radios at \$3,700 each.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☒

**MEDIUM**    ☐

**LOW**    ☐

**RATIONALE:**    The life expectancy of portable radios is seven years. One half of our radios will have met their life expectancy, and will be in need of replacement.

**OPERATING BUDGET IMPACT:**

<b>FINANCIAL PLAN</b>								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>TOTAL</b>								
<b>FUNDING:</b>								
Current Rev.		\$19,050		\$24,050				\$43,100
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$19,050		\$24,050				\$43,100
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: <b>Project Name:</b> <u>Dispatch Desks</u>  Department:        Police		MASTER PLAN INFORMATION: Project listed in MP?     No.		PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
						1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
				Mandate																									
				Council Goal																									
				Dept. Goal	X	X																							

Location:

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**     Remaining replacement desk for the dispatch center. (One purchased last year.)

**RATIONALE:**     Responsiveness is critical to the effectiveness of a communications center. The current dispatch desks were installed in 2003 and have reached the end of their useful life. These are not typical "desks," they are specific to communications' 24-hour use. They are ergonomically designed to counter the demands of shift work, providing fast and easy adjustments to vertical and horizontal positions of workstations and monitors. Work surfaces and monitors are adjustable to accommodate each individual user's focal distance, in order to achieve maximum visual acuity. Configurations provide ready-access to all technology and storage, and large cable infeeds and connection ports are easy to manage and provide maximum accessibility for IT personnel.

**OPERATING BUDGET IMPACT:**

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**     ☒

**MEDIUM**     ☐

**LOW**     ☐

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>Total</b>								
<b>FUNDING:</b>								
Current Rev.	\$20,000	\$20,000						\$20,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>	<b>\$20,000</b>	<b>\$20,000</b>						<b>\$20,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Replacement Windows</u> <b>Department:</b> Police <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP? No.	<b>PROJECT NEED</b>		<b>PROJECT SCHEDULE</b>				<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
								1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
		Mandate																													
		Council Goal																													
		Dept. Goal		X				X																							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement Windows

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☒

LOW ☐

**RATIONALE:** The current windows are drafty and inefficient. Twelve windows have been replaced; however, due to the odd sizing of some of the remaining nine windows, the estimated cost for replacements had to be increased due to custom sizing.

**OPERATING BUDGET IMPACT:**

<b>FINANCIAL PLAN</b>								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>TOTAL</b>								
<b>FUNDING:</b>								
Current Rev.	\$8,400	\$10,800						\$19,200
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>	\$8,400	\$10,800						\$19,200
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP? No.	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	<b>THIRD FLOOR RENOVATIONS</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Police		Mandate																									
Location:			Council Goal																									
			Dept. Goal	X				X																				

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Third Floor Renovations

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☒

LOW ☐

**RATIONALE:** Replace third floor soiled, rippled carpeting and ceiling tiles, paint walls in offices, conference room, and storage room.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.	\$5,000	\$15,843						\$20,843
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL	\$5,000	\$15,843						\$20,843
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    No.		PROJECT NEED		PROJECT SCHEDULE		FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Paved Parking Area</u>								1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4							
Department:    Police				Mandate																											
				Council Goal																											
Location:				Dept. Goal		X		X																							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Paved parking area.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:** The area abutting the Gilbert Street Park is designated for police, employee, and Recreation Department vehicles. The pavement continues to erode into the park and is in need of being raised to street level; this will aid the snow removal process and prevent further erosion and run-off into the park. This item was previously considered as a CIP from 2005 through 2011 but was removed in anticipation of the area being dug-up and repaved by the BWB; this never occurred.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.		\$42,000						\$42,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$42,000						\$42,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    No.	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<b>PD/Rec Building Boiler</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
<b>Department:</b>	Police																											
<b>Location:</b>																												
			Mandate																									
			Council Goal																									
			Dept. Goal	X				X																				

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement boiler.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☒

**MEDIUM**    ☐

**LOW**    ☐

**RATIONALE:** Two boilers installed in the early 1970's presently provide heat for the Police/Recreation Dept. building. As opposed to purchasing new, one boiler's burner was replaced in 1994, and the other boiler was rewired. UNH's efficiency study recommends one unit to service the entire building. Of the \$10,000 appropriated last year, \$4,600 was spent to replace the oil tanks and lines.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.	\$10,000	\$25,900						\$35,900
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL	\$10,000	\$25,900						\$35,900
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



CITY OF BERLIN, NH																																																																																																																																																																																																																
2020 - 2025 CIP Project Description																																																																																																																																																																																																																
GENERAL PROJECT DATA: Project Name: <u>Building Maintenance</u> Department: Police Location:					MASTER PLAN INFORMATION: Project listed in MP? No.					PROJECT NEED		PROJECT SCHEDULE		FY20		FY21		FY22		FY23		FY24		FY25																																																																																																																																																																																								
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<div>PROJECT DESCRIPTION, RATIONALE &amp; OPERATING BUDGET IMPACT</div> <div><div>DESCRIPTION: Phase IV of Building Maintenance Project</div><div>PRIORITY IN RELATION TO OTHER PROJECTS</div><div>HIGH <input checked="" type="checkbox"/></div><div>MEDIUM <input type="checkbox"/></div><div>LOW <input type="checkbox"/></div></div> <div>RATIONALE: Balance needed for completion of overhaul to the garage area project, to include flooring, fixtures, and electrical work for the revamped squad, evidence, and patrol/interview room areas.</div> <div>OPERATING BUDGET IMPACT:</div>																																																																																																																																																																																																																
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**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Interview Room</u> <b>Department:</b> Police <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP? No.	<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal																									
		Dept. Goal	X				X																				

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Soundproof Interview Room.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** The Department's space is limited. While general interaction with the public is conducted in the lobby or patrol room, the bulk of investigatory interviews and those of a sensitive nature, e.g. assaults, must be conducted in a private, quiet, and soundproof room. Interviews are currently conducted in the training/conference room or by temporarily bumping personnel from the patrol room. In both instances, only a modicum of privacy is available, which negatively impacts investigations as well as those being interviewed.

**OPERATING BUDGET IMPACT:**

<b>FINANCIAL PLAN</b>								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>TOTAL</b>								
<b>FUNDING:</b>								
Current Rev.		\$15,000						\$15,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$15,000						\$15,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



CITY OF BERLIN, NH																									
2020 - 2025 CIP Project Description																									
GENERAL PROJECT DATA: Project Name: <u>Ramp Extension</u> Department: Police Location:					MASTER PLAN INFORMATION: Project listed in MP? No.					PROJECT NEED		PROJECT SCHEDULE		FY20		FY21		FY22		FY23		FY24		FY25	
														1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4	
										Mandate															
										Council Goal															
				Dept. Goal		X				X															
<div>PROJECT DESCRIPTION, RATIONALE &amp; OPERATING BUDGET IMPACT</div> <div><div>DESCRIPTION: Ramp Extension: Widen the current law enforcement cruiser ramp to the building. This project will include development of a retaining wall and paving.</div><div>PRIORITY IN RELATION TO OTHER PROJECTS<div>HIGH<input checked="" type="checkbox"/></div><div>MEDIUM<input type="checkbox"/></div><div>LOW<input type="checkbox"/></div></div><div>RATIONALE: To the Department's dismay, landscaping/roadway changes in the front of the building eliminated handicapped and public parking spots and created limited public access to the building. Visitors now choose not to park in the designated lot across the street but instead park in the closest available space: the ramp which is intended for cruisers and law enforcement secure access to/from the facility. This has created a bottleneck for cruisers transporting subjects for processing, resulting in unsafe passage for both the public and law enforcement. Widening the ramp will provide ample space for proper signage, designated parking, and safe passage.</div><div>OPERATING BUDGET IMPACT:</div></div>																									
FINANCIAL PLAN																									
PRIOR		FY20	FY21	FY22	FY23	FY24	FY25	TOTAL																	
EXPENDITURES:																									
Pre-Design																									
Design																									
Purch/Const.																									
TOTAL																									
FUNDING:																									
Current Rev.			\$20,338					\$20,338																	
Seg. Funds																									
Borrow																									
Federal																									
State																									
Other																									
TOTAL			\$20,338					\$20,338																	
OPERATING BUDGET IMPACT:																									
Personnel																									
Non-Personnel																									
Capital																									
TOTAL																									

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Ballistic Vests</u> <b>Department:</b> Police  <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP? No.	<b>PROJECT</b>	<b>PROJECT</b>	<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
		<b>NEED</b>	<b>SCHEDULE</b>	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal																									
		Dept. Goal	X				X																				

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Ballistic Vests

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** Ballistic vests are required, due to the risks associated with police work. The life expectancy of a ballistic vest is five years. This plan establishes a schedule to gradually replace all vests. Six patrol vests @ \$750 each and 4 heavy duty tactical vests @ \$2,000 each. This is one-half the cost; we seek grant funding for the remaining cost.

**OPERATING BUDGET IMPACT:**

<b>FINANCIAL PLAN</b>								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>TOTAL</b>								
<b>FUNDING:</b>								
Current Rev.		\$12,500						\$12,500
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$12,500						\$12,500
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Radar Units</u> <b>Department:</b> Police <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP? No.	<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal																									
		Dept. Goal	X				X																				

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** 2 Radar Units

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** The PD's current radar units are reaching the end of their life expectancy.

Funding for the full cost is requested; however, the Department will seek grant funds to cover half the cost.

**OPERATING BUDGET IMPACT:**

<b>FINANCIAL PLAN</b>								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>TOTAL</b>								
<b>FUNDING:</b>								
Current Rev.		\$11,000						\$11,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$11,000						\$11,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020- 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    No.	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<b><u>Cruiser Laptop Computers</u></b>		Mandate		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
<b>Department:</b>	Police		Council Goal																									
<b>Location:</b>			Dept. Goal	X						X				X														

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Cruiser Laptop Computers

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:** Laptops will have met their life expectancy and will need to be replaced.  
This plan will establish a schedule for replacement @ \$5,000 each, which includes installation and licensing. Additional costs may be incurred in FY'21 when transitioning from Windows 7, which will no longer be supported, to Windows 10.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>TOTAL</b>								
<b>FUNDING:</b>								
Current Rev.	\$10,000		\$15,000	\$10,000				\$35,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>	\$10,000		\$15,000	\$10,000				\$35,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <b>New Police Dept. Facility</b> <b>Department:</b> Police <b>Location:</b>	<b>MASTER PLAN INFORMATION:</b> Project listed in MP?    No.	<b>PROJECT NEED</b>	<b>PROJECT SCHEDULE</b>	<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																									
		Council Goal																									
		Dept. Goal	X																								X

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** New Police Department facility.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**      ☒

**MEDIUM**      ☐

**LOW**      ☐

**RATIONALE:**    The Department has outgrown the current facility. The building has also deteriorated to a point where repair and renovations may not be cost effective. The foundation is crumbling; electrical wiring needs to be brought up to Code; water pipes are in need of replacement; and the building is not fully handicapped accessible.

**OPERATING BUDGET IMPACT:**

<b>FINANCIAL PLAN</b>								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design							400,000	400,000
Purch/Const.							3,600,000	3,600,000
TOTAL							\$4,000,000	\$4,000,000
<b>FUNDING:</b>								
Current Rev.							\$400,000	\$400,000
Seg. Funds								
Borrow							3,600,000	3,600,000
Federal								
State								
Other								
TOTAL							\$4,000,000	\$4,000,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel							20,000	20,000
Capital								
TOTAL							\$20,000	\$20,000

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

Project Name: PW Equipment Replacement		Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
			Mandate	x																												
Department:	Public Works		Council Goal																													
Location:	110 Wight Street		Dept. Goal	x	x				x				x				x				x				x							

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION: Upgrade & purchase of equipment:**

Excavator	300,000	FY23	5 Ton Roller-used	70,000	FY25
Skidsteer	85,000	FY24	Sidewalk Tractor	120,000	FY22
1 Ton Pick Up	40,000	FY20	10 Wheel Dump/Spreaders Truck	160,000	FY21
1/2 Ton Pick Up	30,000	FY20			

	455,000		350,000	
<b>RATIONALE:</b>	Operational improvements			
	Health & Safety	Total	805,000	
	Environmental Protections			

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		160,000	70,000	120,000	300,000	85,000	70,000	805,000
<b>TOTAL</b>		\$160,000	\$70,000	\$120,000	\$300,000	\$85,000	\$70,000	\$805,000
<b>FUNDING:</b>								
Current Rev.		\$160,000	\$70,000	\$120,000	\$300,000	\$85,000	\$70,000	\$805,000
Seg. Funds								
Borrow								
Federal								
State								
Other		160,000	70,000	120,000	300,000	85,000	70,000	805,000
<b>TOTAL</b>								
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Retaining Wall Replacements</u>							1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4					
Department:        PWD			Mandate																													
Location:			Council Goal																													
			Dept. Goal																													

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** The City owns numerous retaining walls that could benefit from upgrades/replacement.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:**

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design		10,000	10,000	10,000	10,000	10,000	10,000	60,000
Purch/Const.		100,000	100,000	100,000	100,000	100,000	100,000	600,000
								0
<b>TOTAL</b>		\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$660,000
<b>FUNDING:</b>								
Current Rev.		\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$660,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$660,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								

(MAP OR PLAN OF PROJECT OR BOTH)

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Street and Sidewalk Replacements</u>  Department:        PWD Location:	<b>MASTER PLAN INFORMATION:</b> Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
		Mandate							
		Council Goal							
		Dept. Goal							

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

<b>DESCRIPTION:</b> Many streets and sidewalks are beyond their useful life and need replacement Bemis Street                      200,000 FY20	<b>PRIORITY IN RELATION TO OTHER PROJECTS</b>  <div style="text-align: right;"> <b>HIGH</b>        <input type="checkbox"/>   <b>MEDIUM</b>    <input type="checkbox"/>   <b>LOW</b>           <input type="checkbox"/> </div>
<b>RATIONALE:</b>	
<b>OPERATING BUDGET IMPACT:</b>	

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		200,000	200,000	200,000	200,000	200,000	200,000	1,200,000
<b>TOTAL</b>		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,200,000
<b>FUNDING:</b>								
Current Rev.		200,000	200,000	200,000	200,000	200,000	200,000	1,200,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,200,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								

(MAP OR PLAN OF PROJECT OR BOTH)

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	Public Works Garage Upgrade II				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Public Works		Mandate																									
Location:	110 Wight St		Council Goal																									
			Dept. Goal	X					X		X		X			X												

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION:				PRIORITY IN RELATION TO OTHER PROJECTS			
		Install Air Locks	\$ 115,000				
		Fencing	\$ 55,000				
Chimney repair	\$ 25,000	Office Improvements	\$ 40,000			HIGH	<input checked="" type="checkbox"/>
Fire Supression	\$ 40,000	Paving	\$ 60,000				
Window Replacement	\$ 150,000	HVAC	\$ 100,000			MEDIUM	<input type="checkbox"/>
	\$ 215,000	Roof Replacement	\$ 140,000				
RATIONALE:	Operational improvements	\$ 510,000		total	\$ 725,000		
	Feasibility Study completed in 1989					LOW	<input type="checkbox"/>
	Health & Safety						
	Environmental Protection						
	Reduction in energy consumption.						
OPERATING BUDGET IMPACT:							

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design	5,000							5,000
Purch/Const.		120,000	120,000	120,000	120,000	120,000	120,000	720,000
<b>TOTAL</b>	<b>\$5,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$725,000</b>
<b>FUNDING:</b>								
Current Rev.	\$5,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$725,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>	<b>\$5,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$725,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: Project Name: Drain Line Replacement		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department: Public Works			Mandate		x				x				x				x				x				x							
Location: Various			Council Goal																													
			Dept. Goal	x																												

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Repair or replace old and/or damaged drain lines  
The problem exists throughout the City.

**PRIORITY IN RELATION TO OTHER PROJECTS**

IGA	130,000	Hillside Ave	200,000
Hillsborro St.	40,000	Mannering	200,000
High Street	250,000	Watson St.	200,000
Kent Street	40,000	Turcotte St.	60,000
Glen Avenue	90,000	Howland St	200,000

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

\$1,410,000

**RATIONALE:** Replace lines beyond useful life; clean lines; increase capacities

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design		30,000	30,000	30,000	30,000	30,000	30,000	180,000
Purch/Const.		150,000	150,000	150,000	150,000	150,000	150,000	900,000
<b>TOTAL</b>		<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$1,080,000</b>
<b>FUNDING:</b>								
Current Rev.	\$20,000	\$160,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$1,080,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>	<b>\$20,000</b>	<b>\$160,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$1,080,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	<u>Loader Lease/Purchase</u>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Public Works		Mandate																									
Location:	10 Jericho Road		Council Goal																									
			Dept. Goal	x					x		x		x		x		x		x		x		x					

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Lease/Purchase of loaders

**PRIORITY IN RELATION TO OTHER PROJECTS**

2 loaders Out Right Price                      \$447,750

HIGH      ☒

Municipal 10 year lease Annual Payment                      **\$50,000**

MEDIUM      ☐

**RATIONALE:**

LOW      ☐

(Cost/Benefit, Need and/or Service Standard)

Current Loaders are reaching cycle requiring more repairs and component replacement and additional manhours is increasing operational cost.

**OPERATING BUDGET IMPACT:**

Maintenance Cost of equipment will be reduce which decreased labor and materials to keep equipment on-line.

Equipment reliability will improve and should decrease operating disruptions.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	300,000
TOTAL		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
<b>FUNDING:</b>								
Current Rev.								
Seg. Funds								
Borrow		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	300,000
Federal								
State								
Other								
TOTAL		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name: <u>Downtown Snow Melt System</u>					1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:    Public Works			Mandate							
Location:        Main Street			Council Goal							
			Dept. Goal	x	x					

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**                    Install radiant snow melt system Main Street Downtown area.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**        ☐

**MEDIUM**   ☒

**LOW**         ☐

**RATIONALE:**    Reduce Downtown Winter Maintenance. Increase business opportunities for City by attracting more people to the Downtown.  
 Improve City Pride.

**OPERATING BUDGET IMPACT:**        Would decrease cost of winter maintenance by approximately 106,000/yr

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design	\$12,000							\$0
Design		102,283	102,283	102,283	102,283	102,283	102,283	613,698
Purch/Const.		1,995,134	1,995,134	1,995,134	1,995,134	1,995,134	1,995,134	11,970,804
<b>TOTAL</b>		\$2,097,417	\$2,097,417	\$2,097,417	\$2,097,417	\$2,097,417	\$2,097,417	\$12,584,502
<b>FUNDING:</b>								
Current Rev.								
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>								
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	Loader Refurbish				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Public Works		Mandate																									
Location:	10 Jericho Road		Council Goal																									
			Dept. Goal	x					x		x		x		x		x		x		x		x					

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Refurbish current fleet of loaders

**PRIORITY IN RELATION TO OTHER PROJECTS**

Refurbish 7 loaders                      \$350,000

HIGH      ☒

MEDIUM      ☐

LOW      ☐

**RATIONALE:**

(Cost/Benefit, Need and/or Service Standard)

Current Loaders are reaching cycle requiring more repairs and component replacement and additional manhours is increasing operational cost.

**OPERATING BUDGET IMPACT:**

Maintenance Cost of equipment will be reduce which decreased labor and materials to keep equipment on-line.

Equipment reliability will improve and should decrease operating disruptions.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		\$350,000						350,000
TOTAL		\$350,000						\$350,000
<b>FUNDING:</b>								
Current Rev.		\$350,000						\$350,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$350,000						\$350,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	<b>Salt Sand Storage Shed</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Public Works		Mandate																									
Location:	10 Jericho Road		Council Goal																									
			Dept. Goal					x		x																		

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Construct Salt and Sand Storage Building

**PRIORITY IN RELATION TO OTHER PROJECTS**

**RATIONALE:**  
 New facility will increase current storage capacity and provide for sand/salt to be prepared during non-storm hours at regular time vs. overtime rates. Improves Operational efficiencies with decreasing personnel resorces to move and mix materials. Reduces energy use

HIGH ☒

MEDIUM ☐

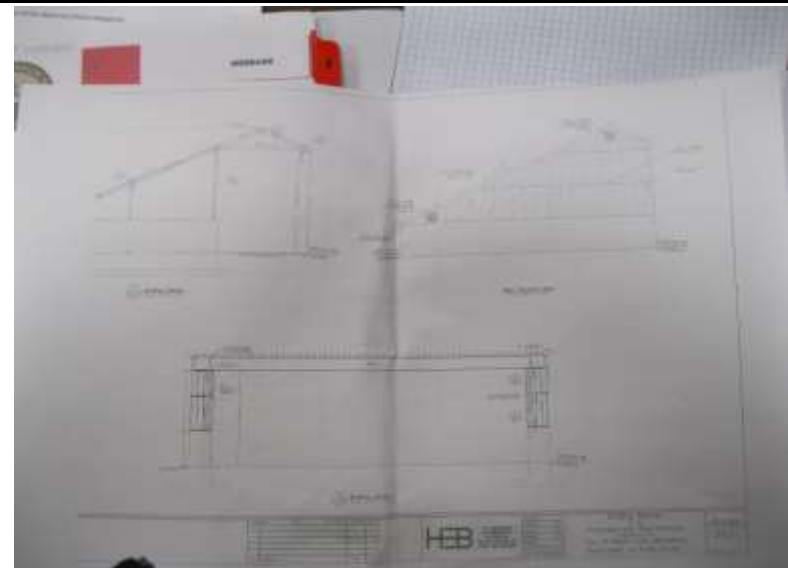
LOW ☐

Listes as action item in 2016 Hazard Mitigation Plan

**OPERATING BUDGET IMPACT:**

Manhour reductions, reduction in heating fuel usage.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design	5,000							5,000
Purch/Const.		104,000	104,000	104,000				312,000
<b>TOTAL</b>	<b>\$5,000</b>	<b>\$104,000</b>	<b>\$104,000</b>	<b>\$104,000</b>				<b>\$317,000</b>
<b>FUNDING:</b>								
Current Rev.	\$5,000	\$104,000	\$104,000	\$104,000				\$317,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>	<b>\$5,000</b>	<b>\$104,000</b>	<b>\$104,000</b>	<b>\$104,000</b>				<b>\$317,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	<b>Hutchins Street Lighting</b>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4			
Department:	Public Works		Mandate																													
	Turcotte St to Napert Village, Unity Street		Council Goal																													
Location:	12th Street to White Mtn Lumber		Dept. Goal																													

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**                    A petition was presented to the City Council by citizens of the neighborhood asking for lighting on Hutchins Street from 12th Street to White Mtn Lumber

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**                    ☐

**MEDIUM**            ☒

**LOW**                    ☐

   A new pavement project on Hutchins Street prompted a request for lighting along the new sidewalk on Hutchins Street Turcotte to Napert Streets

**RATIONALE:**            Improve safety for pedestrians.

**OPERATING BUDGET IMPACT:**            Increased electrical and maintenance costs.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		16,000	16,000					32,000
<b>TOTAL</b>		\$16,000	\$16,000					\$32,000
<b>FUNDING:</b>								
Current Rev.		16,000	16,000					\$32,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$16,000	\$16,000					\$32,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: <b>Project Name:</b> Heritage Park Roof  Department: Public Works Location:	MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
		Mandate																													
		Council Goal																			x						x				
		Dept. Goal																													

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Heritage Park main building roof shingles are beginning to rot and hold water. Part of the roof is leaking into the shed.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☒

**LOW** ☐

**RATIONALE:** Building maintenance  
Economic Development

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		25,000						\$25,000
<b>TOTAL</b>		<b>\$25,000</b>						<b>\$25,000</b>
<b>FUNDING:</b>								
Current Rev.		\$25,000						\$25,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		<b>\$25,000</b>						<b>\$25,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								

(MAP OR PLAN OF PROJECT OR BOTH)

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION:	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name: <b>Repairs &amp; Landscaping @ New City Cemetery</b>		Project listed in MP? no			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department: Public Works			Mandate							
Location: East Milan Road			Council Goal							
			Dept. Goal	x	x x x x					

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**

Repairs and landscaping to New City Cemetery

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

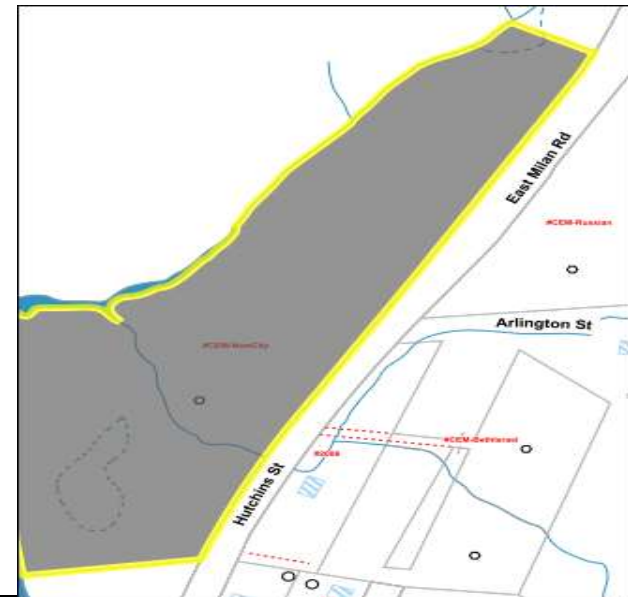
LOW ☐

**RATIONALE:**

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.		\$100,000						\$100,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$100,000						\$100,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	Dead River Channel/Moxie Alley				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
			Mandate			x				x																		
			Council Goal																									
			Dept. Goal																									
Department:	Public Works																											
Location:																												

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Channel behind downtown buildings in Moxie Alley is in serious disrepair. This project envisions pulling all parties together to deal with a serious downtown infrastructure issue. Would be ideal to pursue while City is owner of adjacent lots on Pleasant Street. Possible re-route of channel away from buildings.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☒

LOW ☐

**RATIONALE:**

Listed as action item in 2016 Hazard Mitigation Plan

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design						\$300,000		\$300,000
Design						600,000		600,000
Purch/Const.							3,000,000	3,000,000
TOTAL						\$900,000	\$3,000,000	\$3,900,000
<b>FUNDING:</b>								
Current Rev.								
Seg. Funds								
Borrow								
Federal								
State						195,000		195,000
Other						705,000	3,000,000	3,705,000
TOTAL						\$900,000	\$3,000,000	\$3,900,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<div>GENERAL PROJECT DATA:</div> <div><div>Project Name:</div><div>Snowmobile Trails</div></div> <div><div>Department:</div><div>Public Works</div></div> <div><div>Location:</div><div></div></div>	<div>MASTER PLAN INFORMATION:</div> <div>Project listed in MP?</div>	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
								1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
		Mandate																													
		Council Goal																				x				x					
		Dept. Goal																													

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Increase trail network through the City, through downtown Berlin.  
Includes bridge over Androscoggin connecting Unity Street Park to PSNH Park

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** Economic Development

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.						\$15,000	\$300,000	\$315,000
<b>TOTAL</b>						\$15,000	\$300,000	\$315,000
<b>FUNDING:</b>								
Current Rev.						\$15,000		\$15,000
Seg. Funds								
Borrow								
Federal							300,000	300,000
State								
Other								
<b>TOTAL</b>						\$15,000	\$300,000	\$315,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b> <u>Rte. 110 Sewer Extension</u>						1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4							
Department:     Public Works				Mandate																													
Location:				Council Goal																													
				Dept. Goal		x				x																							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**    Extend Sewer Service over 2 miles

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**        ☐

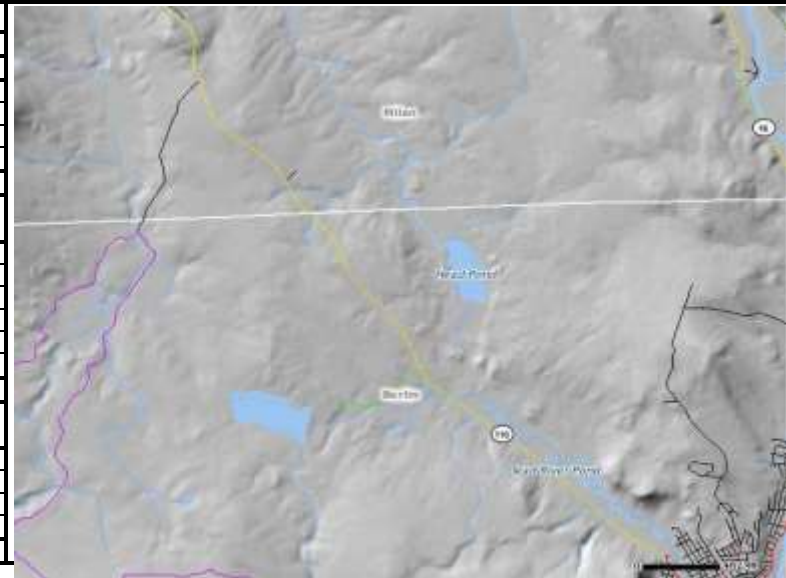
**RATIONALE:**    Enable system to meet the development requirements of this area.  
                          Enhance business opportunities for this area.

**MEDIUM**   ☒

**LOW**         ☐

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design							200,000	200,000
Purch/Const.							2,500,000	2,500,000
TOTAL							\$2,700,000	\$2,700,000
<b>FUNDING:</b>								
Current Rev.							\$2,700,000	\$2,700,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL							\$2,700,000	\$2,700,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital							\$2,700,000	2,700,000
TOTAL							\$2,700,000	\$2,700,000



CITY OF BERLIN, NH	
2020 - 2025 CIP Project Description	

GENERAL PROJECT DATA: Project Name: <u>Building Repairs</u>  Department: Rec.&Parks Location: Rec. Parks Building		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
			Mandate				X				X																					
			Council Goal																													
			Dept. Goal		X																											

<u>PROJECT DESCRIPTION, RATIONALE &amp; OPERATING BUDGET IMPACT</u>	
---	--

DESCRIPTION:	PRIORITY IN RELATION TO OTHER PROJECTS
--------------	--

[illegible]

**RATIONALE:**

Replace/Repair/Extend Life cycle of the facility	Safety
Handicap Accessibility	Meet additional programming demands
Emergency Mangement Site	Improve Energy Efficiency

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		\$41,189	\$41,189	\$25,000	\$30,000	25,000	27,500	189,878
TOTAL		\$41,189	\$41,189	\$25,000	\$30,000	\$25,000	\$27,500	\$189,878
<b>FUNDING:</b>								
Current Rev.		\$50,000	\$35,000	\$25,000	\$25,000	\$25,000	\$27,500	\$187,500
Seg. Funds	2,378							\$2,378
Borrow								
Federal								
State								
Other								
TOTAL	\$2,378	\$50,000	\$35,000	\$25,000	\$25,000	\$25,000	\$27,500	\$189,878
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	<b>Equipment</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Rec.&Parks		Mandate																									
Location:	Rec. Parks Building		Council Goal						X																			
			Dept. Goal	X					x																			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**

Kubato Attachments	35,000	Purchase (1 ton) Pick-up Truck w/plow	40,000
-Side arm mower		Purchase travel van-programming	35,000
-brush hog & chipper			
Commercials Fine Mower(2)	50,000		
	<b>85,000</b>		<b>75,000</b>

Total **160,000**

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:**

Improve Efficiency on green space maintenance

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		\$40,000	\$50,000	35,000	\$ 35,000			\$160,000
TOTAL		\$40,000	\$50,000	\$35,000	\$35,000			\$160,000
<b>FUNDING:</b>								
Current Rev.		\$40,000	\$50,000	\$35,000	\$35,000			\$160,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$40,000	\$50,000	\$35,000	\$35,000			\$160,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Tennis Courts Re-construction</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:    Recreation & Parks			Mandate																									
Location:    Horne Field & Glen Avenue Tennis Courts			Council Goal																									
			Dept. Goal	X																								

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**    Re-Constructing four tennis courts.  
Add one tennis court

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☐

**MEDIUM**    ☒

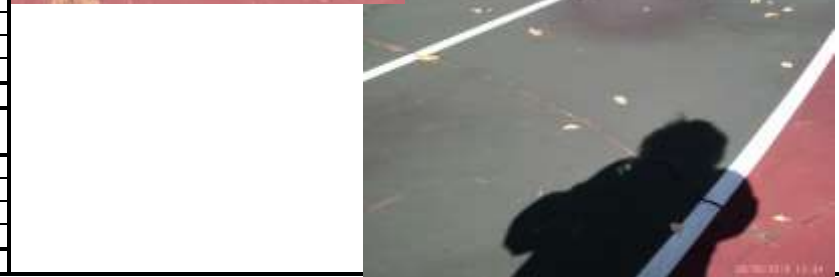
**LOW**    ☐

**RATIONALE:**    Tennis Courts are in very poor condition.    Playing hazard and liability potential.  
Was informed Berlin School Department had to schedule all games in Gorham last season.

**OPERATING BUDGET IMPACT:**    Unclear.    Would need professional estimate.    In gathering information, price could be 200K-220K  
This is not taking in consideration the lack of regular maintenance causing additional costs (see attached)

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		137,500	137,500					275,000
<b>TOTAL</b>		<b>\$137,500</b>	<b>\$137,500</b>					<b>\$275,000</b>
<b>FUNDING:</b>								
Current Rev.		\$137,500	\$137,500					\$275,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		<b>\$137,500</b>	<b>\$137,500</b>					<b>\$275,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <u>Skate Park</u>  Department:        Park & Rec. Maint Location:            Central Park		<b>MASTER PLAN INFORMATION:</b> Project listed in MP?    no	<b>PROJECT NEED</b>		<b>PROJECT SCHEDULE</b>				<b>FY20</b>				<b>FY21</b>				<b>FY22</b>				<b>FY23</b>				<b>FY24</b>				<b>FY25</b>			
					1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4			
			Mandate																													
			Council Goal		x				x																							
			Dept. Goal		x				x																							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**   Construct New Skate Park

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**            ☐

**MEDIUM**      ☒

**LOW**             ☐

**RATIONALE:**    New skate to replace the existing skate park which was removed for safety reasons and Substation Upgrade.

**OPERATING BUDGET IMPACT:**  
The new concrete skate wil require annual and regular maintenance activities

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		5,000						5,000
TOTAL		\$5,000						\$5,000
<b>FUNDING:</b>								
Current Rev.								
Seg. Funds		5,000						5,000
Borrow								
Federal								
State								
Other								
TOTAL		\$5,000						\$5,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b>	<b>Passenger Van</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Rec.&Parks		Mandate																									
Location:	Rec. Parks Building		Council Goal						X																			
			Dept. Goal	X					x																			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**

Passenger van for personnel use year round. Size needed for USDA Summer Meal deliveries

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:**

Currently dependent on generosity of School Department to let us borrow vehicle for summer.  
Meal delivery consists of enough coolers to deliver lunches and snacks to seven sights.  
If Recreation had own vehicle, we also could enhance and/or offer other programs that require transportation.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
<b>TOTAL</b>								
<b>FUNDING:</b>								
Current Rev.		\$18,888						\$18,888
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		\$18,888						\$18,888
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT	PROJECT	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Fire Alarm System Replacement</u>				NEED	SCHEDULE	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:    Schools				Mandate		X																							
Location:    Brown School				Council Goal																									
				Dept. Goal																									

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Replacement fire alarm panel and alarm system, originally installed 11/26/96

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☒

**MEDIUM**    ☐

**LOW**    ☐

**RATIONALE:**    Brown School fire alarm system is inspected annually. Because of its age, replacement parts are no longer available.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		150,000						150,000
<b>TOTAL</b>		<b>\$150,000</b>						<b>\$150,000</b>
<b>FUNDING:</b>								
Current Rev.		\$150,000						\$150,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		<b>\$150,000</b>						<b>\$150,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION:	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
<b>Project Name:</b>	<b>Hillside, BMS, Main Entrance and Secure Bldg.</b>	Project listed in MP? no			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Schools		Mandate							
Location:	Hillside/Central Office/BMS/BHS		Council Goal							
			Dept. Goal	X	X					

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Renovate and redesign a safer public entrance to the main Hillside building and BMS complex  
Includes district office

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

MEDIUM ☐

LOW ☐

**RATIONALE:** School safety and security

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		900,000						900,000
TOTAL		\$900,000						\$900,000
<b>FUNDING:</b>								
Current Rev.		\$900,000						\$900,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$900,000						\$900,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b> <u>Fire Alarm System Upgrades</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:    Schools			Mandate		X																							
Location:        Berlin High School			Council Goal																									
			Dept. Goal																									

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement fire alarm panel and alarm system, originally installed 20-25 years ago

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**        ☒

**MEDIUM**    ☐

**LOW**         ☐

**RATIONALE:**    Berlin High School fire alarm system is inspected annually. Because of its age, replacement parts are no longer available.  
Location of the initiation devices, i.e. pull stations, and the overall coverage is piece meal and not within 6 ft of every exit doorway.  
Smoke detection devices are vastly spread out and vacant in several rooms.  
Detection and annunciation devices are antiquated and fail to meet today's standards.

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		225,000						225,000
<b>TOTAL</b>		<b>\$225,000</b>						<b>\$225,000</b>
<b>FUNDING:</b>								
Current Rev.		\$225,000						\$225,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		<b>\$225,000</b>						<b>\$225,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

<b>GENERAL PROJECT DATA:</b> <b>Project Name:</b> <b><u>BMS restrooms</u></b>  Department:        Schools Location:            Berlin Middle School		<b>MASTER PLAN INFORMATION:</b> Project listed in MP?    no	<b>PROJECT NEED</b>		<b>PROJECT SCHEDULE</b>				FY20				FY21				FY22				FY23				FY24				FY25			
									1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
									Mandate																							
									Council Goal																							
										Dept. Goal		X																				

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

Renovation of BMS restrooms (2 boys and 2 girls, behind auditorium and in BMS basement)

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH    ☐

MEDIUM    ☒

LOW    ☐

**RATIONALE:**

Plumbing and tile upgrades, vandal-proof stalls

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		35,000						35,000
TOTAL		\$35,000						\$35,000
<b>FUNDING:</b>								
Current Rev.		\$35,000						\$35,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$35,000						\$35,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								

GF-60



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name: <b><u>BHS Classroom Floors &amp; Abatement</u></b>					1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Schools		Mandate							
Location:	Berlin High Schools		Council Goal							
			Dept. Goal	X		X	X		X	

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** BHS Classroom Floor replacement, 28 classrooms and asbestos abatement from the mastic

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☒

LOW ☐

**RATIONALE:** Current tile floors are cracking and becoming a hazard. Floors have been replaced as they become unsafe or trip hazzards.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design			\$85,000	\$85,000		\$95,000		\$265,000
Design								
Purch/Const.								
TOTAL			\$85,000	\$85,000		\$95,000		\$265,000
<b>FUNDING:</b>								
Current Rev.								
Seg. Funds								
Borrow								
Federal								
State								
Other			85,000	85,000		95,000		265,000
TOTAL			\$85,000	\$85,000		\$95,000		\$265,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Bus Replacement</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:    Schools			Mandate																													
Location:    Transportation Garage - Hutchins St.			Council Goal																													
			Dept. Goal	X					X								X								X							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**    Bus Replacement for Bus 09,    94,284 miles (9/27/18) (1 of 2 left at 66 passengers, aiming for all 72 passengers)  
 Bus Replacement for Bus 10,    102,654 miles (9/27/18) (1 of 2 left at 66 passengers, aiming for all 72 passengers)  
 Bus Replacement for Bus 11,    117,444 miles ( as of 9/27/18) (1 of 2 left at 66 passengers, aiming for all 72 passengers)

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☒

**MEDIUM**    ☐

**LOW**    ☐

**RATIONALE:**    N.H. Dept. of Safety, pupil transportation recommends school buses operate no more than 10 years or not more than 100,000 miles.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.			90,000		90,000		95,000	275,000
TOTAL			\$90,000		\$90,000		\$95,000	\$275,000
<b>FUNDING:</b>								
Current Rev.			\$90,000		\$90,000		\$95,000	\$275,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL			\$90,000		\$90,000		\$95,000	\$275,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?    no		PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>BHS Replacement Windows</u>							1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:    Schools					Mandate																													
Location:        Berlin High School					Council Goal																													
					Dept. Goal	X					X				X																			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**    BHS replacement windows, original construction 1972

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**            ☐

**MEDIUM**    ☒

**LOW**            ☐

**RATIONALE:**    Original windows are drafty and not energy efficient, crank opening mechanisms are not functional  
Some don't lock, thus panels are screwed closed

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.			20,000	20,000				40,000
<b>TOTAL</b>			\$20,000	\$20,000				\$40,000
<b>FUNDING:</b>								
Current Rev.			\$20,000	\$20,000				\$40,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>			\$20,000	\$20,000				\$40,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?    no		PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Mini-Vans &amp; Utility truck</u>							1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:    Schools					Mandate										X												X							
Location:        Schools					Council Goal																													
					Dept. Goal	X																												

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement Minivan #2, 2014 Kia Sedonna, 79,042 miles as of 9/27/18  
Replacement pick-up truck, 2005 Ford F350 Superduty,(60,681 miles, 9/27/18) Trade for a superduty dumpbody truck  
Replacement pick-up truck, 2008 Ford F250 Superduty Pickup,(32,440 miles, 9/27/18)

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**        ☒

**MEDIUM**   ☐

**LOW**         ☐

**RATIONALE:**    Safety and efficiency

**OPERATING BUDGET IMPACT:**

Minivan and Dump truck 2021 \$70,000  
Pickup truck 2024 \$55,000

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.				70,000			55,000	125,000
<b>TOTAL</b>				\$70,000			\$55,000	\$125,000
<b>FUNDING:</b>								
Current Rev.				\$70,000			\$55,000	\$125,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>				\$70,000			\$55,000	\$125,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name: <u>Brown School Restrooms</u>					1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Schools		Mandate							
Location:	Brown School		Council Goal							
			Dept. Goal	X			X			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**    Brown School restroom (2) renovations in basement

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH    ☐

MEDIUM    ☒

LOW    ☐

**RATIONALE:**    Fixtures, tiles, stall partitions not very cleanable

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.				50,000				50,000
TOTAL				\$50,000				\$50,000
<b>FUNDING:</b>								
Current Rev.				\$50,000				\$50,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL				\$50,000				\$50,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Hillside/BMS/Marston Fencing</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:    Schools			Mandate																													
Location:    Hillside/BMS/Marston Schools			Council Goal																													
			Dept. Goal	X									X																			

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement of chain link fencing along an alleyway on the side of Hillside School, Willard St. side  
Hillside/Marston playground chain link fence replacement

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH    ☒

MEDIUM    ☐

LOW    ☐

**RATIONALE:**    Safety

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.				45,000				45,000
<b>TOTAL</b>				\$45,000				\$45,000
<b>FUNDING:</b>								
Current Rev.				\$45,000				\$45,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>				\$45,000				\$45,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?    no		PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Brown Resurfacing</u>							1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department:    Schools					Mandate																													
Location:        Brown School					Council Goal																													
					Dept. Goal	X									X																			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**   Repaving/resurface the Brown School playground area

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**            ☒

**MEDIUM**       ☐

**LOW**             ☐

**RATIONALE:**    Safety

**OPERATING BUDGET IMPACT:**

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.				45,000				45,000
<b>TOTAL</b>				\$45,000				\$45,000
<b>FUNDING:</b>								
Current Rev.				\$45,000				\$45,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>				\$45,000				\$45,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>BMS Chimney</u>						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4			
Department:	Schools		Mandate																													
Council Goal																																
Location:	Berlin Middle School		Dept. Goal																													

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**    BMS Chimney Lining

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**    ☒

**MEDIUM**    ☐

**LOW**    ☐

**RATIONALE:**    Some chipped areas, had some repairs in about 2002

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.				50,000				50,000
TOTAL				\$50,000				\$50,000
<b>FUNDING:</b>								
Current Rev.				\$50,000				\$50,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL				\$50,000				\$50,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION:		PROJECT NEED		PROJECT SCHEDULE		FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b> <u>BHS Science Classrooms</u>			Project listed in MP?    no						1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
Department:    Schools					Mandate																											
Location:        Berlin High School					Council Goal																X											
					Dept. Goal		X																									

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:**    Renovation 4 science classrooms with upgraded technology, safety units, work stations

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH            ☒

MEDIUM       ☐

LOW             ☐

**RATIONALE:**    Current science classes have not had replacemnt furniture or equipment since the original construction (1972).  
There is inadequate power stations or lab work stations.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.					250,000			250,000
TOTAL					\$250,000			\$250,000
<b>FUNDING:</b>								
Current Rev.					\$250,000			\$250,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL					\$250,000			\$250,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <b>BHS Lecture Hall</b>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:    Schools			Mandate																									
Location:        BHS Lecture Hall			Council Goal																									
			Dept. Goal																	X								

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**    Renovate Lecture Hall to a modern accoustical presentation and meeting facility

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH    ☒

MEDIUM    ☐

LOW    ☐

**RATIONALE:**    Lecture Hall has not had upgraded technology or accoustical ceilings or walls, furniture has been damaged and removed on a gradual basis.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.					85,000			85,000
TOTAL					\$85,000			\$85,000
<b>FUNDING:</b>								
Current Rev.					\$85,000			\$85,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL					\$85,000			\$85,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Marston School Doors</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:    Schools			Mandate																									
Location:    Marston building			Council Goal																									
			Dept. Goal	X													X											

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replace 2 entrance doors to Marston Building

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH    ☒

MEDIUM    ☐

LOW    ☐

**RATIONALE:** Not energy efficient and drafty - Pine St./Courtyard entrance

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.						15,000		15,000
TOTAL						\$15,000		\$15,000
<b>FUNDING:</b>								
Current Rev.						\$15,000		\$15,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL						\$15,000		\$15,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



GF-71

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?    no	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <b>BMS Boiler</b>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:    Schools			Mandate																									
Location:        BMS			Council Goal																									
			Dept. Goal																						X			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Remove and replace the HB Smith boiler, burner, breaching and bring the system up to code including engineered drawings.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH    ☐

MEDIUM    ☒

LOW        ☐

**RATIONALE:**    Current HB Smith boiler is 36 years old and has life cycle deterioration

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.							160,000	160,000
TOTAL							\$160,000	\$160,000
<b>FUNDING:</b>								
Current Rev.							\$160,000	\$160,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL							\$160,000	\$160,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



GF-72



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION:		PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>BHS Road Construction</u>			Project listed in MP? no						1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4					
Department: Schools					Mandate																													
Council Goal																																		
Location: Berlin High School					Dept. Goal																								X					

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**    Construction of access road behind Berlin High School

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH    ☒

MEDIUM    ☐

LOW    ☐

**RATIONALE:**    An access road construction behind Berlin High School for fire and safety access  
                          Creation of a separate entrance to Mini-Mounties pre-school program with an outdoor play area.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.							350,000	350,000
TOTAL							\$350,000	\$350,000
<b>FUNDING:</b>								
Current Rev.							\$350,000	\$350,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL							\$350,000	\$350,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





# CITY OF BERLIN, NH

## 2020 - 2025 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Phase 2 I &amp; I Reductions</u>			Mandate		Council Goal		Dept. Goal		1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4				1   2   3   4			
Department:    Waste Water Treatment																																
Location:    10 Shelby Street							x		x				x				x															

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

#### DESCRIPTION

Reduce I&I to Treatment Plant

#### PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☒

MEDIUM ☐

LOW ☐

#### RATIONALE

#### OPERATING BUDGET IMPACT

#### FINANCIAL PLAN

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
EXPENDITURES								
Design								
Management								
Equipment								
Construction								
TOTAL		\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000			\$ 240,000
FUNDING								
Current Rev.		\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000			\$ 240,000
Seg. Funds	\$ 240,000							\$ 240,000
Borrow								
Federal								
State								
Other	\$ 240,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000			\$ 480,000
TOTAL	\$ 240,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000			\$ 480,000
OPERATING BUDGET IMPACT								
Personnel								
Non-Personnel								
Capital								
TOTAL								

(MAP OR PLAN OF PROJECT OR BOTH)

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED		FY20				FY21				FY22				FY23				FY24				FY25			
			SCHEDULE		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Project Name: <u>Utility Mapping</u>			Mandate																									
Department: Waste Water Treatment			Council Goal																									
Location: Various			Dept. Goal		x				x				x				x				x							

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

Map General Fund utilities and other assets by gps for importation in gis  
(storm drain lines, signage, retaining walls, etc...)

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☒

**RATIONALE:**

Update mapping in comprehensive GIS

MEDIUM ☐

LOW ☐

**OPERATING BUDGET IMPACT**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	Total
<b>EXPENDITURES:</b>								
Design								
Management								
Equipment								
Construction								
TOTAL		\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 35,000
<b>FUNDING:</b>								
Current Rev.		\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 35,000
Seg. Funds	\$ 7,320							\$ (7,320)
Borrow								
Federal								
State								
Other								
TOTAL	\$ 7,320	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 27,680
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED	SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Sanitary Line Replacement</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Waste Water Treatment			Mandate																									
Location: Various			Council Goal																									
			Dept. Goal		x	x			x				x				x				x				x			

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Remove and replace old sewer lines throughout the city  
Sanitary Sewer lines that were not replaced in the Sewer Separation Project of 1979/1980  
(Some date back to the 1930's and 1940's)

**PRIORITY IN RELATION TO OTHER PROJECTS**

Upper Hillsboro St	\$120,000	11th St	\$50,000
Main Street structures	\$150,000	Willard St	\$70,000
Goebel Street	\$120,000	Pleasant St structures	\$140,000
Viking Street	\$70,000	Norway St	\$60,000
Sweden Street	\$60,000		
<b>\$520,000</b>		<b>\$320,000</b>	
		<b>\$840,000</b>	

HIGH ☒

MEDIUM ☐

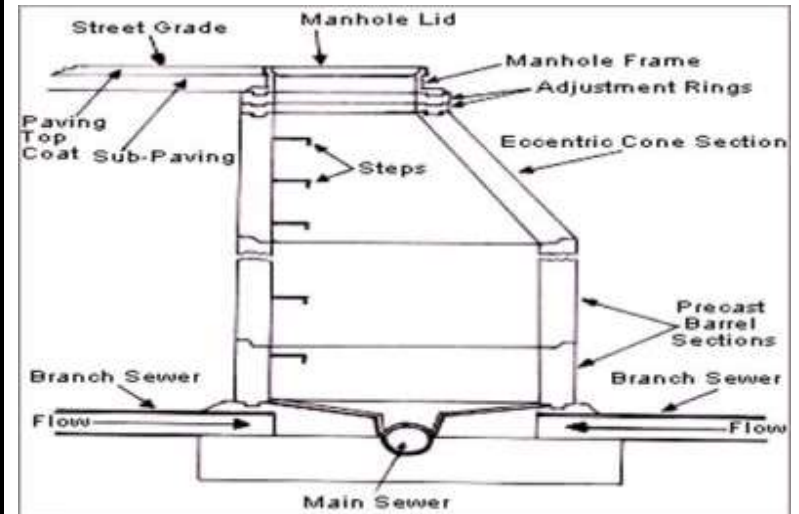
LOW ☐

**RATIONALE:**

**OPERATING BUDGET IMPACT**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Design		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 120,000
Management		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
Equipment								
Construction								
<b>TOTAL</b>		<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 720,000</b>
<b>FUNDING:</b>								
Current Rev.		\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 720,000
Seg. Funds	\$ 22,049							\$ (22,049)
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>	<b>\$ 22,049</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 697,951</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Security Fence Replacement</u>			SCHEDULE		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department: Pollution Control Facility			Mandate	x																								
Location: BPCF Grounds			Council Goal																									
		Dept. Goal	x	x x																								

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replace existing and missing Perimeter Security Fencing

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** Current Fencing is almost 40 years old and is fully depreciated. More than half of the fence has been damaged over the years from snow removal practices, and wear and tear. Over 200 feet of fencing has been removed for snow storage that should be replaced.

**OPERATING BUDGET IMPACT:**

Reduced liability to the threat of vandalism, theft, but more importantly to the safety of our community.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	Total
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.		\$ 100,000						\$ 100,000
<b>TOTAL</b>		<b>\$ 100,000</b>						<b>\$ 100,000</b>
<b>FUNDING:</b>								
Current Rev.		\$ 100,000						\$ 100,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
<b>TOTAL</b>		<b>\$ 100,000</b>						<b>\$ 100,000</b>
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital		\$ 100,000						\$ 100,000
<b>TOTAL</b>		<b>\$ 100,000</b>						<b>\$ 100,000</b>



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25				
Project Name:	<u>Upgrade WWTF Sewer Ejection Station</u>		Mandate			1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Waste Water Treatment		Council Goal																										
Location:	Admin. Building Pump Room		Dept. Goal		x	x	x	x	x																				

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION**

Comprehensive upgrade of existing pump station including two new submersible pumps.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**RATIONALE**

Current Ejector pumps are about to fail and can't be replaced due to Phase II upgrade pipeing obstructions. Pumps will need to be disassembled in wet well and removed piece by piece. Replacing with like pumps piece by piece in wet well is illadvised.

**MEDIUM** ☐

**LOW** ☐

**OPERATING BUDGET IMPACT**

Replacing pumps with a servicable pump configuation before failure could save hundreds of thousands of dollars.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
EXPENDITURES								
Design		\$ 5,000						\$ 5,000
Management		\$ 15,000						\$ 15,000
Equipment		\$ 50,000						\$ 50,000
Construction		\$ 30,000						\$ 30,000
TOTAL		\$ 100,000						\$ 100,000
FUNDING								
Current Revenue		\$ 100,000						\$ 100,000
Segregated Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$ 100,000						\$ 100,000
OPERATING BUDGET IMPACT								
Personnel								
Non-Personnel								
Capital		\$ 100,000						\$ 100,000
TOTAL		\$ 100,000						\$ 100,000



# CITY OF BERLIN, NH

## 2020 - 2025 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP? NO	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name:	<u>Upgrade Control Panels &amp; VFD at Armory &amp; Dairy Bar Pump Stations</u>				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Waste Water Treatment		Mandate							
Location:	Pump Station Control Panels		Council Goal							
			Dept. Goal		x	x x x x				

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

#### DESCRIPTION

Work with System Integrator to design replacement Control Panels to control 2 Pumps in Wetwell based on flow, 2 new Variable Frequency Drives, Radio and support equipment for Telemetry to our Main Plant for Alarms and remote control capabilities at 2 Pump Stations.

#### PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☒

LOW ☐

#### RATIONALE

Current US Filter Control Panels were put in service in 2000 when these Pump Stations were completely rebuilt. They are reaching the end of their dependable service life and need modern equipments installed. Radio Telemetry will increase our ability to monitor and control these stations from remote locations through our SCADA system at the Main Plant. The Variable Frequency Drives are of the same vintage and should be replaced with new Allen-Bradley's for commonality of equipments. familiarity and ease of Maintenance.

#### OPERATING BUDGET IMPACT

Modernizing this equipment gives us all the advantages of technology: familiarity, ease of finding replacements, and new capabilities such as Remote Telemetry, Energy Efficiency, more Operating information and easier-to-obtain information when troubleshooting.

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
EXPENDITURES								
Design	\$ 3,000							\$ 3,000
Management		\$ 15,000						\$ 15,000
Equipment		\$ 85,000						\$ 85,000
Construction		\$ 30,000						\$ 30,000
TOTAL	\$ 3,000	\$ 130,000						\$ 133,000
FUNDING								
Current Revenue		\$ 130,000						\$ 130,000
Segregated Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$ 130,000						\$ 130,000
OPERATING BUDGET IMPACT								
Personnel								
Non-Personnel								
Capital		\$ 130,000						\$ 130,000
TOTAL		\$ 130,000						\$ 130,000



## CITY OF BERLIN, NH

### 2020 - 2025 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name:	<u>Modernize Alarm system at Pump Stations</u>				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Waste Water Treatment		Mandate							
Location:	Pump Station Control Panels		Council Goal							
			Dept. Goal		x	x x				

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

#### DESCRIPTION

Work with System Integrator to replace existing Telephone alarm circuits with new Radio Telemetry equipment that could hit existing Radio Repeater on Cates Hill and send more detailed Alarm indications from Devens Street Pump Station.

#### RATIONALE

Current Telephone system of BANA circuits is obsolete: parts are no longer available and no one knows how to work on this system. Modern Radio Telemetry will transmit to an existing Repeater on Cates Hill and to an existing receiver at the Main Plant to relay Alarms. Further, more specific Alarms can be sent out and received so that response and troubleshooting of problem(s) can be expedited.

#### OPERATING BUDGET IMPACT

Relieve confusion about who to call for service help. Allow for remote troubleshooting or in planning response to Alarm. Capture real-time remote data into our SCADA system for recording and analysis

#### PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☒

LOW ☐

#### FINANCIAL PLAN

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES</b>								
Design			\$ 3,000					\$ 3,000
Management								
Equipment			\$ 12,000					\$ 12,000
Construction			\$ 5,000					\$ 5,000
TOTAL			\$ 20,000					\$ 20,000
<b>FUNDING</b>								
Current Revenue			\$ 20,000					\$ 20,000
Segregated Funds								
Borrow								
Federal								
State								
Other								
TOTAL			\$ 20,000					\$ 20,000
<b>OPERATING BUDGET IMPACT</b>								
Personnel								
Non-Personnel								
Capital			\$ 20,000					\$ 20,000
TOTAL			\$ 20,000					\$ 20,000



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**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP? NO	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name:	<u>Install (UPS) Uninterruptible Power Supply for RAS Box</u>				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Waste Water Treatment		Mandate							
Location:	Treatment Plant		Council Goal							
			Dept. Goal	x	x	x	x			

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION**

Install Uninterruptible Power Supply (back up Power) for automatic RAS control Valves in control box outside. Need to provide backup power for 3 Valves, so they can be closed remotely when Power is lost.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☒

**LOW** ☐

**RATIONALE**

These Valves drain settled sludge, each from one of our 3 Secondary Clarifiers. In the event of a Power failure these Valves would hold the last position they were in and allow hundreds of gallons of Sludge into the RAS tank, without Power for the Pumps to withdraw it. Sludge would quickly overflow the Tank. With Power available a command could be sent from a PLC (that has UPS backup) that would call these Valves to close quickly and prevent a spillage.

**OPERATING BUDGET IMPACT**

Clean-up costs from a spillage would be eliminated. Operators could concentrate on finding and fixing the problem and re-establishing power back to the Plant.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES</b>								
Design			\$ 2,500					\$ 2,500
Management			\$ 1,500					\$ 1,500
Equipment			\$ 30,000					\$ 30,000
Construction			\$ 5,000					\$ 5,000
TOTAL			\$ 39,000					\$ 39,000
<b>FUNDING</b>								
Current Rev.			\$ 39,000					\$ 39,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL								\$ 39,000
<b>OPERATING BUDGET IMPACT</b>								
Personnel								
Non-Personnel								
Capital			\$ 39,000					\$ 39,000
TOTAL			\$ 39,000					\$ 39,000



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**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Project Name: <u>Fill Drainage Ditch</u>			Mandate	x																									
Department: Pollution Control Facility			Council Goal																										
Location: BPCF Yard			Dept. Goal	x										x															

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Install Man Hole at each end of Ditch and run Pipe between Man holes. Back fill to level grade.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☒

LOW ☐

**RATIONALE:** Current Landscape with swale creates a safety hazard,(one employee drove a zero turn mower into swale by accident and nearly cut off his leg). Another Incident involved a city truck sliding on the ice and nearly falling in the swale.

**OPERATING BUDGET IMPACT:**  
Reduced Safety Liability increased Snow Storage Capacity.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	Total
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.				\$ 34,500				\$ 34,500
TOTAL				\$ 34,500				\$ 34,500
<b>FUNDING:</b>								
Current Rev.				\$ 34,500				\$ 34,500
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL				\$ 34,500				\$ 34,500
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital				\$ 34,500				\$ 34,500
TOTAL				\$ 34,500				\$ 34,500



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Replace Boiler Administration Building</u>			SCHEDULE		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department: Pollution Control Facility			Mandate		x																							
Location: Boiler Room			Council Goal																									
			Dept. Goal		x										x x x													

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Estimate and Resize Boiler for existing Heat Loadings; Replace

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☐

LOW ☒

**RATIONALE:** Current Boiler is almost 20 years old when it will be fully depreciated; modifications were made to Building and heating and ventilation system during Phase II Upgrade in the interest of Energy Efficiency and replacing Boiler will complement and complete these improvements .

**OPERATING BUDGET IMPACT:**  
 Reduced Fuel Usage and Energy Efficiency.

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	Total
<b>EXPENDITURES:</b>								
Pre-Design								
Design	\$ 3,000							\$ 3,000
Purch/Const.				\$ 90,000				\$ 90,000
TOTAL	\$ 3,000			\$ 90,000				\$ 90,000
<b>FUNDING:</b>								
Current Rev.				\$ 90,000				\$ 90,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL				\$ 90,000				\$ 90,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital				\$ 90,000				\$ 90,000
TOTAL				\$ 90,000				\$ 90,000



## CITY OF BERLIN, NH

### 2020 - 2025 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Modernize Devens Street Pump Station</u>							1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4					
Department: Waste Water Treatment			Mandate																													
Location: 52 Shelby Street			Council Goal																													
			Dept. Goal		x														x x x x													

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

#### DESCRIPTION

Upgrade Pump Station to Wright-Pierce Comprehensive Plant Evaluation recommendations of 2002. Revisit Evaluation for completeness and modernize to current standards.

#### RATIONALE

Modernize 35 year old Pump Station to new Design Standards, converting DryWell system to Wetwell type, with new PLC-based Controls. New Pumps, new controls and a larger building will be required. Bypass pumping will be required before new systems are in place.

#### OPERATING BUDGET IMPACT

Medium Impact unless Cash Flow is a problem.

#### PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☐

LOW ☒

#### FINANCIAL PLAN

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES</b>								
Design					\$ 25,000			\$ 25,000
Management					\$ 45,000			\$ 45,000
Equipment					\$ 250,000			\$ 250,000
Construction					\$ 200,000			\$ 200,000
TOTAL					\$ 520,000			\$ 520,000
<b>FUNDING</b>								
Current Rev.					\$ 520,000			\$ 520,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL					\$ 520,000			\$ 520,000
<b>OPERATING BUDGET IMPACT</b>								
Personnel								
Non-Personnel								
Capital					\$ 520,000			\$ 520,000
TOTAL					\$ 520,000			\$ 520,000



# CITY OF BERLIN, NH

## 2020 - 2025 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?  NO	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
Project Name:	<u>Replace Gravity Thickener Covers with 2 new Aluminum Domes</u>				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	Waste Water Treatment		Mandate							
Location:	Gravity Thickeners		Council Goal							
			Dept. Goal	x					x x x	

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

#### DESCRIPTION

Replace original Fiberglass cover structures with new Aluminum domes, similar in appearance to other 5 domes installed in our upgrade project.

#### RATIONALE

Original covers are made of fiberglass and are fraying and cracking; their appearance is poor and do not resemble our new domes. They are fully depreciated. Also they do not meet current roof loading requirements. Overhead clearance inside existing covers limits working ability for daily routines. Domes protect the equipment and employees working there against extreme cold weather.

#### OPERATING BUDGET IMPACT

Overhead clearance issue will be corrected; good protection from severe weather will be provided. Their appearance will correspond with new Domes. Excluded from our upgrade project by Value Engineering recommendations, these now have to be purchased out of Capital Budget.

#### PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☐

LOW ☒

FINANCIAL PLAN								
	Prior	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
EXPENDITURES								
Design	\$ 2,500							
Management						\$ 1,000		\$ 1,000
Equipment						\$ 100,000		\$ 100,000
Construction						\$ 10,000		\$ 10,000
TOTAL	\$ 2,500					\$ 111,000		\$ 111,000
FUNDING								
Current Rev.						\$ 111,000		\$ 111,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL						\$ 111,000		\$ 111,000
OPERATING BUDGET IMPACT								
Personnel								
Non-Personnel								
Capital						\$ 111,000		\$ 111,000
TOTAL						\$ 111,000		\$ 111,000



# CITY OF BERLIN, NH

## 2020 - 2025 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP? NO	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name:	<b>Modernize Dead River (Bass Shoe) Pump Station</b>				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Waste Water Treatment		Mandate																									
Location:	200 Jericho Road		Council Goal																									
			Dept. Goal						x																			

### PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

Comprehensive upgrade of the existing Pump Station, including extending sewer NW along Jericho Road

#### DESCRIPTION

Upgrade Connecting Sewer and Pump Station to Wright-Pierce Technical Memorandum recommendations of 8/8/2017.

This would be a comprehensive upgrade of the existing Pump Station.

#### RATIONALE:

Upgrade 40 year old Infrastructure to modern standards and put Pump Station in condition for likely growth from proposed Campground and tourism developments along Jericho Road.

#### PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☐

LOW ☒

#### OPERATING BUDGET IMPACT

Medium Impact unless Cash Flow is a problem.

#### FINANCIAL PLAN

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES</b>								
Design	\$ 15,000						\$ 10,000	\$ 10,000
Management							\$ 180,000	\$ 180,000
Equipment							\$ 230,000	\$ 230,000
Construction							\$ 280,000	\$ 280,000
TOTAL	\$ 15,000						\$ 700,000	\$ 700,000

#### FUNDING

Current Rev.							\$ 700,000	\$ 700,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL							\$700,000	\$ 700,000

#### OPERATING BUDGET IMPACT

Personnel								
Non-Personnel								
Capital							\$ 700,000	\$ 700,000
TOTAL							\$700,000	\$700,000





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: Runway 18 36 Pavement Maintenance & Marking			Mandate		X	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department: Berlin Regional Airport			Council Goal																										
Location:			Dept. Goal																										

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Runway 18 36 Pavement Maintenance and Marking  
Tree and Brush Removal, Replace two marking Signs.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:** Existing pavement experincing areas of gaps and separation.  
Existing pavement markings are fade and need to be repainted  
Two faded runway sings need replacing.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.		\$30,000						\$30,000
Seg. Funds								
Borrow								
Federal		\$600,000						600,000
State		30,000						30,000
Other								
TOTAL		\$660,000						\$660,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA: <b>Project Name:</b> <u>Hazard Beacon Line Clearing</u>  Department:        Berlin Regional Airport Location:            800 East Side River Road, Milan		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20	FY21	FY22	FY23	FY24	FY25
					1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
			Mandate		X X    X X					
			Council Goal							
			Dept. Goal	X						

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Remove brush and trees from the beacon line right-of-way lines to ensure access and proper operation of the hazard beacons. This project has a projected start up in 2019. To clear all 6 hazard beacon lines will require a multi year project. The 2 worse lines will be done first.

**RATIONALE:** The Hazard beacon lines have become overgrown and must be cleared to properly maintain the operation of the beacons.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH**        ☒

**MEDIUM**    ☐

**LOW**           ☐

**OPERATING BUDGET IMPACT:**        The hazard clearing part of the project should be 5% of the project cost

FINANCIAL PLAN								
	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design			50,000					50,000
Purch/Const.			250,000					250,000
<b>TOTAL</b>			\$300,000					\$300,000
<b>FUNDING:</b>								
Current Rev.			\$15,000					\$15,000
Seg. Funds								
Borrow								
Federal			\$270,000					270,000
State			15,000					15,000
Other								
<b>TOTAL</b>			\$300,000					\$300,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
<b>TOTAL</b>								

(MAP OR PLAN OF PROJECT OR BOTH)

**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
<b>Project Name:</b> <u>Ramp Expansion &amp; Hangar Alley Rehab.</u>						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Berlin Regional Airport				Mandate																									
Location:				Council Goal																		x x				x x			
				Dept. Goal	X																								

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:**

Expand the ramp area at the Berlin Airport and reconstruct the pavement on Hangar Alley.

This project would include the area east of Hangar Alley

The new area would be for additional hangars, tie-downs and an area to park aircraft

This is a 2 year project.

**RATIONALE:**

(Cost/Benefit, Need and/or Service Standard)

As the Airport becomes busier the need for new hangars and increased ramp area will be necessary.

**PRIORITY IN RELATION TO OTHER PROJECTS**

HIGH ☐

MEDIUM ☐

LOW ☒

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.			\$27,778	\$50,000				\$77,778
Seg. Funds								
Borrow								
Federal			400,000	1,000,000				1,400,000
State			27,778	50,000				77,778
Other								
TOTAL			\$455,556	\$1,100,000				\$1,555,556
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								





**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT	PROJECT	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>A V Fuel Storage Tank</u>				NEED	SCHEDULE	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Berlin Regional Airport				Mandate		X X				X X																			
Location: 800 East Side River Road Milan				Council Goal																									
				Dept. Goal	X																								

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

**DESCRIPTION:** Replace existing fuel storag tankwith new 10,000 gallon tank

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☒

**LOW** ☐

**RATIONALE:**

100LL tank will need to be replaced due to being more then 20 years old.  
Existing 100LL tank was installed in 1996

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.			\$16,667					\$16,667
Seg. Funds								
Borrow								
Federal			\$300,000					300,000
State			16,667					16,667
Other								
TOTAL			\$333,334					\$333,334
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: <u>Terminal Building Replacement</u>				Mandate	X																												
Department: Berlin Regional Airport				Council Goal																													
Location:				Dept. Goal																													

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Replacement of existing Terminal Building. This building is atleast 74 years old and needs many upgrades.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☒

**MEDIUM** ☐

**LOW** ☐

**RATIONALE:**

Just replacing the HVAC in the existing terminal building will be about the same cost as replacing the whole building with a new one.  
The FAA/State will only reimburse 50% on a HVAC replacement , compared to 95% on a brand new building.

**OPERATING BUDGET IMPACT:**

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.			\$19,500					\$19,500
Seg. Funds								
Borrow								
Federal			\$350,000					350,000
State			19,500					19,500
Other								
TOTAL			\$389,000					\$389,000
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								



**CITY OF BERLIN, NH**  
**2020 - 2025 CIP Project Description**

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY20				FY21				FY22				FY23				FY24				FY25			
Project Name: Master Plan Update and Wildlife Hazard Assessment					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Airport			Mandate													x												
Location: 800 East Side River Road, Milan			Council Goal																									
			Dept. Goal														x											

**PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT**

**DESCRIPTION:** Update our 2005 Master Plan and reconstruct the pavement on Hanagar Alley  
Conduct a Wildlife Hazard Assessment.

**PRIORITY IN RELATION TO OTHER PROJECTS**

**HIGH** ☐

**MEDIUM** ☐

**LOW** ☒

**RATIONALE:**

(Cost/Benefit, Need and/or Service Standard)

As the Airport becomes busier the need for new hangars and increased ramp area will be necessary.

**OPERATING BUDGET IMPACT:**

5% of total project cost

**FINANCIAL PLAN**

	PRIOR	FY20	FY21	FY22	FY23	FY24	FY25	TOTAL
<b>EXPENDITURES:</b>								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
<b>FUNDING:</b>								
Current Rev.				\$8,333				\$8,333
Seg. Funds								
Borrow								
Federal				150,000				150,000
State				8,333				8,333
Other								
TOTAL				\$166,666				\$166,666
<b>OPERATING BUDGET IMPACT:</b>								
Personnel								
Non-Personnel								
Capital								
TOTAL								

