

2013-2018

CITY OF BERLIN

**CAPITAL
IMPROVEMENT
PLAN**



City of Berlin, NH

City Manager's Office



October 28, 2011

To: Mayor and Council
Planning Board

From: Patrick MacQueen, City Manager

Subj: Six Year Capital Improvement Program

Enclosed herewith is the proposed Six Year Capital Improvement Program (CIP) for 2013 through 2018 for the City of Berlin. This document is one of the most important planning tools for any community in terms of implementing its Master Plan, setting direction for the future, and planning for and maintaining its fiscal integrity. While the CIP is just a plan, it is, in many ways the most important budget document for the City insofar as it should enable the City to look into the future with respect to its plans and finances and set a path for the future that works within the City's financial condition. If the CIP is properly developed over time, the actions and goals which stem from it will become much more far-reaching than the Annual Operating Budget (AOB). The Annual Operating Budget then becomes simply an annual means for implementing the direction, which has already been set by the Mayor and Council with the CIP. This CIP then is commended to you for your review, adjustment and approval.

CIP's should not be thought of as something separate from the regular budgeting process. The CIP review and update should simply precede the operating budget each year so that the next year's capital projects are the latest thinking possible and there are no surprises that pop out of the woodwork because a department of the City had not been adequately planning in the CIP for the City's needs. Ideally, this process should begin shortly after the adoption of the operating budget each year. The first year of the updated CIP is then proposed for funding in the operating budget for the next year.

Capital Project Definition

A line must be drawn between the larger type of capital item which gets included in the CIP and then subsequently in the capital portion of the annual operating budget. Smaller capital items which don't meet this definition are normally included in accounts referred to as minor capital items in the operating section of the annual operating budget. For the purposes of this CIP, *the definition of a capital project is any item or project which is expected to be \$10,000 or greater in cost and have a life expectancy of at least three years.* This may include certain large projects or funding set asides which are not traditionally thought of as capital in nature but also are not typically thought of as annual operating expenditures either. An example of this type of project are major city revaluation efforts which do not occur every year.

Capital Inventory

It is our hope that in this CIP we have captured all the major public projects that are contemplated in the community. It is one place where one can go to see everything that is contemplated or proposed for the future. You can also see how it is proposed to be funded. The amounts listed for each project may not be hard estimates, but hopefully are generally in the correct order of magnitude. Estimates are firmed up over time.

Budget Goals

Since a CIP is as much a planning process or an opportunity to think about and debate free of the time constraints of the Annual Operating Budget (AOB) the future with respect to City capital spending as well as the City's capacity for overall spending (as well as lack thereof), it is a very good opportunity and vehicle by which the City Council can begin to say this is where we want the City to be headed financially in the future.

The Mayor and Council have been setting budget goals now for several years. This has greatly helped to focus the budgeting process for me and all Departments. Below are the areas in which budget goals were set last year:

City of Berlin Possible Budgeting Goals

1. For the next three years, the City will limit General Fund increases at or below the rate of inflation. This coming year this will not exceed ____% per year. Every Department of the City is expected to budget within this goal. It must be kept in mind that this is likely to require property tax rate increases of approximately twice this percentage unless other existing revenues are increased or new outside revenues are found. *Note: For the past couple of years the Council set this goal as simply hold the property tax rate at no increase.*
2. Non-bonded capital spending and debt service together will be held at no less than ____% of the General Fund annual operating budget. A rule of thumb for this item is 15%. *Currently, this figure is at about 6.2% of the AOB.*
3. General Fund Undesignated Fund Balance (UFB) will be increased to and maintained at approximately ____% of the General Fund Annual Operating Budget. DRA and the GFOA recommend anywhere from 5% to 17%). *This past year the Council set this goal at 5%.*
4. Non-property tax revenue will continuously be reviewed for appropriate increases and new potential non-property tax revenue sources must be continuously sought.
5. The City will promote property tax base expansion in keeping with its Master Plan.

City Funds

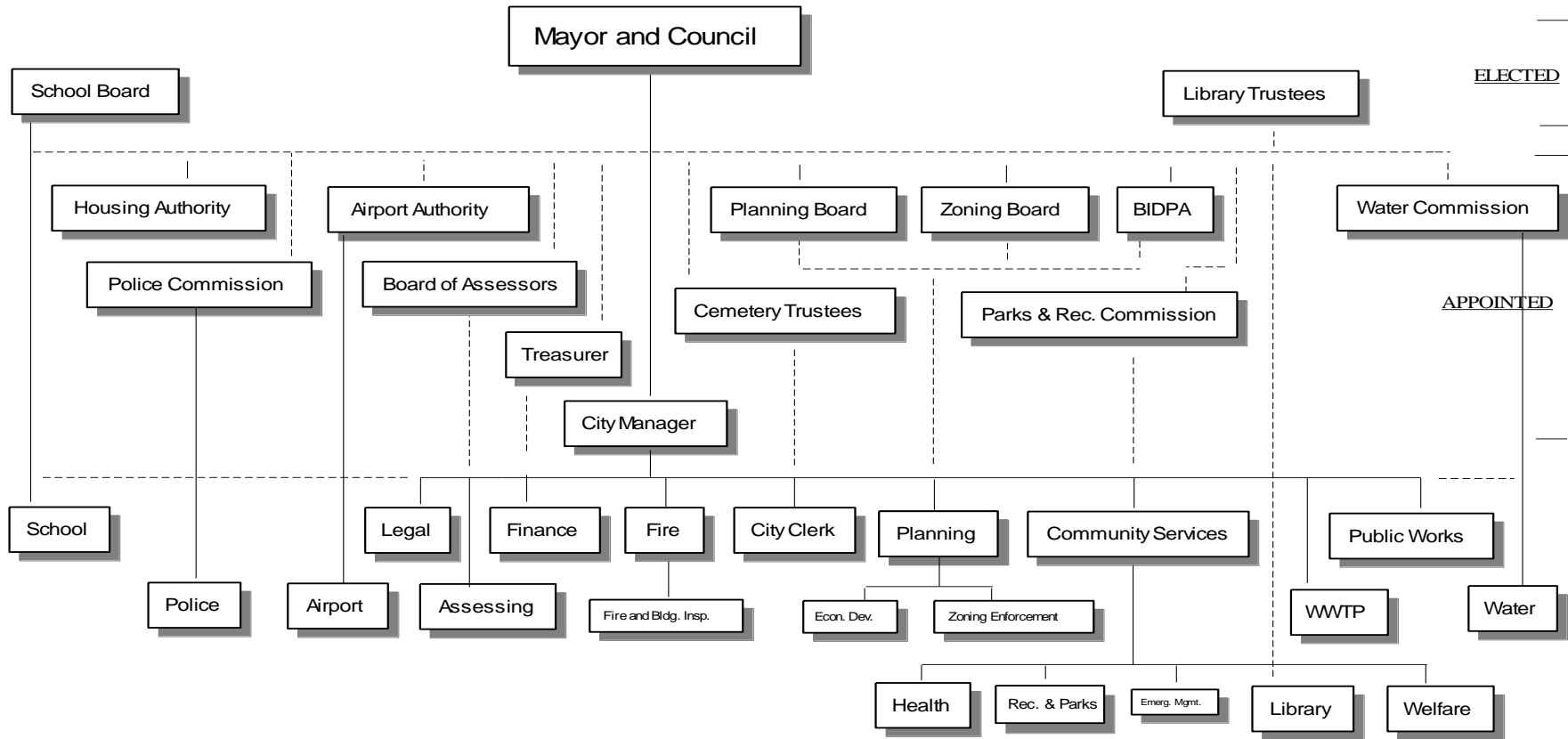
It is important to note that the City government is broken down financially into a number of separate funds. This CIP therefore is broken down into separate City Funds as well. The first and by far the largest of these funds is the General Fund. This Fund includes most of the operating Departments of the City including the School Department. The largest source of revenue to support this fund is the property tax along with education aid from the State which recognizes that Berlin is the most property poor municipality in the state. Not surprisingly this Fund tends to receive the most attention at budget time.

The Sewer Fund, the Berlin Regional Airport, the Berlin Industrial Development and Park Authority (BIDPA), and the Court are all examples of separate funds which may have projects in the Six Year CIP and which are treated financially as if they are separate businesses from the General Fund. These other Funds normally have their own sources of revenue and are not generally supported by the property tax. If they run short of funds for some reason however, then it is likely that any deficit in these funds would have to be supported by the General Fund.

Organization and What City Departments Do

It is important for people both within and outside of the City government to understand how it is organized. It is also important for the City Council and citizenry to have an understanding of what services City Departments provide. The chart on the next page is an organization of the City government followed by listings of most of the services provided by the various Departments of the City.

City of Berlin Organization Chart



————— LINE OF AUTHORITY
 - - - - - INDIRECT AUTHORITY, APPOINTED, COMMUNICATION AND-OR STAFF SUPPORT

Schools

- Educate children -- K-12
- Vocational education
- Special education
- High School has a high school component and vocational function.
- Operate transportation system w/ 8 buses
- Business management services
- Education, serves Berlin, Milan and small amount from Errol. About 140 from Milan in grades 7-12.
- Internal services with nursing services.
- Fields are maintained by Parks & Rec primarily used by the schools.
- Ice time from the arena, separate.
- Open the buildings for health related functions.
- Operate school sport functions
- Building Management for 6 buildings

Police Department

- Safety and security for the community
- Seek arrest and prosecution of offenders
- Juvenile efforts criminal and non-criminal efforts
- Crime prevention programs
 - Officer Friendly
 - bicycle safety
 - DARE, drugs
 - community policing
 - Neighborhood watch
 - Workplace violence
 - protection of the elderly
 - Business checks and home checks.
- Traffic & traffic control, accident investigation.
- Work with health department with issues.
- Work with snow removal efforts.
- Patrol officers keep streets safe.
- Do all animal control.
- Transporting for mental health.
- Investigate Fires with Fire Dept.
- Dispatch all emergency services, police, fire, ambulance, PWD, BWW, emergency management
- Make referrals on the weekend for welfare, for Berlin and Milan.
- Crossing guards and school safety and School Resource Officer (SRO).

Fire Department

- Provide fire suppression

- Fire prevention;
 - Code enforcement;
 - Building inspector
 - Life safety inspections
 - Plans review.
 - Meet with building owners, developers.
- Response services; mutual aid.
- Minimal Hazmat.
- Individuals trained in the department.
- Water rescue; oil spill in the river.
- High angle rescue with Mt. Forist in the boundaries.
- Fire investigations with PD and State Fire Marshall.
- Work with PWD.
- Incident data collections - need to report each incident.
- Training
- Rescue animals.
- Forestry permits
- Permits for alarm systems, sprinklers.
- Business management

Public Works Department

- Street maintenance
- Cleaning
- Traffic sign maintenance & installation
- Vehicle maintenance
- Street striping
- Storm sewer maintenance
- Sanitary sewer maintenance
- Snow removal
- Bridge maintenance
- Solid waste collection
- Closed landfill maintenance
- Building maintenance
- Fuel oil gasoline distribution
- Cemetery maintenance
- Election set up and break down
- Airport maintenance
- Special project construction
- Business management
- Provide services for other departments
- Engineering & misc.
 - Construction inspection
 - Administer street opening contract

- Administer various construction contract (road restoration, landfill closure, WWTP upgrades, sewer system upgrades)
- Special project planning, administration constructions
- Tendency to get involved with anything & everything
- Record drawing depository
- Subdivision site plan review
- Minor construction surveying
- Landfills post closure monitoring
- Street addressing
- Sewer abatement

Wastewater Treatment Plant

- Treatment plant and pump station operation and management
- EPA state permit
- Process control
- Sludge disposal
- Septage receiving and billing -
- Business management
- WWTP capital improvement plan

Cemeteries

- Trustees hire individual to do maintenance.
- City Clerk sells the lots on 4 cemeteries.

Airport

- Provides access to air service for this region
- Rental cars.
- Dispense fuel for air services
- Negotiate leases and provide information to flying public, pilots and tenants
- Airport is there for any emergency as well as search and rescue in the White Mountains.
- Business, recreation, tourism.
- Marketing
- Building and grounds maintenance
- Snow plowing in the winter.
- Interact and work with the State and FAA.

Community Services Group

Library

- Provide books for children & adults; audio cassettes; videos; magazines; research material, CD's; newspapers,
- Services
- Internet access.
- Micro film readers, magnifying reader, reference,
- NHSL data bases,
- inter library loan,
- NHSL articles express, large spring books,
- NH state law books
- Reading corner, children's story hour and summer reading program.

Welfare Department:

- Administer public assistance;
- Make home visits as necessary.
- Assist people in applying for other assistance; work with other towns; awareness of laws;
- Workfare Program
- Recoup money where feasible;
- Maintain statistics; budget; payroll.
- External, work with other departments; work with health the most.
- Claimer of unclaimed bodies.
- Administer accounts receivable

Recreation & Parks

- Special event programming
- 4-season adult & youth programs
- Assist with community events
- Field maintenance
- Gym rental
- Special Olympics
- Transportation
- Interdepartmental programs
- Maintenance, courthouse, library, city hall
- Manage and operate Jericho Lake Park
- Election location
- Emergency shelter
- Volunteer recognition
- Private facility
- Support outside athletic league
- Community support
- Business management

Emergency Management

- Planning
- Fund administration
- Plan development
- Publicity
- Equipment
- Assessment
- Community resources
- Training
- Grants
- Risk management
- Committee development
- Committee management
- Emergency response
- Networking
- Publicity and education

Health Department

- Medicare/Medicaid/private insurance and private pay billing
- Health Insurance Portability and Accountability Act of 1996 (HIPAA) compliance
- Medicare Outcome Assessment Information Set (OASIS) assessment for adult home care
- Medicaid efficiency program
- Outcome Based Quality Assurance Medicare agenda item matrix looking at how we are using health resources
- Home health skilled nursing services
- Visiting nurse services
- Home health aide services
- 24-hour on-call nurse
- Contracted Therapy services – physical, occupational and speech
- Referral management
- Business management
- Walk-in health clinics
 - Northern lights
 - Holiday center
 - Walmart
 - Community flu shots
 - Employee
 - Well baby
 - TB immunization
 - B12
 - Med prep
 - Glaucoma clinic

- Cholesterol
- NHTS women's wellness day
- Drive in the 50's
- Senior wellness day
- Health officer training
- Health consortium committee
- FEMA fund committee
- Animal Complaints
- Housing complaints
- Foster care inspection
- School clinic
- Joint Loss Prevention Committee

City Clerk

- Vital records
- Issue marriage licenses
- Secretary to mayor and council
- Regular meeting agenda
- Minutes
- Research, maintain code updates
- Issue licenses for junk yards - \$25
- Taxi cab operator licenses - \$25
- Issue video licenses, \$10 per machine
- Vendor peddler license
- Hunting/fishing licenses
- Permits for road tolls, raffles; no money involved
- Parades, sidewalk sale gets permission.
- Record and file documents: articles of agreement kept on file for \$5
- New poles (PSNH, telephone) license fee set at \$10
- File contracts
- Wetland permits \$5
- File deeds, leases and agreements
- File UCC's.
- File tax liens and hospital lien, \$15.
- Administer oaths to new board members.
- Fish and game licenses
- Board or commission list if there is a vacancy.
- Oversee building maintenance for City Hall
- Coordinate elections.
- Maintain city cemeteries in coordination with Cemetery Trustees
- Register Voters
- Maintain Voter Checklists
- Supervise Election Staff (44)

- Genealogy Research
- Issue Birth Certificates
- Issue Death Certificates
- Monthly Reports to Division of Vital Records
- Monthly Fish & Game Report
- File/Vault Records for other City Departments
- Notarize Documents
- Weekly Account Reconciliation
- Sell Cemetery Lots
- Maintain Cemetery Records
- Secretary/bookkeeper to Cemetery Trustees
- Post and Record Minutes of Cemetery Trustee Meetings

Planning

- Land use planning
- Master plan
- Zoning ordinance
- Site plan/subdivision
- Planning board support
- Occasional ZBA support
- Community development planning
- Main Street Program, AVER, BIDPA (new) support
- Housing authority is another political subdivision and work closely together
- Work with neighborhood reinvestment committee.
- Zoning -- provide support as necessary; handle day to day zoning issues; contracted zoning officer 2 to 3 hours per week
- Grants, board training
- CIP

Finance

- Motor vehicle registrations
- Property tax billing and collection
- Sewer billing and collection
- Tax liens and tax deed takings
- Daily cash receipts; daily cash reconciliation and deposit.
- Dog licenses;
- Monthly reconciliation of accounts;
- Daily monthly and annual reports for state agencies, DRA, DMV.
- Requests for individual property tax information.
- Gasboy accounts; issue keys; process transactions; monthly billing (provide gas to non-profits, state, sheriffs)
- Central Services Internal Billing: telephone, photocopies, office supplies, postage

- Reconcile Financial statement to bank statement
- Process incoming and outgoing mail
- Bank daily deposits
- Enroll new employees
- Process and record payroll
- Federal and state reporting of payroll info
- Payroll/benefits
- Accounts payable
- HR record keeping and employee information
- Monthly financial reporting to council and department heads
- Acquire and manage the annual financial audit
- Prepare annual reporting to the DRA
- Prepare for tax rate setting
- Budgetary functions: monitor the budget, analyze accounts, identify problem area
- Long range revenue and expenditure forecasting
- Cash flow projections
- Manage capital assets in accordance with GASB34.
- Risk Management – acquire and manage city insurance
- Manage city investments
- Set and maintain financial standard and practices for all departments

Assessing

- Assess all City properties in accordance with State law
- Carry out regular field measuring, listing and update work
- Maintain assessing records
- Answer questions of the public
- Handle and process abatement requests
- Handle and process exemptions
- Support the Board of Assessors
- Assist Finance Dept. with tax rate setting
- Provide property information to other Depts.
- Interact with and make reports to the State
- Carry out revaluations and updates as necessary
- Coordinate contracted services

CITY OF BERLIN								
2013-2018 Capital Improvement Program								
FY 2013 Projects								
Project #	DEPT	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL FUNDING
GENERAL FUND								
GF-2	ENGINEERING	Sidewalk Replacement	90,000					90,000
GF-3	ENGINEERING	Retaining Wall Repair/Replacement	120,000					120,000
GF-4	ENGINEERING	Street Rehabilitation	240,000					240,000
GF-5	ENGINEERING	Bridge Inspection/Repair Program	240,000					240,000
GF-6	ENGINEERING	Hutchins St Rehabilitation	300,000		800,000	1,200,000		2,300,000
GF-10	FIRE	Fire Alarm Dist. System Upgrade					10,000	10,000
GF-15	HOUSING	Housing Initiative	200,000		100,000			300,000
GF-16	PLANNING	Downtown Improvements	70,000					70,000
GF-17	PLANNING	Route 110			2,847,867	920,760		3,768,627
GF-17a	PLANNING	Berlin Station Riverwalk Oversight					175,000	175,000
GF-18	POLICE	Police Cruisers	58,600					58,600
GF-19	CITY CLERK	Archiving Journals		10,000				10,000
GF-22	POLICE	Leather Gear	9,000					9,000
GF-23	POLICE	In-Cruiser Cameras	5,000		5,000			10,000
GF-25	POLICE	Ballistic Vests	8,775		8,775			17,550
GF-27	PWD	PW Equipment Replacement	150,000					150,000
GF-29	PWD	Drain Line Replacement	180,000					180,000
GF-32	HEALTH/WEL	CH First Level Floor Tiling					15,000	15,000
GF-33	HEALTH/WEL	Electronic Medical Records System	40,000				63,000	103,000
GF-34	RECREATION	Equipment	25,000					25,000
GF-35	RECREATION	Building Repairs	50,000					50,000
GF-36	SCHOOL	Bus Replacement	135,000					135,000
GF-38	SCHOOL	BHS Entrance Doors	45,000					45,000
GF-39	SCHOOL	BJHS Boiler	50,000					50,000
GF-51	HOUSING	Hazardous Waste Cleanup	40,000	200,000				240,000
GF-52	IT	IT Initiative	50,000					50,000
		Total General Fund	2,106,375	210,000	3,761,642	2,120,760	263,000	8,461,777
SEWER FUND								
SF-1	WWTP	Cost Replacement	50,000					50,000
SF-2	WWTP	Utility Mapping	20,000					20,000
SF-3	WWTP	Sanitary Line Replacement	120,000					120,000
		Total Sewer Fund	190,000					190,000
AIRPORT FUND								
AF-1	AIRPORT	Hazard Beacon Line Clearing	75,000					75,000
AF-6	AIRPORT	Replace Jet A Tank	5,263	5,263	200,000			210,526
		Total Airport Fund	80,263	5,263	200,000			285,526
		Grand Total for FY 2013	2,376,638	215,263	3,961,642	2,120,760	263,000	8,937,303

CITY OF BERLIN								
2013-2018 Capital Improvement Program								
FY 2014 Projects								
Project #	DEPT	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL FUNDING
GENERAL FUND								
GF-2	ENGINEERING	Sidewalk Replacement	90,000					90,000
GF-3	ENGINEERING	Retaining Wall Repair/Replace	120,000					120,000
GF-4	ENGINEERING	Street Rehabilitation	240,000					240,000
GF-5	ENGINEERING	Bridge Inspection/Repair	240,000					240,000
GF-10	FIRE	City Fire Alarm Dist. System Upgrade					10,000	10,000
GF-11	FIRE	Repair Program	20,000					20,000
GF-12	FIRE	Fire Prevention Vehicle	35,000					35,000
GF-15	HOUSING	Housing Initiative	200,000		100,000			300,000
GF-17	PLANNING	Route 110 Realignment Phase II			2,847,867			2,847,867
GF-18	POLICE	Cruisers	60,900					60,900
GF-19	CITY CLERK	Restoration, Conservation of Journals		10,000				10,000
GF-22	POLICE	Leather Gear	9,000					9,000
GF-24	POLICE	Radios	48,100					48,100
GF-27	PWD	PW Equipment Replacement	150,000					150,000
GF-28	PWD	PW Garage Upgrade	120,000					120,000
GF-29	PWD	Drain Line Replacement	180,000					180,000
GF-34	RECREATION	Equipment	25,000					25,000
GF-35	RECREATION	Building Repairs	25,000					25,000
GF-36	SCHOOL	Bus Replacement	85,000					85,000
GF-40	SCHOOL	Brown Fire Alarm System Replacement	140,000					140,000
GF-41	SCHOOL	Window Replacements	85,000					85,000
GF-44	SCHOOL	BJHS Fire Alarm Panel	45,000					45,000
GF-48	SCHOOL	BJHS Chimney Repair	50,000					50,000
GF-52	IT	IT Initiative	100,000					100,000
		Total General Fund	2,068,000	10,000	2,947,867		10,000	5,035,867
SEWER FUND:								
SF-1	WWTP	Cost Replacement	50,000					50,000
SF-2	WWTP	Utility Mapping	20,000					20,000
SF-3	WWTP	Sanitary Line Replacement	120,000					120,000
		Total Sewer Fund	190,000			0		190,000
AIRPORT FUND								
AF-2	AIRPORT	Runway Crack Sealing	10,000					10,000
		Total Airport Fund	10,000					10,000
		Grand Total for FY 2014	2,078,000	10,000	2,947,867	0	10,000	5,045,867


CITY OF BERLIN								
2013-2018 Capital Improvement Program								
FY 2015 Projects								
Project #	DEPT	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL
GENERAL FUND								FUNDING
GF-1	ASSESSING	Contract & Utility Valuation	139,600					139,600
GF-2	ENGINEERING	Sidewalk Replacement	90,000					90,000
GF-3	ENGINEERING	Retaining Wall Repair/Replacement	120,000					120,000
GF-4	ENGINEERING	Street Rehabilitation	240,000					240,000
GF-5	ENGINEERING	Bridge Inspection/Repair Program	240,000					240,000
GF-11	FIRE	Repair Program	20,000					20,000
GF-14	FIRE	Lease Purchase Ladder One				750,000		750,000
GF-15	HOUSING	Housing Initiative	200,000.00					200,000
GF-17	PLANNING	Route 110 Phase II	471,900			2,847,867		3,319,767
GF-18	POLICE	Cruisers	63,300					63,300
GF-19	CITY CLERK	Restoration, Conservation of Journals		10,000				10,000
GF-21	POLICE	Cruiser Laptop Computers	17,072					17,072
GF-24	POLICE	Radios	48,100					48,100
GF-27	PWD	Equipment Replacement	150,000					150,000
GF-28	PWD	PW Garage Upgrade	120,000					120,000
GF-29	PWD	Drain Line Replacement	180,000					180,000
GF-35	RECREATION	Building Repairs	25,000					25,000
GF-36	SCHOOL	Bus Replacement	85,000					85,000
GF-42	SCHOOL	Gym Improvements	96,000					96,000
GF-45	SCHOOLS	BJHS Gym Floor	120,000					120,000
GF-46	SCHOOL	Bus Garage Construction	300,000					300,000
GF-52	IT	IT Initiative	20,000					20,000
		Total General Fund	2,745,972	10,000		3,597,867		6,353,839
SEWER FUND:								
SF-1	WWTP	Cost Replacement	50,000					50,000
SF-2	WWTP	Utility Mapping	20,000					20,000
SF-3	WWTP	Sanitary Line Replacement	120,000					120,000
		Total Sewer Fund	190,000					190,000
AIRPORT FUND								
AF-3	AIRPORT	Rotating Beacon & Wind Sock	3,289	3,289	125,000			131,578
		Total Airport Fund	3,289	3,289	125,000			131,578
		Grand Total for FY 2015	2,939,261	13,289	125,000	3,597,867		6,675,417

CITY OF BERLIN								
2013-2018 Capital Improvement Program								
FY 2016 Projects								
Project #	DEPT	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL FUNDING
GENERAL FUND								
GF-2	ENGINEERING	Sidewalk Replacement	90,000					90,000
GF-3	ENGINEERING	Retaining Wall Repair/Replacement	120,000					120,000
GF-4	ENGINEERING	Street Rehabilitation	240,000					240,000
GF-5	ENGINEERING	Bridge Inspection/Repair Program	240,000					240,000
GF-9	ENGINEERING	Riverside Drive Enhancements	582,367	3,169,469				3,751,836
GF-10	FIRE	City Fire Alarm Dist. System Upgrade	10,000					10,000
GF-11	FIRE	Repair Program	20,000					20,000
GF-15	HOUSING	Housing Initiative	200,000.00					200,000
GF-18	POLICE	Police Cruisers	65,800					65,800
GF-19	CITY CLERK	Restoration Conservation Journals		10,000				10,000
GF-21	POLICE	Criuser Laptop Computers	17,072					17,072
GF-27	PWD	Equipment Replacement	150,000					150,000
GF-28	PWD	PW Garage Upgrade	120,000					120,000
GF-29	PWD	Drain Line Replacement	180,000					180,000
GF-35	RECREATION	Building Repairs	25,000					25,000
GF-36	SCHOOL	Bus Replacement	85,000					85,000
GF-41	SCHOOL	Window Replacements	85,000					85,000
GF-43	SCHOOL	BHS Road Development	175,000					175,000
GF-47	SCHOOL	Biomass Boiler			1,800,000			1,800,000
GF-52	IT	IT Initiative	20,000					20,000
		Total General Fund	2,425,239	3,179,469	1,800,000			7,404,708
SEWER FUND								
SF-1	WWTP	Cost Replacement	50,000					50,000
SF-3	WWTP	Sanitary Line Replacement	120,000					120,000
		Total Sewer Fund	170,000					170,000
AIRPORT FUND								
AF-5	AIRPORT	Ramp Expansion Phase 1 (Eng.)	4,605	4,605	175,000			184,210
		Total Airport Fund	4,605	4,605	175,000			184,210
		Grand Total for FY 2016	2,599,844	3,184,074	1,975,000			7,758,918

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2013-2018 Capital Improvement Program								
FY 2017 Projects								
Project #	DEPT	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL FUNDING
GENERAL FUND								
GF-2	ENGINEERING	Sidewalk Replacement	90,000					90,000
GF-3	ENGINEERING	Retaining Wall Repair/Replacement	120,000					120,000
GF-4	ENGINEERING	Street Rehabilitation	240,000					240,000
GF-5	ENGINEERING	Bridge Inspection/Repair Program	240,000					240,000
GF-7	ENGINEERING	Dead River Channel/Moxie Alley		195,000.00			705,000	900,000
GF-8	ENGINEERING	Snowmobile Trails	15,000					15,000
GF-13	FIRE	Fire Station Addition	442,000			4,000,000		4,442,000
GF-15	HOUSING	Housing Initiative	200,000.00					200,000
GF-18	POLICE	Police Cruisers	68,400					68,400
GF-19	CITY CLERK	Restoration Conservation Journals		10,000				10,000
GF-27	PWD	Equipment Replacement	150,000					150,000
GF-28	PWD	PW Garage Upgrade	120,000					120,000
GF-29	PWD	Drain Line Replacement	180,000					180,000
GF-30	PWD	Upper Main St Rehabilitation	60,000		240,000			300,000
GF-36	SCHOOLS	Bus Replacement	90,000					90,000
GF-49	SCHOOL	BHS Cafeteria Floor	90,000					90,000
GF-50	SCHOOL	BJHS Cafeteria Floor	90,000					90,000
GF-52	IT	IT Initiative	25,000					25,000
		Total General Fund	2,220,400	205,000	240,000	4,000,000	705,000	7,370,400
SEWER FUND								
SF-1	WWTP	Cost Replacement	50,000					50,000
SF-3	WWTP	Sanitary Line Replacement	120,000					120,000
		Total Sewer Fund	170,000					170,000
AIRPORT FUND								
AF-4	AIRPORT	Ramp Expansion Phase II (Const.)	26,316	26,316	1,000,000			1,052,632
		Total Airport Fund	26,316	26,316	1,000,000			1,052,632
		Grand Total for FY 2017	2,416,716	231,316	1,240,000	4,000,000	705,000	8,593,032


CITY OF BERLIN								
2013-2018 Capital Improvement Program								
FY 2018 Projects								
Project #	DEPT	PROJECT TITLE	CITY	STATE	FEDERAL	BORROW	OTHER	TOTAL
GENERAL FUND								
GF-2	ENGINEERING	Sidewalk Replacement	55,000					55,000
GF-3	ENGINEERING	Retaining Wall Repair/Replacement	120,000					120,000
GF-4	ENGINEERING	Street Rehabilitation	240,000					240,000
GF-5	ENGINEERING	Bridge Inspection/Repair Program	240,000					240,000
GF-7	ENGINEERING	Dead River Channel/Moxie Alley			3,000,000			3,000,000
GF-8	ENGINEERING	Snowmobile Trails			300,000			300,000
GF-10	FIRE	Fire Alarm Dist. System Upgrade	10,000					10,000
GF-15	HOUSING	Housing Initiative	200,000.00					200,000
GF-18	POLICE	Police Cruisers	71,100					71,100
GF-19	CITY CLERK	Restoration, Conservation Journals		10,000				10,000
GF-26	PWD	Police Facility	400,000			3,600,000		4,000,000
GF-27	PWD	Equipment Replacement	150,000					150,000
GF-28	PWD	PW Garage Upgrades	120,000					120,000
GF-29	PWD	Drain Line Replacements	180,000					180,000
GF-30	PWD	Upper Main Street Rehab.	300,000		1,200,000			1,500,000
GF-36	SCHOOLS	Bus Replacement	90,000					90,000
GF-41	SCHOOLS	Window Replacements	90,000					90,000
GF-52	IT	IT Initiative	25,000					25,000
		Total General Fund	2,291,100	10,000	4,500,000	3,600,000		10,401,100
SEWER FUND								
SF-1	WWTP	Cost Replacement	50,000					50,000
SF-3	WWTP	Sanitary Line Replacement	120,000					120,000
		Total Sewer Fund	170,000					170,000
AIRPORT FUND								
AF-5	AIRPORT	Security Fencing	3,750	3,750	142,500			150,000
		Total Airport Fund	3,750	3,750	142,500			150,000
		Grand Total for FY 2018	2,464,850	13,750	4,642,500	3,600,000		10,721,100

CITY OF BERLIN, NH																																									
2013 - 2018 CIP Project Description																																									
GENERAL PROJECT DATA: Project Name: Assessing Contract & Utility Valuation					MASTER PLAN INFORMATION: Project listed in MP? no					PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18								
													1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4								
										Mandate		x										x																			
										Council Goal																															
Department: Assessing		Location: City Hall																																							
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																									
DESCRIPTION: Keeping Assessing up to date in accordance with State Constitution Full update per AVITAR contract dated 3/31/2010										PRIORITY IN RELATION TO OTHER PROJECTS																															
RATIONALE: (Cost/Benefit, Need and/or Service Standard)										HIGH <input checked="" type="checkbox"/>																															
										MEDIUM <input type="checkbox"/>																															
										LOW <input type="checkbox"/>																															
OPERATING BUDGET IMPACT:																																									
FINANCIAL PLAN																																									
PRIOR		FY13		FY14		FY15		FY16		FY17		FY18		TOTAL																											
EXPENDITURES:																																									
Pre-Design																																									
Design																																									
Purch/Const.																																									
TOTAL																																									
FUNDING:																																									
Current Rev.						\$139,600								\$139,600																											
Seg. Funds																																									
Borrow																																									
Federal																																									
State																																									
Other																																									
TOTAL						\$139,600								\$139,600																											
OPERATING BUDGET IMPACT:																																									
Personnel																																									
Non-Personnel																																									
Capital																																									
TOTAL																																									




GF-1

CITY OF BERLIN, NH																																					
2013 - 2018 CIP Project Description																																					
GENERAL PROJECT DATA: Project Name: Sidewalk Replacement Department: Engineering Location: various					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE		FY13				FY14				FY15				FY16				FY17				FY18			
														1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
										Mandate																											
										Council Goal																											
										Dept. Goal		x		x				x				x				x				x							
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																					
DESCRIPTION: A large number of City sidewalks are in dire need of replacement																																					
Park Street \$ 10,000.00										Hillside Ave \$ 10,000.00										PRIORITY IN RELATION TO OTHER PROJECTS																	
Willard Street \$ 10,000.00										Elm Street \$ 15,000.00																											
Champlain St. \$ 15,000.00										Western Ave. \$ 15,000.00										HIGH <input checked="" type="checkbox"/>																	
4th Ave \$ 10,000.00										Hutchins Street \$ 30,000.00										MEDIUM <input type="checkbox"/>																	
										Main Street \$ 100,000.00										LOW <input type="checkbox"/>																	
RATIONALE: Personal Safety																																					
Transportation enhancement																																					
Economic development																																					
Improve community image																																					
OPERATING BUDGET IMPACT:																																					
FINANCIAL PLAN																																					
		PRIOR		FY13		FY14		FY15		FY16		FY17		FY18		TOTAL																					
EXPENDITURES:																																					
Pre-Design																																					
Design																																					
Purch/Const.																																					
TOTAL																																					
FUNDING:																																					
Current Rev.				\$90,000		\$90,000		\$90,000		\$90,000		\$90,000		\$55,000		\$505,000																					
Seg. Funds																																					
Borrow																																					
Federal																																					
State																																					
Other																																					
TOTAL				\$90,000		\$90,000		\$90,000		\$90,000		\$90,000		\$55,000		\$505,000																					
OPERATING BUDGET IMPACT:																																					
Personnel																																					
Non-Personnel																																					
Capital																																					
TOTAL																																					



Champlain Street



Willard Street

GF-2

CITY OF BERLIN, NH
2013 - 2018 CIP Project Description

[illegible]

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Retaining wall repair/replacement

The City has 141 retaining walls which must be maintained

First Avenue/Clark Street	\$ 80,000.00	School Street	\$ 30,000.00
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Grafton Street	\$ 90,000.00	Western Ave.	\$ 80,000.00
----------------	--------------	--------------	--------------

Sullivan Street	\$ 15,000.00	Spring Street	\$ 80,000.00
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RATIONALE: Safety and Structural need

All walls are rated Good, Fair or Poor.

This project replaces the prioritized poor walls

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH X

MEDIUM

LOW

OPERATING BUDGET IMPACT:

FINANCIAL PLAN

[illegible]**FUNDING:**[illegible]

OPERATING BUDGET IMPACT:

Personnel								
Non-Personnel								
Capital								
TOTAL								



2013 - 2018 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION:	PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18				
						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	
Project Name: Street Rehabilitation		Project listed in MP?	Mandate																											
Department: Engineering			Council Goal	x		x					x					x					x					x				
Location: Various			Dept. Goal	x		x					x					x					x					x				

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Road improvements/pavement rehabilitation

Willard Street	\$ 80,000
----------------	-----------

Page Hill	\$ 14,000
-----------	-----------

Hutchins Street	\$ 150,000
-----------------	------------

8th Street	\$ 58,000
------------	-----------

RATIONALE: Pavement rehabilitation

Page Hill	\$ 50,000
-----------	-----------

Bisson Rd	\$	6,000
-----------	----	-------

High St.	\$ 159,000
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Oak St.	\$ 15,000
---------	-----------


Moreau St.	\$ 15,000
------------	-----------

Clark St.	\$	9,500
-----------	----	-------

Main St.	(lower)	\$ 110,000
----------	---------	------------

Main St.	(upper)	\$ 110,000
----------	---------	------------

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH 

MEDIUM 

LOW

OPERATING BUDGET IMPACT:

FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design		40,000	40,000	40,000	40,000	40,000	40,000	240,000
Purch/Const.		200,000	200,000	200,000	200,000	200,000	200,000	1,200,000
TOTAL		\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$1,440,000
FUNDING:								
Current Rev.		\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$1,440,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$1,440,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								



Coos Street



Willard Street

CITY OF BERLIN, NH 2013 - 2018 CIP Project Description	
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GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
Project Name:	Huthchins Street Rehabilitation					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
			Mandate																										
Department:	Engineering		Council Goal		x	x																							
Location:			Dept. Goal		x	x																							

<u>PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT</u>	
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DESCRIPTION: Road improvements/pavement rehabilitation Hutchins Street	\$2,300,000
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DESCRIPTION: Road improvements/pavement rehabilitation	PRIORITY IN RELATION TO OTHER PROJECTS
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	<u> </u>		HIGH	X
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MEDIUM ☐

Improves Eastside Arterial & Truck route	LOW	<input type="checkbox"/>
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OPERATING BUDGET IMPACT:

FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design		190,000						190,000
Purch/Const.		2,110,000						2,110,000
TOTAL		\$2,300,000	\$0	\$0	\$0	\$0	\$0	\$2,300,000
FUNDING:								
Current Rev.		\$300,000						\$300,000
Seg. Funds								
Borrow		1,200,000						1,200,000
Federal		800,000					800,000	
State								
Other								
TOTAL		\$2,300,000	\$0	\$0	\$0	\$0	\$0	\$2,300,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								



CITY OF BERLIN, NH

2013 - 2018 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY13				FY14				FY15				FY16				FY17				FY18			
Project Name:	Dead River Channel/Moxie Alley								1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4							
			Mandate			x				x																						
Department:	Engineering		Council Goal																													
Location:			Dept. Goal																													

<u>PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT</u>	
---	--

DESCRIPTION: Channel behind downtown buildings in Moxie Alley is in serious disrepair. This project envisions pulling all parties together to deal with a serious downtown infrastructure issue.

RATIONALE:

OPERATING BUDGET IMPACT:

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH 

MEDIUM 

LOW 

FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design						\$300,000		\$300,000
Design						600,000		600,000
Purch/Const.							3,000,000	3,000,000
TOTAL						\$900,000	\$3,000,000	\$3,900,000
FUNDING:								
Current Rev.								
Seg. Funds								
Borrow								
Federal							\$3,000,000	3,000,000
State						195,000		195,000
Other						705,000		705,000
TOTAL						\$900,000	\$3,000,000	\$3,900,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								



CITY OF BERLIN, NH
2013 - 2018 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION:		PROJECT NEED	PROJECT SCHEDULE	FY13	FY14	FY15	FY16	FY17	FY18
Project Name: Riverside Drive Enhancements		Project listed in MP?				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department: Engineering				Mandate		x					
Location: Heritage Park to 12th Street				Council Goal	x						
				Dept. Goal	x						

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Road rehabilitation and multi-use river walk

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

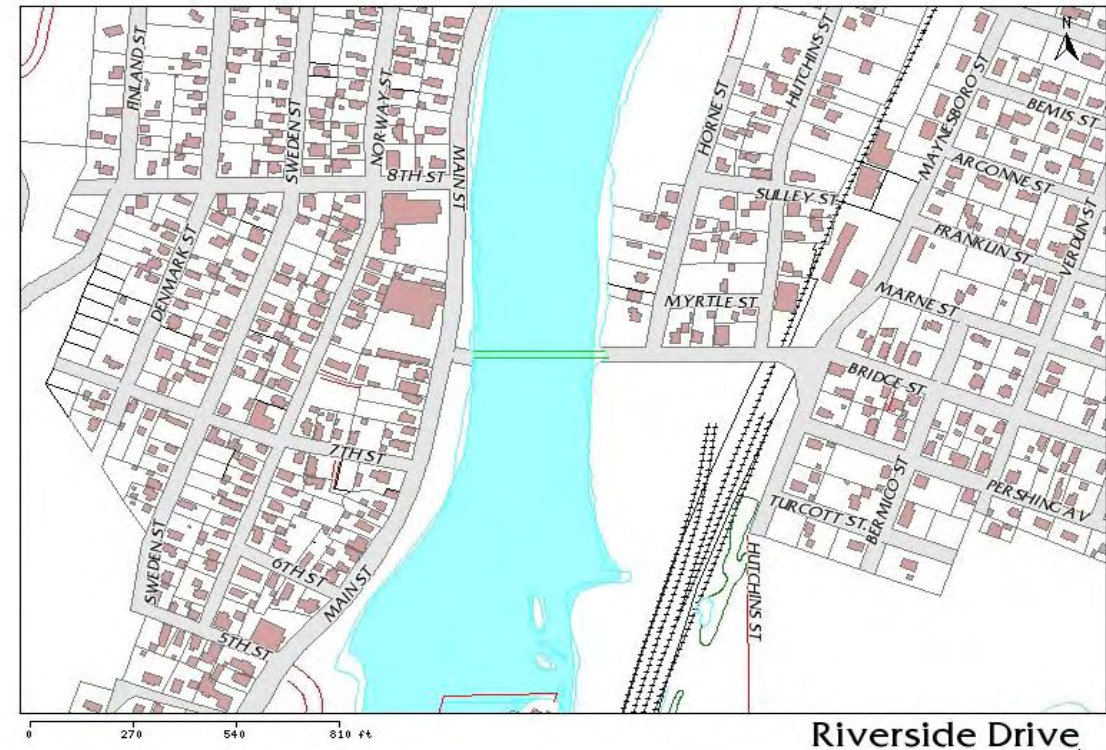
MEDIUM ☒

LOW ☐


RATIONALE: Transportation enhancement; economic development; road in need of rehabbing
Will improve community image

OPERATING BUDGET IMPACT:

FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design					374,347			374,347
Purch/Const.					3,587,489			3,587,489
TOTAL					\$3,961,836			\$3,961,836
FUNDING:								
Current Rev.					\$582,367			\$582,367
Seg. Funds								
Borrow								
Federal								
State					3,169,469			3,169,469
Other								
TOTAL					\$3,751,836			\$3,751,836
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								




CITY OF BERLIN, NH																																					
2013 - 2018 CIP Project Description																																					
GENERAL PROJECT DATA: Project Name: City Fire Alarm Distribution Rehab Department: Fire Department Division: Public Safety Location: 263 Main Street					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE		FY13				FY14				FY15				FY16				FY17				FY18			
														1 2 3 4				1 2 3 4				FY1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
										Mandate																											
										Council Goal																											
Dept. Goal												x		x		x																					
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																					
DESCRIPTION: This proposal is to fund a maintenance program to upgrade and maintain the City Fire Alarm System.										PRIORITY IN RELATION TO OTHER PROJECTS																											
RATIONALE: The current municipal fire alarm distribution system is over 100 years old and is in need of repair. Utilizing equipment from 1905 warrants an update. The current municipal system has grounds on all circuits leaving the system in a false sense of security to the community and a liability for the City. Prompt notification of an emergency is one of the most important factors associated with minimizing any loss of life due to fire.										HIGH <input checked="" type="checkbox"/>																											
										MEDIUM <input type="checkbox"/>																											
										LOW <input type="checkbox"/>																											
OPERATING BUDGET IMPACT: Currently the City Fire Alarm maintains service for Thirty-Five customers. User fees have been established and in the fourth year the fees should be sufficient to maintain the system.																																					
FINANCIAL PLAN																																					
PRIOR FY13 FY14 FY15 FY16 FY17 FY18 TOTAL																																					
EXPENDITURES:																																					
Pre-Design																																					
Design																																					
Purch/Const.										52,000.00 10,000.00 10,000.00 10,000.00 10,000.00 10,000.00 92,000.00																											
Land/Acquistion																																					
TOTAL										52,000.00 10,000.00 10,000.00 10,000.00 10,000.00 10,000.00 92,000.00																											
FUNDING:																																					
Current Rev.																																					
Seg. Funds																																					
Borrow																																					
Federal																																					
State																																					
Other/User Fee										10,000.00 10,000.00 10,000.00 10,000.00 10,000.00 10,000.00 30,000.00																											
TOTAL										10,000.00 10,000.00 10,000.00 10,000.00 10,000.00 10,000.00 50,000.00																											
OPERATING BUDGET IMPACT:																																					
Personnel																																					
Non-Personnel																																					
Capital																																					
TOTAL																																					



GF-10

CITY OF BERLIN, NH																																				
2013 - 2018 CIP Project Description																																				
GENERAL PROJECT DATA: Project Name: Repair Program Department: Fire Department Division: Public Safety Location: 263 Main Street					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
													1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4							
										Mandate																										
										Council Goal																										
							Dept. Goal			x				x				x																		
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																				
DESCRIPTION: This proposal is to fund a maintenance program to update and repair the Central Fire Station.															PRIORITY IN RELATION TO OTHER PROJECTS																					
RATIONALE: Built in 1905 the Berlin Fire Station is one of the City’s oldest buildings. After years of neglect, numerous projects need to be completed. Interior needs painting. Secretary 's office needs floor. The roof on the hose tower is in need of replacing due to years of deterioration. The foundation needs to be repaired in the front on the apparatus doors. Apparatus bay interior side of outside walls needs to be repointed as the motor is falling out between the bricks. The masonry wall in fornt of the station is a public hasazard in its current state and needs to be repaired.															HIGH					<input checked="" type="checkbox"/>																
															MEDIUM					<input type="checkbox"/>																
															LOW					<input type="checkbox"/>																
OPERATING BUDGET IMPACT:																																				
FINANCIAL PLAN																																				
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL																												
EXPENDITURES:																																				
Pre-Design																																				
Design								-																												
Purch/Const.	15,000.00		20,000.00	20,000.00	20,000.00			75,000.00																												
Land/Acquisition																																				
TOTAL	15,000.00		20,000.00	20,000.00	20,000.00	-	-	75,000.00																												
FUNDING:																																				
Current Rev.			20,000.00	20,000.00	20,000.00			60,000.00																												
Seg. Funds	20,000.00							20,000.00																												
Borrow																																				
Federal																																				
State																																				
Other/User Fee	-							-																												
TOTAL	20,000.00	-	20,000.00	20,000.00	20,000.00	-	-	80,000.00																												
OPERATING BUDGET IMPACT:																																				
Personnel																																				
Non-Personnel																																				
Capital																																				
TOTAL								-																												

CITY OF BERLIN, NH																																					
2013 - 2018 CIP Project Description																																					
GENERAL PROJECT DATA: Project Name: Fire Prevention Vehicle Department: Fire Department Division: Public Safety Location: 263 Main Street					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE		FY13				FY14				FY15				FY16				FY17				FY18			
														1 2 3 4				1 2 3 4				1 2 3 4				FY1 2 3 4				1 2 3 4				1 2 3 4			
										Mandate																											
										Council Goal																											
Dept. Goal						x																															
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																					
DESCRIPTION: This project provides for the acquisition for replacing the Fire Prevention Van.															PRIORITY IN RELATION TO OTHER PROJECTS																						
RATIONALE: The Fire Prevention Bureau is symbolic to the fire department and the City’s mission and vision statement. Currently the prevention bureau is without a proper vehicle to carry out prevention activities. Our current 1989 Van, removed from service in May 2003 for not passing inspection. The bottom of this vehicle rusted beyond repair and needs replacing.															HIGH					<input checked="" type="checkbox"/>																	
															MEDIUM					<input type="checkbox"/>																	
															LOW					<input type="checkbox"/>																	
OPERATING BUDGET IMPACT:																																					
FINANCIAL PLAN																																					
		PRIOR		FY13		FY14		FY15		FY16		FY17		FY18		TOTAL																					
EXPENDITURES:																																					
Pre-Design																																					
Design																		-																			
Purch/Const.				35,000.00														35,000.00																			
Land/Acquisition																																					
TOTAL		-		-		35,000.00		-		-		-		-		-		35,000.00																			
FUNDING:																																					
Current Rev.		-				35,000.00												35,000.00																			
Seg. Funds																																					
Borrow																																					
Federal																																					
State																																					
Other/User Fee		-																-																			
TOTAL		-		-		35,000.00		-		-		-		-		-		35,000.00																			
OPERATING BUDGET IMPACT:																																					
Personnel																																					
Non-Personnel																																					
Capital																																					
TOTAL																																					



GF-12

2013 - 2018 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY13				FY14				FY15				FY16				FY17				FY18			
Project Name:	<u>Fire Department Addition</u>																															
Department:	Fire Department																															
Division	Public Safety																															
Location:	263 Main Street																															
							</																									

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Project provides for the design, construction, of an addition to the current Fire Station. This addition will house four pieces of emergency equipment, training room, and all administrative offices including room for future expansion as needed.

PRIORITY IN RELATION TO OTHER PROJECTS

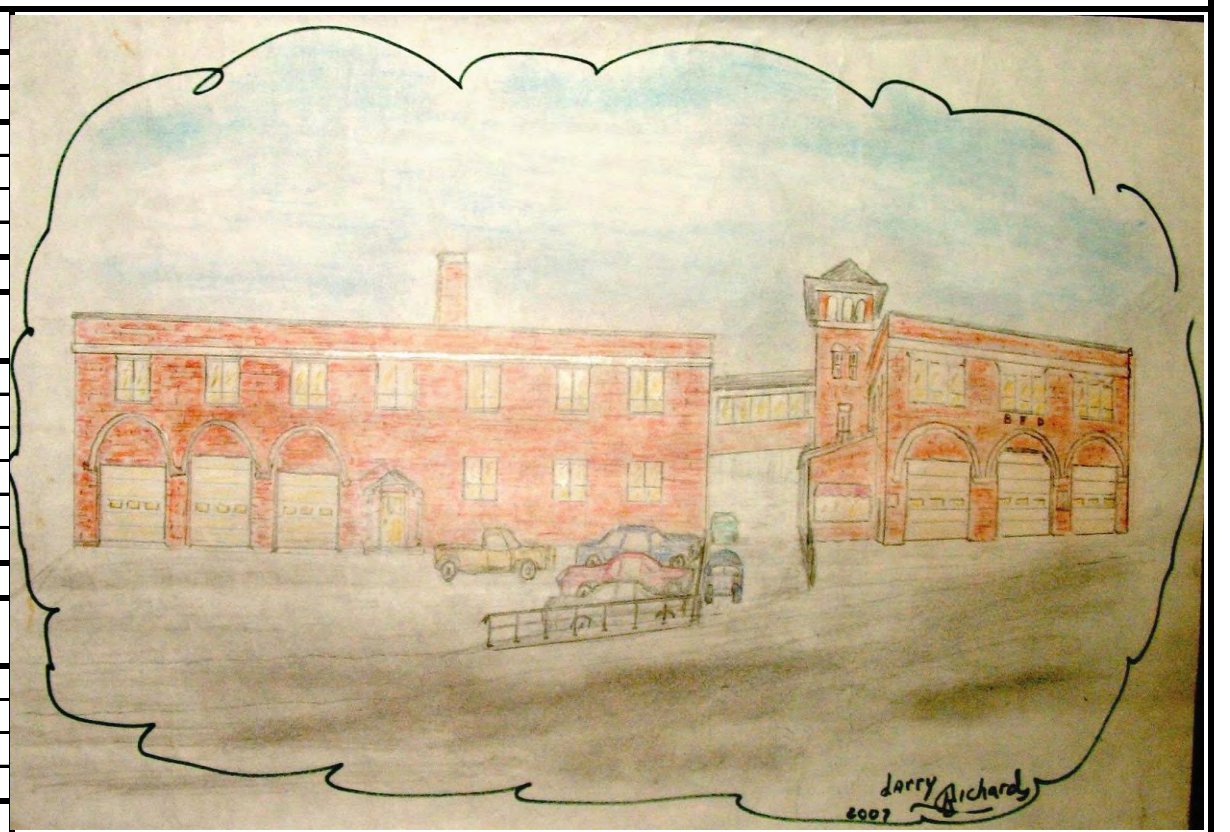
HIGH 

RATIONALE: The Berlin Fire Station is an integral part of the fabric of the community we serve. The building we currently conduct service is a 1905 building spanning 100 years of service and is 50 years overdue for a major update. ADA requires public access areas of a fire station be designed and configured to accommodate people with physical disabilities. The City's fire station can not meet these requirements. The addition will be enhanced enough to support all administration needs and all public areas will comply with ADA. This building will be large enough to house Emergency Management and the Code Enforce Department.

MEDIUM 

LOW 

OPERATING BUDGET IMPACT:

[illegible]

CITY OF BERLIN, NH
2013 - 2018 CIP Project Description

GENERAL PROJECT DATA: Project Name: <u>Housing Initiative</u> Department: Housing Location:	MASTER PLAN INFORMATION: Project listed in MP? Yes	PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																										
		Council Goal				X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		
		Dept. Goal																										

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Berlin continues the demolition of targeted buildings of neighborhood significance, tax deeded and fire ravaged buildings. This eliminates blight and avoids chances of arson and vandalism.	PRIORITY IN RELATION TO OTHER PROJECTS
	HIGH <input checked="" type="checkbox"/>
RATIONALE: (Cost/Benefit, Need and/or Service Standard) These "targeted properties" have a large impact in the neighborhoods in which they are located in. Aside from the aesthetic issue, these buildings bring down the value of the surrounding buildings and subsequently the tax revenues associated by the affected buildings. The demolition of these properties will increase the tax base, encourage the neighboring buildings to be renovated/upgraded and remove the blight that is seen by all who come and travel the streets of Berlin.	MEDIUM <input type="checkbox"/>
	LOW <input type="checkbox"/>

OPERATING BUDGET IMPACT:

FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
FUNDING:								
Current Rev.	\$150,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,350,000
Seg. Funds	\$1,498							\$1,498
Borrow	\$42,221	(existing bond funds)						\$42,221
Federal	\$335,000	\$100,000	\$100,000					\$535,000
State								
Other								
TOTAL	\$528,719	\$300,000	\$300,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,928,719
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								



CITY OF BERLIN, NH																																	
2013 - 2018 CIP Project Description																																	
GENERAL PROJECT DATA: Project Name: <u>Downtown Project</u>		MASTER PLAN INFORMATION: Project listed in MP? yes		PROJECT NEED		PROJECT SCHEDULE				FY13				FY14				FY15				FY16				FY17				FY18			
										1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4							
				Mandate																													
				Council Goal																													
Department: Planning				Dept. Goal		X																											
Location: Downtown Berlin																																	

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: One of the most critical implementation items from the City's Master Plan was the need for improvement to the City's Downtown. In 2011 the City hired HEB to look at both the economics of downtown & the design of our downtown. Along with partners, PSNH & the Berlin Main Street Program the project will yield a series of improvements for downtown complete with cost estimates, time frames, and responsible parties.	PRIORITY IN RELATION TO OTHER PROJECTS
RATIONALE: (Cost/Benefit, Need and/or Service Standard) There is a great need to focus on the City's core - downtown is a gathering place for the community and needs attention from both the public and private sectors. In order to secure federal and private foundation funds, leverage will be needed.	HIGH <input checked="" type="checkbox"/>
	MEDIUM <input type="checkbox"/>
	LOW <input type="checkbox"/>
OPERATING BUDGET IMPACT: Until the recommendations are finalized by the consultants we are unable to give definitive numbers, but we assume the first year or two will be projects that are relatively low cost and quick to implement.	

FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.		70,000						70,000
TOTAL		\$70,000						\$70,000
FUNDING:								
Current Rev.		\$70,000						\$70,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$70,000						\$70,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								



GF-16

BERLIN POLICE DEPT.

2013 - 2018 Capital Improvement Project Description

GENERAL PROJECT DATA: Project Name: Police Cruisers Department: Berlin Police Dept. Location:	MASTER PLAN INFORMATION: Project listed in MP? No.	PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
		Mandate																										
		Council Goal																										
		Dept. Goal		X	X				X				X				X				X							

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Two police cruisers per year. Police vehicles are a very important aspect of police service, in being able to provide timely assistance to citizens. The Police Department has an established replacement plan which allows for maximum vehicle use and reduced down time, increasing Department efficiency, as well as rendering cost savings for other City departments.

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☒

RATIONALE: The Police Department follows a fleet rotation schedule, to obtain maximum life for each cruiser. Cars 2 and 6 are always the main fleet vehicles and receive the most mileage. Newly purchased cruisers are designated as unmarked travel cars, replacing cars 1 & 4, which are lettered to replace cars 5 & 7, which replace cars 2 & 6 (the main fleet vehicles), which replace cars 3 & 8, which are then turned over to other City departments. By using this rotation schedule, the vehicles operate on a scale of low to high-mileage use, then back to low-mileage use. Vehicles are removed from operation as emergency vehicles at the end of the cycle, for obvious liability concerns. This schedule guarantees that some serviceability remains for the cruisers to be turned over to other City departments, for additional use.

LOW ☐

OPERATING BUDGET IMPACT:

None. Without new cruisers, however, the vehicle maintenance line item would be substantially impacted.

FINANCIAL PLAN

	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
FUNDING:								
Current Rev.		\$58,600	\$60,900	\$63,300	\$65,800	\$68,400	\$71,100	\$388,100
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$58,600	\$60,900	\$63,300	\$65,800	\$68,400	\$71,100	\$388,100
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
		8,000	8,000	8,000	8,000	8,000	8,000	48,000
TOTAL		\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$48,000



BERLIN POLICE DEPT.

2013 - 2018 Capital Improvement Project Description

GENERAL PROJECT DATA: Project Name: Police Cruisers Department: Berlin Police Dept. Location:	MASTER PLAN INFORMATION: Project listed in MP? No.	PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
		Mandate																										
		Council Goal																										
		Dept. Goal		X	X				X				X				X				X							

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Two police cruisers per year. Police vehicles are a very important aspect of police service, in being able to provide timely assistance to citizens. The Police Department has an established replacement plan which allows for maximum vehicle use and reduced down time, increasing Department efficiency, as well as rendering cost savings for other City departments.

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LOW ☐

OPERATING BUDGET IMPACT:

None. Without new cruisers, however, the vehicle maintenance line item would be substantially impacted.

FINANCIAL PLAN

	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
FUNDING:								
Current Rev.		\$58,600	\$60,900	\$63,300	\$65,800	\$68,400	\$71,100	\$388,100
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$58,600	\$60,900	\$63,300	\$65,800	\$68,400	\$71,100	\$388,100
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
		8,000	8,000	8,000	8,000	8,000	8,000	48,000
TOTAL		\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$48,000



CITY OF BERLIN, NH

2013 - 2018 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT NEED		PROJECT SCHEDULE				FY13				FY14				FY15				FY16				FY17				FY18			
Project Name:	Restoration, Conservation &																															
	Microfilming Berlin's Early Minute Journals																															
Department:	City Clerk																															
Location:	City Hall																															

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Restoration, Conservation and Microfilming Berlin's early City Council Meeting Minute Journals

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☒

LOW ☐

RATIONALE: Necessary in order to allow the general public to research and review these historic documents
(Cost/Benefit, Need and/or Service Standard)

OPERATING BUDGET IMPACT: Impact should be limited since grants are available.
Will apply for grants each year as often as permitted

FINANCIAL PLAN

	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.		10,000	10,000	10,000	10,000	10,000	10,000	60,000
TOTAL		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
FUNDING:								
Current Rev.								
Seg. Funds								
Borrow								
Federal								
State		10,000	10,000	10,000	10,000	10,000	10,000	60,000
Other								
TOTAL		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								

Debra A. Patrick, CMC - Berlin City Clerk
2011 Restoration, Conservation & Microfilming of Early Berlin Records – Phase I



Berlin City Council Meeting Journals
Volume 1 : 1897-1903
Volume 2: 1903-1907
Volume 3: 1907-1909
Volume 4: 1909-1912
Volume 5: 1912-1913




Handwritten ink minutes are rapidly fading due to inadequate storage spaces





Volumes are deteriorating and the public is not allowed to handle the books due to their delicate condition


BERLIN POLICE DEPT.																							
2013 - 2018 Capital Improvement Project Description																							
GENERAL PROJECT DATA:				MASTER PLAN INFORMATION:				PROJECT NEED		PROJECT SCHEDULE		FY13		FY14		FY15		FY16		FY17		FY18	
Project Name: Cruiser Laptop Computers				Project listed in MP? No.								1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4	
Department: Police Department								Mandate															
								Council Goal															
Location:								Dept. Goal		X						x		x					
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																							
DESCRIPTION: Cruiser Laptop Computers												PRIORITY IN RELATION TO OTHER PROJECTS											
												HIGH <input checked="" type="checkbox"/>											
												MEDIUM <input type="checkbox"/>											
												LOW <input type="checkbox"/>											
RATIONALE: Laptops will have met their life expectancy and will need to be replaced. This plan will establish a schedule for replacing two computers each year. Computers are listed at \$3,699 x 4 = \$14,796 plus installation of \$569 per computer = \$2,276.																							
OPERATING BUDGET IMPACT:																							
FINANCIAL PLAN																							
		PRIOR		FY13		FY14		FY15		FY16		FY17		FY18		TOTAL							
EXPENDITURES:																							
Pre-Design																							
Design																							
Purch/Const.																							
TOTAL																							
FUNDING:																							
Current Rev.								\$17,072		\$17,072								\$34,144					
Seg. Funds																							
Borrow																							
Federal																							
State																							
Other																							
TOTAL								\$17,072		\$17,072								\$34,144					
OPERATING BUDGET IMPACT:																							
Personnel																							
Non-Personnel																							
Capital																							
TOTAL																							



CITY OF BERLIN, NH																																																																																																																																																																																																																
2013 - 2018 Capital Improvement Project Description																																																																																																																																																																																																																
GENERAL PROJECT DATA: Project Name: <u>Leather Gear</u> Department: Police Department Location:					MASTER PLAN INFORMATION: Project listed in MP? No.					PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18																																																																																																																																																																															
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<div>PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT</div> <div><div>DESCRIPTION: Acquisition of leather gear.</div><div>PRIORITY IN RELATION TO OTHER PROJECTS</div><div>HIGH <input checked="" type="checkbox"/></div><div>MEDIUM <input type="checkbox"/></div><div>LOW <input type="checkbox"/></div><div>RATIONALE:</div><div>The leather utility belts worn by the officers are deteriorating and will have met their life expectancy. These belts house weapons, cuffs, pepper spray, and other necessary equipment; extensive deterioration will present a safety hazard.</div><div>OPERATING BUDGET IMPACT:</div></div>																																																																																																																																																																																																																
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GENERAL PROJECT DATA: Project Name: <u>In-Cruiser Cameras</u> Department: Police Department Location:				MASTER PLAN INFORMATION: Project listed in MP? No.				PROJECT NEED		PROJECT SCHEDULE		FY13		FY14		FY15		FY16		FY17		FY18																																																																																																																																																																																										
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<div>PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT</div> <div><div>DESCRIPTION: Video and audio recording from police cruisers which can be monitored for evidentiary value and officer safety.</div><div>OPERATING BUDGET IMPACT:</div></div> <div><div>Current cameras have reached their life span of 5 years at best</div><div>RATIONALE: More and more cases are being tried. A tool such as this would improve officer safety, and due to its evidentiary value, could reduce the amount of time officers spend testifying in court. It could also prove invaluable in reducing the level of liability for the Department and the City.</div></div> <div><div>PRIORITY IN RELATION TO OTHER PROJECTS</div><div>HIGH <input checked="" type="checkbox"/></div><div>MEDIUM <input type="checkbox"/></div><div>LOW <input type="checkbox"/></div></div>																																																																																																																																																																																																																
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Current Rev.		\$5,000						\$5,000																																																																																																																																																																																																								
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Borrow																																																																																																																																																																																																																
Federal		5,000						\$5,000																																																																																																																																																																																																								
State																																																																																																																																																																																																																
Other																																																																																																																																																																																																																
TOTAL		\$10,000						\$10,000																																																																																																																																																																																																								
OPERATING BUDGET IMPACT:																																																																																																																																																																																																																
Personnel																																																																																																																																																																																																																
Non-Personnel																																																																																																																																																																																																																
Capital																																																																																																																																																																																																																
TOTAL																																																																																																																																																																																																																

CITY OF BERLIN, NH																							
2013 - 2018 Capital Improvement Project Description																							
GENERAL PROJECT DATA: Project Name: <u>Radios</u> Department: Police Department Location:				MASTER PLAN INFORMATION: Project listed in MP? No.				PROJECT NEED		PROJECT SCHEDULE		FY13		FY14		FY15		FY16		FY17		FY18	
												1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4	
								Mandate															
								Council Goal															
				Dept. Goal		X						x		X									
<div>PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT</div> <div><div>DESCRIPTION: Portable radios at \$3,700 each.</div><div>PRIORITY IN RELATION TO OTHER PROJECTS<div>HIGH <input checked="" type="checkbox"/></div><div>MEDIUM <input type="checkbox"/></div><div>LOW <input type="checkbox"/></div></div><div>RATIONALE: The life expectancy of portable radios is seven years. Our radios will have met their life expectancy, and will be in need of replacement.</div><div>OPERATING BUDGET IMPACT:</div></div>																							
FINANCIAL PLAN																							
		PRIOR	FY13	FY14	FY15	FY16	FY17	FY18												TOTAL			
EXPENDITURES:																							
Pre-Design																							
Design																							
Purch/Const.																							
TOTAL																							
FUNDING:																							
Current Rev.				\$48,100	\$48,100															\$96,200			
Seg. Funds																							
Borrow																							
Federal																							
State																							
Other																							
TOTAL				\$48,100	\$48,100				\$96,200														
OPERATING BUDGET IMPACT:																							
Personnel																							
Non-Personnel																							
Capital																							
TOTAL																							

BERLIN POLICE DEPT.																							
2013 - 2018 Capital Improvement Project Description																							
GENERAL PROJECT DATA:				MASTER PLAN INFORMATION:				PROJECT NEED		PROJECT SCHEDULE		FY13		FY14		FY15		FY16		FY17		FY18	
Project Name: Ballistic Vests				Project listed in MP? No.								1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4	
Department: Police Department								Mandate															
Location:								Council Goal															
								Dept. Goal		X		x											
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																							
DESCRIPTION: Ballistic vests @ approximately \$650 each.												PRIORITY IN RELATION TO OTHER PROJECTS											
												HIGH <input checked="" type="checkbox"/>											
RATIONALE: Ballistic vests are required, due to the risks associated with police work. The life expectancy of a ballistic vest is five years. The Department's vests will reach the end of their life expectancy in 2013. This plan will establish a schedule to gradually replace all vests. 50% match currently available												MEDIUM <input type="checkbox"/>											
OPERATING BUDGET IMPACT:												LOW <input type="checkbox"/>											
FINANCIAL PLAN																							
		Prior	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL														
EXPENDITURES:																							
Pre-Design																							
Design																							
Purch/Const.																							
TOTAL																							
FUNDING:																							
Current Rev.			\$8,775						\$8,775														
Seg. Funds																							
Borrow																							
Federal			8,775						8,775														
State																							
Other																							
TOTAL			\$17,550						\$17,550														
OPERATING BUDGET IMPACT:																							
Personnel																							
Non-Personnel																							
Capital																							
TOTAL																							
																							

CITY OF BERLIN, NH																																	
2013 - 2018 Capital Improvement Project Description																																	
GENERAL PROJECT DATA: Project Name: New Police Dept. Facility Department: Police Department Location:		MASTER PLAN INFORMATION: Project listed in MP? No.		PROJECT NEED		PROJECT SCHEDULE				FY13				FY14				FY15				FY16				FY17				FY18			
						1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4							
				Mandate																													
				Council Goal																													
				Dept. Goal		X														x													

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: New Police Department facility.	PRIORITY IN RELATION TO OTHER PROJECTS
	HIGH <input checked="" type="checkbox"/>
	MEDIUM <input type="checkbox"/>
	LOW <input type="checkbox"/>
RATIONALE: The Department has outgrown the current facility. The building has also deteriorated to a point where repair and rennovations may not be cost effective. The foundation is crumbling; electrical wiring needs to be brought up to Code; water pipes are in need of replacement; and the building is not fully handicapped accessible.	
OPERATING BUDGET IMPACT:	

FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design							400,000	400,000
Purch/Const.							3,600,000	3,600,000
TOTAL							\$4,000,000	\$4,000,000
FUNDING:								
Current Rev.							\$400,000	\$400,000
Seg. Funds								
Borrow							3,600,000	\$3,600,000
Federal								
State								
Other								
TOTAL							\$4,000,000	\$4,000,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel							20,000	20,000
Capital								
TOTAL							\$20,000	\$20,000



CITY OF BERLIN, NH
2013 - 2018 CIP Project Description

Project Name:		PW Equipment Replacement	Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY13				FY14				FY15				FY16				FY17				FY18			
						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Mandate:		Public Works 110 Wight Street			x																												
Council Goal																																	
Dept. Goal				x																													
Location:																																	

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Upgrade & purchase of equipment:	
Paving Machine to replace pull box power	\$ 85,000.00
Excavator on wheels to replace backhoes	\$ 200,000.00
Skidsteer to replace sidewalk tractor	\$ 85,000.00
	\$ 370,000.00


RATIONALE: Operational improvements
Shift mechanical effort from repair to maintenance
Need right equipment for efficient operation

OPERATING BUDGET IMPACT:

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☒

MEDIUM 


LOW 

FINANCIAL PLAN

	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
FUNDING:								
Current Rev.		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$900,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$900,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								



CITY OF BERLIN, NH																																							
2013 - 2018 CIP Project Description																																							
GENERAL PROJECT DATA: Project Name: Drain Line Replacement Department: PWD Location: Various					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18						
													1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4						
										Mandate						x				x				x				x				x				x			
										Council Goal																													
Dept. Goal		x																																					
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																							
DESCRIPTION: Repair or replace old drain lines Drain lines that were damaged durning the Sewer project and are now starting to give us problems The problem exist throught out the City.															PRIORITY IN RELATION TO OTHER PROJECTS																								
															HIGH <input checked="" type="checkbox"/>																								
RATIONALE: Replace lines beyond useful life; clean lines; increase capacities															MEDIUM <input type="checkbox"/>																								
															LOW <input type="checkbox"/>																								
OPERATING BUDGET IMPACT:																																							
FINANCIAL PLAN																																							
		PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL																														
EXPENDITURES:																																							
Pre-Design																																							
Design			30,000	30,000	30,000	30,000	30,000	30,000	180,000																														
Purch/Const.			150,000	150,000	150,000	150,000	150,000	150,000	900,000																														
TOTAL			\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$1,080,000																														
FUNDING:																																							
Current Rev.			\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$1,080,000																														
Seg. Funds																																							
Borrow																																							
Federal																																							
State																																							
Other																																							
TOTAL			\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$1,080,000																														
OPERATING BUDGET IMPACT:																																							
Personnel																																							
Non-Personnel																																							
Capital																																							
TOTAL																																							



CITY OF BERLIN, NH
2013 - 2018 CIP Project Description

GENERAL PROJECT DATA: Project Name: Upper Main Street Rehabilitation Department: Engineering Location:	MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
		Mandate																									
		Council Goal																									
		Dept. Goal	x													x				x							

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Rehab/reconstruction of upper Main St from High St to Heritage Park

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☒

LOW ☐

RATIONALE: Continued upgrade of Rte 16 through City. This would help to properly link City southern end road improvements with Riverwalk improvements.

OPERATING BUDGET IMPACT:

FINANCIAL PLAN

	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design						300,000		300,000
Purch/Const.							1,500,000	1,500,000
TOTAL						\$300,000	\$1,500,000	\$1,800,000
FUNDING:								
Current Rev.						\$60,000	\$300,000	\$360,000
Seg. Funds								
Borrow								
Federal						240,000	1,200,000	1,440,000
State								
Other								
TOTAL						\$300,000	\$1,500,000	\$1,800,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								

(MAP OR PLAN OF PROJECT OR BOTH)

CITY OF BERLIN, NH
2013 - 2018 CIP Project Description

GENERAL PROJECT DATA: Project Name: <u>City Hall 1st level floor tiling</u> Department: Health/ Welfare (and whole basement level) Location: City Hall	MASTER PLAN INFORMATION: Project listed in MP? No	PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
					Mandate				x																			
					Council Goal																							
					Dept. Goal		X																					

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Replacement of basement floor

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☒

MEDIUM ☐

LOW ☐

RATIONALE: Current flooring is Asbestos and is breaking up causing trip hazards and is a health hazard as Asbestos floor tiles become "friable" when disintegrating, will be easier to maintain for healthcare reasons
(Cost/Benefit, Need and/or Service Standard)

OPERATING BUDGET IMPACT: None

FINANCIAL PLAN

	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.		15,000						
TOTAL		\$15,000						\$15,000
FUNDING:								
Current Rev.								
Seg. Funds								
Borrow								
Federal								
State								
Other		15,000						
TOTAL		\$15,000						\$15,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital		15,000						
TOTAL		\$15,000						\$15,000



CITY OF BERLIN, NH

2013 - 2018 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
Project Name:	<u>Electronic Medical Records System</u>		Mandate	X			1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3
Department:	Health Department	Not listed	Council Goal			x																							
Location:	City Hall		Dept. Goal																										

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: The Electronic Medical Record System is Federally mandated for any health facility who receives federal funds/reimbursements. The office will need ha

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☒

MEDIUM ☐

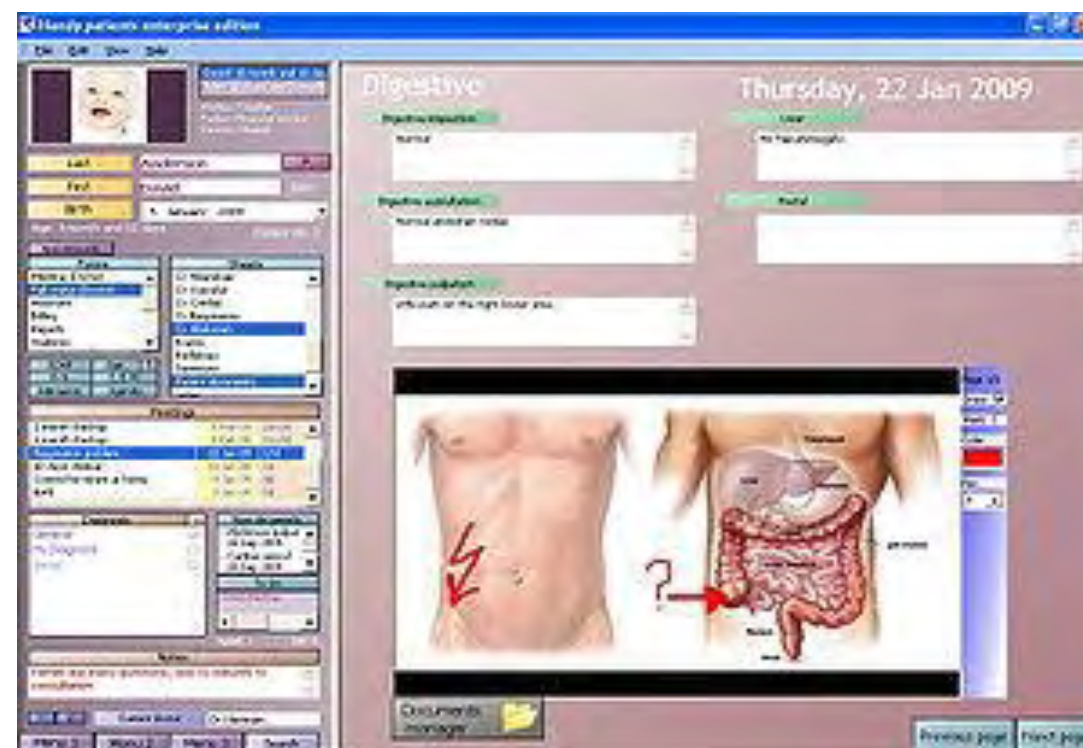
RATIONALE: If the City wishes to continue to receive federal reimbursement (Medicare, Medicaid) this system has to be in place and we have to demonstrate meaningful use under federal definition by (Cost/Benefit, Need and/or Service Standard) January 2014. "Meaningful use" is defined as using it exclusively in all areas including scheduling, billing, patient care/delivery, etc.

LOW ☐

OPERATING BUDGET IMPACT: Maintenance contract will be needed of approximately \$2,500 depending on company chosen, if project is not done would eliminate Medicare and possibly Medicaid reimbursements

FINANCIAL PLAN

	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
FUNDING:								
Current Rev.	\$63,000	\$40,000						\$103,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL	\$63,000	\$40,000						\$103,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital		2,500	2,500	2,500	2,500	2,500	2,500	15,000
TOTAL								



CITY OF BERLIN, NH
2013 - 2018 CIP Project Description

GENERAL PROJECT DATA: Project Name: <u>Equipment</u> Department: Rec.&Parks Location: Rec. Parks	MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE				FY13				FY14				FY15				FY16				FY17				FY18			
								1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4							
		Mandate																													
		Council Goal						X				X																			
		Dept. Goal	X					x				x																			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Kubato Attachments \$ 25,000 -Side arm mower -brush hog & chiper Commercial Mower \$ 25,000 RATIONALE: Improve Efficiency on green space maintenance	PRIORITY IN RELATION TO OTHER PROJECTS HIGH <input checked="" type="checkbox"/> MEDIUM <input type="checkbox"/> LOW <input type="checkbox"/>
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OPERATING BUDGET IMPACT:

FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
FUNDING:								
Current Rev.		\$25,000	\$25,000					\$50,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$25,000	\$25,000					\$50,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								

(MAP OR PLAN OF PROJECT OR BOTH)

CITY OF BERLIN, NH
2013 - 2018 CIP Project Description

GENERAL PROJECT DATA: Project Name: <u>Building Repairs</u>		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
			Mandate																										
			Council Goal			X				X																			
Department: Rec.&Parks			Dept. Goal	X		x				x																			
Location: Rec. Parks Building																													

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION:				PRIORITY IN RELATION TO OTHER PROJECTS																				
Upgrade Restrooms and Showers	\$	50,000		Upgrade Lights	\$	7,000																		
Upgrade Court Facilities	\$	15,000		Replace Windows	\$	20,000	HIGH <input checked="" type="checkbox"/>																	
-New Score Board	\$	6,500		Upgrade Offices	\$	25,000	MEDIUM <input type="checkbox"/>																	
-Wall Padding	\$	4,000														LOW <input type="checkbox"/>								
RATIONALE:																								
Replace/Repaired	\$	75,500			\$	52,000	\$	127,500																
Handicap Accessibility																								
Emergency Maangement Site																								
OPERATING BUDGET IMPACT:																								

FINANCIAL PLAN									(MAP OR PLAN OF PROJECT OR BOTH)
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL	
EXPENDITURES:									
Pre-Design									
Design									
Purch/Const.									
TOTAL									
FUNDING:									
Current Rev.		\$50,000	\$25,000	\$25,000	\$25,000			\$125,000	
Seg. Funds									
Borrow									
Federal									
State									
Other									
TOTAL		\$50,000	\$25,000	\$25,000	\$25,000			\$125,000	
OPERATING BUDGET IMPACT:									
Personnel									
Non-Personnel									
Capital									
TOTAL									

CITY OF BERLIN, NH

2013 - 2018 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION:		PROJECT NEED	PROJECT SCHEDULE	FY13	FY14	FY15	FY16	FY17	FY18
Project Name:	BUS REPLACEMENT	Project listed in MP?				1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Department:	SCHOOL DEPT.			Mandate							
Location:	BUS GARAGE, THIRD AVE.			Council Goal							
				Dept. Goal	X	X	X	X	X	X	X

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Bus Replacement for Bus 99, full size bus, 184,996 miles
Bus replacement for Bus 03, mini-bus, 102,426 miles

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH 

MEDIUM 

LOW 

RATIONALE:

Bus replacements to mainting an operating fleet of 9 buses.

(Cost/Benefit, Need and/or Service Standard)

NH Dept. of Safety, pupil transportation recommends school buses operate no more than 10 years or not more than 100,000 miles.

OPERATING BUDGET IMPACT:

FINANCIAL PLAN

	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.		135,000	85,000	85,000	85,000	90,000	90,000	570,000
TOTAL		\$135,000	\$85,000	\$85,000	\$85,000	\$90,000	\$90,000	\$570,000



FUNDING:

Current Rev.		135,000	85,000	85,000	85,000	90,000	90,000	\$570,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$135,000	\$85,000	\$85,000	\$85,000	\$90,000	\$90,000	\$570,000

OPERATING BUDGET IMPACT:

Personnel								
Non-Personnel								
Capital								
TOTAL								



CITY OF BERLIN, NH																																							
2013 - 2018 CIP Project Description																																							
GENERAL PROJECT DATA: Project Name: BHS ENTRANCE DOORS Department: SCHOOLS Location: BERLIN HIGH SCHOOL					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE		FY13				FY14				FY15				FY16				FY17				FY18					
														1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4					
										Mandate						X																							
										Council Goal																													
Dept. Goal																																							
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																							
DESCRIPTION: Main entrance Doors at BHS and the Main inside doors into the gymnasium need to be replaced.															PRIORITY IN RELATION TO OTHER PROJECTS																								
RATIONALE: (Cost/Benefit, Need and/or Service Standard)Main entrance doors have been repaired several times, compromising security. Main entrance gym doors are not ADA compliant, nor are they fire rated.															HIGH					<input type="checkbox"/>																			
															MEDIUM					<input type="checkbox"/>																			
															LOW					<input type="checkbox"/>																			
OPERATING BUDGET IMPACT:																																							
FINANCIAL PLAN										 																													
		PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL																														
EXPENDITURES:																																							
Pre-Design																																							
Design																																							
Purch/Const.			45,000						45,000																														
TOTAL			\$45,000						\$45,000																														
FUNDING:																																							
Current Rev.			\$45,000						\$45,000																														
Seg. Funds																																							
Borrow																																							
Federal																																							
State																																							
Other																																							
TOTAL			\$45,000						\$45,000																														
OPERATING BUDGET IMPACT:										AN OF PROJECT OR BOTH)																													
Personnel																																							
Non-Personnel																																							
Capital																																							
TOTAL																																							

CITY OF BERLIN, NH																									
2013 - 2018 CIP Project Description																									
GENERAL PROJECT DATA: Project Name: BJHS BOILER Department: SCHOOLS Location: HILLSIDE/JR.HIGH				MASTER PLAN INFORMATION: Project listed in MP?				PROJECT NEED		PROJECT SCHEDULE		FY13		FY14		FY15		FY16		FY17		FY18			
												1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4			
								Mandate																	
								Council Goal																	
				Dept. Goal						X															
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																									
DESCRIPTION: Replace old parts on original boiler, install a small boiler for hot water on demand.																PRIORITY IN RELATION TO OTHER PROJECTS									
																HIGH <input type="checkbox"/>									
																MEDIUM <input type="checkbox"/>									
RATIONALE: Maintain the current boiler as long as possible with replacement parts and install a small boiler for hot water on demand. (Cost/Benefit, Need and/or Service Standard) This will eliminate the main boiler from firing up during the warmer months when heat is not needed but hot water is.																LOW <input type="checkbox"/>									
OPERATING BUDGET IMPACT:																									
FINANCIAL PLAN																									
		PRIOR		FY13		FY14		FY15		FY16		FY17		FY18		TOTAL									
EXPENDITURES:																									
Pre-Design																									
Design																									
Purch/Const.				50,000														50,000							
TOTAL				\$50,000														\$50,000							
FUNDING:																									
Current Rev.				\$50,000														\$50,000							
Seg. Funds																									
Borrow																									
Federal																									
State																									
Other																									
TOTAL				\$50,000														\$50,000							
OPERATING BUDGET IMPACT:																									
Personnel																									
Non-Personnel																									
Capital																									
TOTAL																									

CITY OF BERLIN, NH

2013 - 2018 CIP Project Description

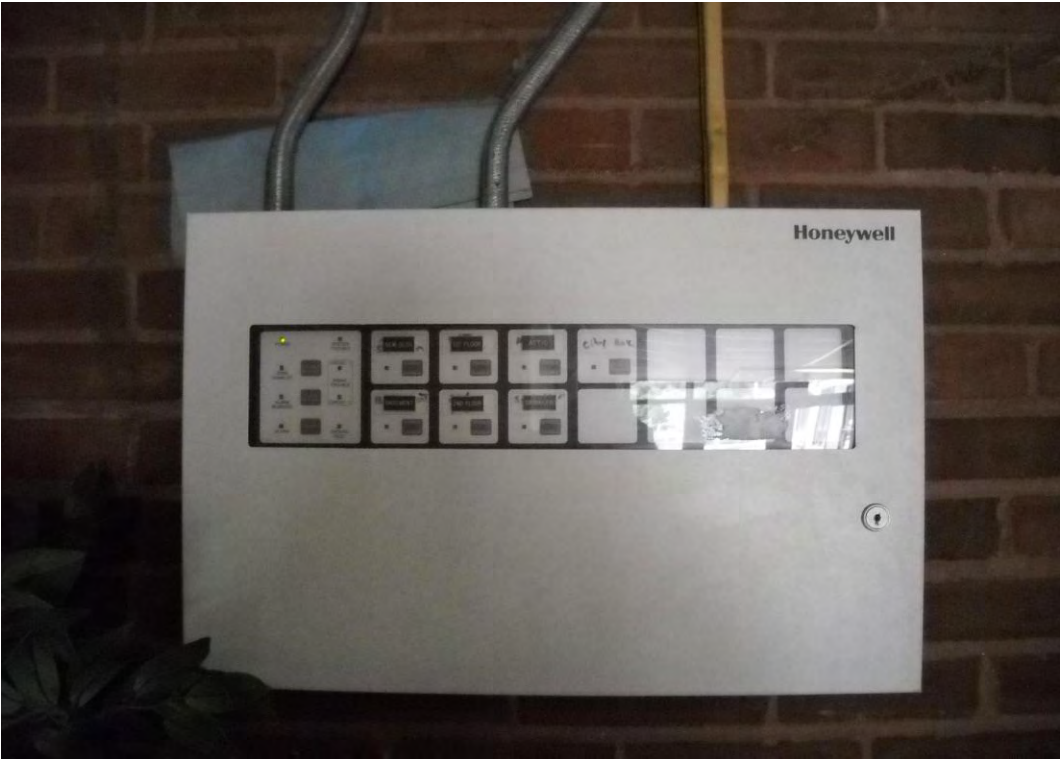
GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
Project Name: <u>FIRE ALARM SYSTEM REPLACEMENT</u>						1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Department: SCHOOLS			Mandate																										
Location: BROWN			Council Goal																										
			Dept. Goal			X																							

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT


DESCRIPTION: Replacement fire alarm panel and alarm system												PRIORITY IN RELATION TO OTHER PROJECTS											
												HIGH <input type="checkbox"/>											
RATIONALE: Brown School fire alarm system is inspected annually. Because of its age, replacement parts are no longer available. (Cost/Benefit, Need and/or Service Standard)												MEDIUM <input type="checkbox"/>											
												LOW <input type="checkbox"/>											

OPERATING BUDGET IMPACT:


FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.			140,000					140,000
TOTAL			\$140,000					\$140,000
FUNDING:								
Current Rev.			\$140,000					\$140,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL			\$140,000					\$140,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								




CITY OF BERLIN, NH																																							
2013 - 2018 CIP Project Description																																							
GENERAL PROJECT DATA: Project Name: WINDOW REPLACEMENTS Department: SCHOOLS Location: HILLSIDE/JR.HIGH					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE		FY13				FY14				FY15				FY16				FY17				FY18					
														1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4					
										Mandate																													
										Council Goal																													
Dept. Goal						X								X								X																	
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																							
DESCRIPTION: Replace 155 double hung windows and 30 stationary windows at the Hillside/Jr.High complex										PRIORITY IN RELATION TO OTHER PROJECTS																													
RATIONALE: Replacement windows to increase energy efficiency and safety for opening and closing. (Cost/Benefit, Need and/or Service Standard)										HIGH <input type="checkbox"/>																													
										MEDIUM <input type="checkbox"/>																													
										LOW <input type="checkbox"/>																													
OPERATING BUDGET IMPACT:																																							
FINANCIAL PLAN																																							
PRIOR		FY13		FY14		FY15		FY16		FY17		FY18		TOTAL																									
EXPENDITURES:																																							
Pre-Design																																							
Design																																							
Purch/Const.				85,000				85,000				90,000		260,000																									
TOTAL				\$85,000				\$85,000				\$90,000		\$260,000																									
FUNDING:																																							
Current Rev.				\$85,000				\$85,000				\$90,000		\$260,000																									
Seg. Funds																																							
Borrow																																							
Federal																																							
State																																							
Other																																							
TOTAL				\$85,000				\$85,000				\$90,000		\$260,000																									
OPERATING BUDGET IMPACT:																																							
Personnel																																							
Non-Personnel																																							
Capital																																							
TOTAL																																							



CITY OF BERLIN, NH																																					
2013 - 2018 CIP Project Description																																					
GENERAL PROJECT DATA: Project Name: GYM IMPROVEMENTS					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE		FY13				FY14				FY15				FY16				FY17				FY18			
														1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4							
										Mandate																											
										Council Goal																											
Department: SCHOOLS										Dept. Goal												X															
Location: BERLIN HIGH SCHOOL																																					
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																					
DESCRIPTION: Sand, paint, refinish gym flooring, repair and reinforce bleachers, motorize										PRIORITY IN RELATION TO OTHER PROJECTS																											
										HIGH <input type="checkbox"/>																											
										MEDIUM <input type="checkbox"/>																											
RATIONALE: (Cost/Benefit, Need and/or Service Standard)										Gym flooring needs resanding due to frequent use and traffice. Smooth finished surface is necessary for athletic events. Bleachers are inspected annually. Many boards need replacement and reinforcement. Hardware to open and close bleachers has worn, repair would t										LOW <input type="checkbox"/>																	
OPERATING BUDGET IMPACT:																																					
FINANCIAL PLAN																																					
		PRIOR		FY13		FY14		FY15		FY16		FY17		FY18		TOTAL																					
EXPENDITURES:																																					
Pre-Design																																					
Design																																					
Purch/Const.								96,000								96,000																					
TOTAL								\$96,000								\$96,000																					
FUNDING:																																					
Current Rev.								\$96,000								\$96,000																					
Seg. Funds																																					
Borrow																																					
Federal																																					
State																																					
Other																																					
TOTAL								\$96,000								\$96,000																					
OPERATING BUDGET IMPACT:																																					
Personnel																																					
Non-Personnel																																					
Capital																																					
TOTAL																																					




CITY OF BERLIN, NH																																					
2013 - 2018 CIP Project Description																																					
GENERAL PROJECT DATA: Project Name: BHS ROAD DEVELOPMENT					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE		FY13				FY14				FY15				FY16				FY17				FY18			
														1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
										Mandate																											
										Council Goal																											
Dept. Goal																																					
Department: SCHOOLS																																					
Location: BERLIN HIGH SCHOOL														X																							
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																					
DESCRIPTION: Engineering Services for the development of an access road behind Berlin High School.															PRIORITY IN RELATION TO OTHER PROJECTS																						
RATIONALE: (Cost/Benefit, Need and/or Service Standard)															HIGH					<input type="checkbox"/>																	
															MEDIUM					<input type="checkbox"/>																	
															LOW					<input type="checkbox"/>																	
NEEDS COST/BENEFIT ANALYSIS																																					
OPERATING BUDGET IMPACT:																																					
FINANCIAL PLAN																																					
		PRIOR		FY13		FY14		FY15		FY16		FY17		FY18		TOTAL																					
EXPENDITURES:																																					
Pre-Design																																					
Design																																					
Purch/Const.										175,000						175,000																					
TOTAL										\$175,000						\$175,000																					
FUNDING:																																					
Current Rev.																																					
Seg. Funds																																					
Borrow																																					
Federal										175,000						175,000																					
State																																					
Other																																					
TOTAL										\$175,000						\$175,000																					
OPERATING BUDGET IMPACT:																																					
Personnel																																					
Non-Personnel																																					
Capital																																					
TOTAL																																					

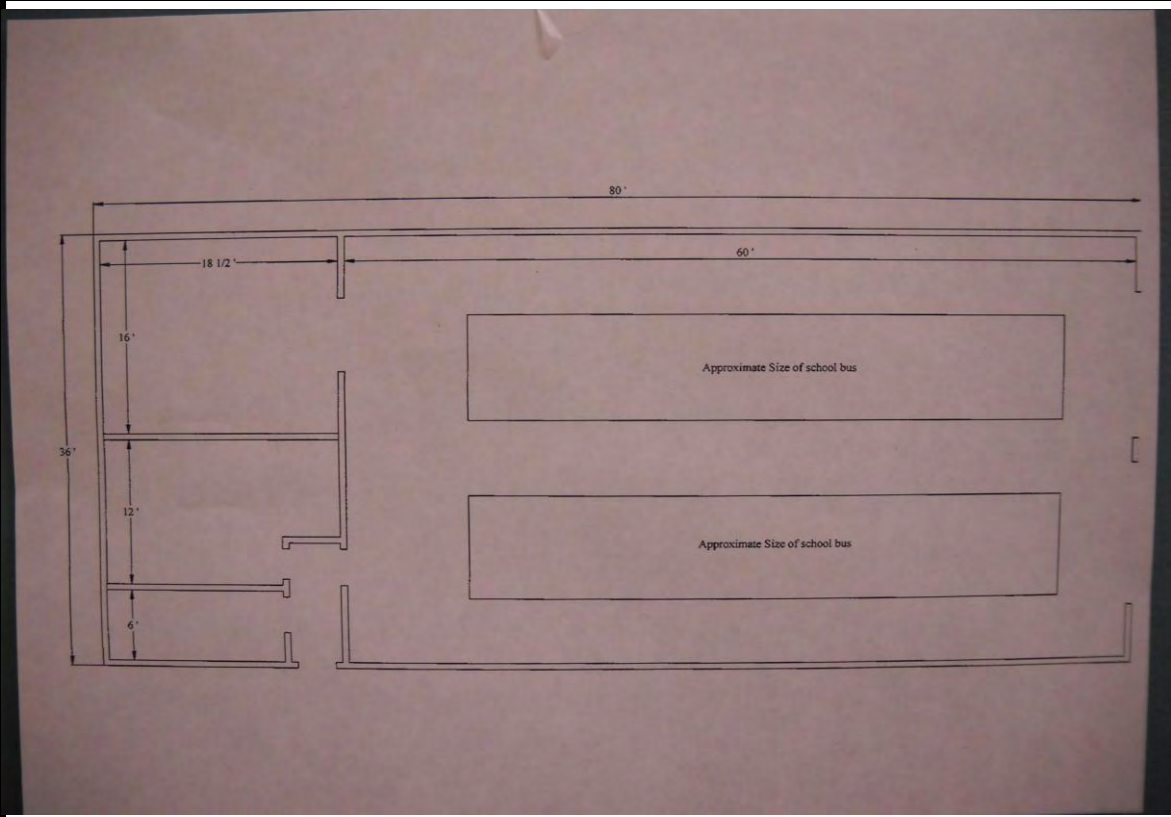


CITY OF BERLIN, NH																																			
2013 - 2018 CIP Project Description																																			
GENERAL PROJECT DATA: Project Name: BJHS FIRE ALARM PANEL				MASTER PLAN INFORMATION: Project listed in MP?				PROJECT NEED		PROJECT SCHEDULE		FY13				FY14				FY15				FY16				FY17				FY18			
												1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4							
								Mandate																											
								Council Goal																											
Department: SCHOOLS								Dept. Goal								X																			
Location: BERLIN JR.HIGH SCHOOL																																			
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																			
DESCRIPTION: BJHS Fire Alarm Panel Replacement																																			
PRIORITY IN RELATION TO OTHER PROJECTS																																			
HIGH <input type="checkbox"/>																																			
MEDIUM <input type="checkbox"/>																																			
LOW <input type="checkbox"/>																																			
RATIONALE: BJHS Fire Alarm Panel is obsolete and replacement parts are no longer available.																																			
(Cost/Benefit, Need and/or Service Standard)																																			
OPERATING BUDGET IMPACT:																																			
FINANCIAL PLAN																																			
PRIOR FY13 FY14 FY15 FY16 FY17 FY18 TOTAL																																			
EXPENDITURES:																																			
Pre-Design																																			
Design																																			
Purch/Const. 45,000 45,000																																			
TOTAL \$45,000 \$45,000																																			
FUNDING:																																			
Current Rev. \$45,000 \$45,000																																			
Seg. Funds																																			
Borrow																																			
Federal																																			
State																																			
Other																																			
TOTAL \$45,000 \$45,000																																			
OPERATING BUDGET IMPACT:																																			
Personnel																																			
Non-Personnel																																			
Capital																																			
TOTAL																																			



CITY OF BERLIN, NH																																							
2013 - 2018 CIP Project Description																																							
GENERAL PROJECT DATA: Project Name: BJHS GYM FLOOR Department: SCHOOLS Location: BERLIN JR.HIGH SCHOOL GYM					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE				FY13				FY14				FY15				FY16				FY17				FY18			
																1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
										Mandate																													
										Council Goal																													
Dept. Goal																																							
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																							
DESCRIPTION: Replacement of original gym floor at Berlin Jr. High School										PRIORITY IN RELATION TO OTHER PROJECTS																													
RATIONALE: Gym floor has warped sections from previous steam heat leakage. Presents an unsafe flooring for student activities. (Cost/Benefit, Need and/or Service Standard)										HIGH <input type="checkbox"/>																													
										MEDIUM <input type="checkbox"/>																													
										LOW <input type="checkbox"/>																													
OPERATING BUDGET IMPACT:																																							
FINANCIAL PLAN																																							
PRIOR		FY13		FY14		FY15		FY16		FY17		FY18		TOTAL																									
EXPENDITURES:																																							
Pre-Design																																							
Design																																							
Purch/Const.						120,000										120,000																							
TOTAL						\$120,000										\$120,000																							
FUNDING:																																							
Current Rev.						\$120,000										\$120,000																							
Seg. Funds																																							
Borrow																																							
Federal																																							
State																																							
Other																																							
TOTAL						\$120,000										\$120,000																							
OPERATING BUDGET IMPACT:																																							
Personnel																																							
Non-Personnel																																							
Capital																																							
TOTAL																																							



CITY OF BERLIN, NH																																					
2013 - 2018 CIP Project Description																																					
GENERAL PROJECT DATA: Project Name: BUS GARAGE CONSTRUCTION					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE		FY13				FY14				FY15				FY16				FY17				FY18			
														1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
										Mandate																											
										Council Goal																											
Dept. Goal																																					
Department: SCHOOLS																																					
Location: BHS PROPERTY																																					
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																					
DESCRIPTION: Construction of a 2-bay garage with small office.										PRIORITY IN RELATION TO OTHER PROJECTS																											
										HIGH <input type="checkbox"/>																											
										MEDIUM <input type="checkbox"/>																											
										LOW <input type="checkbox"/>																											
RATIONALE: (Cost/Benefit, Need and/or Service Standard)										Building trades could build a 2-bay bus garage with small office and car ports for fleet of 10 buses/vehicles. Currently a garage is being rented. A thorough cost analysis is being done.																											
OPERATING BUDGET IMPACT:										NEEDS COST BENEFIT ANALYSIS																											
FINANCIAL PLAN																																					
		PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL																												
EXPENDITURES:																																					
Pre-Design																																					
Design																																					
Purch/Const.					300,000				300,000																												
TOTAL					\$300,000				\$300,000																												
FUNDING:																																					
Current Rev.					\$300,000				\$300,000																												
Seg. Funds																																					
Borrow																																					
Federal																																					
State																																					
Other																																					
TOTAL					\$300,000				\$300,000																												
OPERATING BUDGET IMPACT:																																					
Personnel																																					
Non-Personnel																																					
Capital																																					
TOTAL																																					
																																					

CITY OF BERLIN, NH

2013 - 2018 CIP Project Description

GENERAL PROJECT DATA: Project Name: <u>BIOMASS BOILER</u> Department: SCHOOLS Location: BERLIN HIGH SCHOOL		MASTER PLAN INFORMATION: Project listed in MP?		PROJECT NEED		PROJECT SCHEDULE		FY13				FY14				FY15				FY16				FY17				FY18			
								1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
				Mandate																											
				Council Goal																											
				Dept. Goal													X														

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Convert BHS oil heating system to a biomass boiler with oil back-up.

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH 

MEDIUM 

LOW 

RATIONALE: Install a biomass boiler system at Berlin High School using local renewable energy from local foresters. This project is a cost savings measure with the purchase of oil, as well. (Cost/Benefit, Need and/or Service Standard)

OPERATING BUDGET IMPACT: NEEDS COST BENEFIT ANALYSIS

FINANCIAL PLAN

	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.					1,800,000			1,800,000
TOTAL					\$1,800,000			\$1,800,000
FUNDING:								
Current Rev.								
Seg. Funds								
Borrow								
Federal					1,800,000			1,800,000
State								
Other								
TOTAL					\$1,800,000			\$1,800,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								



CITY OF BERLIN, NH

2013 - 2018 CIP Project Description

[illegible]

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: BJHS Chimney Repair

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH 

MEDIUM

LOW ☐

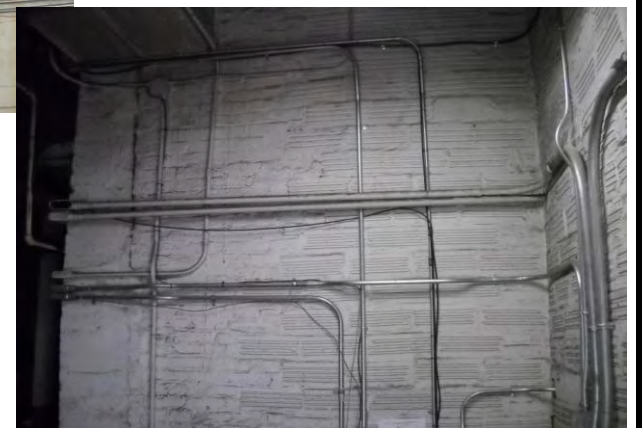
RATIONALE: The chimney in the Hillside/Jr.High complex needs a thorough inspection and repair to maintain efficient heating.
(Cost/Benefit, Need and/or Service Standard)

OPERATING BUDGET IMPACT:


FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.			50,000					50,000
TOTAL			\$50,000					\$50,000
FUNDING:								
Current Rev.			\$50,000					\$50,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL			\$50,000					\$50,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								




PLAN OF PROJECT OR BOTH)




CITY OF BERLIN, NH																																					
2013 - 2018 CIP Project Description																																					
GENERAL PROJECT DATA: Project Name: BHS CAFETERIA FLOOR Department: SCHOOLS Location: BERLIN HIGH SCHOOL					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE		FY13				FY14				FY15				FY16				FY17				FY18			
														1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
										Mandate																											
										Council Goal																											
Dept. Goal																																					
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																					
DESCRIPTION: BHS Cafeteria Floor replacement and asbestos abatement										PRIORITY IN RELATION TO OTHER PROJECTS																											
										HIGH <input type="checkbox"/>																											
										MEDIUM <input type="checkbox"/>																											
RATIONALE: (Cost/Benefit, Need and/or Service Standard)										LOW <input type="checkbox"/>																											
Current tile floor is cracking and becoming a hazard.																																					
OPERATING BUDGET IMPACT:																																					
FINANCIAL PLAN																																					
PRIOR		FY13		FY14		FY15		FY16		FY17		FY18		TOTAL																							
EXPENDITURES:																																					
Pre-Design																																					
Design																																					
Purch/Const.										90,000				90,000																							
TOTAL										90,000				90,000																							
FUNDING:																																					
Current Rev.										90,000				90,000																							
Seg. Funds																																					
Borrow																																					
Federal																																					
State																																					
Other																																					
TOTAL										90,000				90,000																							
OPERATING BUDGET IMPACT:																																					
Personnel																																					
Non-Personnel																																					
Capital																																					
TOTAL																																					



CITY OF BERLIN, NH																																							
2013 - 2018 CIP Project Description																																							
GENERAL PROJECT DATA: Project Name: BJHS CAFETERIA FLOOR					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE				FY13				FY14				FY15				FY16				FY17				FY18			
																1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4							
										Mandate																													
										Council Goal																													
Department: SCHOOLS										Dept. Goal																				X									
Location: BERLIN JR.HIGH SCHOOL																																							
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																							
DESCRIPTION: Berlin Jr. High School Cafeteria Floor replacement and asbestos abatement.															PRIORITY IN RELATION TO OTHER PROJECTS																								
RATIONALE: Flooring is unsafe with areas of buckling. (Cost/Benefit, Need and/or Service Standard)															HIGH <input type="checkbox"/>																								
															MEDIUM <input type="checkbox"/>																								
															LOW <input type="checkbox"/>																								
OPERATING BUDGET IMPACT:																																							
FINANCIAL PLAN																																							
PRIOR		FY13		FY14		FY15		FY16		FY17		FY18		TOTAL																									
EXPENDITURES:																																							
Pre-Design																																							
Design																																							
Purch/Const.										90,000				90,000																									
TOTAL										90,000				90,000																									
FUNDING:																																							
Current Rev.										90,000				90,000																									
Seg. Funds																																							
Borrow																																							
Federal																																							
State																																							
Other																																							
TOTAL										90,000				90,000																									
OPERATING BUDGET IMPACT:																																							
Personnel																																							
Non-Personnel																																							
Capital																																							
TOTAL																																							



GF-50

CITY OF BERLIN, NH																																					
2013 - 2018 CIP Project Description																																					
GENERAL PROJECT DATA: Project Name: City Property Hazardous Waste Cleanup Department: Location:					MASTER PLAN INFORMATION: Project listed in MP?					PROJECT NEED		PROJECT SCHEDULE		FY13				FY14				FY15				FY16				FY17				FY18			
														1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4			
										Mandate																											
										Council Goal																											
				Dept. Goal								1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4									
PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT																																					
DESCRIPTION: These funds will be used as a match to an EPA grant application to cleanup the 5 acres of land situated behind Woodlands Credit Union which is city property and the last part of the new Riverwalk to be developed along the Androscoggin River. The contaminants in the area include fuels, asbestos containing materials and PCBs.															PRIORITY IN RELATION TO OTHER PROJECTS																						
															HIGH <input checked="" type="checkbox"/>																						
															MEDIUM <input type="checkbox"/>																						
															LOW <input type="checkbox"/>																						
RATIONALE: (Cost/Benefit, Need and/or Service Standard) The funds will be used in the cleanup of the area so that the Riverwalk trail can be completed.																																					
OPERATING BUDGET IMPACT:																																					
FINANCIAL PLAN																																					
PRIOR FY13 FY14 FY15 FY16 FY17 FY18 TOTAL																																					
EXPENDITURES:																																					
Pre-Design																																					
Design																																					
Purch/Const.																																					
TOTAL																																					
FUNDING:																																					
Current Rev. \$40,000																																					
Seg. Funds																																					
Borrow																																					
Federal \$200,000 200,000																																					
State																																					
Other																																					
TOTAL \$240,000 \$240,000																																					
OPERATING BUDGET IMPACT:																																					
Personnel																																					
Non-Personnel																																					
Capital																																					
TOTAL																																					

CITY OF BERLIN, NH

2013 - 2018 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?		PROJECT NEED		PROJECT SCHEDULE				FY13				FY14				FY15				FY16				FY17				FY18			
Project Name: <u>IT Initiative</u>				Mandate		1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4				1 2 3 4							
Department: Housing				Council Goal																													
Location:				Dept. Goal		X X X X				X X X X				X X X X				X X X X				X X X X											

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION:

The City will continue the 2012 IT initiative by replacing 4+year old computers in the finance and nursing areas as well as to continue updating our server capacity.

This initiative will also continue to standardize on systems and expand inter-office operability and data sharing capabilities as well as expand network access.

In FY 2013 and 2014, in addition to our continued maintenance, the program will explore the potential of integrating the City and school department accounting systems through either an intermediate system, replacing one system or both systems. It is envisioned that an accounting/IT consultant would be hired to complete a needs assessment, assess current platforms and recommend possible solutions. The stated CI investment may be reduced if the solution is amortized through a yearly license fee or lease program.

RATIONALE:

(Cost/Benefit, Need and/or Service Standard)

This would reduce the current duplicity of efforts and potentially reduce staff associated with keeping up two full accounting systems that do not currently collaborate with each other.

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☒

MEDIUM ☐

LOW ☐

OPERATING BUDGET IMPACT:

FINANCIAL PLAN

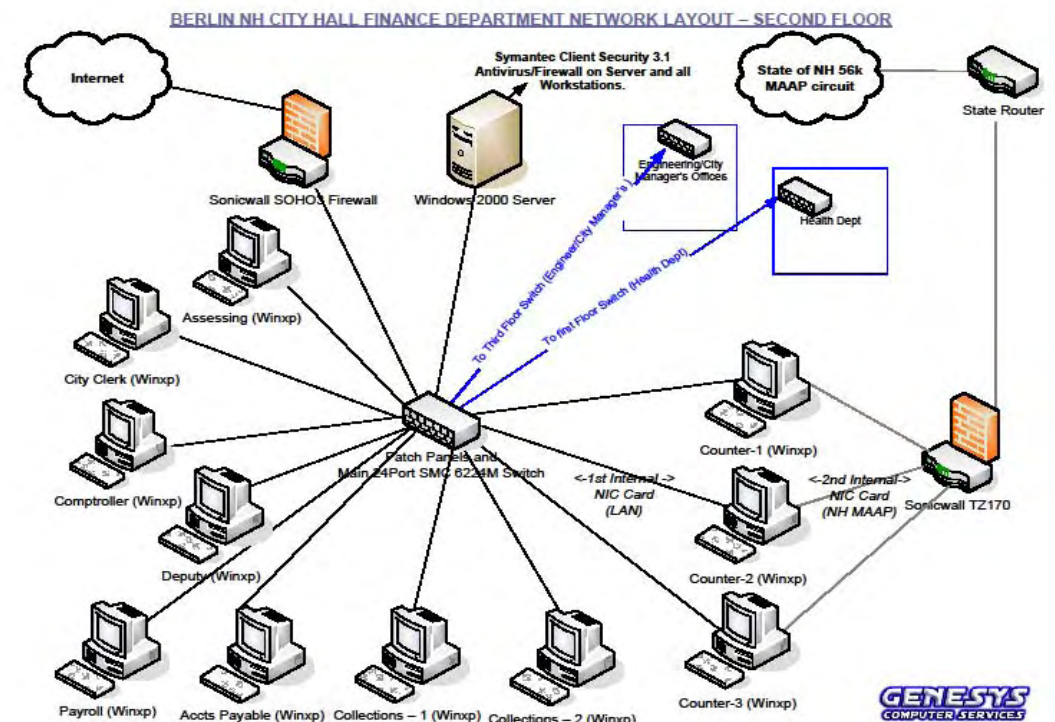
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.								
TOTAL								

FUNDING:

Current Rev.	\$25,000	\$50,000	\$100,000	\$20,000	\$20,000	\$25,000	\$25,000	\$265,000
Seg. Funds								
Borrow	\$1,442							\$1,442
Federal								
State								
Other								
TOTAL	\$26,442	\$50,000	\$100,000	\$20,000	\$20,000	\$25,000	\$25,000	\$266,442

OPERATING BUDGET IMPACT:

Personnel								
Non-Personnel								
Capital								
TOTAL								



CITY OF BERLIN, NH
2013 - 2018 CIP Project Description

GENERAL PROJECT DATA: Project Name: WWTF Cost Replacement Department: WWTF Location:	MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Mandate																										
		Council Goal																										
		Dept. Goal		X	X			X	X			X			X		X			X			X			X		

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Miscellaneous WWTF capital items

Replace Lab equipment 10,000

Pump Station Pumps 45,000

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☒

MEDIUM ☐

LOW ☐

RATIONALE: The WWTF is a facility made up of large expensive pieces of machinery, equipment and vehicles which need replacement on a regular basis

OPERATING BUDGET IMPACT:

FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.		50,000	50,000	50,000	50,000	50,000	50,000	300,000
TOTAL		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
FUNDING:								
Current Rev.		50,000	50,000	50,000	50,000	50,000	50,000	\$300,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								



CITY OF BERLIN, NH

2013 - 2018 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION:	PROJECT NEED	PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Project Name: Utility Mapping		Project listed in MP?	Mandate																									
Department: WWTF			Council Goal																									
Location: Various			Dept. Goal		x				x				x			x			x				x					

CITY OF BERLIN, NH
2013 - 2018 CIP Project Description

GENERAL PROJECT DATA:			MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
Project Name:				Sanitary Line Replacement				1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4		
Department:				WWTP		Mandate																							
Council Goal																													
Location:				Various		Dept. Goal		x		x		x		x		x		x		x		x		x		x			

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION: Remove and replace old sewer lines
Sanitary Sewer lines that were not replaced in the Sewer Separation Project of 1979/1980(Some of these line date back to the 1930's and 1940')

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☒

MEDIUM ☐

LOW ☐

RATIONALE: Replace lines beyond useful life
(Cost/Benefit, Need and/or Service Standard)

OPERATING BUDGET IMPACT:

FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design		20,000	20,000	20,000	20,000	20,000	20,000	120,000
Purch/Const.		100,000	100,000	100,000	100,000	100,000	100,000	600,000
TOTAL		\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$720,000
FUNDING:								
Current Rev.		\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$720,000
Seg. Funds	\$90,000							
Borrow								
Federal								
State								
Other								
TOTAL	\$90,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$810,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								



CITY OF BERLIN, NH
2013 - 2018 CIP Project Description

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED		PROJECT SCHEDULE		FY13		FY14		FY15		FY16		FY17		FY18	
Project Name:	Hazard Beacon Line Clearing						1	2	3	4	1	2	3	4	1	2	3	4
Department:	Airport		Mandate															
Location:	East Side River Road, Milan		Council Goal															
		no	Dept. Goal		x		x	x										

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION:

Clear brush and trees at the six hazard beacon lines to a width of 50' in the area of the airport. There are six hill tops marked with hazard beacons near the airport. The estimated cost is \$2.75 per foot not including transportation and associated costs

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☒

MEDIUM ☐

LOW ☐

RATIONALE:

These right of way beacon lines are badly overgrown. Records indicate that 1992 was the last time the beacon lines were cleared to 25' width
Priority List of beacons to be cleared: Oak Hill Beacons 7100 feet x 2.75 = 19,525 + 3,500 transportation and other cost for a total of \$23,025.
Chickwolnepy Beacon 3500 feet x 2.75 = \$9,625 + \$3,500 transportation and other cost for a total of \$13,125
Bernard Farm Beacon 6200 feet x 2.75 = \$17,050 - \$3,500 transportation and other cost for a total of \$20,550.
36 And Beacon 8: 1,200 feet x 2.75 - \$3,300 + transportation and other costs \$3,500 for a total of \$6,800

23025

13125

20550

6800

63500

OPERATING BUDGET IMPACT:

100% of cost of project

FINANCIAL PLAN

	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
FUNDING:								
Current Rev.		\$75,000						\$75,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL		\$75,000						\$75,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
TOTAL								

(MAP OR PLAN OF PROJECT OR BOTH)

CITY OF BERLIN, NH
2013-2018 Capital Improvement Project

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
Project Name:					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Airport	no	Mandate						x																			
Location:	East Side River Road, Milan		Council Goal																									
			Dept. Goal	x																								

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION:

Seal all cracking of the runway surface that was installed in 2005;
seal cracking in all ramp areas

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☒

LOW ☐

RATIONALE:

(Cost/Benefit, Need and/or Service Standard)

The project will extend the life of the runway and slow down the cracking process

OPERATING BUDGET IMPACT:

This project may not be funded by grant money.

FINANCIAL PLAN

	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.								
TOTAL								
FUNDING:								
Current Rev.			\$10,000					\$10,000
Seg. Funds								
Borrow								
Federal								
State								
Other								
TOTAL			\$10,000					\$10,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
Other			10,000					10,000
TOTAL			\$10,000					\$10,000



CITY OF BERLIN, NH
2013-2018 Capital Improvement Project

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
Project Name: <u>Rotating Beacon & Wind Sock</u>					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Airport													X															
Location: East Side River Road, Milan																												

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION:

Refurbish or replace existing rotating beacon and wind sock.
Existing steel structure will be kept

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☒

LOW ☐

RATIONALE:

(Cost/Benefit, Need and/or Service Standard)

Both the rotating beacon and wind sock are at the end of their useful life. Both are critical to safe operations at the airport

OPERATING BUDGET IMPACT:

2.5% to total project cost.

FINANCIAL PLAN

	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design				50,000				50,000
Purch/Const.				75,000				75,000
TOTAL				\$125,000				\$125,000
FUNDING:								
Current Rev.								
Seg. Funds								
Borrow								
Federal				112,500				112,500
State				6,250				6,250
Other				6,250				6,250
TOTAL				\$125,000				\$125,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
Other				6,250				6,250
TOTAL				\$6,250				\$6,250



CITY OF BERLIN, NH
2013-2018 Capital Improvement Project

GENERAL PROJECT DATA: Project Name: <u>Ramp Expansion Phase 1</u>		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department: Airport		no	Mandate																									
Location: East Side River Road, Milan			Council Goal																									
			Dept. Goal	x													X											

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION:

Expand the ramp area at the Berlin Airport
This project would include the area east of Hangar Alley
The new area would be for additional hangars, tie-downs and an area to park aircraft

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☒

LOW ☐

RATIONALE:

(Cost/Benefit, Need and/or Service Standard)
With the possible installation of an instrument landing system and growth, the airport will need additional area for aircraft

OPERATING BUDGET IMPACT:

FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design					130,000			130,000
Purch/Const.						900,000		900,000
TOTAL					\$130,000	\$900,000		\$1,030,000
FUNDING:								
Current Rev.								
Seg. Funds								
Borrow								
Federal					123,500	855,000		978,500
State					3,250	22,500		25,750
Other					3,250	22,500		25,750
TOTAL					\$130,000	\$900,000		\$1,030,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
Other								
TOTAL								



CITY OF BERLIN, NH
2013-2018 Capital Improvement Project

GENERAL PROJECT DATA:		MASTER PLAN INFORMATION: Project listed in MP?	PROJECT NEED	PROJECT SCHEDULE	FY13				FY14				FY15				FY16				FY17				FY18			
Project Name:					1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Department:	Airport	no	Mandate																						x			
Location:	East Side River Road, Milan		Council Goal																									
			Dept. Goal	x																								

PROJECT DESCRIPTION, RATIONALE & OPERATING BUDGET IMPACT

DESCRIPTION:

Finish installing security fencing on the west side of the runway and airport property
 Fencing is now in place on the east side of the runway
 8' chain link fence, 1.5 miles of fence

PRIORITY IN RELATION TO OTHER PROJECTS

HIGH ☐

MEDIUM ☒

LOW ☐

RATIONALE:

As operational needs and Federal requirements for security increase, this project
 will become more necessary
 Proposed Funding: 95% FAA; 2.5% State; 2.5% Local

OPERATING BUDGET IMPACT:

FINANCIAL PLAN								
	PRIOR	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL
EXPENDITURES:								
Pre-Design								
Design								
Purch/Const.							150,000	150,000
TOTAL							\$150,000	\$150,000
FUNDING:								
Current Rev.								
Seg. Funds								
Borrow								
Federal							142,500	142,500
State							3,750	3,750
Other							3,750	3,750
TOTAL							\$150,000	\$150,000
OPERATING BUDGET IMPACT:								
Personnel								
Non-Personnel								
Capital								
							3,750	3,750
TOTAL							\$3,750	\$3,750

