

# Memo

**To:** Mayor and Council  
**cc:** Department Heads  
**From:** Pat MacQueen  
**Date:** August 3, 2009  
**Re:** Manager's Report

---

## **Rt 110 Phase II (Alt. 4E) Public Hearing**

It is critical that there be good attendance at the Thursday August 13th NHDOT Right of Way informational session and public hearing. This will be at the Berlin Junior High School from 4-6pm for the right of way session and at 7pm for the public hearing. We have finally gotten NHDOT lined up to support the Alternative 4E project route and now it is critical to once again have the public turn out to support it. Please talk this up any way you can to get people to turn out. The official notice is attached.

## **Hutchins Street Rehabilitation Funding**

Senator Shaheen's office has announced that \$800,000 of our request for funding for the rehabilitation of Hutchins Street has been reported out of committee and they are optimistic that it will be funded by the full Congress. This is great news. We also have applied for \$400k toward this project for Transportation Enhancement funding. If that is obtained, that would leave about \$800,000 remaining to be funded in a \$2M project. Needless to say, we will be trying to work that in to the upcoming capital project bond issue so that this needed project can get off the ground.

## **West Side Fires**

On July 20, 2009 at 11:56pm the Fire Department responded to a fire at 49 Gilbert Street. The quick action of Officer Nathan Roy and the quick response of the BFD kept this fire

very small. This is the same vacant building in which a fire occurred a year or so ago. A joint investigation of the BPD, BFD and State Fire Marshall's Office and State Police is underway on this one. We had another residential fire in the middle of the night on Saturday.

On Saturday night, at 2:34 am another fire was called in to the BFD. The building at 796 Western Avenue was basically empty but new tenants had just moved in one unit, and they called in the fire. It turned out to be mostly debris burning in the cellar. The BFD found it quickly with thermal imaging and knocked it down. It is being investigated by Fire Marshall's office. There is another building owned (790 Western Ave) by the same owner, Joe Dimauro, immediately to the south of this building which has been sitting boarded up and empty for quite some time.

### **COPS Grant Deferral**

The email attached from the Department of Justice is telling us that they didn't fund the BPD's request for COPS grant funding in the first round of COPS grant funding. The notice goes on about how much competition nationwide. What the notice doesn't say is that there were a number of NH municipalities funded which make you wonder how Berlin could not have been funded. Nevertheless, the BPD's application is still in "pending" status and there is some possibility that some funding for it may come available.

### **Animal Rescue Efforts**

Attached is an email string which gives a feel for the activity that the very energetic Northwoods Animal Rescue group continues to undertake. They have been providing a great public service as volunteers at no public expense thus far.

### **Smith Hydro Drawdown**

Each year Smith Hydro does a drawdown for about a week of the canal behind City Hall for inspection and maintenance purposes. We have received notice that this year that will occur the week of Sept. 12-18. To do this they lower the level of the river of the Smith Hydro Dam by about seven feet.

### **Public Works Monthly Report**

Attached.

### **Manager's Timekeeping**

Attached.

NOTICE OF  
PUBLIC HEARING

# INVITATION

- NOTICE -

**RIGHT-OF-WAY INFORMATIONAL SESSION  
AND  
PUBLIC HEARING**

BERLIN, X-A000(052), 12958B

The Commission, in accordance with RSA 230:14 and the Surface Transportation and Uniform Relocation Assistance Act of 1987, have set a **Right-of-Way Informational Session and Public Hearing** thereon to be held at the **Berlin Junior High School** at 200 State Street in Berlin, New Hampshire on **Thursday, August 13, 2009**, beginning at 4:00 pm to 6:00 pm for the Right-of-Way Informational Session follow by the Public Hearing at 7:00 pm.

The Right-of-Way Informational Session is being held from 4:00 pm until 6:00 pm provides an opportunity for one-on-one discussion of the right-of-way process for impacted property owners as well as their tenants.

**THE BERLIN JUNIOR HIGH SCHOOL WILL BE OPEN ONE-HALF (1/2) HOUR PRIOR TO THE TIME OF THE PUBLIC HEARING FOR THE INSPECTION OF PLANS BY ANY INTERESTED PERSONS.**

On May 20, 2009, the Governor and Executive Council appointed: **Barbara Ashley, Dick Hamilton and David Woodward** as the Commission to conduct the hearing to determine whether there is the occasion for the laying out of this project.

We, the Commission, hereby give written Notice to said Petitioners and the owners of land over which said highway may pass, and to all others interested by posting a like copy in at least two (2) public places in the said City of Berlin, and leaving a like copy with the City Clerk and Tax Collector of the City of Berlin at least fourteen (14) days before the said day of hearing.

Relocation assistance will be furnished to each owner or tenant whose improvements or property will be acquired for this project based on their eligibility.

Interested landowners, local officials and highway users are welcome and will be given the opportunity to express their comments relative to the proposed project. The hearing testimony will be recorded.

**This project will not impact wetlands or floodplains.**

Maps, plans, the environmental studies and other pertinent information developed by the Department, along with written views received as a result of the coordination with other agencies, are available at the Department of Transportation at the John O. Morton Building, 7 Hazen Drive, Concord, New Hampshire for inspection and copying. It is suggested you call Donald Lyford, Project Manager, at (603) 271-2165 in advance for an appointment.

Written statements and other exhibits may be submitted to the Chairman of the Commission, c/o William J. Cass, Director of Project Development, NH Department of Transportation, PO Box 483, Concord, NH 03302-0483, up to ten (10) days after the date of the hearing for inclusion in the official record.

**This project is tentatively scheduled for advertising for bid in January 2012.**

Any individuals needing assistance or auxiliary communication equipment due to sensory impairment or other disability, should contact William J. Oldenburg, PE, Bureau of Right-of-Way, NHDOT, PO Box 483, Concord, NH 03302-0483 - TDD access: Relay NH 1-800-735-2964. Notification of the need for assistance must be made no later than 7 days before the hearing. This project will be administered according to the requirements of Title VI of the Civil Rights Act of 1964 and related statutes to ensure nondiscrimination.

(Signed by David J. Brillhart, PE)  
for George N. Campbell, Jr., Commissioner  
NH Department of Transportation

Dated at Concord, NH  
This 1<sup>st</sup> day of July, A. D. 2009

**PUBLIC NOTICE**

**Pat MacQueen**

---

**From:** Cops\_Info [Cops\_Info@usdoj.gov]  
**Sent:** Tuesday, July 28, 2009 1:34 PM  
**To:** Pat MacQueen  
**Subject:** COPS Hiring Recovery Program (CHRP) Grant Application

**U.S. Department of Justice**  
Office of Community Oriented Policing Services (COPS)

*Office of the Director  
1100 Vermont Avenue, N.W.  
Washington, DC 20530*

July 28, 2009

Chief Peter Morency  
Berlin, City of  
135 Green Street  
Berlin, NH 3570

City Manager Patrick MacQueen  
Berlin, City of  
168 Main Street  
Berlin, NH 3570

RE: COPS Hiring Recovery Program Grant Application  
ORI#: NH00406

Dear Chief Morency and City Manager MacQueen:

I would like to thank you for your grant application under the COPS Hiring Recovery Program (CHRP). The COPS Office received an overwhelming response to this year's CHRP grant application solicitation. Nearly 7,300 CHRP applications requesting over 39,000 officers and \$8.3 billion in funds were submitted to the COPS Office, while \$1 billion was available for the program.

As you may know, the COPS Office's first CHRP award announcement occurred on July 28, 2009. With an abundance of high-quality grant applications and a limited amount of funding available, COPS was faced with many difficult funding decisions. Many applicant requests were reduced due to the high demand relative to the amount of funding available, with the goal of distributing CHRP officers to a greater number of jurisdictions. Ultimately, however, COPS was able to fund only 1,046 (14%) of the 7,272 CHRP requests received during the 2009 solicitation. Unfortunately, your CHRP proposal was not selected for the July 28<sup>th</sup> announcement.

Although your agency was not among those announced, please note that your CHRP funding request ***has not*** been denied. Currently, your CHRP application remains under a "pending" status within the COPS Office, which means that the proposal is still under consideration. Once the COPS Office receives our Fiscal Year 2010 appropriations, we will know whether additional hiring funds are available and can then determine how best to proceed with all pending requests. There is no action required of your agency at this time. The COPS Office will contact you if additional information is needed.

Please note that funding selections for this announcement were based upon a variety of factors, including (but not limited to) statutory mandates which govern how CHRP and other COPS hiring funds are to be allocated, as well as each applicant's fiscal health, UCR-reported crime, and community policing plans. For more information on the CHRP announcement, please visit our CHRP applicant web page at

7/28/2009

<http://www.cops.usdoj.gov/Default.asp?Item=2265>. On this site, you will find additional information about the CHRP program, and a more detailed description of how applications were evaluated. A Frequently Asked Questions document can be found at <http://www.cops.usdoj.gov/Default.asp?Item=2208>, which should be helpful in answering many of your CHRP-related questions.

We thank you for your continued interest in CHRP grant funding. If you have any questions or concerns regarding this letter or about your pending grant application, please feel free to contact the COPS Office Response Center at 800.421.6770.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew A. Dorr". The signature is fluid and cursive, with a long horizontal stroke at the end.

Andrew A. Dorr  
Assistant Director for Grants Administration

## Pat MacQueen

**From:** Resta Gray [northwoodsanimalrescue@yahoo.com]  
**Sent:** Tuesday, July 21, 2009 3:37 PM  
**To:** Eileen; Angela Gregory; Lori Morin; Stephanie Mudgett; Amanda Paradis; Karen Roy; Nancy Sharp; Norma Shepardson; Allyne Stone; Betty Werner; Robin  
**Cc:** David Bertrand; Joanne Bourbeau; Caroline Boyd; brayner@gallusandgreen.com; Don Briand; Rita Dube; John Gallus; Cindy Heisler; Pam Laflamme; Mary-Jo Landry; Stacy LeBaron; Sandy Lord; Pat MacQueen; Roxanne Mailhot; Lucy Mears; Virginia Moore; Chief Peter Morency; Karl Nelson; Christine O'Connell; Nancy Peterson; Maureen Prendergast; Sheila Presby; Raegan; Steve Sprowl; Joann Theriault; Brian Valerino; Laura Lee Viger; Audley Willaims  
**Subject:** Follow up on cats from yesterday.

Hi! Everyone! This is my "Thank you!" for the help we have received from the Animal Rescue League of NH in removing over 60 cats and kittens from the streets of Berlin. We have also placed over 50 cats and kittens in homes in this area. This doesn't mean that they will continue to take cats from the Berlin area but it certainly is a help until we can find a building. Rusty

--- On Tue, 7/21/09, Resta Gray <northwoodsanimalrescue@yahoo.com> wrote:

From: Resta Gray <northwoodsanimalrescue@yahoo..com>  
Subject: RE: Follow up on cats from yesterday.  
To: "Robin McCune" <robin@rescueleague.org>  
Date: Tuesday, July 21, 2009, 7:25 PM

Hi! How is this? Thanks, Rusty

The North Woods Animal Rescue, Inc. of Berlin, NH is very pleased to be working with the Animal Rescue League of NH in order to find homes for many of our cats and kittens from this area. The number of homeless cats and kittens in Berlin far exceeds the number that we are able to place in homes. We are a new rescue group with limited resources and space. There are hundreds of cats and kittens on our waiting list and we receive at least 10 calls a day regarding surrenders. The huge numbers of homeless are due to the fact that many are abandoned in apartments when people move and others are thrown out like trash. We are exploring all avenues to find a building where we are not limited by our license to only 10 cats. We, again, thank the Animal Rescue League of NH for helping us to find homes for these cats and kittens. M. Resta Gray, President

--- On Tue, 7/21/09, Robin McCune <robin@rescueleague.org> wrote:

From: Robin McCune <robin@rescueleague.org>  
Subject: RE: Follow up on cats from yesterday.  
To: "'Resta Gray'" <northwoodsanimalrescue@yahoo.com>  
Cc: "'Maureen'" <maureen@rescueleague.org>  
Date: Tuesday, July 21, 2009, 6:19 PM

Hi Resta,

We would love to get a quote from you regarding the cats that we took in from your rescue.

7/21/2009



Public Service  
of New Hampshire

July 21, 2009

D28167

Mr. Pat McQueen  
City Manager  
City of Berlin  
168 Main Street  
Berlin, NH 03570

PSNH Energy Park  
780 North Commercial Street, Manchester, NH 03101

Public Service Company of New Hampshire  
P.O. Box 330  
Manchester, NH 03105-0330  
(603) 669-4000  
www.psnh.com

The Northeast Utilities System

**RE: Notification of Drawdown for Smith Hydro FERC Project No. 2287**

Dear Mr. McQueen,

In accordance with NH RSA 482.13, Public Service Company of New Hampshire (PSNH) is notifying you of our plans to lower the water level above the Smith Hydro dam on the Androscoggin River in Berlin, NH.

PSNH plans to drain the canal and lower the water level above Smith Hydro dam approximately seven (7) feet below normal from September 12, 2009 through September 18, 2009 to inspect the canal and hydro facilities. Water levels will be restored to normal upon completion of the work.

If you have any questions regarding this matter, please contact Mr. Curtis R. Mooney at 744-8855 Ext. 5841.

Sincerely,

Robert Gundersen  
PSNH Hydro Manager

cc: Mr. James Gallagher - NHDES Water Division  
Mr. Peter Valeri - FERC

## ***Public Works Dept. & Pollution Control***

### ***July Monthly Report***

#### **Safety:**

1. Dicky Laflamme remains out on Workmen's Comp., had shoulder surgery. He has been out since November 17<sup>th</sup>, 2008.
2. July 27<sup>th</sup> had Robbie Martin transported to hospital by ambulance and is currently still in the hospital.
3. Ron Lemoine backed into a parked vehicle on Norway Street while moving some Jersey barriers July 27<sup>th</sup>. No injuries some damage to the vehicle grill.

#### **People Development:**

- I attended the Transportation Enhancement workshop in Bethlehem July 30<sup>th</sup>.

#### **Public Works Highlights and Projects:**

- Public Works Garage 2<sup>nd</sup> egress installation is in progress.
- Worked on Thunder in the Mountains event set up and install spectator safety fencing in the Tondreau Park for the daredevil show.
- 

#### **Sewer Crew Highlights and Issues:**

- ❖ Sewer service repairs on Abanaki Street Waterworks Project.
- ❖ 24" Storm line repair on intersection of Spring and School Streets where the Berlin Waterworks installed a new water main.
- ❖ Replaced a Catch Basin Structure on Pleasant Street near the old burnt out Flower and paint stores were.
- ❖ Repaired a 18" storm line on School Street where Berlin Waterworks installed a new water main on Abanaki Street.
- ❖ Repaired the 5' X 3' box culvert by intersection of Coos and Gendron Streets for the brook that comes from Enman Hill area

#### **Pollution Control Information Submitted by Henry Noel:**

1. We had no violations of our Discharge Permit this month; but we had an introductory visit from the new Operations officer from NHDES, Ken Kessler, on 7/16. Talked about Operations problems and Phase II upgrade planning, specifically, the difficulty of finding replacement diffusers for the EIMCO's in all aeration tanks (have lost elasticity, ie, performance). He located a likely supplier in Germany, which I am investigating.
2. No outside training this month.
3. Flows through the Plant were low, even though rainfall was high at 4.37" for the month. Took #1 Thickener offline and drained; inspected and put back online, no repairs required.
4. Nothing on the following, as I concentrated on Inventorying Spare Parts and Supplies for year end. At the start of the month we pulled out a lot of Distressed Material that we want to get rid of together; I haven't finished the list yet, but once done I'll publish it requesting quotes for the lot first, then selected components if that'll bring a better price.
5. We experienced a number of mishaps this month:
  - a. VFD for the #3 Raw Sewage Pump blew when we exercised our backup generator, we've ordered a new (rebuilt) VFD; installed and back in service 7/24: OK.



- b. Cyclo gear TSP #1 making grinding noise so we opened it up replaced a bearing and a spider; Problem still there, so may need to open it up and inspect carefully.
  - c. Kids at Napert Village PS broke outside light with a big rock: replaced and built a protective cage around it.
- 6. Enernoc called to say the likelihood of a Demand Response Call from the Utility was very unlikely this summer and we should expect a "test event" of our response capability sometime about the end of August.
- 7. Septic Haulers reluctant to dump here because of plate we installed to limit size of materials coming into Tank: we have captured rocks, clumps of grease, coarse rags, metal, etc that used to come into the Tank to be pumped out. We are modifying the unloading procedure and removing the plate to accommodate their concerns, but we will have an operator there whenever they unload to make sure these solids are raked out.
- 8. #1 Centrifuge continues to run well, dewatering sludge 5 days a week. We had a leak of hydraulic oil develop 7/27; maintenance tightened a couple fittings, added ½ gallon oil, and we've run clean ever since.
- 9. Contractor representative for Bell came by to request disposal of approximately 60,000 gallons of Hydronic cleaning water for new heating system at FCI; exchanged information and told him we'd work with him, for 2 weeks after July 4<sup>th</sup>. May be more such cleanings in future. No word this month on this project.  
Strong odor from Dummer Yard leachate line into Napert Village Pump Station; called George Carlson – NHDES –, and spoke with Tammie Lavoie – AVRRDD – who has one key to valve pit and who tested the air there; Tammie will help us get keys for access to valve pits and valve, to speak with Guy Cote – Sevee & Maher – about operation of Landfill leachate Valve. Not Yet.
- 10. Received word June 26 from BOP they have accepted City's proposal, signed documents and are mailing them out to us. Now working on funding for Phase II upgrade to complement BOP project.
- 11. Closed out the books for year-end this month: Payroll and Benefits, outstanding PO's, Inventory and Asset lists.
- 12. Worked on 5-year CIP list for final submission. How much Capital for Sewer Fund going ahead into future? About \$200,000 per annum.
- 13. Ted performed Lab QA/QC tests this month for DMR/QA29; expect results by September.

Michael P. Perreault, Public Works Director

	Week Ending	Week Ending	Week Ending	Week Ending	Week Ending	Week Ending
1	1/10/2009	M 12.25 T 7.5 W 10.75 T 10.5 F 4	9 3/7/09 M 11.5 T 10.5 W 9.75 T 5.5 F 5	19 5/16/09 M 10.5 T 7.75 W 10 T 8.5 F 1	29 7/25/2009 I 12 T 9.5 W 9 T 10.5 F 1	Week Ending 47 11/28/09 M T W
2	1/17/2009	S 1.5 M 11 T 11 W 11 T 9.75 F 2	10 3/14/08 M 12 T 9.75 W 7.5 T 12 F 5 S 3	20 5/23/09 M 11.5 T 10 W 11 T 10.75 F 5 S 3	30 8/1 S 1 M 10.5 T 11 W 10.5 T 8 F 0.5 S 1	Week Ending 48 12/5/09 S M T W F S
3	1/24/2009	M 9.75 T 11 W 10.5 T 10 F 1	11 3/21/08 M 11.75 T 12.5 W 10 T 9.75 F 0.5	21 5/30/09 M 2.5 T 10 W 11.75 T 9.5 F 5.5	30 8/1 S 1 M 10.5 T 11 W 10.5 T 8 F 0.5 S 1	Week Ending 49 12/12/09 S M T W
4	1/31/2009	M 12 T 8.5 W 3 T 10.5 F 10.5	12 3/28/08 M 9.5 T 10.5 W 9.75 T 10 F 0.5	22 6/6/2009 S 3 M 14.25 W 9.5 T 8 F 4.5	31 8/8/2009 M T W T F	Week Ending 50 12/29/2009 W T F S
5	2/7/2009	M 11.5 T 10.75 W 10.75 T 8.5 F 7	13 4/4/09 M 11 T 10.5 W 10.25 T 7.5 F 4.5	23 6/13/09 S 3.5 M 11.5 W 11.5 T 9.5 F 6	32 8/15/09 S M W T F	Week Ending 51 12/26/09 S M T W T F S
6	2/14/2009	S 1 T 13.5 W 10 T 12.25 F 12.75 S 5.75	14 4/11/09 M 12.25 T 10.75 W 9.25 T 8 S 0.5	24 6/20/2009 S 2 M 11.75 T 10.5 W 10 T 10.75 F 2	33 8/22/09 M T W T F	Week Ending 52 1/2/2010 S M T W T
7	2/21/2009	M 10.75 T 10.25 W 10.75 T 11.5 F 4 S 3.75	15 4/18 M 11.5 T 10 W 10 T 10.25 6.5	25 6/27 S 2 M 11 T 8.75 W 9 T 8 F 0.5	34 8/29/09 M T W T F	Week Ending 53 1/9/2010 M T W T
8	2/28/2009	S 1.5 M 6 T 12 W 9.5 T 13 F 9	16 4/25 M 11.5 T 10.5 W 10.25 T 9 F 4	26 7/4/ S 1 M 10.5 T 9.25 W 11.5 T 8.75 F 4	35 8/5/2009 T W T F	Week Ending 54 1/16/2010 M T W T
Excess Hours Worked as of 1/8/08 —		61.56				
Hours -- reporting period		1272.25				
Avg hrs/wk		42.41				
Contracted Hours		1,200				
Excess Hours Worked		72.25				
Total Excess Hours Worked		133.81				