

# Memo

**To:** Berlin City Council  
**From:** Jim Wheeler, City Manager  
**Date:** 10/19/2020  
**Re:** City Manager's Report

1. Superintendent King updated that School Board on the School's HVAC systems. What remains to be completed are larger repairs on the Elementary and Middle School systems. TRANE has offered to bring in an engineer at no charge to perform a structural analysis and prepare a plan for fixing and potentially funding the repairs.
2. BIDPA received five responses to its Request for Proposals for a Market Feasibility Study for a Hotel/Lodging Facility. Proposals will be reviewed by BIDPA before a consultant is selected.
3. Health Trust has approved its audited financial statements and declared a return of surplus to Member Groups. Each year Health Trust retains only the amount needed to pay for claims, administration and reserves. Any amounts over that are returned to members. Berlin's share of the return is \$21,054.34.
4. Health Trust also sent our Guaranteed Maximum Rate (GMR) of an increase of 6.2% for budgeting purposes. The rates are revisited in the spring when the final rates will be established.
5. The PD ordered two Ford Explorers a few months ago. Due to their lack of availability, pickups were researched, and two were found at Plymouth Ford at a cost less than the State bid. They are basic trucks which can eventually be transferred for use by the PWD.
6. The Supervisors of the Voter Checklist will hold a session in the main lobby of City Hall on Tuesday, October 27, 2020 from 7:00 to 7:30 p.m. Citizens can register to vote and/or make changes to their address. Positive ID and proof of domicile is required to register to vote.
7. The City Clerk's Office will be preprocessing absentee ballots in the Auditorium of City Hall., 168 Main Street, Berlin, NH on Thursday, October 29 at 10:00 am. The public is welcome to attend and those attending are encouraged to wear a mask and socially distance.
8. The US EPA has announced that the Administrative Record for the removal action at the Lavoie property at 640 Hillside Avenue is available for review. The EPA encourages the public to review and comment. The Record can be found at <https://semspub.epa.gov/src/collection/01/AR66548>
9. The PD statistics as reported to the Police Commission at their October meeting are attached.
10. BEMS statistics are attached.

## - August 2020 Activity Report -

j.cloutier 10/1/2020

# 2020 BEMS Call Log SUMMARY

	Calls	Emergency	Non E.	LD	ND	NT	Gorham	Milan
January	108	77	10	12	75	21	2	2
February	142	98	22	18	102	22	1	1
March	120	80	11	8	83	29	0	1
April	111	66	12	12	66	33	1	2
May	137	100	10	24	86	27	0	1
June	152	100	15	24	91	37	0	1
July	132	96	10	18	88	26	1	3
August	153	106	18	14	110	29	1	2
September	141	97	18	22	93	26	0	4
October								
November								
December								
	1196	820	126	152	794	250	6	17

2015	1748
2016	1721
2017	1771
2018	1787
2019	1884

Calls=Total number

Emergency= Calls that require a trip to the Emergency room, or another hospital

Non Emergency= Calls that require a patient to be brought from the local hospital home, or to a local nursing facility.

LD= Long Distance transport

ND= Normal distance transport

NT= No transport, a non billable call, either refusal of care, cancellation, no patient, ect.

Gorham and Milan calls represent a responded call from that community.