City of Berlin

Memo

To: Berlin City Council

From: Jim Wheeler, City Manager

Date: 11/2/2020

Re: City Manager's Report

- The demolition of the Princess Theater and the adjacent building, both 4 and 8 Main Street, is out for sealed bid due November 19, 2020. The bid specifies that the demo needs to occur by February 1, 2021.
- Work at the Fire Department is also out for sealed bid due November 19, 2020. Repair to the Tower Roof as well as the FD Partial Demo of Adjacent Building also have a deadline of February 1, 2021 for completion.
- 3. Due to the recent increase in COVID cases, all activities at the Recreation Center have been suspended. As discussed during the Work Session, the recent rise has quickly led to a large amount of contact tracing and quarantining of municipal employees. We will do the best we can to maintain operations with limited staff over the next few weeks.
- 4. The City's parking ban came into effect on November 1. No vehicles shall be parked on City streets between the hours of Midnight and 7:00 a.m. Overnight parking is allowed in the parking lot adjacent to the Salvation Army.
- 5. Attached is a response from Bill Cass, PE Assistant Commissioner NHDOT to my letter of October 28, 2020 regarding Rte. 110. We are seeking some additional clarifications on what action steps and timing a transfer process would include. If we receive additional information, it will be provided to Council.
- 6. The PD statistics as reported to the Police Commission at their November meeting are attached.



THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan Commissioner

October 30, 2020

City of Berlin Attn: James Wheeler – City Manager 168 Main Street Berlin, NH 03570

RE: Relocation of Urban Compact on NH-110 in Berlin

Dear Mr Wheeler:

In response to your October 28 letter requesting confirmation of agreement details for the potential relocation of the Urban Compact further north on NH 110, please note the following. These points confirm what I discussed at the City Council Meeting on September 28, 2020.

- As has been discussed, the Urban Compact could be relocated to approximately the
 intersection of Jericho Lake Road giving the City control and jurisdiction, as well as
 maintenance responsibility, over that segment in recognition of the OHRV and
 business development opportunities. This could be accomplished, with concurrence of
 the City, by the Commissioner reclassifying those limits to a Class IV highway.
- 2. NHDOT would provide maintenance upgrades to this section of NH 110 to bring the roadway condition up to serviceable maintenance condition as part of the reclassification. RSA 229:5 necessitates in conjunction with such reclassification performing rehabilitation work needed to return the highway surface to a reputable condition. This would involve NHDOT providing a leveling course and ¾" pavement overlay, the typical routine maintenance pavement treatment. This section of NH-110 was last paved in 2014 with a 3/4" paver shim. Prior to that a 5/8" paver shim was placed in 2005. This work would likely be accomplished as part of the paving program in calendar year 2022.
- 3. NHDOT will conduct a drainage assessment in advance of the resurfacing to determine the adequacy of the existing drainage. Any drainage infrastructure in need of repair will be repaired or replaced as necessary by the Department prior to repaying.
- 4. Following the September 28 meeting, we provided bridge inspection data for the two bridges along this sections to the City staff. Typically, the reclassification of this section of NH 110 would include responsibility for the bridges as well. Given the good condition of these bridges, the Department does not foresee any work needed on these bridges for a number of years and none is being proposed for the reclassification.

- 5. We recognize the concern about the longer term needs and improvements along this corridor. The Department will work with the City and the North Country Council to pursue a more substantial reconstruction project through the normal Ten Year Plan development process as regional need and priorities permit.
- 6. Typically, the pavement rehabilitation and drainage work would be done in advance of the reclassification and the City's acquiring jurisdiction and maintenance responsibility. As noted above, we would plan to accomplish the pavement work in CY 2022. As discussed on September 28, if the City is interested in pursuing the reclassification sooner, that could be accomplished and the Department would agree to follow up with the rehabilitation as outlined above.

Hopefully this is in keeping with the City's expectations. As always, I am available to meet and discuss if there are further questions.

Sincerely

William Cass, P.E.

Assistant Commissioner

cc: V. Sheehan

D. Rodrigue

P. Beaulieu

Berlin Police Department November 2020 Commissioner's Meeting

- September 2020 Activity Report -

		Year To Date	Year To Date	
	September 2020	1/1 - 9/30/2019	1/1 - 9/30/2020	Difference %
Total Calls for Service	1909	15940	15853	-0.55%
Milan Calls for Service	81	858	803	-6.41%
Milan Patrols	24	303	306	0.99%
Total Arrests	79	544	632	16.18%
Protective Custody Arrests	8	90	65	-27.78%
Felonies	17	163	156	-4.29%
Misdemeanors	79	660	794	20.30%
Thefts	23	143	193	34.97%
Burglaries	5	21	23	9.52%
Vandalism/Criminal Mischief	13	100	102	2.00%
Criminal Threatening	11	94	109	15.96%
Sexual Assaults	4	31	14	-54.84%
Assaults	4	91	60	-34.07%
Domestic Violence Incidents	23	194	216	11.34%
Verbal Arguments	4	52	39	-25.00%
Restraining/Stalking Orders	5	76	72	-5.26%
Drug Complaints	15	137	262	91.24%
Drug complaints on same recurring location*	0	14	105	650.00%
Suspected Overdose	0	24	32	33.33%
Involuntary Emergency Admission (IEA)	1	41	40	-2.44%
Motor Vehicle Stops	352	1821	2175	19.44%
Motor Vehicle Violations	47	320	289	-9.69%
Motor Vehicle Warnings	252	1735	2012	15.97%
OHRV Complaints	9	75	77	2.67%
OHRV Stops	12	85	55	-35.29%
OHRV Accidents	3	16	23	43.75%
DWI Violations	6	30	35	16.67%
Accidents	10	156	98	-37.18%
Accidents Within an Intersection	5	78	56	-28.21%
Parking Tickets	3	110	143	30.00%
Dog Complaints	22	240	188	-21.67%
Animal Complaints (other)	14	206	186	-9.71%
Assists to other Berlin Departments	24	245	153	-37.55%
Assist to Berlin Ambulance	79	688	669	-2.76%
Assists to Gorham PD	5	62	53	-14.52%
Assists from Gorham PD	2	49	38	-22.45%
Juvenile Incidents	9	144	69	-52.08%
Juvenile Arrests	0	17	13	-23.53%
Officers issued 3 parking ticket for the following reason				
Restricted Area	1			
Fire Hydrant				
Blocking Driveway	1			
Locations of Intersection Related Accidents:				
Cheshire St & Coos St	1			
Cole St & Pleasant St				
Glen Ave & Monty Rd	1			
Park St & Willard St	1			
E. Side River Rd & Success Rd	1			
				j.cloutier 10/21/2020