

Memo

To: Berlin City Council
From: Jim Wheeler, City Manager
Date: 4-17-2017
Re: City Manager's Report

1. The City's fuel oil is out for bid with a return date of April 18th on the bid. We contract for 160,000 gallons of fuel oil between city and schools. The bid result will be used for the final budget.
2. Monthly reports are attached from the Fire Department, Public Works Department and Police Department.
3. We are actively seeking applicants for the Airport Manager position at the Berlin Regional Airport. The position is listed in the local papers, the Manchester Union and on the NHMA web site.
4. We welcome Brandon Bisson as a new firefighter to the Berlin Fire Department.
5. Attached is a letter of support sent to the House Finance Committee for SB57 in time for their April 11 Public Hearing. This legislation would bring funding for two of the City's wastewater projects. We sent the letter in response to NHMA's call for Grass Roots Action!
6. Once again this year, we are making a request for inmate assistance from FCI Berlin for the Beautification Program. The inmates will work on spring clean-up of public rights of way; roadside clean-up; roadside trimming and mowing as well as grounds keeping of public property. The plan is to continue to use the inmate help through the winter months. The task list has not been determined yet but there are rooms in City buildings that we hope to paint.
7. The installation of the Route 16 lighting will be going out to bid in the next few days. All of the fixtures and mounting arm have been purchased in advance by the City.
8. A reminder that OHRV use is prohibited on City streets due to mud season. The trails are due to open May 23rd.

City of Berlin, NH

City Manager's Office



April 17, 2017

Warden Hazlewood
FCI Berlin
P.O. Box 69
Berlin, NH 03570

Re: Berlin Beautification Project

Dear Warden Hazlewood:

This communication is a formal request for the engagement of Federal inmate labor for community service work in Berlin. I am excited to make this request given the many community needs that currently go unaddressed. Beginning sometime in the spring of 2017 (approximately May 15, 2017) the City would like to begin using inmate resources for work including:

- Spring clean-up of public right of ways and property
- Roadside clean-up
- Road side trimming and mowing
- Grounds keeping of public property

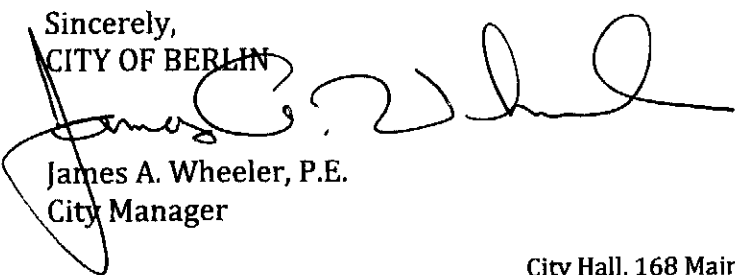
We have a supervisor who will pick-up, supervise and return to the FCI a designated work team of inmates. We would expect to utilize this resource over the twelve month calendar on weekdays.

This program will not displace regular employees or impair existing contracts. The City has many needs that go unfulfilled due to budget constraints. The City is committed to providing supervision, transportation, tools and other materials as may be required.

As we set up this program, your point of contact should be me. Once we have the program established it will likely be more productive for your personnel to be in contact with Michael Perreault, Public Works Director, who will be responsible for overseeing the work of this program.

Please contact me with and questions.

Sincerely,
CITY OF BERLIN


James A. Wheeler, P.E.
City Manager

City Hall, 168 Main Street
Berlin, NH 03570
Tel: 603-752-7532 Fax: 603-752-8550
www.berlinnh.gov

City of Berlin, NH
City Manager's Office



April 10, 2017

Chairman Neil Kurk
House Finance Committee
Room 210
Legislative Office Building
Concord, NH 03301

Support for SB57

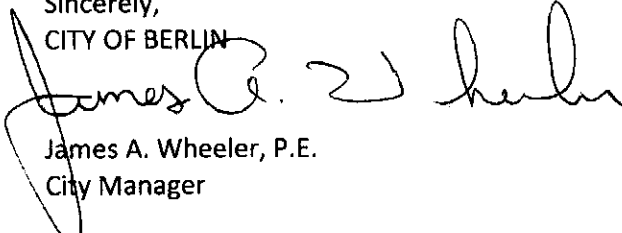
Honorable Chair Kurk and Members of the House Finance Committee:

The City of Berlin urges you to support SB57. When approved, this legislation will fund the State Aid Grant commitment to two projects completed in Berlin as well as a host of wastewater infrastructure projects in several communities across the State.

The work completed by Berlin includes a much needed upgrade to its wastewater treatment plant as well as improvements to the wastewater collection system. All of this work was needed to replace equipment that had reached its useful life, increase treatment capacity and support economic development initiatives in the City. Among our biggest commercial and industrial users are the State North Country Correctional Facility, the Federal Prison and Burgess Biopower. Without the capacity upgrades completed by these projects, the latter two sewer connections, and thus projects, could not have gone forward. The City continues to plan further system upgrade projects that will effectively increase our capacity to treat wastewater. Funding of the two State Aid Grants will increase funding available for these much needed additional projects that are intended to reduce combined system overflows into the Androscoggin River. All of our work to date has proven successful. Please help us continue this important environmental work.

We urge the Legislature to recognize the importance of this bill and pass it for the environmental and economic health of the City of Berlin as well as other municipalities in the State

Sincerely,
CITY OF BERLIN


James A. Wheeler, P.E.
City Manager

CC: Mayor and Council

City Hall, 168 Main Street
Berlin, NH 03570
Tel: 603-752-7532 Fax: 603-752-8550
www.berlinnh.gov

Berlin Police Department
 April 2017 Commissioner's Meeting
- February 2017 Activity Report -

	February 2017	Year To Date 2016	Year to Date 2017	Difference %
Total Calls for Service	1689	2875	3510	22.09%
Milan Calls for Service	59	86	118	37.21%
Total Arrests	56	112	105	-6.25%
Protective Custody Arrests	5	11	11	0.00%
Felonies	19	38	26	-31.58%
Misdemeanors	79	144	154	6.94%
Thefts	26	40	40	0.00%
Burglaries	3	17	6	-64.71%
Vandalism/Criminal Mischief	8	26	21	-19.23%
Criminal Threatening	4	35	11	-68.57%
Sexual Assaults	1	12	6	-50.00%
Assaults	4	12	12	0.00%
Domestic Violence Incidents	10	36	23	-36.11%
Verbal Arguments	7	15	11	-26.67%
Restraining/Stalking Orders	5	16	13	-18.75%
Drug Complaints	20	33	38	15.15%
Motor Vehicle Stops	213	291	456	56.70%
Motor Vehicle Violations	30	42	57	35.71%
Motor Vehicle Warnings	172	213	332	55.87%
OHRV Complaints	5	8	8	0.00%
OHRV Stops	4	3	6	100.00%
OHRV Accidents	1	0	1	100.00%
DWI Violations	2	3	4	33.33%
Accidents	25	23	42	82.61%
Accidents Within an Intersection	5	9	9	0.00%
Parking Tickets	53	86	84	-2.33%
Dog Complaints	22	54	49	-9.26%
Animal Complaints (other)	4	19	14	-26.32%
Assists to other Berlin Departments	28	85	68	-20.00%
Assist to Berlin Ambulance	76	128	168	31.25%
Assists to Gorham PD	5	14	10	-28.57%
Assists from Gorham PD	3	9	3	-66.67%
Juvenile Incidents	7	17	17	0.00%
Juvenile Arrests	4	7	7	0.00%
Officers issued 53 parking ticket for the following reasons:				
Winter Parking Ban - 1st Offense	42			
Winter Parking Ban - 2nd Offense	6			
Restricted Area	1			
Sidewalk	4			

2017 Activity Report

City Owned Property Service Requests												
City Hall	64	17	3	8	6							
Recreation Dept.	18	5	1	2	2							
Library	9	3	1	2	0							
Fire Dept.	7	0	0	0	0							
Schools	7	2	0	2	0							
Parks/Fields/Other City owned	68	0	0	0	0							

City of Berlin Fire Department

Incident Type Report

Alarm Date Between {03/01/2017} And {03/31/2017}

Incident	Alm Date	Time	Primary Action	Property Use
114 Chimney or flue fire, confined to chimney or flue				
17-0000085-000	03/05/2017	12:18:00	11 Extinguishment by fire	Service or family dwelling
Incident Type Count:		1	Percent of All: 2.1%	

251 Excessive heat, scorch burns with no ignition				
17-0000092-000	03/07/2017	18:35:00	86 Investigate	640 Utility or Distribution system, C
17-0000100-000	03/13/2017	13:01:00	86 Investigate	419 1 or 2 family dwelling
Incident Type Count:		2	Percent of All: 4.3%	

311 Medical assist, assist EMS crew				
17-0000084-000	03/05/2017	06:12:00	30 Emergency medical service	419 1 or 2 family dwelling
17-0000086-000	03/06/2017	02:03:00	73 Provide manpower	429 Multifamily dwelling
17-0000094-000	03/08/2017	03:08:00	31 Provide first aid & ch	429 Multifamily dwelling
17-0000095-000	03/08/2017	13:04:00	30 Emergency medical service	419 1 or 2 family dwelling
17-0000098-000	03/12/2017	13:34:00	73 Provide manpower	429 Multifamily dwelling
17-0000111-000	03/19/2017	18:35:00	73 Provide manpower	429 Multifamily dwelling
17-0000115-000	03/21/2017	10:58:00	30 Emergency medical service	429 Multifamily dwelling
17-0000117-000	03/23/2017	00:44:00	32 Provide basic life support	419 1 or 2 family dwelling
17-0000120-000	03/26/2017	07:31:00	86 Investigate	419 1 or 2 family dwelling
17-0000122-000	03/26/2017	16:00:00	73 Provide manpower	155 Courthouse
Incident Type Count:		10	Percent of All: 21.7%	

421 Chemical hazard (no spill or leak)				
17-0000108-000	03/17/2017	16:02:00	86 Investigate	429 Multifamily dwelling
17-0000125-000	03/29/2017	16:38:00	45 Remove hazard	429 Multifamily dwelling
Incident Type Count:		2	Percent of All: 4.3%	

424 Carbon monoxide incident				
17-0000088-000	03/06/2017	13:08:00	86 Investigate	419 1 or 2 family dwelling
17-0000107-000	03/16/2017	11:37:00	86 Investigate	000 Property Use, Other
17-0000114-000	03/21/2017	10:02:00	86 Investigate	419 1 or 2 family dwelling
Incident Type Count:		3	Percent of All: 6.5%	

462 Aircraft standby				
17-0000110-000	03/18/2017	18:43:00	92 Standby	331 Hospital - medical or psychiatric
17-0000119-000	03/25/2017	22:20:00	92 Standby	331 Hospital - medical or psychiatric

City of Berlin Fire Department

Incident Type Report

Alarm Date Between {03/01/2017} And {03/31/2017}

Incident	Alm Date	Time	Primary Action	Property Use
463 Vehicle accident, general cleanup				
17-0000127-000	03/30/2017	18:19:00	86 Investigate	960 Street, Other
Incident Type Count:	2			Percent of All: 4.3%
500 Service Call, other				
17-0000099-000	03/12/2017	21:30:00	86 Investigate	365 Police station
17-0000102-000	03/14/2017	13:53:00	64 Shut down system	429 Multifamily dwelling
17-0000104-000	03/14/2017	14:31:00	63 Restore fire alarm system	429 Multifamily dwelling
17-0000109-000	03/18/2017	15:00:00	00 Action taken, Other	215 High school/junior high school/mi
Incident Type Count:	4			Percent of All: 8.7%
510 Person in distress, Other				
17-0000101-000	03/13/2017	15:30:00	31 Provide first aid & check for injuries	888 Fire station
17-0000116-000	03/22/2017	14:00:00	73 Provide manpower	419 1 or 2 family dwelling
Incident Type Count:	2			Percent of All: 4.3%
511 Lock-out				
17-0000089-000	03/06/2017	13:38:00	73 Provide manpower	419 1 or 2 family dwelling
17-0000103-000	03/14/2017	14:14:00	73 Provide manpower	429 Multifamily dwelling
17-0000105-000	03/14/2017	20:00:00	71 Assist physically disabled	429 Multifamily dwelling
Incident Type Count:	3			Percent of All: 6.5%
522 Water or steam leak				
17-0000087-000	03/06/2017	08:23:00	45 Remove hazard	134 Funeral parlor
Incident Type Count:	1			Percent of All: 2.1%
531 Smoke or odor removal				
17-0000096-000	03/08/2017	13:18:00	80 Information, investigation on business premises	899 Other
17-0000097-000	03/11/2017	15:09:00	40 Hazardous condition, Other	24-hour care Nursing homes, 4 or
Incident Type Count:	2			Percent of All: 4.3%
541 Animal problem				
17-0000121-000	03/26/2017	07:40:00	72 Assist animal	888 Fire station

City of Berlin Fire Department

Incident Type Report

Alarm Date Between {03/01/2017} And {03/31/2017}

Incident	Alm Date	Time	Primary Action	Property Use
Incident Type Count:	1			Percent of All: 2.1%

550 Public service assistance, Other

17-0000083-000	03/03/2017	11:41:00	70 Assistance, Other	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 2.1%

551 Assist police or other governmental agency

17-0000112-000	03/19/2017	23:31:00	75 Provide equipment	429 Multifamily dwelling
Incident Type Count:	1			Percent of All: 2.1%

730 System malfunction, Other

17-0000090-000	03/07/2017	09:11:00	80 Information, investigation, or research	000M Property Use, MIXED
17-0000118-000	03/25/2017	03:13:00	86 Investigate	215 High school/junior high school/mi
Incident Type Count:	2			Percent of All: 4.3%

733 Smoke detector activation due to malfunction

17-0000126-000	03/29/2017	23:37:00	61 Restore municipal services	24-hour care Nursing homes, 4 or
Incident Type Count:	1			Percent of All: 2.1%

735 Alarm system sounded due to malfunction

17-0000093-000	03/07/2017	20:01:00	86 Investigate	215 High school/junior high school/mi
Incident Type Count:	1			Percent of All: 2.1%

740 Unintentional transmission of alarm, Other

17-0000091-000	03/07/2017	12:52:00	86 Investigate	429 Multifamily dwelling
Incident Type Count:	1			Percent of All: 2.1%

743 Smoke detector activation, no fire - unintentional

17-0000128-000	03/31/2017	10:06:00	86 Investigate	000M Property Use, MIXED
Incident Type Count:	1			Percent of All: 2.1%

744 Detector activation, no fire - unintentional

17-0000113-000	03/20/2017	13:57:00	86 Investigate	559 Recreational, hobby, home repair
17-0000123-000	03/29/2017	05:48:00	86 Investigate	311 24-hour care Nursing homes, 4 or

City of Berlin Fire Department

Incident Type Report

Alarm Date Between {03/01/2017} And {03/31/2017}

Incident	Alm Date	Time	Primary Action	Property Use
Incident Type Count:	2			Percent of All: 4.3%

745 Alarm system activation, no fire - unintentional

17-0000106-000	03/15/2017	11:21:00	63 Restore fire alarm system	400m Assembly, Other
17-0000124-000	03/29/2017	07:00:00	63 Restore fire alarm system	450m Residential board and care
Incident Type Count:	2			Percent of All: 4.3%

Total Incident Count: 46