

# Memo

**To:** Berlin City Council  
**From:** Jim Wheeler, City Manager  
**Date:** 04-02-2018  
**Re:** City Manager's Report

1. There were eight responses to requests for qualifications for the EMS Integrations Study, two for the City Hall Elevator. We did not receive any responses for the Snow Melt Feasibility Study. I have reached out to contacts in consulting engineering to gain an understanding of how we should adjust our proposal or process to obtain a consultant. We are currently waiting for the funders to give us guidance on next steps. All proposals will be vetted and interviews will be conducted as needed before selections are made.
2. The property transaction between the BAA and Mr. Bob Chapman is set to close this week.
3. A reminder that a workshop on "Effective Public Meetings and the Right to Know" will be held Thursday, April 5, 2018, Room 102 from 6:00 p.m. to 8:00 p.m. at the White Mountains Community College. All City Boards and Committees have been invited and we hope they will take advantage of having this training opportunity in Berlin.
4. Berlin dog licenses will be available at the RABIES CLINIC Saturday, April 7, 2018 at the Recreation & Parks Department from 1:00-4:00 p.m.
5. The repair of the City Hall Steps project was started today. The work is being done by Memolo General Contracting.
6. HB324 is scheduled for a hearing before the Senate Ways and Means Committee on Wednesday April 4<sup>th</sup> at 9:00 AM. This legislation will establish a study commission to evaluate utility valuation methods.
7. A hearing was held today in Superior Court regarding the City of Berlin v. Paul Croteau. The City was represented by Atty. Chris Hilson accompanied by Michel Salek, Zoning Officer, Jan Gagnon, Asst. Finance Director and myself. Mr. Croteau, who was accompanied by his son, represented himself. Judge Bornstein, who heard that case, will issue an order in the coming weeks.
8. The Berlin Police Department wants to remind the public that they can anonymously dispose of unused prescription drugs at the Berlin Police Department, 135 Green Street. There is a drop box in their lobby that is open 24/7. Please don't throw your unused prescriptions in the trash or flush them down the toilet as this is not good for the environment!
9. PD and FD Statistics are attached.

Berlin Police Department  
 April 2018 Commissioner's Meeting  
**- February 2018 Activity Report -**

	February 2018	Year To Date 1/1 -2/28/2017	Year To Date 1/1 - 2/28/2018	Difference %
Total Calls for Service	1541	3510	3447	-1.79%
Milan Calls for Service	82	118	163	38.14%
Total Arrests	58	105	111	5.71%
Protective Custody Arrests	4	11	6	-45.45%
Felonies	15	26	27	3.85%
Misdemeanors	37	154	111	-27.92%
Thefts	7	40	35	-12.50%
Burglaries	0	6	2	-66.67%
Vandalism/Criminal Mischief	7	21	13	-38.10%
Criminal Threatening	6	11	15	36.36%
Sexual Assaults	1	6	6	0.00%
Assaults	5	12	14	16.67%
Domestic Violence Incidents	23	23	43	86.96%
Verbal Arguments	6	11	13	18.18%
Restraining/Stalking Orders	4	13	22	69.23%
Drug Complaints	20	38	38	0.00%
Suspected Overdose	1	6	3	-50.00%
Motor Vehicle Stops	162	456	339	-25.66%
Motor Vehicle Violations	26	57	61	7.02%
Motor Vehicle Warnings	96	332	229	-31.02%
OHRV Complaints	6	8	11	37.50%
OHRV Stops	3	6	6	0.00%
OHRV Accidents	2	1	4	300.00%
DWI Violations	2	4	6	50.00%
Accidents	19	42	50	19.05%
Accidents Within an Intersection	6	9	20	122.22%
Parking Tickets	46	84	84	0.00%
Dog Complaints	30	49	61	24.49%
Animal Complaints (other)	4	14	9	-35.71%
Assists to other Berlin Departments	28	68	82	20.59%
Assist to Berlin Ambulance	86	168	158	-5.95%
Assists to Gorham PD	1	10	9	-10.00%
Assists from Gorham PD	3	3	5	66.67%
Juvenile Incidents	9	17	21	23.53%
Juvenile Arrests	1	7	2	-71.43%
<b>Officers issued 46 parking tickets for the following reasons:</b>				
Winter Parking Ban - 1st Offense	40			
Winter Parking Ban - 2nd Offense	2			
Winter Parking Ban - 3rd Offense	2			
Other	2			

# City of Berlin Fire Department

## Incident Type Report (Summary)

Alarm Date Between {03/01/2018} And {03/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
100 Fire, Other	2	2.94%	\$0	0.00%
113 Cooking fire, confined to container	1	1.47%	\$0	0.00%
153 Construction or demolition landfill fire	1	1.47%	\$0	0.00%
	<b>4</b>	<b>5.88%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
300 Rescue, EMS incident, other	1	1.47%	\$0	0.00%
311 Medical assist, assist EMS crew	13	19.11%	\$0	0.00%
340 Search for lost person, other	1	1.47%	\$0	0.00%
	<b>15</b>	<b>22.05%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
400 Hazardous condition, Other	10	14.70%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	1.47%	\$0	0.00%
441 Heat from short circuit (wiring),	1	1.47%	\$0	0.00%
443 Breakdown of light ballast	1	1.47%	\$0	0.00%
460 Accident, potential accident, Other	1	1.47%	\$0	0.00%
462 Aircraft standby	2	2.94%	\$0	0.00%
463 Vehicle accident, general cleanup	2	2.94%	\$0	0.00%
	<b>18</b>	<b>26.47%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
500 Service Call, other	19	27.94%	\$0	0.00%
542 Animal rescue	1	1.47%	\$0	0.00%
550 Public service assistance, Other	2	2.94%	\$0	0.00%
	<b>22</b>	<b>32.35%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	1	1.47%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	1.47%	\$0	0.00%
	<b>2</b>	<b>2.94%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
730 System malfunction, Other	1	1.47%	\$0	0.00%
736 CO detector activation due to malfunction	2	2.94%	\$0	0.00%
745 Alarm system activation, no fire -	3	4.41%	\$0	0.00%



City of Berlin Fire Department

Incident Type Report (Summary)

Alarm Date Between {03/01/2018} And {03/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	6	8.82%	\$0	0.00%
9 Special Incident Type				
900 Special type of incident, Other	1	1.47%	\$0	0.00%
	1	1.47%	\$0	0.00%

Total Incident Count: 68

Total Est Loss: \$0