

# Memo

**To:** Berlin City Council  
**From:** Jim Wheeler, City Manager  
**Date:** 5-1-2017  
**Re:** City Manager's Report

1. We received fuel oil bids from two suppliers for the City's fuel oil needs for the upcoming heating season. The low bid was with CN Brown. Their bid for bulk delivery oil at \$1.809 per gallon and their bid for local delivery is at \$1.909 per gallon. These prices are up from last year as we were paying \$1.679 for bulk and \$1.779 for local. A bid tabulation sheet is attached.
2. The Berlin Water Works has prepared an application for an additional well at the Brown Farm well site. There is already a public well that produces 1.5 million gallons per day. The intent of adding an additional well is to increase capacity to 2.1 million gallons to provide additional capacity and redundancy. Attached is a letter from DES acknowledging the start of the 45 day comment period.
3. Sewer bills went out with the approved rate of \$8.04 on Wednesday, April 19. They have a due date of May 24.
4. The Berlin Main Street Program is looking for volunteers to work the Downtown Day of Caring on Friday, May 19th. Volunteers will be sprucing up plantings in the downtown area. Groups or individuals wanting to give some of their time may do so by e-mailing [berlinmainstreetprogram@gmail.com](mailto:berlinmainstreetprogram@gmail.com) or by calling (603) 752-6246 or (603) 381-1520.
5. Starting on May 1st, anyone wanting a garden at the East Milan Road gardens may register for a lot at Berlin Recreation Center. Limited lots available - \$10.00 for 25 x 25 lots, \$5.00 for half-size lots. Gardeners must do their own tilling. Also, 4 x 8' raised beds are available at Friendship Park on a first come – first serve basis for \$20.00 per bed for the season. Contact the Recreation Center for more information.
6. Public Works has had an opportunity to operate the new JVC backhoe purchased this year and the first indications are that the operators are impressed with the way the equipment performs. Meanwhile Public Works is using every piece of available equipment to continue to remove winter sand from the streets.
7. On the legislative front SB57, which is the senate bill that appropriates state aid grant money for a variety of sewer projects, including two in Berlin, continues to be discussed in the legislative process. A current discussion point is whether to fund the bill through 2017 year-end surplus or through the Drinking Water and Groundwater Trust Fund.

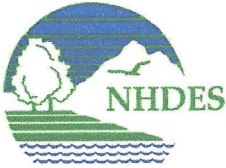
**2017-05 Fuel Oil Bid  
City of Berlin, NH  
April 18, 2017 – 2:00 p.m.  
BID RESULTS**

**CN Brown**

		<u>OPTION I</u> <u>Bid Fixed Price/Gallon</u>	<u>OPTION II</u> <u>Fixed Margin above</u> <u>published base price</u>
<u>Bulk Delivery</u>	<u>Estimated 120K gallons</u>	\$ <u>1.809</u> ____/gal.	\$ <u>.092</u> ____/gal.
<u>Local Delivery</u>	<u>Estimated 40K gallons</u>	\$ <u>1.909</u> ____/gal.	\$ <u>.1902</u> ____/gal.

**Dennis K.  
Burke**

		<u>OPTION I</u> <u>Bid Fixed Price/Gallon</u>	<u>OPTION II</u> <u>Fixed Margin above</u> <u>published base price</u>
<u>Bulk Delivery</u>	<u>Estimated 120K gallons</u>	\$ <u>1.8516</u> ____/gal.	\$ <u>.09</u> ____/gal.
<u>Local Delivery</u>	<u>Estimated 40K gallons</u>	\$ <u>2.0016</u> ____/gal.	\$ <u>.25</u> ____/gal.



The State of New Hampshire  
**DEPARTMENT OF ENVIRONMENTAL SERVICES**

**Thomas S. Burack, Commissioner**



April 19, 2017

Dave Maclean  
GeoInsight Inc.  
186 Granite Street, 3<sup>rd</sup> Floor, Suite A  
Manchester, NH 03101

*transmitted via email to [damaclean@geoinc.com](mailto:damaclean@geoinc.com)*

**RE: Review for Administrative Completeness  
Preliminary Large Well Siting/Large Groundwater Withdrawal Permit Application  
Berline Water Works, PWS ID 0231010, NHDES ID 170121  
Brown Farm Well 2  
Berlin, New Hampshire**

Dear Mr. Maclean:

The New Hampshire Department of Environmental Services (DES) has reviewed the preliminary community well siting and large groundwater withdrawal permit application (Preliminary Application) titled "Preliminary Report/Application, Brown Farm Well No.2, Berlin Water Works" prepared by GeoInsight Inc. (GeoInsight) on behalf of the City of Berlin, dated April 10, 2017 for Administrative Completeness, in accordance with Env-Wq 403.12(a). A Preliminary Application is considered Administratively Complete when all of the materials required by Env-Wq 403.05 have been submitted to DES.

The purpose of this letter is to notify GeoInsight that DES finds that the above-referenced Preliminary Application submitted is Administratively Complete. Note that per Env-Wq 403.12(d), DES' determination that the Preliminary Application is Administratively Complete is not a determination that the Preliminary Application is approvable as submitted.

At this time, no parties other than the applicant (Berlin) requiring notification under RSA 485-C:21, II (municipalities nor water suppliers) are within the potential impact area of the proposed new well. Therefore NHDES has established its receipt date of the preliminary application (April 13, 2017) as the start date of the notification and 45-day comment period referenced in RSA 485-C:21,III. NHDES will notify you in the event it receives input from other parties about the application.

If you have any questions about this letter or any other groundwater permitting issues, please contact me at (603) 271-3918 or [stephen.roy@des.nh.gov](mailto:stephen.roy@des.nh.gov).

Sincerely,

Stephen Roy, P.G.  
Drinking Water and Groundwater Bureau

cc: Berlin Water Works (email)  
City of Berlin, City Manager (email)

DrinkingWaterGroundwater\Hydrology\Programs\LGWP\System\0231010\_berlin\_berlinww\correspondence\0231010\_Berlin\_BerlinWW\_BrnFarmWell2\_PrelimAppAd  
minCompleteLetter.doc

S:\WD-