

# Memo

**To:** Berlin City Council  
**From:** Jim Wheeler, City Manager  
**Date:** 5-15-2017  
**Re:** City Manager's Report

1. The two 15,000 gallon tanks (1-gasoline, 1-diesel) were removed from the PWD site last week. There was no contamination found as a result of leaking. There was contamination from the years of filling vehicles tanks and the associated dripping of fuel on the ground. The contaminated soil has been stockpiled and we are awaiting final confirmation that the disposal of it will be covered by the State grant used to remove the tanks. The excavation will be patched with asphalt when the local asphalt plant opens for the season.
2. The Berlin School Board has agreed to loan a Kohler & Campbell Baby Grand Piano to the Medallion Opera House in Gorham. The piano was not in use at Berlin High School. Gorham will pay to professionally move the piano; they will make minor repairs and they will add the piano to their property liability insurance. In addition, a small donation of \$50 will be made yearly to the Berlin High School Music Program for the duration of the agreement. The piano will remain the property of the School Dept. and when it is ultimately returned, it will be done so at Gorham's cost and will be tuned. What a great way to see that such a valuable instrument is used to its potential.
3. The City Auditors, Vachon, Clukay will at next week's meeting to give the Council a presentation on the FY 2016 City Audit.
4. There are two yearly contract s that are out for bid: the City's Electrical Services and the Maintenance Contract for the City's boilers. The contract are due May 25<sup>th</sup> and June 6<sup>th</sup>, respectively.
5. Contractor quotations are due this Friday for the removal and replacement of the highly degraded ridge poles on the 5 Heritage Park buildings. The capital fund reserve for the Park will be used for this expense.
6. Supervised Playground Activities at local playgrounds start Wednesday July 5<sup>th</sup>. There are crafts, games, sports and much more for children ages 6–13. (Children 5 and younger need to be accompanied by a parent or older sibling).

Cold cereal breakfast will also start July 5<sup>th</sup> at 10:00 a.m. at all playground sites thanks to a generous donation from the Salvation Army. Lunch will be served at 12:00 noon and a snack at

168 Main Street  
Berlin, NH 03570  
603-752-7532  
[www.berlinnh.gov](http://www.berlinnh.gov)

2:30 p.m. Meals provided by the USDA Summer Child Nutrition Program and they are an equal opportunity provider and employer.

Playground Locations and Times are:

Berlin Recreation Center – 672 First Avenue  
Community/Central Playground – Hutchins Street  
Brookside Park – Maynesboro Street  
Friendship Park – 115 Mason Street

7. BELIEVE IN BOOKS! The Summer Bookmobile will be held every Thursday, June 29th – August 24th. Locations & Times are:
  - Brookside Park – 11:00 – 11:45 am
  - Community/Central Park – 1:00 – 1:30 pm
  - Grand Trunk Park – 2:00 – 2:30 pm.
8. The Berlin Public Library will be doing a “Summer Reading Program” for students Grades 2-6 on Wednesdays from 3:00 to 4:00 pm and for grades pre-K through 1<sup>st</sup> Grade on Thursdays from 10:00 to 11:00 am. The Kickoff Party for everyone is scheduled for Thursday, June 22nd at the Recreation Center, 672 First Avenue where there will be games, a fishpond and prizes with entertainment provided by Dave Duchesne. The theme for this year’s program is “Build a Better World”.
9. On the legislative front, the bills associated with increasing block grant funding, SB38 and restoring SAG funding, SB57 are still alive and may provide some additional funding to the City in FY18.