

Memo

To: Berlin City Council
From: Jim Wheeler, City Manager
Date: 6-4-2018
Re: City Manager's Report

1. Berlin City officials are kicking off the Route 16 Riverwalk project on June 5th at the Planning Board meeting scheduled for 6:30 to 8:00pm at City Hall. The Riverwalk discussion is expected to start at 7:00 PM. Berlin citizens and business owners are encouraged to come learn about the new multi-use Riverwalk Trail planned along the Androscoggin River on upper Main Street. This is the first of two meetings that will be held to collect citizen input and suggestions regarding trail placement and desired amenities.
2. The Androscoggin Valley Regional Refuse Disposal District will conduct its 27th annual Household Hazardous Waste Collection on Saturday, June 30, from 8 a.m. to 1 p.m. at the District Transfer Station, 100 West Milan Road, Route 110, Berlin
3. I've attached a list of the Recreation Department's Summer Activities with dates and age groups. There is something for everyone... British Soccer Camp, Dancing and Tumbling, Basketball, Baseball, and Field Hockey.
4. The Sign up for the summer reading program is from June 4th to June 29th at the Library Children's Department. The theme is "Libraries Rock" and the Kick Off party is on June 21, 1-3pm at the Recreation Center with Dave Duchesne providing entertainment.
5. The Berlin Supervisors of the Voter Checklists (all precincts) will hold a session in the main lobby of City Hall Tuesday, June 5, 2018 from 7:00 p.m. until 7:30 p.m. to allow voters to change their party affiliation, to register new voters and to make corrections to the voter checklists. This is the last day to change your party affiliation for the September 11, 2018 State Primary Election.
6. We have a bid out for local delivery propane due June 12, 2018
7. The Department of Treasury has formally designated 27 census tracts around the state for federal designation as Opportunity Zones. Berlin's Opportunity Zone is north of the Industrial Park on East Milan Road. Opportunity Zones encourage long-term investment in the areas in which they are located. Created by the Federal Tax Cuts and Jobs Act last December, the program provides tax incentives for investors who reinvest unrealized capital gains into qualified Opportunity Zones.

8. The Fire Department submitted a report of activities as well as their monthly incident report.
 - a. Of note is that Engine 4 repairs are going well and the truck is scheduled for return at the end of June.
 - b. Assistant Chief Soltys and Building Inspector Salek are working on the annual inspections of Berlin's multi-family dwellings.
 - c. Work has begun on updating the City's Emergency Operations Plan which needs to be updated every five years.
9. The Assessing Standards Board chose its representative (in addition to Betsey Patten, Chair Person) to sit on the HB324 Commission. The Board chose member Tom Thompson of Orford, NH. Mr. Thompson holds a "member of the public" seat on the ASB.
10. I am continuing to advertise and seek ways to further develop the pool of applicants for the Public Works Director position before convening the interview committee. To date, responses have not been overwhelming.
11. Myself along with Members of Berlin Water Works, Berlin Public Works and Pollution Control met with Anne Getchell of the Rural Development Administration on May 24th to discuss RDA grant and loan programs. We took the opportunity to tell RDA about our upcoming projects to gauge the potential for RDA funding.
12. Dammon Frecker of Burgess BioPower joined us on May 31st to interview potential firms for the snowmelt feasibility study. Both firms interviewed were impressive. The two firms were selected out of five who submitted qualifications. We expect to make a selection this week.

RECREATION DEPARTMENT SUMMER ACTIVITIES

BRITISH SOCCER -- This popular five day clinic will be held at the Gilbert Street Field June 18 – 22nd. Register at challengersports.com or pick up application form at Berlin Recreation Department. One hour First Kicks Clinics for ages 2 & 3 will be 5:15-6:15 pm. Ages 4 & 5 can choose 4:00-5:00 or 6:30-7:30 pm. \$62.00 per person. Still room in the new Half Day Clinic for ages 6 – 8. 9:00 am – 12:00 noon – Mon.-Fri. Also June 18-22. \$115.00 per person. Email questions to sdewar@challengersports.com or tletarte@berlinnh.gov

FARM LEAGUE BASEBALL IS NOW FREE FOR ALL! Thanks to a generous business owner, all Farm League Baseball players can register for free! Simply have parent/guardian sign a permission form and tell us your t-shirt size because everyone will also receive a shirt and a hat! Deadline to register is June 12. Mandatory deadline so we can order shirts. No more orders after June 12. Morning games at Community Field. Minor division for ages 5 – 7; Major division for ages 8 – 12. Game structure may change if we have a lack of players. Must register by June 12 if you want this program to continue.

FRIENDSHIP PARK RAISED GARDEN BEDS located at the corner of Mason and Granite Street are available to rent for a fee of \$20.00 per bed. Beds are 4 x 8' and 3' high. First come – first serve for any unclaimed beds. Register at Berlin Recreation Center. Any questions, call 752-2010.

K-8th GRADE SUMMER SOCCER - \$35.00 per person. Register by June 8. Season starts July 10th (practices prior) at Memorial Field. Coordinator Craig Melanson is in need of volunteer coaches. Call 752-2010 for more information.

SUMMER PLAYGROUND KICK-OFF IN CONJUNCTION WITH BERLIN PUBLIC LIBRARY. Fun-filled event will be held at Berlin Recreation Center Thursday, June 21st from 1:30 – 3:00 pm. Mr. Dave Duchesne will entertain young and old alike with music and games. Entertainment and prizes thanks to a generous donation from Ms. Kathy Godin and the Berlin Public Library. Free for all!

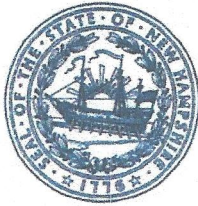
DANCE WITH MISS MARISA – Marisa Villnave will instruct this five week program starting July 11. Wednesdays at Berlin Recreation, 6:00-7:30 pm. Open to boys and girls entering Grades 1 – 6. \$35.00 per person

TUMBLING WITH MISS MARISA – Routines using floor mats lead by Miss Marisa Villnave. Five week program starting Thursday, July 12 at Berlin Recreation. \$35.00. Entering Grade K - 2nd – 4:00 – 5:30 pm. Entering Grade 3rd - 6th – 6:00 – 7:30 pm.

BASKETBALL FOR THOSE ENTERING GRADES 3 - 6 – Keep your basketball skills up this summer. Jim Couhie's program will be held Thursdays beginning July 12 from 8:45 – 10:00 am in the Berlin Recreation gym. Six week program for boys and girls. \$35.00.

BEGINNER BASEBALL FOR AGES 4 - 6 – Jim Couhie provides the basics of the game using a "T" for easy hitting. Six week program, 10:15 – 11:30 am beginning Thursday, July 12. Held at the Gilbert Street Field or inside Berlin Recreation if inclement weather. \$35.00 per person. Register at Berlin Recreation Department.

FIELD HOCKEY CAMP: Ms. Marisa Lemoine will get you ready for the Field Hockey season! Camp is open to those entering grades 3 – 8. Will be held at Community Field July 17, 18 and 19 from 8:30 – 11:30 am. Fee is \$40.00 per person. Register at Berlin Recreation Department. Student will need stick, shin guards, and mouth guards.



STATE OF NEW HAMPSHIRE
DEPARTMENT of BUSINESS and ECONOMIC AFFAIRS
DIVISION of ECONOMIC DEVELOPMENT

172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-2341 www.nheconomy.com

May 30, 2018

James Wheeler
City Manager
168 Main St
Berlin, NH 03570

Dear James,

On May 2, Governor Sununu designated 27 of the 106 low-income census tracts in New Hampshire as "Opportunity Zones." As you know, your community had one or more of these tracts designated.

The designated tract(s) for your area:

33007950600

The 27 census tracts in 23 New Hampshire municipalities and unincorporated places have the potential for investment and growth, are positioned to leverage state and federal dollars for economic development and have passionate ambassadors able to attract investors to the program.

The federal Tax Cuts and Jobs Act enacted in December contained a provision that created Opportunity Zones. The new Opportunity Zone program is intended to offer a tax incentive for investors to reinvest their unrealized capital gains into qualified Opportunity Funds. These funds will invest in projects located within Opportunity Zones, which are certified by the Secretary of the Treasury.

The goal of these Opportunity Zones is to spur economic development. Opportunity Fund investors will receive a deferral of taxes owed on unrealized capital, and if the investor holds the investment in the Opportunity Fund for at least 10 years, the investor will be eligible for an increase in basis of their original investment, which will mean significantly less tax owed at the end of the term.

As the program continues its roll-out over the next several months, the U.S. Treasury Department will provide further details, including additional legal guidance and rules on this new incentive. Our office will share that guidance on our website and will also provide information about an upcoming workshop specific to communities with designated Opportunity Zones.

For more information, visit www.nheconomy.com/grow/Opportunity-Zones or contact Christopher Way at Christopher.Way@livefree.nh.gov.

Best regards,



Taylor Caswell, Commissioner
NH Department of Business and Economic Affairs

Monday, June 4, 2018

City Council Meeting
Fire Department Report

- The Engine 4 frame rail replacement is going well and is still on schedule for the end of June.
- The City Seal has been added to the UTV, UTV Trailer and the Chief's car.
- The department's new repeater will be installed and all radios reprogrammed within the next several weeks.
- The gear washer and drying unit, the plumbing for the washer, and the electrical work have been ordered.
- The department's new air compressor developed a leak and even though it is out of warranty, our supplier (NAPA) is replacing the compressor at no charge.
- Captain Berthiaume's shift has begun demolition in the building next door to the department to create more storage space. He has also donated a garage door so that we can have larger access between the heated portion of the space where we store apparatus and the new cold storage space.
- The annual inspections of Berlin's multi-family dwellings have begun. Both the Assistant Chief and the Building Inspector have been working together on this project.
- I have included the Air Quality Report for the department's air compressor that provides air for our self-contained breathing-apparatus and the cascade system for our Ladder.
- In the next several weeks, Primex will be performing a risk assessment audit at the department. I made the request in order to be proactive in minimizing incidents of injury.
- Speaking of Primex, they will be here during the month of June providing Confined Space Entry training for the department's shifts as well as Wastewater Treatment. Training is provided at no cost to the City.
- The City Manager and I have begun the process of updating the City's Emergency Operations Plan. The plan needs to be updated every five years and we will begin the update in late summer and early fall.
- We will be working with the VFW and the Bryant Funeral Home in order to "dress" up the flag pole area. Years ago, our flag pole was dedicated to Berlin resident Daniel Albert who died serving his country in Vietnam. Retired Captain Bill Maddalena wanted to honor his service in a more significant way so, working with Ed Bryant from Bryant Funeral Home, they'll be placing a monument near the flag pole dedicated to Mr. Albert. In talking to Capt. Maddalena and Mr. Bryant, I felt that it would be appropriate to clean up the area and dress it up to honor Mr. Albert's service. Several guys have committed to volunteer their time to help on the project over the course of the summer.

John C. Lacasse
Fire Chief



TRI Air Testing, Inc.

A Texas Research International Company

1607 N. Cuernavaca Drive, Suite 500

Austin, Texas 78733-1600

(512)263-0498 FAX:(512)263-7039

<http://www.airtesting.com>

Laboratory Report Compressed Air/Gas Quality Testing

FIRE TECH & SAFETY -ME
ATTN MIKE MCIVER
PO BOX 435
WINTHROP, ME 04364

BERLIN NH FIRE
AFTER AIR PURIFICATION FILTER CHANGE

ANALYSIS RESULTS

Report Number:	332623 - 0	Report Date:	05/09/18	Customer No:	D000562 - 1
Air/Gas Source:	BAUER	Order Number:	105832	Sample Date:	05/01/18
Air/Gas Sampled From:	COMPRESSED AIR SYSTEM	Date Received:	05/08/18	Date Analyzed:	05/08/18
Compared to Air/Gas Specification:	NFPA 1989 2013ED. & CGA G-7.1 GRADE E 2011ED.				

ANALYTE	SOURCE AIR/GAS	ANALYTE RESULTS	SPECIFICATION LIMITS	AMBIENT AIR/GAS	REPORTING LIMITS*
Oxygen (Volume %)	20.8	PASS	20-22	N/A	0.5
Carbon Monoxide (ppmv)	1.0	PASS	5	N/A	0.5
Carbon Dioxide (ppmv)	431	PASS	1000	N/A	25
Oil Mist & Particulate [COM:133] (mg/m3)	< 0.04	PASS	2	N/A	0.04
Oil Mist (mg/m3)	< 0.04	N/A	N/A	N/A	0.04
Particulate (mg/m3)	< 0.04	N/A	N/A	N/A	0.04
Water (ppmv)	< 2	PASS	24	N/A	2
Total Nonmethane Volatile Organic Hydrocarbon (ppmv)	5.6	PASS	25	N/A	1
Total Gaseous Hydrocarbons including Methane (ppmv)	7.7	PASS	25	N/A	1
Odor (Pronounced or Unusual)	NO	PASS	NO	N/A	N/A
Nitrogen (Volume %)	78.2	PASS	75-81	N/A	0.5

N/A = Not Applicable

COM:133 Oil Mist and Particulate quantitative results are reported as a combined amount until the value approaches the Specification Limits.

>>> YOUR SAMPLE IS WITHIN SPECIFICATIONS <<<

Analyzed By: ROBERT HOOK JASON VANDAGRIFF
Using: 70SOP-41 REV20 GC: 70-09, 70SOP-36 REV14 BALANCE: 70-03, 70SOP-39 REV3 (TRI AC: 89E)
Sample Media: S B: 27395 Filter: X14327 MO: 707

* Reporting Limit is the lowest concentration at which an analyte can be detected in a sample and its concentration can be reported with a reasonable degree of accuracy and precision.

Refer to the full specification to determine frequency of sampling requirements. This report does not measure any frequency of testing requirements the comparison specification may require.

Results relate only to items tested. This test report shall not be reproduced except in full, without written approval of TRI Air Testing, Inc.



Page: 1 of 1
End Report

Ed Goffa, Ph.D., Laboratory Director

City of Berlin Fire Department

Incident Type Report (Summary)

Alarm Date Between {05/01/2018} And {05/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	2	1.49%	\$0	0.00%
113 Cooking fire, confined to container	1	0.74%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.74%	\$0	0.00%
	4	2.98%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	8	5.97%	\$0	0.00%
331 Lock-in (if lock out , use 511)	1	0.74%	\$0	0.00%
350 Extrication, rescue, Other	1	0.74%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.74%	\$0	0.00%
371 Electrocution or potential electrocution	1	0.74%	\$0	0.00%
381 Rescue or EMS standby	1	0.74%	\$0	0.00%
	13	9.70%	\$0	0.00%
4 Hazardous Condition (No Fire)				
410 Combustible/flammable gas/liquid condition,	1	0.74%	\$0	0.00%
411 Gasoline or other flammable liquid spill	1	0.74%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.74%	\$0	0.00%
444 Power line down	4	2.98%	\$0	0.00%
451 Biological hazard, confirmed or suspected	1	0.74%	\$0	0.00%
460 Accident, potential accident, Other	1	0.74%	\$0	0.00%
463 Vehicle accident, general cleanup	6	4.47%	\$0	0.00%
	15	11.19%	\$0	0.00%
5 Service Call				
500 Service Call, other	78	58.20%	\$0	0.00%
511 Lock-out	2	1.49%	\$0	0.00%
520 Water problem, Other	3	2.23%	\$0	0.00%
521 Water evacuation	1	0.74%	\$0	0.00%
531 Smoke or odor removal	3	2.23%	\$0	0.00%
542 Animal rescue	1	0.74%	\$0	0.00%
551 Assist police or other governmental agency	1	0.74%	\$0	0.00%
553 Public service	2	1.49%	\$0	0.00%
	91	67.91%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	1	0.74%	\$0	0.00%

City of Berlin Fire Department

Incident Type Report (Summary)

Alarm Date Between {05/01/2018} And {05/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	1	0.74%	\$0	0.00%
7 False Alarm & False Call				
711 Municipal alarm system, malicious false	1	0.74%	\$0	0.00%
730 System malfunction, Other	2	1.49%	\$0	0.00%
731 Sprinkler activation due to malfunction	1	0.74%	\$0	0.00%
733 Smoke detector activation due to	1	0.74%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	0.74%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	0.74%	\$0	0.00%
743 Smoke detector activation, no fire -	1	0.74%	\$0	0.00%
745 Alarm system activation, no fire -	1	0.74%	\$0	0.00%
	9	6.71%	\$0	0.00%
9 Special Incident Type				
900 Special type of incident, Other	1	0.74%	\$0	0.00%
	1	0.74%	\$0	0.00%

Total Incident Count: 134

Total Est Loss: \$0