

# Memo

**To:** Berlin City Council  
**From:** Jim Wheeler, City Manager  
**Date:** 7-16-2018  
**Re:** City Manager's Report

1. Eversource has notified that they will be lowering the water level above Smith Hydro from September 10 through September 21, 2018. They will do routine maintenance and conduct inspections of the canal and penstock.
2. Eversource has announced that John Green will now be the primary Community Relations point of contact for the Berlin area.
3. We put a single lot of land on Hillsboro Street out to bid today with bids closing July 31, 2018.
4. Our Public Works Director is now officially retired. There is progress on the search for a PW Director with interviews taking place during the last week of July.
5. As you know, our City Clerk is moving on to a new position so we are advertising for a City Clerk as well.
6. Marcel Leveille repainted the "Welcome to Berlin" sign at the Airport. As you can see in the attached before and after pictures, the sign went from being an eyesore to a welcoming, informative sign.
7. A Public Works activity report is attached.
8. The PD Activity Report, as reported to the Police Commission at their July meeting, is attached.

July 10, 2018

D34209

Mr. James Wheeler  
City Manager  
City of Berlin  
168 Main Street  
Berlin, NH 03570

**RE: Notification of Drawdown for Smith Hydro FERC Project No. 2287**

Dear Mr. Wheeler,

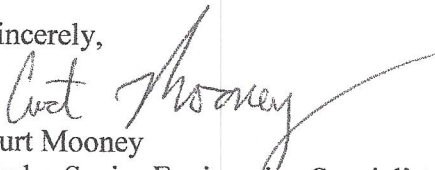
Public Service Company of New Hampshire (PSNH) d/b/a Eversource is notifying you of our plans to lower the water level above the Smith Hydro dam on the Androscoggin River in Berlin, NH.

PSNH plans to drain the canal and lower the water level above Smith Hydro dam approximately seven (7) feet below normal from September 10, 2018 through September 21, 2018 in order to perform routine maintenance and conduct inspections of the canal and penstock. Water levels will be restored to normal upon completion of the work.

The resource agencies (New Hampshire Fish and Game Department, New Hampshire Department of Environmental Services and United States Fish and Wildlife Service) were notified of the planned drawdown on April 13, 2018.

If you have any questions regarding this matter, please contact me at 744-8855 Ext. 2 or [curtis.mooney@eversource.com](mailto:curtis.mooney@eversource.com).

Sincerely,

  
Curt Mooney  
Hydro Senior Engineering Specialist

cc: Mr. James Gallagher - NHDES Water Division (via email)

## Susan Tremblay

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**From:** Lewis, Kathleen M <kathleen.lewis@eversource.com>  
**Sent:** Monday, July 16, 2018 12:54 PM  
**Cc:** Greene, John W; Celentano, Catalina J  
**Subject:** Eversource Announcement - John Greene joins Community Relations team

Dear Municipal Officials,

We are pleased to announce that effective today John Greene has joined the Eversource Community Relations team. John will be located in our Tilton office and can be reached at (603) 286-8375 x5555436. As John fulfills his new role serving northern New Hampshire municipalities, he will work closely with Catalina Celentano to support the region.

- John will be the primary point of contact for the communities served by our Berlin and Chocorua offices as well as Alton, Barnstead, Gilmanton, Pittsfield, Chichester, Loudon, Epsom, Laconia, and Gilford served by the Tilton office.
- Catalina will continue to be the primary point of contact for our communities served by the Lancaster office and all other communities served by our Tilton office.

John is an experienced Eversource employee with a strong background working with customers on multiple transmission and distribution projects. John has strong communication skills with considerable knowledge of the company and will continue the positive relationship we have with your community. John will contact you soon to arrange a time to meet in person.

In the meantime, if I can be of any assistance during this transition, please let me know. I can be reached at [kathleen.lewis@eversource.com](mailto:kathleen.lewis@eversource.com) or by phone at 603-918-7226.

Sincerely,  
Kathleen

Kathleen M. Lewis  
Community Relations Manager | New Hampshire

**EVERSOURCE**

1700 Lafayette Road, Portsmouth, NH 03801

☎ 603.436.7708 ext. 555.5629 | ✉ [kathleen.lewis@eversource.com](mailto:kathleen.lewis@eversource.com)

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**WELC ME TO  
BERLIN**

**K  
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**MUNICIPAL AIRPORT**

**UNICOM 122.7    ASOS 135.175    FSS 122.35**





**K B M L**

**WELCOME TO**

**BERLIN**

**REGIONAL AIRPORT**

UNICOM 122.7    ASOS 135.175    FSS 122.35





**City of Berlin Public Works Department  
2018 Activity Report**

Year	2016	2017	Year to Date 2018	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	July 2018	Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018
Total Service Requests/Work Orders	895	937	582	170	71	74	86	87	94						
Administrative	82	60	23	6	3	3	6	0	5						
Cemetery burials	15	17	15	3	2	0	1	7	2						
Maintenance:Bldg/Furniture repair, Fences/Railings/Walls, Lawns/Trees, Signs	221	129	84	11	8	16	21	18	10						
Parks and Grounds	79	101	40	4	6	4	6	8	12						
Refuse/Recycle/Yard Waste	62	53	29	3	2	10	5	4	5						
Sanitary Sewer	108	86	33	5	6	6	6	3	7						
Storm Drainage System	91	80	58	23	13	2	7	5	8						
Streets and Highways: Repairs of curbs/sidewalks/streets, line painting, sweeping, sanding, sand barrels, paving and potholes	237	411	300	115	31	33	34	42	45						

**City Owned Property Service Requests**

City Hall	64	53	22	3	4	5	2	3	5						
Recreation Dept.	18	20	9	2	5	2	0	0	0						
Library	9	9	3	1	2	0	0	0	0						
Fire Dept.	7	9	6	1	0	0	1	3	1						
Schools	7	8	2	1	0	0	0	0	1						
Parks/Fields/Other City owned	68	76	31	4	0	2	6	8	11						

Berlin Police Department  
 July 2018 Commissioner's Meeting  
**- May 2018 Activity Report -**

	May 2018	Year To Date 1/1 - 5/31/2017	Year To Date 1/1 - 5/31/2018	Difference %
Total Calls for Service	1987	9463	8942	-5.51%
Milan Calls for Service	107	382	423	10.73%
Total Arrests	107	268	367	36.94%
Protective Custody Arrests	10	24	98	308.33%
Felonies	31	61	85	39.34%
Misdemeanors	78	380	303	-20.26%
Thefts	18	93	86	-7.53%
Burglaries	6	11	10	-9.09%
Vandalism/Criminal Mischief	16	75	49	-34.67%
Criminal Threatening	13	43	54	25.58%
Sexual Assaults	0	25	13	-48.00%
Assaults	13	44	45	2.27%
Domestic Violence Incidents	19	87	99	13.79%
Verbal Arguments	10	29	30	3.45%
Restraining/Stalking Orders	14	36	51	41.67%
Drug Complaints	17	107	83	-22.43%
Suspected Overdose	1	9	8	-11.11%
Motor Vehicle Stops	337	1425	1185	-16.84%
Motor Vehicle Violations	53	141	188	33.33%
Motor Vehicle Warnings	275	974	880	-9.65%
OHRV Complaints	6	25	22	-12.00%
OHRV Stops	11	21	20	-4.76%
OHRV Accidents	1	3	5	66.67%
DWI Violations	3	16	18	12.50%
Accidents	14	84	91	8.33%
Accidents Within an Intersection	0	16	25	56.25%
Parking Tickets	32	127	170	33.86%
Dog Complaints	42	143	160	11.89%
Animal Complaints (other)	25	74	57	-22.97%
Assists to other Berlin Departments	26	159	166	4.40%
Assist to Berlin Ambulance	65	403	398	-1.24%
Assists to Gorham PD	5	25	24	-4.00%
Assists from Gorham PD	5	16	26	62.50%
Juvenile Incidents	12	63	55	-12.70%
Juvenile Arrests	3	12	9	-25.00%
Officers issued 32 parking tickets for the following reasons:				
Away from Curb	2			
Restricted Area	1			
Against Traffic	6			
Fire Hydrant	1			
Sidewalk	22			
j.cloutier 06/28/2018				