

Memo

To: Berlin City Council
From: Jim Wheeler, City Manager
Date: 7-2-2018
Re: City Manager's Report

1. Skate Park Update – we are working with Sphon Ranch as they work to produce construction drawings for the project. This process is expected to take 3 to 4 weeks at which time construction will start.
2. At stakeholders meeting was conducted by the City, HEB an Ironwood Design Group on June 21st at the SCHP to further refine the project design. In addition, an electronic survey has been initiated and is available on the City's website to collect additional stakeholder/public input. Over 300 people/entities have provided input to date.
3. The tax deeded Cates Hill property Map/Lot 406-0017 sold to Rick Dagesse for \$18,023.00
4. The PUC has issued an order giving Eversource the ability to replace utility poles and the connecting lines that cross the Androscoggin River at the Community Field location. The final order is effective July 6, 2018
5. The City's Boiler Services contract was put out to bid and Mechanical Services was the successful bidder. They will clean all of the City's boilers and provide repair service as needed. Their bid price was \$5,922. This is up last year from \$172.
6. The completion of the frame rail job for the Fire Department's Engine 4 has been delayed by several weeks as the vendor that fabricates the rails is backlogged. The rails are scheduled to ship at the end of this week and Coastal will start the process of putting it back together shortly after that.
7. The Fire Department participated in the "Get Alarmed NH Program" installing smoke detectors. The program need will be completed by September 1st.
8. Chief Lacasse met with the northern NH representative of the NH Red Cross. They discussed the need for more volunteers in the North Country. There is a flyer attached with a web site with more information.
9. The final course of pavement is being installed on Howland and Grafton Streets this week. This is to repair damage from the October 2017 storm (FEMA Disaster Declaration).
10. There is a Fire Department activity report attached.