

# Memo

**To:** Mayor and Council  
**cc:** Department Heads  
**From:** Pat MacQueen  
**Date:** July 6, 2010  
**Re:** Manager's Report

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## **EFSEC Technical Hearing**

On Friday, June 25<sup>th</sup>, there was an EFSEC Technical Hearing held here at City Hall. There was very little input and no technical data called on from the City. However, the City's Attorney for the process, Peter Van Oot, attended the hearing. It only lasted about two hours.

## **Jericho Mountain State Park ATV Festival – July 10<sup>th</sup> & 11th**

Plans are pretty well finalized for this weekend's Saturday 8am-4pm and Sunday 8am-3pm event. People coming to the event will receive a wrist band to wear for the event which will also provide them with a waiver of the State ATV registration requirement as long as they are at the Park, on the cross-town trail in Berlin or in Success. The cross-town trail will be altered for the event this weekend to bypass the Dead River Park and instead continue on Hillside to Willow to York to Cole. Most of our complaints have come from behavior in the Dead River Park and it is thought that this alternative route may also prove safer. The event will feature all kinds of activities for families and kids as well as vendors of all types including food vendors. Even just watching events such as the "mud pit" should be a lot of fun.

## **Oil Bids**

Bids for heating oil were taken the Friday before last. Attached is the summary of the bids. An award was made last Monday to CN Brown on a fixed price basis for the year's heating oil needs at the fixed price of \$2.3943 for bulk and \$2.4972 for pedal truck delivery.

## **Library Hours**

Attached is a memo I received from Library Director Denise Jensen which covers a letter from the Library Trustees stating that they are not in favor of having the Library open on Saturday. This was a suggestion at one of the meetings the Council had on the budget.

## **12<sup>th</sup> Street Bridge Project**

We have received word from NHDOT that the preliminary plans for the Bridge project have been approved and our engineer HEB can now proceed with final contract plans.

## **WREN Local Works Farmer's Market**

The Grand Opening for the WREN Local Works Farmer's Market was held last Thursday at 6pm. The event held on Mechanic Street just off Main Street seemed go well and was well-attended. It will be held every Thursday (from 3-7pm) evening through September. Therefore, the Farmer's Market will now be a regular in both Berlin and Bethlehem where it got started, giving farmer's, craftspeople, and artisans a place to sell their wares and give local people a great opportunity to shop for these items and pick up fresh produce and quality foods. Laura Jamison has been hired as the local coordinator, and BIDPA along with the Neil and Louise Tillotson Fund of the NH Charitable Foundation are underwriters of the project.

## **National Forest PILT Payment**

Although year after year, the Department of the Interior talks about Berlin being a City and a County in the same letter, they do manage to get us a PILT payment for National Forest Land that makes up about 48% of all City land. This year the amount is \$38,919 and is in line with what we have been receiving.

## **NHMA Legislative Policy Process**

Attached is a copy of the legislative policy process recommendations made by the three NHMA policy subcommittees. NHMA requests that each member governing body votes a

position on the recommendations or propose floor proposals. The NHMA Policy Conference is scheduled for Friday, September 17<sup>th</sup> at 9am at the LGC in Concord.

### **Gorham Mill**

I have attached a copy of the statutory WARN letter from Willis Blevins, General Manager of the Cascade Mill in Gorham giving legal notice of the potential layoff of mill employees in effect reserving its right with respect to the operation of the paper mill and the possible layoff of employees should the expected sale of the mill not materialize. Hopefully, this will be avoided with the sale of the mill. We have been receiving other legal material from the bankruptcy court in Toronto if anyone would like to review any of that material.

### **White Mountain Ridge Runners**

As indicated in the attached letter, permission has been given to the White Mountain Ridge Runners snowmobile club to re-align 266 feet of their trail across City property to higher ground. This is on the City land to the northeast of Berlin High School which is primarily wetlands.

### **PWD Monthly Report**

Attached.

### **Manager's Timekeeping**

Attached.