

Memo

To: Mayor and Council
cc: Department Heads
From: Pat MacQueen
Date: October 4, 2010
Re: Manager's Report

CIP Review

Because most of the early CIP is in the bond issue and because other things were getting in the way, I was thinking of this year foregoing the CIP process that we have carried out every year. However, I decided to try to get it in on a somewhat abbreviated basis so this week meetings with all the Departments are scheduled for its review and update. Hopefully, we will have it to the Council for the meeting on the 18th.

12th Street Bridge Project

The project is moving along as planned with all asphalt having been removed on the first day it was closed. 80% of the cement that needs to be removed has been removed. They are waiting for delivery of the new expansion joints and hope to start pouring cement in the next couple of weeks. So far, there have been no surprises to delay the project.

Hutchins Street Realignment

Mike Perreault and I met with HEB last week to review the planning and design of this project which we hope to construct this coming summer. HEB will be providing us with a contract to move forward with the design. NHDOT has been up to learn more about the

project and walk the site. At the moment the major delay is waiting for EPA to provide data about subsurface contamination which we all need to know before moving forward. We hope to have this data in the spring hopefully in time to be able to move forward with the project in the remaining construction season.

I&I

We just received the environmental study approvals from RD and NHDES for the I&I work to be completed on the sewer line from the Armory Pump Station to the Dairy Bar and on the east side. Getting all of the work done this year is obviously tight and heavily weather dependent. Wet weather is what we don't want for this work. We are going to keep plowing forward with it though to see how far we can get this year. What we don't do this year, we will complete next year.

NH OEP KEMA Draft Report

This report was distributed and reviewed today at a meeting of the North Country Transmission Commission at the White Mountain Community College. The purpose of the report is to lay the groundwork to hopefully begin to be able to achieve agreement or at least some consensus on how to allocate transmission costs (for Coos Loop improvements) beyond the methods specified in the existing regulations. The existing regulations require that such investments be borne by the generating participants. We have a copy of the report which was commissioned by the New Hampshire Office of Energy and Planning if anyone would like to see it. They hired the KEMA consulting firm to carry it out.

NADC Tax Case Hearing

The NADC tax case was heard in the Superior Court in Lancaster before Judge Vaughn all day Tuesday and in the morning on Wednesday the 21st and 22nd of September. The City was represented by City Attorney Chris Boldt and the City's expert utility assessor and expert witness George Sansoucy. I was called to the stand by NADC on Tuesday for a very short time. We hope that a decision on this will come down this month.

Police Department Back Up Generator

The back up generator in the Police Department can no longer adequately handle the loads required of it and the PD is receiving FEMA funding to replace it. A meeting was held with Lee Carroll to begin to develop a specification for this replacement as well as some electrical work in the building in order that this work can be put out to bid.

Fire Department Alarm System Master Box

The Fire Department is looking at a system to replace its failing Master Box system on the alarm system. At the moment it is looking at going with a wireless system which would seem to have great potential and eliminate a lot of costs.

Riverfire Heating Up

Plans for Riverfire this year are really big. The Chamber, Main Street, Theatre North and the NFHP as you know, are doing some ambitious planning for this year's event. In addition to all the normal stuff, they have hot air balloon rides, haunted houses, lots of carved pumpkins and a fireworks show planned. They are also guaranteeing good weather.

Berlin, Germany

Today I had a call from Frau Grier from Berlin, Germany. She just called out of the blue and wanted to strike up some kind of partnership between Berlin, NH and Berlin, Germany. She related quite a history with the German Airlift during the heating up of the Cold War after WWII. She is coming to Woodsville, to her relatives soon and plans to visit us. I told her to let us know when she gets here and we would be glad to meet with her and hear her ideas.

PWD Monthly Report

Attached.

Manager's Timekeeping

Attached.