



The City of Berlin Code Enforcement
Michel Salek, Building Inspector

168 Main Street, Berlin, NH 03570
603-752-1630 Fax: 603-752-2620

Permit No. _____

Date _____

1. Name of Applicant: _____ Address: _____
2. Location of Building: _____ Telephone: _____
Email: _____ Cell Phone _____
3. Class of work: New Building: _____ Addition: _____ Installation: _____ Moving: _____ Other: _____
4. Type of Occupancy: _____
5. Size of lot: _____ 6. Size of structure or addition: _____
7. Number of stories: _____ 8. Height: _____

Note: A plot plan showing the lot dimensions, size of proposed structure, or addition and distances from lot lines and street line(s) must accompany this application. (Form BC-2). One quarter inch per foot scale drawings needed for any new buildings, additions or decks.

FOUNDATION

Is the proposed structure located in the Special Flood Hazard Area (SFHA)? Yes ___ No ___

1. Material and size of footing: _____
2. Foundation: Material: _____ Thickness: Top: _____ Bottom: _____ Height: _____
3. Sills: Size: _____ Anchored to foundation with: _____ Spaced: _____

FRAMING

1. Floor: Size of Joist: _____ Longest Span: _____ Spaced On _____
Centers Bridging: _____ Floor Supports: _____ Spaced On _____
Girders: Size: _____ Longest Span: _____ Spaced On _____ Centers
2. Walls: Size of Studs: _____ Spaced: _____ Centers, Braced with _____
Sheathed with: _____ Corner post are _____ Sills _____ Plates _____
3. Ceiling: Size of Joists: _____ Longest Span: _____ Spaced on _____ Centers
4. Bearing partitions: Size of studs: _____ Spaced on _____ Centers
5. Size of headers and trimmers: _____ Roof Rafters are _____
Longest Span: _____ Spaced on _____ Centers
6. Type of Siding: _____
7. Estimate cost: _____

SCOPE OF WORK DESCRIPTION: (State clearly all particulars)

Contractor: Name: _____ Telephone: _____
Address: _____

I hereby acknowledge that I have read this application and state that the above is correct. I agree to allow inspections by the technical inspectors upon notification and at reasonable times. That the construction and installations will be in accordance with the plan submitted and in accordance with the ordinances of the City of Berlin and the State of New Hampshire.

Signature of Owner: _____ Date: _____

Zoning approved by: _____ On: _____, 20____; Zoning Officer
Approved by: _____ On: _____, 20____; Fire Prevention Bureau
Permit approved by _____ Issued On: _____, 20____; Building Inspector

Where applicable, Energy Code compliance form EC-1 must be completed and submitted together with the building permit application and approved by the City Building Inspector prior to issuance of bldg. permit. Verify with Code.

(Separate permits are needed for Electrical and Plumbing Construction Forms EI-1 and PI-1)



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PLOT PLAN TO ACCOMPANY AND FORM PART OF APPLICATION FOR BUILDING PERMIT.

Requirements: (1) Draw as large as will conveniently fit form. (2) Dimensions of lot and buildings (figures); (3) Show distance from buildings to lot lines; (4) Show existing buildings, give size and type; (5) Show distance between proposed and existing buildings; (6) Show buildings on adjacent lot and distance from lot line; (7) Show street and setback from street; (98) North Point.

Information other than the above shall be furnished upon request of the Building Inspector.

Property Address _____

Location of lot _____ Proposed new Building _____

Owner _____

Owner's Address _____

Drawn by _____

Date _____

Building Inspector _____

Date Approved _____