

**City Hall**

- As of Monday March 30, 2020 City Hall will be closed to walk-in traffic. For business with the Finance Department, please arrange to make payments online through the City's website (see the link below) by using your credit card or e-check or please make payments through regular mail, 168 Main Street, Berlin, NH 03570. If you are registering a vehicle online and you want to arrange to get a transfer station permit, please call 752-1610. If you have other questions, please call 752-1610. Staff will be available to answer questions. Online payments may be made at:  
[www.berlinnh.gov/finance-department/pages/online-payments](http://www.berlinnh.gov/finance-department/pages/online-payments)
- Please call the City Clerk's office at 752-2340 for dog licenses and vital records. These items will be handled through the mail. Please call in advance to obtain a marriage license in person.
- Other offices in the building remain staffed. Please see our website for department contact information.
- Please do not come to City Hall if you suspect you have been exposed to cold, flu or Covid-19.

**Recreation Center**

- The Recreation Center is closed until further notice. Previously scheduled programs will either be canceled or re-scheduled at a future date. Please call 752-2010 if you have a need to return or collect items and we will arrange to meet you outside by the front entrance.

**Library**

- The Berlin Public Library would like to offer access to New Hampshire Downloadable Books for all Berlin residents 18 years and older for the duration of the Stay at Home order due to Covid-19. Anyone interested can call the library at 752-5210 or send an email to [librarian@berlinnh.gov](mailto:librarian@berlinnh.gov) for sign up and activation.

**Wastewater Treatment Plant**

- The treatment plant will continue to receive septage. Any visitors must engage plant staff upon entering the property and are asked to NOT enter the building beyond the Superintendent's Office. PLEASE DO NOT FLUSH SANITIZING OR "FLUSHABLE" WIPES. PLEASE DISCARD IN THE GARBAGE.

**Public Works**

- Public Works is continuing essential functions. The Public Works Garage is closed to external visitors. If you need Public Works, please call 752-4450 or submit a service request online at our website at: [www.berlinnh.gov/public-works/pages/public-works-service-requests](http://www.berlinnh.gov/public-works/pages/public-works-service-requests)

### **Berlin Water Works**

- Offices are closed to the public as of Friday March 27, 2020. Staff will be available in the office by phone, please call 752-1677 for questions. Payments can be made both online through the City's website (see the link below) and can also be dropped at the Berlin Water Works office building on Willow Street in the drop box located outside their main entrance door.

<https://www.berlinnh.gov/finance-department/pages/online-payments>

### **Police and Fire Departments and Berlin EMS**

- All public safety agencies are operational but are strictly limiting access to their buildings to staff and authorized officials. As always, if you have an emergency, call 911. Please give the 911 operator accurate information about your health status so that first responders can come to you properly prepared.
- Burn Permits – Please purchase Burn Permits online at: <https://nhdfweb.sovsportsnet.net/>

### **Schools**

- All schools are closed and all students are undertaking a remote learning program. Please see the SAU3 website for more information: [www.sau3.org](http://www.sau3.org)

### **Airport**

- The Berlin Airport is open for air traffic.