

## FINANCE/COLLECTIONS

The Tax Collection Department continues to offer property taxpayers the ability to have tax and sewer payments withdrawn from their checking or savings accounts. Payments are withdrawn on the bill due date. For taxpayers who prefer to budget their tax and sewer payments, the City will withdraw funds on the second Wednesday of every month. The Collection's Department also accepts online credit card payments which can be accessed on the City website.

There was a total of 1,286 dump passes issued during fiscal year 2019. Vachon, Clukay & Co., P. C., of Manchester, New Hampshire, conducted the annual fiscal yearend audit again this year.

The Finance Department also processes weekly payrolls and provides Human Resource Benefits for the City's 141 regular full and part time employees.

During FY19, the Finance Department issued 4,199 semi-annual real estate tax bills totaling \$15,756,670. The Department of Revenue (DRA) set the tax rate in November of 2018 at a rate of \$39.27. The Finance Department also issued 3,169 annual sewer bills which totaled \$1,814,665. The number of motor vehicle registrations issued by the City decreased this year by 33 registrations to 9,669 with the City collecting \$1,377,915.50.

### Finance Department Staff:

Assistant Comptroller: Jan Gagnon  
Senior Collections Clerk: Kris Davis  
Collections Clerk: Heidi Gray  
Accounts Payable Clerk: Natalie Croteau  
Payroll/Benefits: Sherry Young

Respectfully submitted,

Patricia A. Chase  
Finance Director/Tax Collector



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2018	Year: 2017	Year: 2016	
Property Taxes	3110		\$2,261,547.36	\$473.00		
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187		\$3,197.90			
Other Taxes	3189		\$75,412.46	\$399,471.41		
Property Tax Credit Balance			(\$75,964.09)			
Other Tax or Charges Credit Balance			(\$1,593.04)			

Taxes Committed This Year	Account	Levy for Year	Prior Levies	
		of this Report	2018	
Property Taxes	3110	\$7,872,370.50	\$8,120,345.50	
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$6,209.04	\$50.11	
Excavation Tax	3187	\$169.04	\$23.80	
Other Taxes	3189		\$2,040,392.84	
SPECIAL WARRANT	#3110	\$39,291.74	\$30,623.75	

Overpayment Refunds	Account	Levy for Year	Prior Levies		
		of this Report	2018	2017	2016
Property Taxes	3110		\$14,983.00	\$12,376.00	\$4,099.00
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
			\$124.00	\$965.25	
Interest and Penalties on Delinquent Taxes	3190		\$42,122.10	\$6,875.86	
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$7,918,040.32	\$12,511,265.69	\$420,161.52	\$4,099.00

Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$741,968.13	\$9,721,694.03		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$6,209.04	\$3,248.01		
Interest (Include Lien Conversion)		\$42,122.10	\$6,875.86	
Penalties				
Excavation Tax	\$169.04	\$23.80		
Other Taxes		\$1,892,961.10	\$332,701.51	
Conversion to Lien (Principal Only)		\$604,423.49	\$66,190.90	
Discounts Allowed				

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$7,187,884.59		\$473.00	
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes		\$222,680.16		
Property Tax Credit Balance	(\$18,190.48)			
Other Tax or Charges Credit Balance				

<b>Total Credits</b>	<b>\$7,918,040.32</b>	<b>\$12,511,265.69</b>	<b>\$420,161.52</b>	<b>\$4,099.00</b>
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### Summary of Credits

	Last Year's Levy	Prior Levies		
		2017	2016	151413
Redemptions	\$30,323.24	\$144,265.76	\$308,163.78	\$6,880.63
Interest & Costs Collected (After Lien Execution) #3190	\$5,562.50	\$29,860.24	\$102,132.22	\$2,151.52
Deferrals	\$4,019.32	\$6,560.00	\$3,594.00	
Abatements of Unredeemed Liens				
Liens Deeded to Municipality	\$29,586.55	\$24,926.00	\$35,808.96	\$1,234.52
Unredeemed Liens Balance - End of Year #1110	\$668,232.41	\$345,108.76	\$21,761.18	\$22,055.32
<b>Total Credits</b>	<b>\$737,724.02</b>	<b>\$550,720.76</b>	<b>\$471,460.14</b>	<b>\$32,321.99</b>

Abatements Made	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes		\$22,840.00	\$12,376.09	\$4,099.00
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes		\$1,273.00	\$1,544.25	
Current Levy Deeded				

### Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 151413
Unredeemed Liens Balance - Beginning of Year		\$520,860.52	\$369,327.92	\$30,170.47
Liens Executed During Fiscal Year	\$732,161.52			
Interest & Costs Collected (After Lien Execution)	\$5,562.50	\$29,860.24	\$102,132.22	\$2,151.52
<b>Total Debits</b>	<b>\$737,724.02</b>	<b>\$550,720.76</b>	<b>\$471,460.14</b>	<b>\$32,321.99</b>