City of Berlin
New Hampshire

Annual Report

July 1, 2009 - June 30, 2010

CITY OFFICES	TEL.NUMBER	CONTACT
AIRPORT 800 E. Side River Rd, Milan, NH 03588	603-449-2168	*Eric Kaminsky, Airport Manager* *airport@ncia.net*
ASSESSOR'S 168 Main Street, Berlin, NH 03570	603-752-5245	*Susan Warren, Assessor Supervisor* *assessor@berlinnh.gov*
CITY CLERK 168 Main Street, Berlin, NH 03570	603-752-2340	*Debra Patrick, City Clerk* *cityclerk@berlinnh.gov*
CITY MANAGER 168 Main Street, Berlin, NH 03570	603-752-7532	*Patrick MacQueen, City Manager* *city_manager@berlinnh.gov*
COMMUNITY SERVICES DIV. 168 Main Street, Berlin, NH 03570	603-752-1272	*Laura Lee Viger, Community Services Director lviger@berlinnh.gov*
HEALTH 168 Main Street, Berlin, NH 03570	603-752-1272	*Yvette Leighton RN* *yleighton@berlinnh.gov*
RECREATION 672 First Avenue, Berlin, NH 03570	603-752-2010	*Terry Letarte* *tletarte@berlinnh.gov*
WELFARE 168 Main Street, Berlin, NH 03750	603-752-2120	*Angela Martin Giroux, Welfare Director* *amartin_giroux@berlinnh.gov*
LIBRARY 270 Main Street, Berlin, NH 03570	603-752-5210	*Denise Jensen, Head Librarian* *librarian@berlinnh.gov*
PUBLIC WORKS OFFICE 168 Main Street, Berlin, NH 03570	603-752-4450	*Michael Perreault, PW Director* *mperreault@berlinnh.gov*
PUBLIC WORKS GARAGE 10 Jericho Road, Berlin, NH 03570	603-752-1460	*Dan Belanger, PW Supervisor* *dbelanger@berlinnh.gov*
FINANCE/COLLECTIONS 168 Main Street, Berlin, NH 03570	603-752-1610	*Elizabeth Domino, Finance Director* *edomino@berlinnh.gov*
FIRE DEPARTMENT 263 Main Street, Berlin, NH 03570	603-752-3135 **EMERGENCY 911**	*Randall Trull, Fire Chief* *fire_chief@berlinnh.gov*
BERLIN HOUSING AUTHORITY Serenity Circle, Berlin, NH 03570	603-752-4240	*Mary Jo Landry, Ex. Director* *executivedirector@berlinha.org*
HOUSING COORDINATOR 260 Main Street, Berlin, NH 03570	603-752-1630	*Andre Caron, Housing Coordinator* *housing_coordinator@berlinnh.gov*
INSPECTION DIVISION 260 Main Street, Berlin, NH 03570	603-752-1630	*Joseph Martin, Code Enforcement Officer jmartin@berlinnh.gov*
PLANNING 168 Main Street, Berlin, NH 03570	603-752-8587	*Pamela Laflamme, City Planner* *plaflamme@berlinnh.gov*
POLICE DEPT 135 Green Street, Berlin, NH 03570	603-752-3131 **EMERGENCY 911**	*Peter Morency, Police Chief* *bpdchief@berlinpolice.com*
SCHOOL DEPT 183 Hillside Ave., Berlin, NH 03570	603-752-6500	*Corinne Cascadden, Superintendent* *ccascadden@sau3.org*
WASTE WATER TREATMENT 10 Shelby Street, Berlin, NH 03570	603-752-8563	*Henry Noel, Superintendent* *bpcf_supervisor@berlinnh.gov*
WATER WORKS 55 Willow Street, Berlin, NH 03570	603-752-1677	*Roland Viens, Superintendent* *bww@ncia.net*

http://beyondbrownpaper.plymouth.edu/item/205

ASSESSING

The Board of Assessors is comprised of three members. They serve for a three year term and are appointed by the Mayor with City Council approval. This year Robert E Pelchat was reappointed to serve until March 2013. Mr. Pelchat has been a hard working Board member since April 2001 and served as Chair for many years. He is a valuable asset on the Board.

The Board of Assessors holds meetings on an "as needed" basis. All meetings are posted and the public is welcome to attend the open sessions. Some of the Board of Assessors' duties include maintaining property records, assuring that all taxable properties are being accurately reported and properly assessed, reviewing applications for current use, yield tax, elderly and blind exemptions and veteran tax credit, as well as reviewing the sales study. The Board makes every attempt to stay informed of changes to the RSA laws that govern this office. We, the Berlin Board of Assessors, will continue to maintain our open door policy for taxpayers with questions or problems regarding assessments and assessment procedures.

Avitar's contract was renewed until June 30, 2015. They will perform the general assessing duties and data verification over the next four years, as well as a full update in 2015. At this time Avitar is starting to do a full update which will be completed sometime in September 2010 but is based on April 1, 2010. Avitar has been reviewing approximately 800 to 900 parcels, which are randomly selected by the computer. All corrections that Avitar employees noted on the cards are done in-house and the process was completed in March 2010. Avitar is conducting a full sales study, reestablishing base rates for the different types of properties and updating all records. It is anticipated that most assessments will decrease. The 2009-2010 equalized ratio is 121.5%.

Every five years municipalities undergo an assessment review by the State of New Hampshire, Department of Revenue Administration. The City of Berlin is scheduled for their next review in 2010. The municipality must meet criteria set by the Equalization Board and Assessing Standards Board regarding the annual sales study, as well as the practices of the City of Berlin Board of Assessors in dealing with exemptions, tax credits, current use and yield tax, to name but a few of the duties the Equalization Board & Assessing Standards Board review.

All deeds received from the Registry of Deeds in Lancaster, as well as subdivisions and lot mergers approved by the Planning Board, notices of demolitions and new construction, were sent to CGIS Mapping of Marion, MA, for updating of the City tax maps for changes that occurred prior to April 1, 2010. This is the second year CGIS has served the City in this capacity. Final maps will be printed and sent to us. These maps are used by this office, with copies given to various Departments. The maps are also available for public use and for all City Departments. The maps may also be found on the City web site at www.berlinnh.gov.

The Board of Assessors is committed to quality and excellence in government and will continue to respond to requests for changes that occur due to budgetary constraints, public need, and new legislation.

Sincerely,
BOARD OF ASSESSORS
JONATHAN EDWARDS, CHAIRPERSON
PAUL CROTEAU, MEMBER
ROBERT PELCHAT, MEMBER

SUMMARY INVENTORY OF TAXABLE PROPERTY - APRIL 1, 2009 & APRIL 1, 2010

	APRIL 1, 2009	APRIL 1, 2010
Land	54,581,058.	52,468,824.
Buildings	316,972,465.	458,397,307.
Public Utilities	115,982,400.*	114,391,800.*
GROSS VALUATION	**487,535,923.**	**452,930,117.**
Blind Exemptions	150,000.	120,000.
Elderly Exemptions	3,123,400.	3,049,800.
Imp. To Assist Persons w/Disabilities	48,936.	40,260.
Water/Air Poll. Cont. Exem.	3,458,600.	3,458,600.
TOTAL EXEMPTIONS	**6,780,936.**	**6,668,660.**
NET VALUATION W/UTILITIES	**480,754,987.**	**446,261,457.**

EXEMPTIONS GRANTED

	APRIL 1, 2009		APRIL 1, 2010	
TYPE	**#**	**Tax Amount**	**#**	**Tax Amount**
Elderly	102	93,140.	101	96,679.
Blind	10	4,473.	8	3,804.
Physically Handicap	5	1,459.	4	1,276.
Water/Air Poll. Cont.	1	103,135.	1	109,638.
Veterans	617	100,650.	600	98,100.

OTHER ACTIVITIES

TYPE	**2008**		**2009**	
Yield Tax	11	24,573.97	7	21,875.18
Excavation Tax	4	2,155.72	5	901.12
Property Transfers Processed	319		344	

The State Education Tax rate for tax year 2010 per thousand is $ 2.47 the town rate is $19.59, the school rate is $6.71, and the county rate is $2.93 for a total tax rate of $ 31.70 per thousand. *Utilities valuations are **not** taxed locally for the State Education portion.

BUILDING INSPECTOR'S REPORT

Below is a list of permit activity for the past three years.

Permit Type	2008	2009	2010	NRP/TKB*
Building	129	144	176	25
Electrical	52	77	71	8
Plumbing	6	4	20	8
Sign	10	9	12	
Demo	6	38	40	17
Mechanical	2	2	11	

*2010 did show an increase from the previous years. The last column shows the permits issued in connection with the Neighborhood Revitalization Program/City of Berlin

Ronald Devoid
Building Inspector

CITY CLERK'S OFFICE

ELECTIONS

The City Clerk is responsible for the general conduct of elections. The following election statistics were recorded this year:

Berlin Municipal Election:
November 3, 2009 - 40% Total City Voter Participation

VITAL RECORDS

The following vital statistics were recorded:

YEARS	2007/08	2008/09	2009/10
Marriage	54	54	48
Civil Union	1	3	N/A*
Birth	86	73	85
Death	118	144	125

*Effective 1/01/2010, HB436 allows same gender couples to get married. Civil Unions are no longer issued.

ORDINANCES

The following Ordinances and Resolutions which govern city policy were passed:

2009

2009.06: Renumerating Chapter 17 - Zoning
2009.07: Roadside Mementos – Sec 13-4a/Chapt.13
2009.08R1: No Parking Main St north of 8th St Chapt 15
2009.09: Handicap Parking Unity St. – No action
2009.10: No Parking Unity St – No action
2009.11R2: OHRV use Div 2/Chapter 13
2009.12: Mt.Forist/Mt.Jasper overlay area Chapt17-154
2009.13: Crosswalks - Chapter 15
2009.14R: Intersections w/ traffic control systems Ch.15
2009.15: Speed Limit 40-92 Jericho Road Ch. 15

2010

2010.01: No Right Turn Hillside/Willow Ch. 15-35
2010.02: Tax Exempt Ind/Comm Construction Ch.19
2010.03R2: Fire Inspection Fees/Charges Ch. 6
2010.04: No Overnight Parking 220 Main St. Ch.15-78
2010.05R1: Sewer system connection fees Ch. 16
2010.06: Crosswalk 650 Main St. Chapter 15-40
2010.07: Building Codes Fee Changes Ch. 4

RESOLUTIONS

2009

2009.25: PD Justice Award Grant $42,032
2009.26: CDBG Neighborhood Revital. Grant $500,000
2009:27: AV Chamber Comm. Tillotson Grant $13,200
2009.28: Economic Devel.CDBG $500,000 NDHS/CEDC
2009.29: BIDPA donates 145 Main St to COB
2009.30: BWW-USDA $1,025,000bond $2,975,000 grant
2009.31: Adopting Project 21/21 Economic Dev.
2009.32: Capital Appropriations $607,567.03
2009.33: Sgt. Randy Rosenberg Highway
2009.34: Renaming part Unity/Coos St. to Hutchins St.
2009.35: Carry over $100,212 Grant Funds Y'E 6/30/09
2009.36: Rescind BWW Resolution 2009/30 and rewrite
2009.37: Hutchins Street $320,160 enhancement (TEP)
2009.38: WWTF upgrade Rural Dev. Grant/loan App.
2009.39: Standardize ITT Flight Pumps
2009.40: PD Dept of Justice Grant ($10,019)
2009.41: PD to accept $4,931 in drug forfeiture funds
2009.42: Authorize appropriation of drug forfeit. funds
2009.43: Capital Improvement $5,000,000 Bond
2009.44: PD $1,000 1st Line Supervisor Training Grant
2009.45: Borrow not restricted to NH Mun. Bond Bank
2009.46: Fed. BOP $8,500,000 to Sewer Fund Budget
2009.47: Bartlett School Sold to Binettes for $100,000
2009.48 : WWTP land deeded to Clean Power Dev.

2010

2010.01: CDBG $500,000 Rehab 411 School Street
2010.02: BAA sell land to MacKinnons $20,000
2010.03R: Energy Efficiency Conserv. Grant $400,000
2010.04: Primex 1% Health Discount until 6/30/2011
2010.05: Amend School Budget Fund 10 $257,830
2010.06: Withdrawn (not read)
2010.07: NHDES $195,400 Grant for 411 School Street
2010.08: Welfare Guidelines Update
2010.09: Bartlett School Resolution 2009/47 Amended
2010.10: PD Cates Hill Wireless $15,000
2010.11: FD Fire Alarm Console Replacement $50,000
2010.12: BAA/FAA $400,000 Snow Removal Grant
2010.13: Tax Relief Incentive $50,000 - 200 Pleasant St.
2010.14: BHD Visit Nurse Prog. $39,438 Tillotson Grant
2010.15: PD OHRV Patrol Grant from NH Fish & Game
2010.16: PD Highway Safety Grant
2010.17: PD Dept of Justice Underage Drinking Grant
2010.18: Rem. Capital Proj. funded 2009/43 Bond Res.
2010.19: CDBG $500,000 to AVRRDD
2010.20: Purchase 169 Green Street $13,500 for parking
2010.21: Library Receives $250 WalMart Grant
2010.22: Energy Eff/CBG $465,000 Contract w/CDFA
2010.23: Downtown Design/Ec. Act. Plan $50,000 Grant
2010.24: IRS Audit $8,489 paid
2010.25R: FY 2011 Budget $37,669.774.00
2010.26: PD transfer $29,825 to Cates Hill Wireless
2010.27R: Change purpose/name of 2009.43 Bond Res.

Respectfully submitted,
Debra A. Patrick, CMC
Berlin City Clerk

HOUSING

For the City of Berlin, 2010 in regards to housing was a banner year. Having competed and successfully received over $5,000,000 in grants, 2010 proved to be a year of action and of many tangible results. In past years, our greatest accomplishments

in housing centered on demolitions, 2010 was a year of additional demolitions but also of rebuilding neighborhoods. The programs involved are:

Neighborhood Stabilization Program-The largest and most notable of the grants was the Neighborhood Stabilization Program (NSP), a $4,300,000 grant that allowed the City, in conjunction with TKB Properties LLC (owned by Kevin Lacasse and Tim Coulombe), to acquire 14 properties in some of the most depressed areas in the city and rehabilitate them to a high standard. The program generated a lot of work for our local craftsmen and introduced new methods of energy conservation and created good affordable housing in some of the most depressed areas of the city.

Demolitions-The NSP program also had a demolition component to it and with these funds ($714,000), the City was able to or will demolish an additional 11 buildings. These funds allowed the City to tackle some of the most costly demolitions to date either due to size or environmental issues.

590 Champlain Street (Before and after revitalization)

In addition to all of these accomplishments, as part of the NSP program, the City provided and infill house on the corner East Mason and Rockingham Streets. The idea for this part of the program is not to leave large empty lots after demolition but to stimulate the area by building new housing and regenerate the open piece of land.

Community Development Block Grant- During Fiscal Year (FY) 2010, the City completed its first Neighborhood Revitalization Program aimed at helping low income homeowners with maintenance and safety issues associated with their homes. The $350,000 program helped us revitalize 25 buildings within Berlin. The program was very successful and Berlin was able to compete and garner an additional $500,000 in funds to do another projected 35 buildings during FY 2011 and FY2012.

Environmental Issues-May of our citizens witnessed the impact of some of Berlin's environmental cleanup efforts. The cleanup of the old Notre Dame High School gymnasium and the asbestos within the school is a prime example. Berlin, in partnership with NH Department of Environmental Services and the North Country Council was also able to compete for a $1,000,000 Assessment Grant in which Berlin received $200,000 of that grant to complete environmental studies of challenged properties. This allows City to properly assess a property and make educated decisions on should a property be rehabilitated or demolished or a combination of the two. With so many industrial sites in and around the city, we need to be aware of the potential hazards a property may pose to the citizens of Berlin and take the proper steps to protect our citizens and the environment. These environmental studies then become the basis for which Berlin can compete for cleanup funds as it did with the old Notre Dame High School.

- Monies will be very evident as you read this report in FY 2011.

With all that has happened in FY 2010 and the monies obtained to date, the real physical and visual impact of these

Main Street (before)

Main Street (after)

Respectfully Submitted,
Andre Caron, Housing Coordinator

BERLIN COMMUNITY SERVICES DIVISION

BERLIN RECREATION & PARKS DEPARTMENT

The Recreation and Parks Department continues to offer recreational programs to the community. A four season recreation program is offered to the community. Funding for these Recreation and Parks services are provided by a combination of municipal dollars, grants and community contributions, and user fees. Programs are offered to children and adults. Costs for our programs are designed to be family friendly.

USDA SUMMER FOOD PROGRAM

The Berlin Recreation & Parks Department continued the USDA Summer Food Program this year. Many children in Berlin receive free or reduced-price meals during the school year, but many of these children do not get enough to eat during the summer months. The USDA Summer Food Service Program (SFSP) ensures that children continue to have nutritious food during the summer. Approximately 1000 meals were served this summer.

Lunch, served at 12:00 noon consisted of a nutritious sandwich or cold lunch item, dessert, and milk. Mid afternoon snacks were fruit or a light snack with beverage and was served at approximately 2:30. All meals highlighted wholesome and nutritious food. This program was open to all children in the community regardless of income level. Meals were served to all school age children and youth up to age of 18. Meals were provided Monday through Friday at Brown School, Glen Avenue Park, Community Field, and Brookside Park playgrounds. We also provided meals to the Northern Forest Heritage Park Children's Program. Meals were free to all children.

The USDA Summer Free Meal Program is a community program open to all school aged children, teens included, providing nutritional summer meals to children regardless of race, color, nationality, origin, sex, age, or disability. All children receive the same meal benefit and there is no discrimination in operation of the food service. Children with food allergies should tell meal attendants prior to receiving a meal. The Summer Food Service Program, sponsored by the U.S. Department of Agriculture, is the largest federal resource available for local programs that combine meal time with recreational and educational activities. The Summer Food Service Program for Children is a federally funded program operated nationally by the U.S. Department of Agriculture (USDA) and administered by a State Agency. Eligible sponsors such as non-profit organizations, schools and local governments serve nutritious meals and snacks free to children during the summer months. Summer programs are located at approved sites.

The Summer Food Program was sponsored by the Berlin Recreation & Parks Department in partnership with Tri - County CAP Senior Center and the USDA.

Sergeant Randy Scott Rosenberg Memorial Highway Dedication

A warm and friendly group of people joined together on May 31, 2010 to remember the distinguished Sergeant Randy Scott Rosenberg. At the behest of his family, Unity Street from Mason Street to Glen Avenue was renamed in honor of this patriot. Music and speakers were coordinated to honor this local hero and remember his bravery. The Recreation and Parks Department, the Planning Department and the Public Works Department all joined together to execute this project.

THE CLiF Program and Berlin Summer Reading Program

The Children's Literary Foundation Summer Readers program visited the Berlin Recreation & Parks Playground program this summer. CLiF's summer program is a program that was created to help keep reading a part of children's activities over the summer months.

The CLiF Program included;

Storytelling Presentation: A CLiF representative traveled to Berlin and presented a fun, interactive storytelling presentation to the children.

Books for Children to Keep: Each child who attended the program was able to select a few new books to keep for their own from a wide selection of brand-new fiction and non-fiction children's books.

Approximately 100 children attended and enjoyed a funny and active storytelling hour and took a special free book home.

The Department also assisted the Berlin Public Library with its summer reading program kick off that was held at the recreation center. Recreation staff assisted library staff with games, prizes and more to encourage children to read during the summer.

Dedication of
Sergeant Randy Scott Rosenberg
Memorial Highway
May 31, 10:00 a.m. Unity St. Botanical Gardens

While serving in the Middle East, Randy gave his full last measure for our Nation. Please join us in showing our Appreciation at this Community Event.

Memories of this Young Patriot Will Last Forever with Those Who Were Fortunate Enough to Have Had the Opportunity to Know Him

DEPARTMENTAL PROGRAMS

Many departmental programs are traditional recreation programs that have been sponsored by the department for many years. Traditional sports are perennial favorites. Farm League baseball and playground programs are always busy locations. This year it is estimated that about 500 visits to playgrounds took place. Little tykes play groups are popular with about 100 children participating.

Tennis Beginner Baseball
K-4 Basketball Camp
Farm League Baseball
Student Craft Program
Adult Craft Program
After School Craft Program
Girls Softball
Babe Ruth Baseball
Little Tykes Play Program
K-1 Soccer
2nd-3rd Field Hockey
2nd-3rd Soccer
Craft of the Month
Special Events
Open Gym Program
Indoor Jogging Program
Community Yard Sale
Easter Egg Hunt
Cosmic Bowling
Boys Hockey
Girls Hockey
Glen Ave. Gazebo Rentals
Senior Exercise
Snowboard/Ski Program
Gym Rentals
Senior Walking

Approximately 6000 participants enjoyed department programs

MAINTENANCE & PARKS SERVICES

The maintenance division of the department continued to provide year round maintenance and program support to the properties of the department as well as other city and community properties. Parks and playgrounds, athletic fields, and a large variety of municipal land are maintained by the department.

INTER-DEPARTMENTAL SERVICES

City Hall – Plowing and Shoveling
Library – Plowing and Shoveling, Mowing
Police Department – Plowing
District Court Building – Plowing, Maintenance
Bartlett School Playground – Mowing
School Playground Equipment - Maintenance/Replacement
School Athletic Field Maintenance & Game Preparation

OUTSIDE AGENCY SUPPORT

Main Street Support Each year the Main Street program receives maintenance support from the recreation department.
Northern Forest Heritage Park / Rotary Park The recreation maintenance crew mows Rotary Park annually. The crew also plows and shovels at the Heritage Park / Brown House property annually.
Relay for Life The maintenance staff assist in the setup of the Relay for Life. We provide manpower and various site amenities like staging, tables, etc.

BERLIN PUBLIC HEALTH AND HOME HEALTH NURSING SERVICES
EMERGENCY MANAGEMENT

PUBLIC HEALTH SERVICES

In an effort to keep our department current and up to date with public health trends and needs, the Public Health services offered through the department were in keeping with the ten primary public health goals:

TOP TEN GOALS

1. **Prevent** public health problems
2. **Protect** the public from health problems
3. **Promote** healthy behaviors
4. **Monitor** health status
5. **Mobilize** community action when needed
6. **Respond** to disasters
7. **Assure** quality medical care
8. **Reach Out** to the community
9. **Research** new ideas and insights
10. **Lead** in the development of sound health practices

HEALTH OFFICER

The health officer's responsibility is to enforce public health laws, perform inspections and respond to emergency situations in the community. Restaurant inspections, foster care inspections, school inspections, and day care inspections are just some of the work of the health officer. .

Many inspections are required by law, while some are prompted by citizen complaints. Inspections are provided to protect citizens, business owners, building tenant and others of the danger of not providing sanitary, healthy services and conditions.

BERLIN HOME HEALTH NURSING

The City of Berlin Home Health Nurses provide individuals with skilled nursing services, occupational, physical and speech therapy services, and home health aide assistance in their homes. The Home Health program provides services to private pay patients, Medicare, Medicaid and private insurance patients. The goal of Home Health services is to allow patients to stay in their homes with dignity and family support while receiving quality medical support. The Berlin Home Health Nurse Program services are provided to residents of Berlin, Dummer, Milan, Errol, Gorham, Shelburne, and Randolph

Respectfully Submitted,
Laura Lee Viger
Community Services Director

PUBLIC HEALTH CLINIC CLINICAL STATISTICS

Our local Public Health Clinic provides Preventative clinics and promotion of healthy behaviors all year long. On a daily basis citizens can come to our Main Street offices for assistance from a nurse. This service provides basic health information and testing services on a walk in basis to the public. Citizens can monitor health conditions at a reasonable cost to compliment their doctor visits. Our nurses also do onsite business to Isaacson Steel, Walmart, the Berlin and Gorham Senior Centers, the Holiday Center and Northern Lights Housing to name a few locations.

PUBLIC HEALTH NURSING SERVICES

Clinic	People Served
Walmart Blood Pressure Clinics	295
Flu Vaccination	758
Public Cholesterol Clinics	294
ISSI Flu Clinic	75
Head Checks	149
Pneumonia Vaccination	2
Hepatitis B	2
Mantoux (TB) Testing	194
In – Office Foot Clinic	196
Northern Light Foot Clinic	15
Cornerstones Foot Clinic	15
Northern Lights Blood Pressures	89
Diabetic Screening	269
Holiday Center Blood Pressures	128
Gorham Resource Blood Pressures	216

Typical clinics include blood pressure monitoring, blood sugar monitoring, foot clinics, flu vaccination clinics and other preventative services. These clinics are done in our office as well as at community settings such as Issacson Structural Steel, Northern Lights Housing and Walmart.

As a public department supported by tax dollars we work to promote public health activities in all our citizens. During the past year we participated in the Community Services Wellness Fair, the Woman's Wellness Day and the AVH Health Fair. At these events we distribute information, do on site blood pressure / blood sugar testing and provide a general display of the services of the department to inform the public of our services and how to access them.

EMERGENCY MANAGEMENT
The H1N1 Pandemic

The Health Officer, in her role as Emergency Management Director continued to work with the City, region and State to prepare for emergencies that could affect our citizens. This year we saw the rise of H1N1 flu across the country and the world. Based on our well trained staff and significant planning the Department was instrumental in providing information, support, and medication to residents in the area. Our staff coordinated materials and supplies, ad campaigns about hand washing, cough etiquette, cleanliness and medication clinics and recruited and coordinated clinics and volunteers to insure public safety was upheld during this true public health emergency. Close coordination between the City Health Department, NH Public Health Network and Department, Coos County Family Health, and the Androscoggin Valley Hospital resulted in a safe and effective response to H1N1 in our area.

LIBRARY

The Berlin Public Library continues to maintain an organized collection of books and related materials for both educational and recreational use by the community. Computers with Internet access, local newspapers on microfilm, audio books, and a movie collection, are all available to the community. We now also provide access to downloadable audio books through the New Hampshire State Library and Overdrive. Patrons can access these books by downloading them to their home computers to read, and can also transfer them to portable devices.

Patrons, having library cards in good standing, have access to interlibrary materials from NH libraries belonging to the NHAIS network which is maintained by the New Hampshire State Library. Fax and copier services are available for a small fee. The library continues to offer a Children's Summer Reading Program and Book discussion Series in conjunction with The White Mountains Community College.

The Children's 2009 Summer Reading Program theme was "Summertime and the Reading is Easy". The program was made possible by a Kids, Books and Arts grant from The NH State Library, and the Saul O. Sidore Memorial Foundation in memory of Rebecca Lee Spitz. Artist Andrew Pinard and his Alehandro's Olde Tyme Magik Showe, held at the Recreation Dept. was the kick-off program, attracting 94 children and 56 adults.

In addition to the weekly programs held at the library, there were two special outings to the Fire Dept. as well as National Forest Service Rangers who presented an animal program. A closing party for the summer reading program included a Clif Storyteller at the Community Field Park. In total, 421 books were read. Other children counted chapters (575 total) and others counted how many minutes they read (6,695 minutes total). There were 11 programs, with 431 children and 251 adults in attendance. A total of 32 weekly Story Hour for young children returned in September until June, serving 190 children and 123 adults. Fall 2009 School Tours came to a total of 128 children and 19 adults visiting the Children's Department.

Children who participated in the Summer Reading Program enjoy a Fire Dept outing

Kathy Godin, Children's Librarian, also received a grant from Walmart in the amount of $250 to use for Children's Programming. Kathy also received a donation of a number of tickets from Storyland for use with the Summer Reading Program. The library appreciates these donations and thanks Walmart and Storyland for their donations to help with the success of the children's programs.

A grant from the New Hampshire Humanities Council made it possible for the Berlin Public Library in conjunction with the White Mountains Community College to hold two series of lectures and book discussions at the Fortier Library. The Fall 2009 series included three lectures. The first was "Baked Beans and Fried Clams" with

speaker Edie Clark, second was "American Quilt Traditions" with speaker Cheryl Savageau and the last was "That Reminds me of a Story" with speaker Rebecca Rule. The Spring 2010 series was entitled "Against All Odds: Survival of the Human Spirit. Books included: The Odyssey by Robert Fagles, Adventures in the Unknown Interior of America by Cabeza de Vaca, The Endurance: Shackleton's Incredible Voyage by Alfred Lansing and Life of Pi by Yann Martel. Discussion scholars were Marion Schafer, Craig Doherty and Frumie Selchen. Books for these discussions were available at both libraries during the program periods and open to the public at no charge.

During FY2010, maintenance and repair work at the library included pouring cement to fill area, and installing the fence enclosure finishing the work to complete the Library Courtyard for use by the Children's Department for children's programs. Other maintenance items were having all rugs cleaned, fixing light fixtures in both departments, fire and smoke alarm inspection, replacement of DSL router as well as other computer repairs, replacement of an electronic panel in the Microfilm machine, and replacement of copier and fax machine.

The project on automation using the Athena program continues as we keep working on the barcoding all library materials. Librarians work on this project as time allows. We have entered all adult patrons into the system.

November 2009 saw the election of Mr. Paul Tardiff as Library Trustee, taking the place vacated by Mr. Paul Cusson. We thank Mr. Cusson for his service in finishing the term left vacant when former Trustee Mr. Harold Nelson relocated. Trustee Ms. Yvonne Thomas continues as Chair and Trustee Ms. Linda LaFleur as Treasurer.

Staff changes at the library include the departure of Elizabeth Domino, who left to take a position in the Finance Dept. at City Hall. We appreciate all the work Betty did for the library. Pam Luckern filled the full time position vacated by Betty. Maria Neal filled the part time position vacated by Pam Luckern. Two new Per Diem/On Call people were hired, Lucille Weimer and Suzanne Colburn, who work on an as needed basis.

The Staff at the Berlin Public Library appreciate and thank the community for their continued support and invite all to come in and make use of the valuable resources available at the library.

BERLIN PUBLIC LIBRARY
JULY 1, 2009 THROUGH JUNE 30, 2010

TOPICS	ADULT	JUVENILE	TOTAL
000 - Generalities	73	19	92
100 - Philosophy	123	47	170
200 - Religion	99	18	117
300 - Social Science	325	144	469
400 - Language	19	42	61
500 - Pure Science	110	438	548
600 - Technology	491	217	708
700 - The Arts	241	453	694
800 - Literature	98	79	177
900 - Geography & History	251	77	328
910 - Travel	81	6	87
BIO - Biography	187	74	261
FIC - Fiction	7,396	4,954	12,350
MAG - Periodical	667	32	699
DVD - Movies	7,692	0	7,692
VHS - Movies	1,870	0	1,870
AC - Audio Books	4,269	17	4,286
CD - Compact Disk Music	60	1	61
PKB - Paperbacks	316	0	316
TOTALS	24,052	6,618	30,670

Walk in Patrons	18566	11023	29,589
Phone Inquiries	2371	390	2,761
Computer Users	5216	1349	6,565
Copier Patrons	881	5	886
Fax Patrons	253	0	253
Microfilm Patrons	47		47
Interlibrary Loaned	941		941
Interlibrary Borrowed	259		259

Respectfully Submitted,
Denise Jensen
Library Director

CITY WELFARE

The state of New Hampshire RSA 165:1-b requires all cities and towns to assist those who are poor and unable to support themselves. Each individual town and city determines what that means by having written guidelines that define what basic needs are considered and what the need is when income and assets are deducted from those basic needs. These guidelines explain what are basic needs, what things are not considered basic needs, what the city needs in order to make a determination, what is expected of a recipient in return for receiving said assistance and what can happen if those expectations are not met. All assistance is issued in the form of a voucher with payments going directly to the vendor. If the vendor is a landlord who owes back taxes, water or sewer bills to the city the money is paid to these bills instead of to the landlord. In this fiscal year of the $20,326.64 paid to rent $2,780 was paid to the city because a landlord owed back taxes. If the recipient owns property anywhere in the state a lien is placed on the property until such time the amount the city assisted the person with has been repaid. After one year the lien starts to accrue interest at a rate of six percent per year. In this fiscal year a total of $6,804.81 was reimbursed to the city from various sources including $2,642.86 paid by recipients who returned to a position where they could support themselves, $2,358.48 from reimbursement from the state of New Hampshire, $1,413.23 from a release of a lien and $390.00 from other sources.

In fiscal year 2009-2010 a total of 67 unduplicated cases were assisted. Many of these cases were assisted multiple times throughout the fiscal year. Assistance can be broken down to 29 single males, 15 single females and 23 families with more than one individual in the household. Another 130 individuals were interviewed but were not assisted for various reasons. A total of $33,993 was paid out in direct assistance for the support of these families. If a recipient does not own property in the state and is physically/psychologically able to work they are required to work on the work program in return for the assistance. They are scheduled to work at various city offices and non-profits. In this fiscal year thirty-seven individuals were scheduled to work a total of 2,326.75 hours on the work program which would translate into $16,868.94 in reimbursement through the work program. A total of 1,135 office contacts were made by people in the community in FY 2009-2010.

The breakdown of assistance was as follows:

Type of Assistance	**# of Families**	**Total of Direct Assistance**
Rent./Mortgage	34	$20,326.25
Electricity	27	$ 3,206.64
Personal/household need, diapers, food	33	$ 1,001.01
Shelter/Motel	2	$ 113.95
Bus Ticket	1	$ 81.00
Cremation or Burial	4	$ 3,000.00
Medical	12	$ 6,059.07
Oil	1	$ 204.90
	Total	$33,992.82

All those who receive assistance are required to apply to any other agency or program that could help alleviate the need either this one time or in the long term. If someone fails to follow through with applying for assistance through other programs; fails to work on the work program when scheduled; fails to complete a job search or to provide material financial data as requested they will be sanctioned from receiving further assistance until such time as they come into compliance. The first sanction is for seven days and until they

come into compliance and if sanctioned again within six months they are sanctioned for fourteen days and until they come into compliance. The City of Berlin Welfare Department works hard to meet the humanitarian aspects of RSA 165 while balancing the responsibility it has to the tax payers to handle all funds in a responsible manner. The Welfare Department works closely with Federal, State and non-profit organizations to help serve those in need and we heartily thank all those individuals and organizations whose dedication and skills combine with ours to meet the needs of those in our community who cannot for whatever reason meet those needs themselves

Assistance Resources

Agency	Address	Tel.	Hours	Services
CAP Fuel Assistance	55 Maynesboro Street	752-3248	8-12; 1-4	Assistance with fuel, weatherization and electric discount program. Food pantry is also available
NH Division of Adult & Elderly Services	231 Main Street	752-7800	8-3:00	For HHS clientele; possible source of one time oil assistance
NH Division of Family Assistance	231 Main Street	752-7800	8-3:00	For FAP or TANF clientele; possible source of emergency assistance with oil, electric, back rent to prevent eviction. Source for food stamp application and Medicaid application.
www.citizensenergy.com	Internet Access is available at the Berlin Public Library			Possible source for 100 gallons of oil if eligibility is met.
City Welfare – Berlin	168 Main Street	752-2120	8-12; 1-4	Assistance with basic needs such as heat, electricity.
WIC	54 Willow Street	752-4678		Help with formula or other nutritious food while pregnant, post partum and until age 5
Coos County Family Health	133 Pleasant Street	752-2040		Medication bridges available for help with free or reduced cost medications for those with no insurance or low income. By appt.
Salvation Army	15 Cole Street	752-1644		Food pantry and Friendly Kitchen; winter coat program; Christmas Program for children, thrift store
Ecumenical Food Pantry	612 Hillsboro Street	752-4844	W&F 2:30-4	Food
Service Link		1-866-634-9412		Referrals for elderly & disabled clientele to other agencies for possible assistance.

Respectfully Submitted,

Angela Martin-Giroux
Administrator of Welfare

POLICE DEPARTMENT

The mission of the Berlin Police Department is to protect the lives and property of the citizens of the community, consistent with the Constitution of the United States. We continue to serve the citizens in a way that reflects the morality, beliefs, and customs of the community.

Throughout the year, as past goals are met and new ones are established, we continue to strive to accomplish and maintain our objectives. The department continues to see improvement in achieving its goal of becoming a more pro-active agency. Officers have made great strides in improving communication with Berlin's citizens both in an on- and off-duty capacity, and through the combined efforts of the officers and the citizens Berlin has become a safer place to live.

Grants: The department continues to actively pursue state and federal grants to assist its operations and the City of Berlin. Extra enforcement in bicycle, speed, red light running, and DWI enforcement patrols were again conducted this year with the assistance of NH Highway Safety grants. Grants through the NH Department of Fish & Game are limited but continue to assist with OHRV enforcement, and funding from the Attorney General's Office for underage drinking patrols continues to prove critical to the development and education of youth in our community. Grants received from the NH Police Standards & Training Council allowed for officers to attend Command Training at Roger Williams University, bringing the department up to date with command-level training. The department was also successful in obtaining federal funds for equipment; simmunitions weapons were purchased for training. A metal detector was purchased and installed at the department's entrance, and an emergency restraint chair was purchased as well. Both pieces of equipment provide a safer work environment for the officers and civilian personnel.

Fires: Berlin was plagued with an unprecedented number of fires during the past year. A vast amount of time was spent investigating the arsons with the help of the Berlin Fire Department, NH State Fire Marshal's Office, NH State Police, and the Bureau of Alcohol, Tobacco, & Firearms. As a result of this multi-agency task force, one person was arrested for a majority of the arsons, and a suspect has been identified for the others.

Retirements: Lieutenant Brad Supry retired from the Berlin Police Department after serving the city and citizens for over 20 years. Lieutenant Supry was a role model for the younger officers as well as his peers, and he is sorely missed.

Promotions: A significant number of promotions occurred during the year as a result of Lieutenant Supry's retirement. Corporals Steven Arsenault, Hollie Dube, and Kerry Theriault were promoted to the rank of sergeant. Officers Nathan Roy, Corey Riendeau, Luc Poulin, and Timothy Godin were promoted to the rank of corporal.

Departures/Hires: Corporal Steve Riendeau left the department to embark on a law enforcement career with the NH State Police; he served with the department for over three years. As a result, the department was fortunate to recruit and hire Officer Geoff Bardeen from the Gorham Police Department. Hiring an already-certified officer saves the city the considerable time and expense of sending him to the 14-week basic training program at the NH Police Standards and Training Academy. A certified officer also has the ability to work on his/her own after completing a modified field training program, which can be done in a matter of weeks.

Home Invasion: The department was engaged with the severe crime of home invasion this year. Three armed men entered a residence of Third Avenue with the intent of committing a crime; as a result, the occupant

of the residence defended himself and shot one of the assailants, resulting in death. A second assailant was apprehended and is serving his sentence at the NH State Prison. The third suspect is still under investigation for his/her role in the incident. The NH Major Crimes Unit assisted the department with this investigation.

Polygraph: Corporal Luc Poulin attended polygraph school and joins Lieutenant Richard Plourde in administering polygraphs for criminal investigations and employment of prospective police officer candidates.

OHRV Trail & Equipment: The department continues to support the success of the OHRV trail system and works closely with the City Council to improve and enhance OHRV operations within the city. This year, the department received federal funding for two new Bombardier ATVs to patrol the expanding trail system; unfortunately, state-level budget constraints resulted in a significant cut to the availability of grant funds for OHRV enforcement patrols.

Appointments & Elections: Chief Peter Morency was appointed President of the New England Association of Chiefs of Police; this is the first time in Berlin's history that its police chief has held that position. Deputy Chief Brian Valerino was elected to the Board of Directors for the NH Police Association; he was elected by law enforcement officers throughout the state and will serve a three-year term.

* * *

The officers at the Police Department continue to render their services with professionalism and dedication to the citizens of Berlin. Through hard work, perseverance, and dedication, in conjunction with the support of the public, the department has been able to reduce the crime rate in several areas. Only through this partnership can we collectively continue to make this community safer.

Respectfully submitted,
Peter Morency
Chief of Police

STATISTICS July 2009-June 2010

CALLS FOR SERVICE	18,575
911 CALLS	503
911 HANG-UP CALLS	208
ASSIST AMBULANCE SERVICE	745
ASSIST OTHER CITY DEPARTMENTS	371
CALLS FOR SERVICE – MILAN	705
ARRESTS	623
ARREST OFFENSES	642
DOMESTIC VIOLENCE ARRESTS	47
JUVENILE ARRESTS	66
JUVENILE PETITIONS	77
INCIDENT REPORTS	581
INCIDENT OFFENSES	1,257
INCIDENTS: PEOPLE INJURED	94
DOMESTIC VIOLENCE INCIDENTS	38
FELONIES	154
MOTOR VEHICLE STOPS	2,288
MOTOR VEHILCE WARNINGS	1,430
MOTOR VEHICLE VIOLATIONS	345
ACCIDENT REPORTS	224
INTERSECTION-RELATED ACCIDENTS	54
DWI ACCIDENTS	8
FATAL ACCIDENTS	0
PARKING TICKETS	585
DOG COMPLAINTS	603
ANIMAL COMPLAINTS (OTHER)	260

BERLIN HOUSING AUTHORITY

Berlin Housing Authority has been affected by the ups and downs of the economy like most businesses in the area. Demand for services has been strong and steady. Funding has been variable across programs. A waiting list for the Housing Choice voucher program remains stable with over 200 applicants

The Authority received an American Recovery and Reinvestment Act Grant in 2009 for roofing and siding. In 2010 a second grant was received for $165,000 to renovate units for mobility, sight and hearing accessibility. The 2010 grant was competitive and BHA was one of 44 Authorities in the country to win the award. Strict requirements for American made products, Davis Bacon Wage Rates and an open and fair bid process applied to every stage of the project. Local contractor Brian Lang LLC guided the work in the field. On 2 occasions upon the offer of the unit, tenants had tears in their eyes as removing barriers made it easier for them to age in place. The City can be very proud of this endeavor.

A new Chair took the helm in 2009. David Graham Esq. has been an enthusiastic supporter of our ventures while lending his expertise and advice. Mr. Matthew Buteau began as a new Commissioner and we were thrilled he was able to make this commitment.

Cedric White of Boston HUD Regional conducted a Davis Bacon Wage Rate Audit and the Authority did very well with no findings!

Andre Caron, City Housing Coordinator approached BHA with the offer of a partnership with the New England Family Housing in the Neighborhood Stabilization Program. BHA's experience in verifying incomes was tapped to work with prospective tenants who would enter the units that were covered by the program and certify that these renters met program income guidelines. It was refreshing to work with this management company and we continue to upgrade the efficiency of the referral process.

Berlin Housing was approached to become the rental agent for the Notre Dame project. While funding is sought, BHA is happy to assist in the formulative process with the Developer, Tri County Community Action and AVER.

Our home for sale at 74 Maynesboro has not sold yet but we hope with the slight uptick in the real estate market that we will have positive news to present to you next year.

Our Housing Authority continues to seek out ways that we can work within the new economy while striving to create strong, sustainable, inclusive communities for Berlin residents.

A. UTILIZATION OF ASSISTED HOUSING PROGRAMS AT JUNE 30, 2010 (in number of units)

	Units Allocated	Units Under Lease
Public Housing	55	54
St. Regis House	42	42
Vouchers	285	234
TOTAL	382	330

Utilization on June 30, 2010 was 98%. Average voucher utilization for the prior calendar year was 100%

B. Public Housing and St. Regis House turnover in 2010

	Units in 2010	Units in 2009	Units in 2008
Public Housing	12	14	11
St. Regis House	4	3	4

Respectfully Submitted,
Mary Jo Landry, Executive Director
Berlin Housing Authority

Berlin Housing Authority Combined Balance Sheet

	As of 6/30/08	As of 6/30/09	As of 6/30/10
ASSETS			
Cash	$ 314,201	$ 334,270	$ 292,675
Security Deposits	15,926	16,532	17,345
Accounts Receivable	1,998	5,528	2,273
Investments	195,013	198,469	200,149
Prepaid Insurance	8,909	8,438	8,476
Accrued Interest Receivable	1,562	5,038	68
Capital Assets (Net)	775,196	716,486	885,110
Other Assets	99,275	103,352	107,169
TOTAL ASSETS	$ 1,412,080	$ 1,388,113	$ 1,513,265
LIABILITIES			
Accounts Payable	22,260	24,950	17,545
Other Liabilities	104,206	104,584	88,595
TOTAL LIABILITIES	126,466	129,534	106,140
EQUITY/NET ASSETS			
Invested in Capital Assets, Net of Related Debt	775,196	716,486	885,110
Restricted Net Assets	115,629	79,714	96,903
Unrestricted Net Assets	394,789	462,379	425,112
TOTAL EQUITY/NET ASSETS	1,285,614	1,258,579	1,407,125
TOTAL LIABILITIES AND EQUITY/NET ASSETS	$ 1,412,080	$ 1,388,113	$ 1,513,265
COMPONENTS OF TOTAL EQUITY/NET ASSETS			
Liquid Equity:			
Cash	$ 314,201	$ 334,270	$ 292,675
Investments	195,013	198,469	200,149
Other working capital components	1,204	9,354	29,191
Net Liquid Equity	510,418	542,093	522,015
Non Liquid Equity:			
Land, Structures, and Equipment	775,196	716,486	885,110
Other Assets	-	-	-
Total Non Liquid Equity	775,196	716,486	885,110
Total Equity/Net Assets	$ 1,285,614	$ 1,258,579	$ 1,407,125
Changes in Equity-Year ended 6/30/08			
Equity, 6/30/09	$ 1,258,579		
Prior year audit adjustments	-		
Net Income (Loss) from Operations:			
Public Housing and Capital Fund Programs	86,599		
All other programs	61,947		
Equity, 6/30/10	$ 1,407,125		
Public Housing Portion of Equity			
Public Housing	$ 1,095,003		
All other programs	312,122		
Total Equity	$ 1,407,125		

NOTE-Public Housing funds can only be used for Public Housing related improvements or expenditures. Public Housing capital expenditures must have HUD approval.

PLANNING DEPARTMENT

This past year saw the completion of the City's newly revised Master Plan. The work was done in concert by the Master Plan subcommittee and guided by Jeffrey H Taylor & Associates finished in March 2010. The Planning Board has already begun reviewing individual chapters to keep the information current. A considerable amount of time was spent by many individuals to shape a relevant economic development chapter and a new vision for the community. This document will help guide not only development in the community but assist in obtaining grants, shaping the City's zoning, and other planning documents. The hard work of the Planning Board and community members on this plan is to be commended as many evenings were spent formulating this plan and the hard work of everyone involved is evident throughout the document.

Berlin Industrial Development and Park Authority (BIDPA) continues to be very active especially in downtown development. After acquiring the former Rite-Aid building through a donation from the property owner last year, the board is on its way to adding a pocket park south of the building for the community and will be doing exterior work to the building to enhance its appearance this fall. The members of the board have been extremely involved in all aspects of the redevelopment and play a role in several different economic initiatives. They are taking time to review the possibilities for their next downtown endeavor.

Several big projects dominated the local planning and zoning landscape one of which was an energy facility project that went through a State siting process instead of the local site plan review process. The Planning Board took the time to follow the project, invite the developer to board meetings, and attend local public hearings. This all led to the Planning Board working to lend input to the conditions that may be placed on the project. These large projects while challenging have given the Planning Board great insight into a complex review process which does not normally occur in this region of the State.

Both the Zoning & Planning Boards had an active year with several applications and cases that appeared before each board. Any citizen wishing to participate can come forward to volunteer for one of the many boards in the community. The Planning Department is home to the Planning Board, Zoning Board of Adjustment, and the Berlin Industrial Development and Park Authority. All three boards encourage citizen involvement and welcome the community to participate or observe during their meetings. Visit the City's website regularly for information about our meetings, view the Master Plan, Zoning Ordinance or other Planning & Zoning documents.

Respectfully submitted,
Pamela E Laflamme
City Planner

Zoning/Code Enforcement Officer:
Joseph Martin

Planning Board Chair:
Francoise Cusson

ZBA Chair:
Harold Bigelow

BIDPA Chair:
Michael Caron

FINANCE/COLLECTIONS

The Tax Collection Department continues to offer property taxpayers the ability to have tax and sewer payments withdrawn from their checking or savings accounts. Payments are withdrawn on the bill due date. For taxpayers who prefer to budget their tax and sewer payments, the City will withdraw funds on a weekly or monthly basis.

Vachon, Clukay & Co., P. C., of Manchester, NH, conducted the annual fiscal year end audit again this year. A copy of the audited financial statements is included with this annual report.

In fiscal year 2010, the Finance Department issued 4,405 semi-annual real estate tax bills totaling $13,969,760. The Department also issued 3,458 sewer bills which totaled $1,622,753. The number of motor vehicle registrations issued by the City dropped again this year by 265 registrations to 9,929 registrations. The City collected $1,065,875 which is $49,506 less than the amount collected last fiscal year. The City also issued 1,052 dog licenses which brought in $4,502; 336 free dump passes; 252 4-day passes and 53 refrigerator permits which brought in $5,570.

The Finance Department also provides Human Resource Benefits for the City's 180 employees. The City is fortunate to employ a group of dedicated and conscientious employees. I want to thank each one of them for their commitment and hard work.

Assistant Comptroller/Deputy Tax Collector: Elizabeth Domino
Senior Collections Clerk: Elaine Tremblay
Junior Collections Clerk: Florence Fitzmorris
Accounts Payable Clerk: Lucille Lavoie
Payroll Clerk: Sandra Rosenberg.

Respectfully submitted,
Blandine Shallow
Comptroller/Tax Collector

Mayor Paul Grenier poses with (left to right) Sandy Rosenberg, Elaine Tremblay, Florence Fitzmorris and Betty Domino who were recognized by the City Council for carrying the Finance Department through a computer malfunction.

Debits:	2010 Levy	2009 Levy
Uncollected Taxes - Beginning of Year:		
Property Taxes		1,608,284
Land Use Change Tax		-
Yield Taxes		344
Utility Charges		339,104
Uncomitted Utility Charges		1,075
Uncomitted Taxes		1,452
Taxes Committed:		
Property Taxes	6,977,808	6,359,053
Uncommitted Taxes	-	7,086
Land Use Change Penalties	-	
Yield Taxes	-	21,875
Excavation Activity Tax		901
Utility Charges		1,619,767
Uncommitted Utility Charges		2,986
Overpayment:		
Property Taxes		
Interest - Late Tax		94,383
Interest - Late Sewer		28,121
Total Debits	6,977,808	10,084,430

Credits:	2010 Levy	2009 Levy
Remitted to the Treasurer:		
Property Taxes	5,364,573	7,161,117
Land Use Change Penalties		-
Yield Taxes	-	2,430
Excavation Activity Tax		901
Interest		122,504
Utility Charges		1,536,723
Conversion to Liens		734,077
Uncommitted Taxes		5,579
Uncommitted Utility Charges		1,075
Abatements made:		
Property Taxes	-	57,423
RSA Tax Deferrals		15,887
Land Use Change		-
Yield Taxes		-
Utility Charges		224
Uncommitted Taxes		-
Current Levy Deeded		-
Uncollected Taxes - End of Year:		
Property Taxes	1,613,235	-
Yield Taxes		19,789
Utility Charges		308,942
Uncommitted Utility Charges	-	-
Uncommitted Property Taxes	-	1,792
Land Use Change Tax		-
Total Credits	6,977,808	9,968,462

Debits:	2009 Levy	2008 Levy	2007 Levy	2006 Levy
Unredeemed Liens Balance at Beg. of Fiscal Year:		595,920	288,010	55,846
Liens Executed during Fiscal Year	914,236	-		
Interest & Costs Collected after Lien	13,488	54,789	94,589	3,170
Total Debits	927,724	650,708	382,599	59,016

Credits:	2009 Levy	2008 Levy	2007 Levy	2006 Levy
Remitted to Treasurer:				
Redemptions	208,788	202,511	206,495	3,288
Interest & Costs Collected after Lien	13,488	54,779	94,589	3,170
RSA Tax Lien Deferrals	1,793	5,184	3,293	
Abatement of Unredeemed Taxes		10,698	10,787	46,954
Liens Deeded to Municipality	129,764	89,454	61,614	5,605
Unredeemed Liens Balance End of Year	573,890	288,073	5,820	-
Total Credits	927,724	650,698	382,599	59,016

PUBLIC WORKS, ENGINEERING AND WASTEWATER TREATMENT

Wastewater Treatment Facility

Berlin's Pollution Control Facility processed 765.71 million gallons of sanitary sewer flows last year; in addition, we accepted and treated almost 287,615 gallons of septage waste from outlying communities not on their own sewer systems (i.e., septic tanks). In the process, we produced 1509.28 tons of dried municipal sludge which we trucked to the AVRRDD landfill for disposal. The treatment process removed 93.8% of the BOD (Biochemical Oxygen Demand) and 96.6% of the TSS (Total Suspended Solids) which came in with the sanitary sewer flows. Average monthly power usage at the Main Plant decreased minimally to 108.9 KW/day, reflecting lower flows through the plant.

We recondition one of No. 2 Centrifuge because of mechanical issues and will recondition No. 1 Centrifuge.

We also purchased one new lift station pump for the Armory Pump Station and reconditioned both pumps so that we have a reliable spare pump. We continue to learn how to use the new instrumentation we acquired in the Phase I rebuild, and look forward to the Phase II improvements once financing is in place.

We had to replace the Variable Frequency Drive for #3 Raw Sewage Pump at the Watson Street Pump Station.

Work on Inflow and Infiltration (I&I) is a priority to reduce the water load that the sewer system and the treatment plant carry. As a simple way to think about it, the amount of water Berlin Water Works supplies to the City daily should be the amount of water Berlin Pollution Control Facility treats. In the same time period (FY2009) BWW produced 511.3 million gallons of water for City use; BPCF on the other hand treated 765.7 million gallons or 50% more than BWW produced!

Some sources for this extra water we treat are: roof drains that flow into the sewer system, broken manholes and sewer lines that allow groundwater to infiltrate the sewers, and "Combined" sewers that catch surface runoff on paved areas and direct this flow into the sewer pipes. We have hired Wright- Pierce engineering for this project and plan to do this massive project in phases. The first phase will target the largest known sources which are the Community College cross country line and the East side.

Phase II upgrade to the Waste Water Treatment is in progress with (Wright-Pierce) the engineering consultants looking at what will be needed to incorporate the mew federal prison into the waste water plant. The contract was signed in late June 2009.

East Milan Road Sewer Project and Pump Station was Awarded to Sargent Corporation in June 2010 for $5,422,080.

Solid Waste

The East Milan Road Landfill closure was substantially completed in October of 1996. Closure of the landfill launched the 39 year post-closure monitoring program. Groundwater quality and methane gas production is being monitored in accordance with the program.

The Cates Hill Landfill Closure project was completed in August of 2006. The project was awarded to the low bidder, Paragon Construction, Inc. of Orford, NH. Paragon's bid for the work was $572,020. Work was started in the spring of 2003. Groundwater quality and methane gas production is being monitored in accordance with the program. The cost for engineering services, lab testing services, gas monitoring, administrative services and grounds maintenance is almost $18,000.

Public Works Services

The Public Works Department provides a number of services to the citizens of Berlin. They include: the maintenance of over 60 miles of streets and many more miles of sidewalks that need to be swept, patched and pavement overlaid. We also provide snow removal, street striping, street marking, and the fabrication and installation of street and traffic signs. We construct retaining walls, install guard rails and guard fence. We provide citizens with weekly garbage removal. We maintain sewer and storm water collection systems. We provide equipment maintenance for all of the Public Works, Fire, Recreation, Health, Police and Engineering Departments as well as the Berlin Municipal Airport. We maintain gas and fuel distribution system for all City Departments. We also provide and maintain146 sand and salt barrels for winter use.

The Public Works Department collects paper, glass, plastics, tin, aluminum and cardboard for recycling. We periodically seal concrete sidewalks, retaining walls and bridge abutments. Members of the Department also provided utility information and project inspection for water and sewer capital improvement projects

Transportation

Street Markings. Center lines, edge lines, railroad crossings and crosswalks were painted as they are every year. We excluded three exempt railroad crossings this year. The cost of this work was approximately $11,000. The work included approximately 216,458 linear feet of striping and 11 railroad crossings. PWD crew paints 130 crosswalks throughout the City, all the stop bars, yellow no parking zones and handicap parking areas.

Projects Completed in the 2009-2010 Season:

- Portland Street Storm Drain Expansion
- Spring Street Retaining Wall Repair & Railing Replacement.
- High Street Retaining Wall and Railing
- Box Culvert Repair Coos and Gendron Streets
- Replaced over 100' of 12" RCP on storm system by Enman Hill and Grafton Street
- Replaced over 100' of 12" RCP on storm system by Enman Hill and Grafton Street.
- Work with NH Trails Bureau and ATV clubs on ATV trails cross town connection on installing signs, road markings, fencing and a Kiosh built by Berlin High School Trades
- Purchased new Garbage Truck- $158,990
- Purchased new Road Sweeper- $129,711
- Retaining Wall and Railings on High Street
- Community Field Parking Lot-Joint Project with Recreation and Parks

Sidewalks and Curbs

Park Street; Willard Street

Joint Projects with Berlin Water Works

In joint projects with Berlin Water Works the following streets were done: Jolbert Street, Madigan and Willard Street where water, storm and sewer lines were replaced and repaired street; PWD provided the paving services for the trenches this season;

Install a new bridge over the Dead River by Memorial Field for equipment access for new high pressure loop tie-in.

ITEMIZED LIST OF VARIOUS WORK AND MATERIAL ITEMS

WORK DESCRIPTION	INCIDENCES	QUANTITY OF MATERIAL
Frozen sewer service calls	0	
Frozen drain service calls	2	
Frozen main drain lines	0	
Frozen culverts	0	
Frozen trench lines	2	
Frozen catch basins	15	
Main sewer lines jet cleaned	20	
Main sewer line calls	4	
Sewer service calls	11	
Sewer services replaced	4	66' of 4" WW repairs 18
Drain service connections	2	
Main sewer lines replaced	2	139 feet
Main drain lines replaced	5	657 feet
New sewer service connections	2	100feet
Main drain lines jetted	20	On Regular Basis
Manhole frames reset	10	
Manholes rebuilt	5	Enman Hill
Manholes repaired	10	4-WW Dept.
Catch basin frames reset	10	
Catch basins rebuilt	2	
Catch basins repaired	20	
New catch basins installed	4	
Salt for winter use		1194 tons
Sand for winter sand		1482tons

Respectfully Submitted,

Michael Perreault,
Public Works Director

BERLIN PUBLIC SCHOOLS

Demographics

Berlin Public Schools opened the 2009-2010 school year with an enrollment of 1425 students K-12 and closed the school year with an enrollment of 1365. Kindergarten is offered in half-day sessions. Class sizes range from 15-24. The district hired 284 employees with professional staff, teachers, counselors, and specialists.

The schools opened with one less building with the closing of Bartlett School, and relocating kindergarten students from Marston School to Brown. Grade levels K-2 are at Brown School, 3-6 at Hillside, 7-8 at Berlin Jr.High, and 9-12 at Berlin High. Special education offices and Title I (federal project for disadvantaged students in reading) offices are based at the Marston School building. The district's central office is in the Hillside School building.

Instruction & Assessment

The core curriculum for reading instruction K-6 is MacMillan/McGraw-Hill and for math, Scott Foresman. An array of assessments is used to continually diagnose where a student's instructional level is, by implementation of a 3-tier model of intervention, rather than a "wait to fail" model. The Response To Intervention (RTI) model is evolving through the grade levels with K-2 in full implementation in reading and progressing in math. Other grade levels are following suit.

The Junior High School (Gr.7-8) students and staff have embraced the best practices in middle school education as promoted by the New England League of Middle Schools (NELMS), and operates in teams for interdisciplinary instruction and increase in student support. Students are grouped in teams and are assigned the same academic core teachers for two years.

Berlin High School (Gr.9-12) has implemented a student advisory program to provide an ongoing personal connection between students and trained teachers. Student portfolios are being developed to improve parent communications. With proven research, this process is expected to be effective with at-risk students and potential dropouts. BHS is a PBIS school with trained staff in using a behavioral analysis process for early interventions, both academically and behaviorally.

The RTI model, implementation of data teams, training in a data warehousing software Performance Tracker, implementation of a new reading program in grades 3-6, were district initiatives. Inclusion of students with disabilities, differentiated instruction, and changes in scheduling of NECAP testing appear to have contributed to the following gains. Students with disabilities in grade 11 increased by 4% in math. Grade 5 students with disabilities increased by 6% in math. Grade 4, from low socio-economic status increased by 7% in math. Students with disabilities increased by 15% in reading at grade 11, grade 8 student with disabilities increased by 8%, grade 6 increased by 7% and grade 5 increased by 11%, all in reading. Students from low socio-economic status increased achievement by 3% for grade 11, 8% for grade 8, 2% for grade 6, 9% for grade 5, 2% for grade 4, all in reading.

Under the guidelines of No Child Left Behind (NCLB) Districts and Schools are given a designation of "districts in need of improvement" and "schools in need of improvement" if state testing results aren't indicative of Adequate Yearly Progress

(AYP) in each student subgroup: race, disabilities, low socio-economic and gender.

Berlin is designated as a District In Need of Improvement (DINI) in reading and math, Berlin High School is designated as a School In Need of Improvement (SINI) in reading and math, Berlin Jr.High School is designated as a School In Need of Improvement (SINI) in reading, Hillside School is designated as a SINI in reading and math, Brown School is a SINI in reading and math. These designations will continue until 100% of students attain benchmark.

Staff training was provided to support differentiated instruction in all math lessons, K - 12. Differentiated instruction is that a teacher proactively plans lessons where the students are, rather than presuming that all learners of a given age or grade are essentially alike.

Data teams were established in each building. In addition, district and content level (reading & math) data teams were formed. Our district goal is to actively review and discuss student data to drive instruction. Both formative and summative assessments are viewed to assist in the decision making process if a student needs an intervention to reach the benchmarks.

Staff Accomplishments

After two years, a focus monitoring committee developed the district improvement plan that included specific K-12 goals. The committee members are: Corinne Cascadden, Georgia Caron, Jane Provencher, Beverly Dupont, Gary Bisson, Amy Huter, Karen Turgeon, Pam Carrier, Liza Aldrich, Roland Pinette, Christine Lindsey, Julie King, Don Picard. After a needs assessment, the committee established a decision-making model to use for all major decisions within the district.

School nurses were proactive with local health agencies and public health to address H1N1 virus with staff, student and parent education. Nurses also participated in local immunization clinics and instituted a change in hygiene practice in the school setting.

District mentor program was instrumental in providing support to beginning teachers. Monthly meetings and classroom observations were part of the mentor's responsibility. Trained mentors are: Ben Murphy, Chair, Ann Nolin, Nancy Forestall, Linda Jacobs, Patty Hood, Tammy Fauteux, Tammy Watson, Nicole Arguin, Sandy Pouliot, Amy Cascadden, Susan Griffin.

District-wide committees were formed to address "Wellness", "Truancy", "Title IX/Harassment", and the revision of the Professional Development Master Plan.

The following staff members volunteered to participate on the Wellness committee: Mary Ellen Brady, Patty Hood, Craig Melanson, Betty Roy,R.N., Pauline Couture, R.N, Elaine Connary, Mike Poulin, Jill Poulin, Amy Blanchette, R.N., Dana Deblois, Candy Richard, Jan Millis, Corinne Cascadden. Their charge was to take an inventory of all district activity that complies with the required N.H. Mininum State Standards for Approval. The inventory included both student and staff daily physical activities that promote healthy lifestyles, review of our food service offerings and competitive food sales during the school day, the content and accessibility of vending machines, and CPR/AED staff training. This committee met 12 times during the school year.

The professional development committee included: Kevin Carpenter, chair, Cheryl

Bouchard, Suzanne Lanctot, AnnElise Record, Linda Scherf, Debbie Payeur, Alexa Easley, Corinne Cascadden, Jessica Henderson, Amy Cascadden,. This committee revised the district's master plan for professional development by integrating the district goals: differentiated instruction, response-to-intervention model, data team development and parent involvement. The plan has been approved by the N.H. Department of Education for 5 years. The plan will guide staff with professional development activities and with writing individual 3-year professional development plans. This committee met 12 times during the school year.

Staff training in TitleIX/Harrassment had to be provided in compliance with federal and state laws. A district committee was formed with the following members: Georgia Caron, Marion Huntley, Dr. Peter Rogers, Andy Rancloes, Jill Poulin, David Griffin, Rosemary Rancourt, Jennifer Lyon, Dolores Charest, Nancy Brannen, Ken Proulx, Ben Skoglund, Steve Vogel, Corinne Cascadden. The approach the committee took was a "train the trainer" model. PRIMEX (Public Risk Management Exchange) provided committee training, then the group developed a training presentation that was used with all current staff and will be available for any new hires. Acknowledgement forms are kept in each individual's personnel file.

In the spring of 2010, truancy/absence guidelines were discussed and revisited in an effort to comply with new laws and to hold parents accountable for all student absences. Assistant Principals Tim Forestall , Dan Record, Principal Amy Huter, Detective Keith Enman, and Juvenile Probation officer James Panzer updated the school policy and guidelines for compulsory attendance. Absences in excess of 10 half days will be subject to parent notification. If continued absences, a mandatory meeting with Det. Enman, the truant officer, school administrators, and a juvenile probation officer will be scheduled. If there are no improvements in attendance, court petitions will be filed to address a parent violation of RSA193:1 Compulsory attendance or a CHINS (child in need of service).

Cafeteria workers have begun the process of becoming certified with two professional development activities: Safe Serve and Healthy Edge. Two custodians have received lead paint certification. Eighteen out of twenty educational assistants, who are not Highly Qualified, participated in a summer training to develop a portfolio of job related experiences that will be scored and evaluated to determine if they have met the criteria to be Highly Qualified Assistants.

Facilities Report

A new hot water heating system was installed at Brown School, replacing a steam heat system. New windows were installed in the 1956 addition as well. Tile flooring on the first floor hallway was replaced at Berlin High School.

The Biomass Energy Resource Center (BERC) reviewed a study of the fuel energy used by the Berlin Jr. High School and Berlin High School. The conclusion was that it would be cost and energy efficient to consider a biomass wood chip boiler for Berlin High School and to consider city district heating for Berlin Jr. High School because of its congested neighborhood.

Previously boarded up windows on the High St. side of Berlin Jr. High School gym were replaced with energy efficient windows to add natural light to the facility.

The auditorium stage had a complete upgrade in the electrical panel and replacement of all stage lighting.

Two buses were purchased to update the Berlin bus fleet of 9.

Community/Board Involvement

Student contact information was made more readily available to teachers for parent communications. A district-wide phone log was developed for fall implementation. The phone log will be used by teachers to document all parent communications. The phone logs will be submitted to the building principals at the end of the school year. A parent/teacher/student conference day is scheduled for Dec. 10, 2010 for all grades K-12.

Family nights were held at Brown and Hillside schools based on a literacy theme. Parent involvement increased by 55% at Brown School and by 57% at Hillside School from the previous 2008-09 school year.

Students at all grade levels visited local establishments for community service, learning about safety on the job, science education, fine arts performances, job shadows and internships.

The Berlin Board of Education began the process of district policy revisions. The following sections were updated during the 2009-10 school year:

Section A - Foundations & Basic Commitment
Section B - Board Governance & Operati
Section C - General School Administration
Section D - Fiscal Management
Section F - Facilities

The following individual policies were either added as new or revised:

Truancy, Student Absences & Excuses, Implementation Procedures for Absences, Compulsory Attendance Age, Sexual Harassment & Sexual Violence, Employee/Student Relations, Participation for Home Study Students, Employee Use of Social Networking, Audio/Video Surveillance, Substitute Employment, Field Trips and Excursions, Use of School Buildings and Facilities, Community Use of School Facilities.

For the second consecutive year, the city level-funded the school budget at $15,797,124.

Respectfully Submitted,

Corinne E. Cascadden
Superintendent of Schools

BERLIN WATER WORKS

Water Commissioners for this report period were Richard P. Fournier, Paul W. Poulin, Lucien F. Langlois, Stephen J. Tardiff and Terry Block; Ex-officio member was Mayor David J. Bertrand and Mayor Paul R. Grenier. On the December 18, 2009 Commissioner Richard P. Fournier was presented a plaque by the Board for his eleven years of service to the Board; his membership on the Board was from June 2, 1998 to May 1, 2009. On December 9, 2009, Terry Block was appointed to complete the term of Ward III Commissioner, with term to expire May 1, 2010 at which time he was then reappointed to a four year term to expire May 1, 2014.

The BWW has not increased water rates in twelve years. The Board of Water Commissioners did approve a revised water rate structure as follows: the water rate will have one base step of $30.00 for usage from 100 to 600 cubic feet, and then a rate of $2.64 per 100 cubic feet from 700 to 1600 cubic feet was established; the remaining rates are the same as present. The new rates incorporate the present $5.00 charge for fire protection for a single unit building and the $2.05 customer charge. Multi-unit buildings will continue to show a fire protection charge of $5.00 per unit above the single unit charge that is incorporated in the water rate charge.

Berlin Water Works has been able to maintain water rates because of cross-training employees and elimination of work through planned improvements and the implementation of "force account" construction project. The results of these efforts have been reduced cost through reduced staffing. There have also been continuous improvement efforts in reducing other operating cost. And finally, we have continued "Force Account" work in order to offset operating cost by performing capital improvement projects with Berlin Water Works resources.

Berlin Water Works office hours have been changed on Friday from 8:00 am through 4:30 to 8:00 am through 4:00 pm.

Berlin Water Works completed several upgrades to the present three buildings on Willow Street and BWW logos have been placed on the three buildings. Berlin Water Works qualified for a Public Service energy savings rebate in the amount of $1,240.^{00} for the completion of lighting improvements at the Ammonoosuc Plant. The Board also authorized the staff to purchase a new phone system for the office at 55 Willow Street.

Distribution system improvements this fiscal year included a new Gould pump at the Hillsboro Pump Station. This pump upgrade is working well. It has improved reliability and reduced energy usage. The installation of the PAX mixing system in the Lancaster Tank has improved water quality by reducing variability in chlorine residual levels. Also temperature variation has been reduced resulting in no tank freeze-ups. Berlin Water Works has also continued to install backflow devices at customer's homes, and has changed to new UFR/dual check valve that will improve meter performance at very low flows.

During the winter of 2009/2010, we had 110 people running water to prevent service line freeze-up. These customers started running the water from February 4, 2010 until shut-off on March 22, 2010. The balance of the 418 running water customers did not have to run the water in winter 2009/2010. We had 5 freeze-ups that required thawing. Efforts continue to reduce the number of running water customers, of which there were 1003 of 3500 customers in the winter of 2000-2001

	FISCAL 2009	FISCAL 2010
Total Flow	325,131,444	316,335,791*
Difference from previous year	11% decrease	2.7% decrease
Gallons per Day	.891 million gallons*	.867 million gallons*
Running Water Customers	141	110
Running Water Start - early	January 9, 2009	February 4, 2010
Running Water Start - regular	--	'--
Running Water Finish	March 31, 2009	March 22, 2010
Frozen Water Calls - outside	55	5
Frozen Water Calls - inside	14	0
Hydrant Flushing	8/7/08 to 8/21/08	8/19/10 to 9/16/10 10/22/10 to 10/23/10
Number of main line breaks	7	3
Number of service line breaks	4	4

*** new record – low**

Our lead and copper water sampling program passed the last five rounds of testing in June of 2006, December of 2006, September 2007, September 2008 and September 2009. The testing results from September 2009 showed all passed for copper and two failed for lead the State of NH Department of Environmental Services has dropped our sample test numbers down to thirty test sites rather than the original 60 sample sites. The overall average lead and copper sample levels have dropped to new low levels. Please note that the water leaving the Water Treatment Plant is free of lead and copper and that the results are attributed to possibly old portions of the distribution system or customer pipe systems and dead end lines. Water sampling will continue to monitor lead and copper levels with the next round of testing scheduled for 2012. Water Quality Report for calendar year 2009 was distributed to all water customers as a bill stuffer in the May 2010 billing.

Melanson, Heath & Co PC was accepted by the Board to perform the Water Works financial report for period ending June 30, 2010 as well as FY 2011. Our FY 2011 budget of $3,739,602.00 as presented at the Commissioners May 26, 2010 budget hearing providing $2,345,126.00 for operations and $1,394,476.00 for water bond and loan debt, was approved June 16, 2010. The increase in the FY2011 budget is all due to increase "force account" levels of work requiring additional equipment, and "temporary staffing" in order to complete the funded work by the agreed to "completion dates".

The City of Berlin applied and received a NH Department of Environmental Services Local Source Water Protection Grant to hire GeoInsight to perform a delineation study to better define and protect the aquifer at the Brown Farm Well Head. As of April 15, 2009 the City Manager had signed the grant and GeoInsight Inc was contracted to begin the study to protect the well head protection area. The study was completed and the final report received in June 2010.

Berlin Water Works purchased two new F150 Pick-up trucks and a new F350 5th wheeler truck with used pipe trailer to support "Force Account" Work and Routine Maintenance Work. In addition, a significant amount of equipment was purchased to

increase the "force account" efforts. Purchases included: A used Cat 322BL excavator, five used 10 wheeler dump trucks, a used 21 ton trailer, a new Komatsu front end loader, a used skid steer with a new compactor unit, a new grizzly 14' screen, used and new trench boxes, two used compactors, additional new HDPE fusing equipment, a new asphalt cutter ,and used trench plates.

The 8000# Magnum and the 1750# Indeco hammers were completely rebuilt in anticipation of many planned streets will require ledge removal.

Another cost saving item is that two of our employees have completed a Traffic Control Instructor course. All employees have been trained in traffic Control.

IMPROVEMENT PROJECTS:

In March 2010, Rich Lougee from Senator Gregg's office called to tell us that $436,000 was earmarked for FY2010 EPA Grant Funds for Berlin Water Works. This will be the 10th BWW EPA "stag" Grant. This Project will be scoped and submitted in the fall of 2010.

During the winter of 2010, the BWW staff prepared and submitted the application package for the $400,000 BWW 10-1 EPA FY 2010 Grant #9. Approval is expected during the summer of 2010. The scope of the request is for the improvement of the Brown Farm Well and for continued water main improvements.

Water Main Project BWW #02-1 funded through a Rural Development Grant was fully expended and closed in January 2010. In Fiscal 2010, work completed included three water main railroad crossings, a double Dead River crossing, a Tideflex mixing systems in the Forbush Storage Tank, and a PAX mixing System for the Lancaster Street Storage Tank. Provan and Lorber, Inc. and Geo Insight worked with BWW to complete the design work for the Railroad Crossings and the mixing systems. DBU Construction Inc was hired to perform the horizontal borings.

Water Main Project BWW 06-1 with $599,067 of EPA Grant #7 Funding has a balance of $62,022 at year end June 30, 2010. The scope of Water Main Project BWW #06-1 includes the replacement of approximately 100 running water services and to replace old 2" galvanized lines. As of FY 2010, BWW has completed 65 of the running water services. Water main improvement work on Abenaki Lane, Jolbert Street, Hinchey Street, Twelfth Street, School Street, Westcott Street and Main Street was also completed with these funds.

Water Main Project BWW 07-1 with $492,900 of EPA Grant #8 Funding has had no spending to-date. The scope of this project includes the elimination of a 6" cast iron main on Riverside Drive from Eleventh St to Morning Lane; it also includes the replacement of 6" cast iron mains with 8" mains on Hillside, Cedar, Willard, State and High Streets.

Project BWW 09-1 was prepared and submitted by BWW staff, and approved by USDA Rural Development in the amount of $4,000,000 for water main work. The package is comprised of 26% Loan and 74% Grant. The Board signed an engineering agreement with Provan & Lorber for review, final approval of BWW design work and to provide project oversight and communication to Rural Development. The project will involve replacement of 6 inch unlined cast iron water mains throughout the

city. Design is on-going. Construction will start in FY2011.

Water Main Project BWW 09-2 was approved for a State Revolving Loan in the amount of $3,000,000.00 with 50% forgiveness for the replacement of unlined cast iron water mains. The funds for this project are part of Federal Stimulus ARRA funds. They are subject to "Davis Bacon," "Buy American" and other additional reporting requirements. Work on Goebel Street and Burgess Street was completed this Fiscal year and work on Guilmette Street, Spring Street, Summer Street, High Street, Willard Street and Champlain Street is in progress. Berlin Water Works has, "to-date," hired 17 part time employees to supplement the BWW staff to complete the water main construction projects through "force account".

Water Main BWW 09-3 was approved for a Rural Development Grant in the amount of $900,000 for resurfacing work at the Godfrey Dam. The package is comprised of 26% Loan and 74% Grant. The Board signed an agreement with Provan & Lorber Inc. to provide engineering design, prepare construction bid packages, and oversee construction. All of the major equipment was bid and ordered in Fy2010. Construction is scheduled to start in late August 2010 and completed by November 2010. The balance of project funding will be used for transmission line improvements.

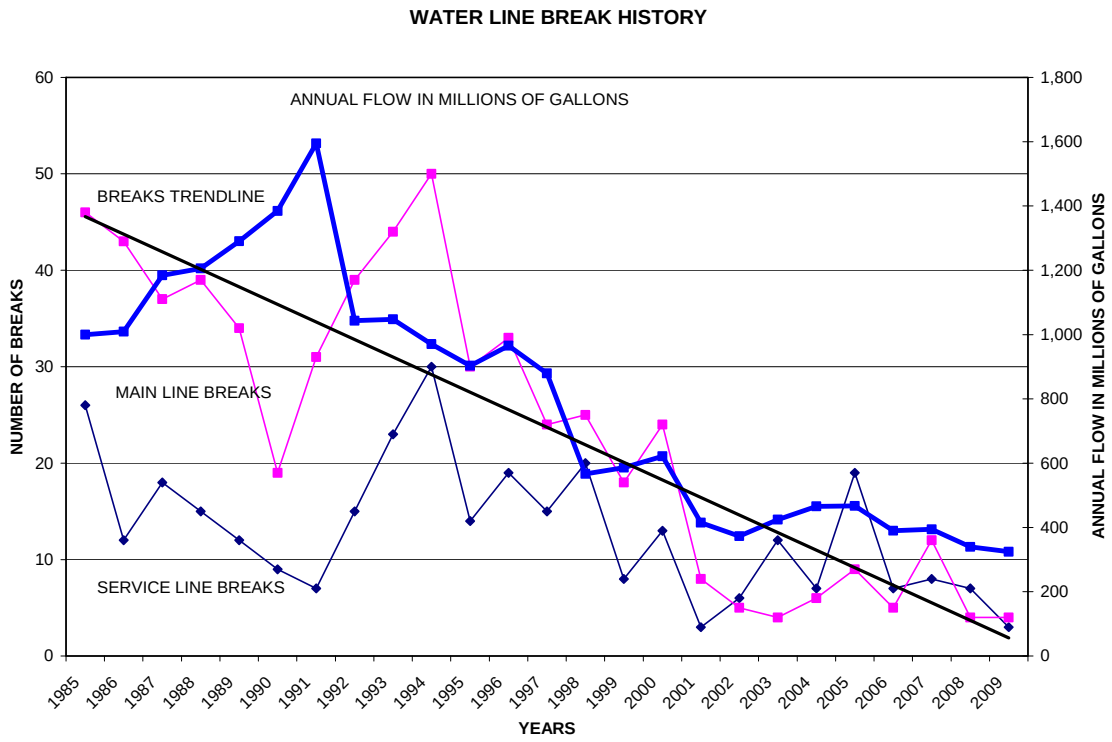
The Board authorized the Superintendent to submit two Pre-applications to NHSRL for future proposed projects. The 1st is for hydro, wind, and /or solar power for the Ammonoosuc Facility. The 2nd is funding to continue Water Main replacement project.

The Berlin Federal Prison construction has been completed. The water service has been in operation since May 2008. The sewer construction contract started in June 2010 with completion scheduled for the spring of 2011. Berlin Water Works spoke with Joseph Bottoni at Federal Bureau of Prisons regarding the installation of SCADA communications at the FBOP pump station. An amendment to the original contract between Berlin Water Works and FBOP has been approved to cover the cost of installing SCADA communications. This project will be completed in late August 2010.

	Total to Fiscal 2010(add 2010)	**FISCAL 2009**	**FISCAL 2010**
Curb-to-curb street paving (includes overlay)	10.28	.26	.04
Number of New Meters	3584 total in system	163	37
Number of New hydrants	409 total in system	1	0
Number of Replaced services	3500 total in system	54	67
New water main installed – since 1990	21.18 miles	.56 miles	1.31

Improvements to the water distribution in the City of Berlin continue with planned replacement of small diameter galvanized mains (1,500 feet remaining as of June

2010) and 1890 thru 1930's vintage unlined cast iron mains (43,627 feet remaining as of June 2010) with the highest frequency problems corrected first. Also the replacement of water mains are selected and then designed to improve fire protection flow capabilities. The Berlin Water Works purchased a significant number of pieces of construction equipment in FY2010 to support Berlin Water Works increase level of "force account" construction work. The temporary staff was also increased to support increased work levels. The results of these increased efforts will be a much improved distribution system.



Thanks to all Berlin Water Works employees, Water Works Commissioners, the former Honorable Mayor David Bertrand and the newly elected Honorable Mayor Paul Grenier, and the City of Berlin for their continued support for the past year. The Berlin Water Works has completed and is continuing work on significant improvements that will improve our water system and reduce our operating cost for many years into the future.

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Roland L. Viens, P.E.
Superintendent

This past winter gave us a chance to use our new plowing equipment. We were also able to utilize the new Snow Removal Equipment (SRE) Building. I'm very pleased with the new equipment. This new front end loader replaced the 1962 road grader. We thank Couture Construction Corporation who built our new building with funding from the Federal Aviation Administration and NH Department of Aeronautics. They did a great job; for the first time, we have a proper place to store and work on the plowing equipment.

As our capital improvement projects continue we will be replacing two more pieces of older plowing equipment: a 1982 Osh Koch snow blower and a 1990 plow truck. The plow truck is slated to be sold to the City of Berlin's School Department. This will be a win - win situation for both the Airport and the School Department. It should also be noted that the new acquisitions are fully funded with no match required from the City or the Berlin Airport.

We have been working with the Town of Milan's Old Home Days committee to include the Airport as part of their annual celebration. In the past the airport has had pancake breakfasts on the Sunday morning of the weekend event. This year the airport will be included in the Saturday events. We are planning to hold an open house at the airport with shuttle service between the Old Home Days grounds and the airport. The airport and its facilities will be showcased and I encourage people who plan on attending the Old Home Days event to stop by.

The Berlin Regional Airport continues to be a gateway to the Great North Woods and a place where first impressions to visitors are made. Many thanks to the Berlin Airport Authority, airport staff and all those involved in the aviation community for your continued support in these trying economic times.

Respectfully Submitted,
Eric Kaminsky, Airport Manager

http://beyondbrownpaper.plymouth.edu/item/34314

http://beyondbrownpaper.plymouth.edu/item/32227

On November 30th, 1954, a twin engine DC-3 crashed flying from Laconia to Berlin, NH. Seven people were on board and all survived the initial crash; however two died while waiting to be rescued. They were finally rescued by helicopter on December 2, 1954

MAYORS OF THE CITY OF BERLIN

The Honorable...

Henry F. Marston	1897-1899	Aime Tondreau	1950-1957
John B. Noyes	1899-1900	Guy Fortier	1957-1958
Frank L. Wilson	1900-1901	Laurier A. Lamontagne	1958-1962
Fred M. Clement	1901-1902	Edward L. Schuette	1962-1965
John B. Gilbert	1902-1905	Dennis Kilbride	1965-1966
George E. Hutchins	1905-1908	Norman J. Tremaine	1966-1968
Fremont D. Bartlett	1908-1910	Earl F. Gage	1968-1970
Daniel J. Daley	1910-1915	Norman J. Tremaine	1970-1972
George F. Rich	1915-1919	Sylvio J. Croteau	1972-1976
Eli J. King	1919-1924	Laurier A. Lamontagne	1976-1978
J.A. Vaillancourt	1924-1926	Leo G. Ouellet	1978-1982
Eli J. King	1926-1928	Joseph J. Ottolini	1982-1986
Edward R. B. McGee	1928-1931	Roland W. Couture	1987-1990*
W.E. Corbin	1931-1932	Willard Dube	1990-1990
O.J. Coulombe	1932-1934	Leo G. Ouellet	1990-1994
Daniel J. Feindel	1934-1935	Yvonne Coulombe	1994-1996
Arthur J. Bergeron	1935-1938	Richard P. Bosa	1996-1998
Matthew J. Ryan	1938-1939	Robert DePlanche	1998-1998
Aime Tondreau	1939-1943	Richard D. Huot	1998-2000
Carl E. Morin	1943-1946	Robert Danderson	2000-2008
George E. Bell	1946-1947	David Bertrand	2008-2010
Paul A. Toussaint	1947-1950	Paul Grenier	2010-

* Change in election year and change in date oath of office is taken, as of October 5, 1987.

CITY MANAGERS OF THE CITY OF BERLIN

Stanley Judkins	1962-1966
Joseph Burke	1970-1973
James C. Smith	1973-1978
Michael L. Donovan	1978-1983
Mitchell A. Berkowitz	1983-1998
George E. McMahon	1998-1998
Robert L. Théberge	1999-2002
Patrick MacQueen	2002-